

Certified Local Government Program -- 2016-2017 Annual Report

(Reporting period is from October 1, 2016 through September 30, 2017)

INSTRUCTIONS: This is a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to Lucinda.Woodward@parks.ca.gov. You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

Name of CLG

City of Alameda

Report Prepared by: *Allen Tai, Planning Services Manager*

Date of commission/board review: *December 7, 2017*

Minimum Requirements for Certification

I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

A. Preservation Laws

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.

REMINDER: Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.

There is no active work on the preservation ordinance at this time. In 2010, the City of Alameda initiated public discussions with its Historical Advisory Board (HAB) regarding updates to the historic preservation ordinance. The scope of the ordinance update was intended to modernize the ordinance in order to provide better definitions, reflect best practices, and clarify the Board and Staff roles in reviewing various levels of alterations to historic resources. The ordinance update was also intended to streamline review processes for alterations that are consistent with the Secretary's standards. Work on the ordinance update had

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discontinued due to changes in City Council priorities. The City will engage the OHP to review and comment on the draft ordinance once a draft of the proposed revisions is available.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.

https://library.municode.com/ca/alameda/codes/code_of_ordinances?nodeId=CHXIIIUHO_ARTVIIIHIPR

B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance, HPOZ, etc.)

1. During the reporting period, October 1, 2016 – September 30, 2017, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
<i>Alameda Marina Historic District, approximately 27 acres north of Clement Avenue, between Grand Street and Willow Avenue.</i>	<i>July 6, 2017</i>	<i>17 contributing buildings and old Graving Dock. The historic district is part of the local inventory but not with landmark status.</i>	<i>TBD, estimated early 2018 pending EIR adoption for larger project.</i>

REMINDER: Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors.

Property Name/Address	Date Removed
<i>None</i>	<i>NA</i>

C. Historic Preservation Element/Plan

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1. Do you address historic preservation in your general plan? ☐ No
☐ Yes, in a separate historic preservation element. ☒ Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan.

https://www.municode.com/library/ca/alameda/codes/code_of_ordinances?nodeId=CHXIIIUHO_ARTVIIIHIPR

2. Have you made any updates to your historic preservation plan or historic preservation element in your community's general plan? ☐ Yes ☒ No If you have, provide an electronic link. Type here.

3. When will your next General Plan update occur? **The Alameda General Plan includes a Historic Preservation Element. The Historic Preservation Element is available online at: <http://alamedaca.gov/community-development/planning/historic-preservation>. No updates to this Element was completed in 2016-2017. A comprehensive update to this General Plan Element is not expected in the near term, however, the City updated the General Plan Safety and Noise Element, which was adopted in January 3, 2017. The Safety and Noise Element Update does not specifically address historic properties, but rather it establishes citywide policies to protect all people and property while reducing their exposure to hazards. The new Safety and Noise Element is available online at: <https://alamedaca.gov/community-development/planning/general-plan>**

D. Review Responsibilities

1. Who takes responsibility for design review or Certificates of Appropriateness?

☐ All projects subject to design review go the commission.

☒ Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review? ***Alameda has both a Design Review process and a Certificate of Approval (CA) process for exterior alterations to historic properties. All exterior alterations meeting certain thresholds are subject to Design Review. The thresholds are listed here: https://library.municode.com/ca/alameda/codes/code_of_ordinances?nodeId=CHXXXDERE_ARTIISTDERERE_30-37DERERE_30-37.2IMSUDEREEX Design Review is performed at staff level with oversight by the Planning Board. Alterations that result in a demolition of the resource or materially alter character-defining features***

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are subject to an additional CA process that requires finding the project consistent with the Secretary's Standards. All CA applications require a public hearing before the HAB except those involving the removal of accessory structures and failing heritage trees are delegated to staff level review.

2. California Environmental Quality Act

- What is the role of the staff and commission in *providing input* to CEQA documents prepared for or by the local government? *For development projects involving historic resources subject to an EIR, the HAB has an opportunity to provide input during the public scoping session for the EIR. The HAB also has an opportunity to provide input once the Draft EIR is circulated for public review. For other non-EIR CEQA determinations, HAB input is provided as part of its decision on a CA application.*

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government? *Same as above.*

3. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? *As needed, the City coordinates with the U.S. Navy on projects at the former Alameda Naval Air Station that require Section 106 consultation and may prepare required documentation depending on the project requirements and circumstances. Depending on the size and scale of the undertaking, the HAB typically holds public workshops to understand the scope of work, deliberate on key issues and/or provide direction to staff.*
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government? *Same as above.*

II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
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Malia Vella	At-Large	9/17/2013	6/30/2017 (Vacated seat to take office on the City Council 12/2016)	Malia.vella@gmail.com
Chee Chan	Licensed Contractor	6/17/2014	6/30/2018	Cheechan57@hotmail.com
Lynn Jones	At-Large	6/21/2016; Reappointed to a full term on 9/5/2017	6/30/2021	lynnjones@gmail.com
John Piziali (Chair)	At-Large	7/1/2014	6/30/2018	jpbullit@comcast.net
Norman Sanchez	At-Large	1/3/2017; Reappointed to a full term on 9/5/2017	6/30/2021	norman@nsarchitecture.com
Thomas Saxby	Architect	7/1/2016	6/30/2020	tsaxby@tsaxbyarchitect.com

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications not been met and how professional expertise is otherwise being provided. **NA**
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? **NA**

B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? ☒ Yes ☐ No
2. If the position(s) is not currently filled, why is there a vacancy? **NA**

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Attach resumes and Statement of Qualifications forms for staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Allen Tai, AICP Planning Services Manager	Design Review/Historical Preservation staff	Community Development Department – Planning Division	atai@alamedaca.gov

C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
Malia Vella	☒	☐	☒	Term Ended								
Chee Chan	☒	☐	☐	☐	☐	☐	☒	☐	☒	☒	☐	☐
Lynn Jones	☒	☐	☒	☐	☒	☐	☒	☒	☒	☒	☐	☐
John Piziali, Chair	☒	☐	☒	☐	☒	☐	☒	☒	☒	☒	☐	☐
Norman Sanchez	☐	☐	☐	☐	☒	☐	☒	☒	☐	☒	☐	☐
Thomas Saxby	☒	☐	☒	☐	☒	☐	☒	☒	☒	☒	☐	☐
Allen Tai - Staff	☒	☐	☐	☐	☒	☐	☒	☒	☒	☒	☐	☐
Andrew Thomas - Staff	☐	☐	☒	☐	☐	☐	☐	☐	☒	☐	☐	☐
Note: Unmarked columns denote cancelled meetings												

D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

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Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Staff	APA California Conference - Pasadena: professional planning conference including historic preservation topics; Walking tour of Bungalow Heaven historic district	Various	American Planning Association	October 22-25, 2016
HAB Board	Historic District Principles and Infill Guidelines for Main Street Specific Plan	1.0 hour	Staff	February 2, 2017
Staff	APA California Conference - Sacramento: professional planning conference including historic preservation topics;	Various	American Planning Association	September 23-26, 2017
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.

III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by OHP)

NOTE: California CLG procedures require CLGs to submit survey results, including historic contexts, to OHP. If you have not done so, submit a copy (PDF or link if available online) with this report.

Context Name	Description	How it is Being Used	Date Submitted to OHP
Draft Alameda Marina Historic Resources Evaluation	Historic context statement and research related to the former General	To inform a Draft EIR that is currently being prepared for the Alameda Marina Master Plan	NA

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Context Name	Description	How it is Being Used	Date Submitted to OHP
https://alamedaca.gov/sites/default/files/document-files/department-files/Planning/final_draft_hre_alameda_marina_03_30_2017.pdf	Engineering Dry Dock Co. site (period of significance – WWII)	project and support findings for listing on local inventory.	

B. New Surveys or Survey Updates (excluding those funded by OHP)

NOTE: The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
NA	NA	NA	NA	NA	NA	NA

How are you using the survey data?

C. Corrections or changes to Historic Property Inventory

Property Name/Address	Additions/Deletions to Inventory	Status Code Change From _ To _	Reason	Date of Change
NA	NA	NA	NA	NA

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IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? How were the commissioners and staff involved? Please provide copy of (or an electronic link) to all publications or other products not previously provided to OHP.

Item or Event	Description	Date
Presentation by Historian Woodruff Minor: A Legacy of Enterprise and Innovation.	A presentation on the history of Alameda's industrial development spanning the late 19th through mid-20th centuries. Available online: https://alamedaca.gov/community-development/planning/historic-preservation	Ongoing
California Preservation Foundation Design Review Webinar for Local Realtors	Online webinar focusing on local Design Review process programs customized for local realtors. Staff participated in developing the presentation, providing Alameda-specific training materials, and delivering the webinar presentation. http://www.californiapreservation.org/recorded-webinars.html	Ongoing
Public Workshop-Introduction to Design Review and Certificate of Approval Process	Presentation on the City's Design Review and Certificate of Approval programs and the goals and objectives of the Secretary's Standards for the various treatments of historic resources. Online video: https://alameda.legistar.com/Calendar.aspx (Select Feb. 5, 2015 HAB meeting for video)	Ongoing
Historic Preservation Season	Adoption of proclamation by the City Council, displays in City Hall during Preservation Season, coordination of lecture series, Special Tours of historic properties, and other community events coordinated with local preservation organization.	Annually
City's Historic Preservation Webpage – contains the Architectural and Historical Resources publication, information on architectural styles in Alameda, historic districts, and other local resources. Provides link to other Internet resources on historic preservation in Alameda.	http://alamedaca.gov/community-development/planning/historic-preservation	Ongoing

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V. National Park Service Baseline Questionnaire for new CLGs (certified after September 30, 2016).

THIS SECTION NOT APPLICABLE TO CITY OF ALAMEDA.

- NOTE: OHP will forward this information to the NPS on your behalf. Guidance for completing the Baseline Questionnaire is located at http://www.nps.gov/clg/2015CLG_GPRA/FY2013_BaselineQuestionnaireGuidance-May2015.docx.

A. CLG Inventory Program

1. What is the net cumulative number of historic properties in your inventory at the time of your certification? **This is the total number of historic properties and contributors to districts (or your best estimate of the number) in your inventory from all programs, local, state, and Federal.** Type here.

Program Area	Number of Properties
Type here.	Type here.

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

1. As of September 30, 2016, did your local government have a local register program to create local landmarks/local historic districts (or a similar list of designations created by local law? ☐ Yes ☐ No
2. If the answer is yes, what is the net cumulative number (or your best estimate of the number) of historic properties (i.e., contributing properties) **locally registered/designated** as of September 30, 2016.? Type here.

C. Local Tax Incentives Program

1. As of September 30, 2016, did your local government have a local historic preservation tax incentives program (e.g. Mills Act)? ☐ Yes ☐ No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties whose owners have taken advantage of those incentives as of September 30, 2016? Type here.

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D. Local “Bricks and Mortar” Grants/Loans Program

1. As of September 30, 2016 did your local government have a locally-funded, historic preservation grants/loan program for rehabilitating/restoring historic properties? *Type here.*
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties assisted by these grants or loans as of September 30, 2016? *Type here.*

E. Local Design Review/Regulatory Program

1. As of September 30, 2016, did your local government have a historic preservation regulatory law(s) (e.g., an ordinance requiring Commission/staff review of 1) local government undertakings and/or 2) changes to or impacts on properties with a historic district? ☐ Yes ☐ No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties that your local government has reviewed under that process as of September 30, 2016? *Type here.*

F. Local Property Acquisition Program

1. As of September 30, 2016, did your local government by purchase, donation, condemnation, or other means help to acquire or acquire itself some degree of title (e.g., fee simple interest or an easement) in historic properties?
☐ Yes ☐ No
2. If the answer is yes, what is the cumulative number (or your best estimate of the number) of historic properties with a property interest acquisition assisted or carried out by your local government as of September 30, 2015?
Type here.

VI. Additional Information for National Park Service Annual Products Report for CLGs (certified before October 1, 2016)

NOTE: OHP will forward this information to NPS on your behalf. **Please read** “Guidance for completing the Annual Products Report for CLGs” located http://www.nps.gov/clg/2015CLG_GPRA/FY2014_AnnualReportGuidance-May2015.docx.

A. CLG Inventory Program

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During the reporting period (October 1, 2016-September 30, 2017) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
Alameda Marina Historic District	17 contributing buildings and graving dock

B. Local Register (i.e., Local Landmarks and Historic Districts) Program

- During the reporting period (October 1, 2016-September 30, 2017) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? ☒ Yes ☐ No
- If the answer is yes, then how many properties have been added to your register or designated from October 1, 2016 to September 30, 2017? 17 contributing buildings and one graving dock

C. Local Tax Incentives Program

- During the reporting period (October 1, 2016-September 30, 2017) did you have a Local Tax Incentives Program, such as the Mills Act? ☐ Yes ☒ No
- If the answer is yes, how many properties have been added to this program from October 1, 2016 to September 30, 2017?

Name of Program	Number of Properties Added During 2016-2017	Total Number of Properties Benefiting From Program
NA	NA	NA

D. Local “bricks and mortar” grants/loan program

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1. During the reporting period (October 1, 2016-September 30, 2017) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? ☒ Yes ☐ No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2016 to September 30, 2017?

Name of Program	Number of Properties that have Benefited
City of Alameda Façade Improvement Grant Program	25

E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2016-September 30, 2017) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties? ☒ Yes ☐ No
2. If the answer is yes, how many historic properties did your local government review for compliance with your local government's historic preservation regulatory law(s) from October 1, 2016 to September 30, 2017? 23

F. Local Property Acquisition Program

1. During the reporting period (October 1, 2016-September 30, 2017) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? ☐ Yes ☒ No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2016 to September 30, 2017? Type here.

Name of Program	Number of Properties that have Benefited
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NA	NA
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VII. In addition to the minimum CLG requirements, OHP is interested in a Summary of Local Preservation Programs

- A. What are your most critical preservation planning issues? **Seeking funding and staff resources to work on developing an electronic historic resources database is of utmost importance at this time. Currently, most preservation program documents, including surveys, DPR forms, and photo documents are still in paper/photo negative and other obsolete medium. The lack of a central database also inhibits research and information gathering when that information is needed to evaluate new development/construction work. The current address-based paper inventory also creates confusion as addressing may change over time. An electronic database could be combined with parcel information in GIS to provide greater public access. Also important is identifying resources to provide education/outreach, updating the preservation ordinance, developing a Mills Act program, and conducting new property surveys.**
- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community? **The City continued its Façade Improvement Grant program to help local businesses preserve and restore historic commercial facades. In the past year, proposed new development at or adjacent to the NAS Alameda Historic District and the National Register listed Park Street Historic District also provided many opportunities for the community to learn about the district's fascinating historic character and participate in discussions of the many issues related to new development within that historical context.**
- C. What recognition are you providing for successful preservation projects or programs? **Projects located within either the Park Street Historic Commercial District or the NAS Alameda historic district are automatically eligible for expedited plan check and approval process. This program, Alameda At Your Service, was launched in 2014 as an incentive for investment in the City, especially economic and historic**

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preservation which benefit the community. More information is available online at:
<http://alamedaca.gov/permits>

- D. How did you meet or not meet the goals identified in your annual report for last year? **Due to changing City priorities and increasing workload, the City was unable to work on the preservation ordinance update this past year. Nonetheless, the City continued its Design Review program to ensure any work on historic properties is performed according to adopted City guidelines and requirements, including consistency with the Secretary of the Interior's Standards. Ongoing website and permit center improvements were made to make design guidelines accessible to the public. The City is working to streamline the Design Review program to facilitate a simpler process for property owners wishing to renovate or restore their homes.**
- E. What are your local historic preservation goals for 2017-2018? **Continue successful coordination of the Façade Improvement Grant Program with the City's Economic Development Division. Identify opportunities and resources to develop a historic resources database. Seek opportunities to continue public workshops and presentations involving the Historical Advisory Board.**
- F. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP? **Staff could use assistance in organizing/building a database of information related to past surveys. This information is currently available only as hardcopies. Advice and best practices on developing GIS-based data would also be helpful. Also, information about new property survey methods and technologies would be helpful.**
- G. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
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Overview of OHP's role, programs, resources, as well as tips on applying for CLG grants.	Webinar or Self-Help
Provide training and resources on organizing volunteer efforts to support community programs such as plaques and other historic property recognition.	Webinar or Self-Help

H. Would you be willing to host a training working workshop in cooperation with OHP? ☒ Yes ☐ No

G. Is there anything else you would like to share with OHP?

XII Attachments

☒ Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff

☒ Minutes from commission meetings (Available online at <https://alameda.legistar.com/Calendar.aspx> Then select from menu options the Historical Advisory Board and desired Meeting dates.)

☐ Drafts of proposed changes to the ordinance

☐ Drafts of proposed changes to the General Plan

☐ Public outreach publications

Email to Lucinda.Woodward@parks.ca.gov

Statement of Qualifications
for
Certified Local Governments Commissioners

Local Government City of Alameda
Name of Commissioner Thomas Saxby
Date of Appointment: 6/21/2016
Date Term Expires: 6/30/2020

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

X Yes

 No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

THOMAS SAXBY ARCHITECT



SELECTED HISTORIC BUILDING EXPERIENCE

Thomas Saxby has over 30 years of experience in architecture; 22 years as an independent architect and additional experience as a project architect working for several prominent firms in the San Francisco Bay Area. The projects below focus on Thomas' experience with the preservation and adaptive reuse of historically significant buildings.

Old Oakland/Victorian Row Historic District

Oakland, California

1982-1990 and 2007-Current

Old Oakland/Victorian Row is a National Register Historic District featuring ten circa 1864 to 1884 buildings considered to be one of the finest collections of commercial Victorian structures on the West Coast. Working with the original developer in the 1980s and as an independent architect since 2007, Thomas is currently assisting the Owner with space planning, tenant improvements and general building upgrades.



Ninth Street, Old Oakland

William R. Thorsen House

Berkeley, California

1982-Current

The Thorsen House is the last of the masterfully designed and elaborately crafted wooden bungalows designed by Greene and Greene Architects during the period of 1907-10, and has received international recognition as an American Arts and Crafts masterpiece. Preserving and protecting the Thorsen House has been Thomas' mission and passion for decades. The house is on the National Register of Historic Places and is a City of Berkeley Landmark. Thomas is currently overseeing the reconstruction of a timber-framed balcony connecting the house to the garage.



William R Thorsen House

Historic Central Building

Oakland, California

2006-Current

The Central Savings Bank is a 1926 historic high-rise office building located in the center of Oakland's downtown commercial district. Thomas Saxby has been assisting the owners for the past 10 years with a variety of building improvements including restoration of the historic terra cotta façade and wood windows, designing tenant improvements, remodeling the lobby and elevators, retrofitting fire sprinkler systems into the existing floors, installing emergency electrical and lighting systems, retrofitting accessible facilities, and providing a roof-mounted exterior scaffolding system.



Corner of Broadway & 14th Street

Keller Ranch

Clayton, California

2000-2003

The Keller Ranch includes a 1912 historic house and outbuildings on a native American archeological site. Thomas assisted the City of Clayton with the building evaluation to determine the historic value and the feasibility of rehabilitating the house as a community facility. Thomas' work included nominating the property to the California Register of Historic Resources and working with a City appointed steering committee to determine appropriate uses for the historic building and site.



Keller Ranch House, c. 1912

Endeavor Hall

Clayton, California

1999-2001

Endeavor Hall is an 1863 meeting hall that has been used by local community organizations for many generations. Thomas assisted the City of Clayton with the building rehabilitation including seismic strengthening, new mechanical, electrical, and plumbing systems, and an addition to accommodate a stage, a commercial-grade catering kitchen and accessible toilet facilities. The renovated building, now a favorite location for both public and private events, includes an assembly room that accommodates up to 130 people and an exterior courtyard for larger receptions and activities.



Endeavor Hall, c. 2002

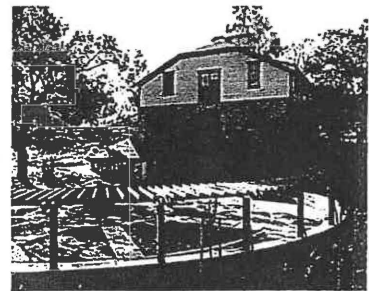
**Governor's Historic
Preservation Award, 2002**

Clayton Civic Center / DeMartini Winery

Clayton, California

1995-1997

The DeMartini Winery was built in 1885 and is listed on the National Register of Historic Places. In 1995, the City of Clayton decided to convert the building into their administration offices and police facility. The project involved extensive site planning and development, preservation of the historic building exterior, adaptive reuse of the interior for office use, and seismic strengthening of 30-inch thick unreinforced sandstone walls. The design challenges of converting a winery into office use included bringing the building into compliance with current code and accessibility requirements, enclosing the winery's open air design, and integrating a new mechanical system to condition the space while preserving character-defining architectural features.



DeMartini Winery Building, c. 1998

**Governor's Historic
Preservation Award, 1998**

**California Preservation
Foundation 1998 Design
Award**

Statement of Qualifications
for
Certified Local Governments Commissioners

Local Government City of Alameda

Name of Commissioner Norman Sanchez

Date of Appointment: 1/3/2017 ; reappointed 9/5/2017

Date Term Expires: 6/30/2021

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

☒ Yes

☐ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

NORMAN SANCHEZ

President at Norman Sanchez Architecture Inc.



SUMMARY

Principal architect and sole owner of an Alameda based architecture firm established in 2003 focusing on residential remodels & additions and tenant improvement projects throughout the greater San Francisco Bay Area. I strive to create aesthetically pleasing spaces reflective of the client vision and respectful of their budget. I believe in a collaborative approach from design through construction administration and that strong relationships with my clients and professional peers result in elegant and graceful spaces in which to live and work. My creative talents and my exceptional inter-personal, organizational, technical and negotiation skills have enabled me to be a successful business owner for the past 14 years.

WORK EXPERIENCE

Principal Architect

Norman Sanchez Architecture Inc. | Alameda, CA | 2003 – Present

- Meet with potential clients to discuss their project requirements; author agreements defining project scope and compensation schedules
- Obtain necessary project data and assist in establishing project requirements
- Produce design solutions for client meetings and approval to secure planning approval from local jurisdictions
- Produce architectural drawings to secure a building permit from local jurisdictions
- Meet with city, county and state agency personnel to ensure architectural drawings meet code related requirements at both the Planning & Building phases of the project
- Advocate for clients at select board meetings and/or community forums to secure approval of project design as required
- Coordinate with professional peers to ensure consistency of design and mutual expectation with respect to timeline & budget
- Coordinate with & review work of Junior Drafters
- Review office procedures and practices & identify areas for improvement
- Review firm financials and marketing plan to ensure profitability & identify areas for improvement

Senior Drafter

Studio Bergtraun / Emeryville, CA / 1997 – 2003

- With limited supervision produce architectural drawings to secure a building permit from local jurisdictions
- Represent firm at client & project team meetings, document next steps and/or requested changes, coordinate with peers and implement approved changes into architectural drawings
- Perform existing conditions measurements at project site
- Manage and maintain computer network and software applications

Junior Drafter

Mikiten Architecture / Emeryville, CA / 1997 – 1999

- With limited supervision produce architectural drawings to secure a building permit from local jurisdictions

EDUCATION

BA in Architecture | University of California at Berkeley

ACCREDITATIONS & PROFICIENCIES

CA Licensed Architect since 2003 (C-29528)

LEED Certified

Fluent in Spanish

Vectorworks (CAD software); Macintosh Operating System; Microsoft Office

COMMUNITY ACTIVITIES

Serve on Historic Advisory Board with the City of Alameda (Jan 2017 – Present).

Volunteer at Save The Bay doing coastal cleanup and restoration (2014 – Present).

Volunteer at Saint Joseph Notre Dame High School at various events (2013 – 2017).

Volunteered with Alameda Soccer Club as a soccer coach (2005 – 2014).

Served as President for the Young Architect's Forum with the Oakland AIA (2009).

Statement of Qualifications
for
Certified Local Governments Commissioners

Local Government City of Alameda
Name of Commissioner Lynn Jones
Date of Appointment: 6/21/2016; Reappointed 9/5/2017
Date Term Expires: 6/30/2021

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Are you a professional in one of the disciplines associated with historic preservation?

☒ Yes ☐ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.



CITY OF ALAMEDA APPLICATION HISTORICAL ADVISORY BOARD

FILED
APR 27 2016

CITY OF ALAMEDA
CITY CLERK'S OFFICE

Please check which seat(s) you are qualified for:

- ☐ Architect, Building Designer or Registered Landscape Architect
- ☒ Member-at-Large (with an interest in community design)
- ☐ Registered Architect ☐ State Licensed General Building Contractor

Please clearly print the following information:

Name: JONES LYNN S
(Last) (First) (Middle Initial)

Address: [REDACTED]

Telephone Home: ^{MOBILE} [REDACTED] Business: SELF-EMPLOYED - ARTIST/GRAPHIC DESIGNER

E-mail: [REDACTED]

Occupation: ARTIST / GRAPHIC DESIGNER Employer: SELF

Would Board decisions conflict with your or your spouse's business or occupation? Yes ☐ No ☒

If yes, please explain: NA

Qualifying Education (List schools attended and degrees obtained):

UCBERKELEY (PRACTICE OF ART - BA) ; MISSISSIPPI COLLEGE (MEDICAL BIOLOGICAL SCIENCES - M.S.)

Qualifying Experience (List prior practical experience which would qualify you for the Board):

HOME OWNER; ALAMEDA RESIDENT ; ART INSTRUCTOR FOR A NUMBER OF STUDENTS

FROM THE COMMUNITY ; GOING THROUGH THE REMODELING PROCESS and have experience with ALAMEDA BUILDING AND PLANNING DEPT.

Other Comments: I LOVE ALAMEDA and am honored to be considered as a historical advisory board member - I'm interested in preserving the charm and historical authenticity of Alameda.

Application forms are public information. Would you like your telephone numbers/address withheld? Yes ☒ No ☐
Would you like your e-mail address withheld? Yes ☒ No ☐

Nominees are subject to background investigations. Do you agree to be subject to an investigation? Yes ☒ No ☐

Lynn Jones
(Signature)

27 APRIL 2016
(Date)

File with the City Clerk, City Hall, 2263 Santa Clara Avenue, Room 380. Applications are valid for one year. You will be notified if appointed. Please note anyone appointment to a Board/Commission will be required to file a Statement of Economic Interests, Form 700.

Revised 1-2016

Statement of Qualifications

for

Certified Local Governments Commissioners

Local Government City of Alameda

Name of Commissioner John Piziali

Date of Appointment: 6/17/2014

Date Term Expires: 6/30/2018

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Are you a professional in one of the disciplines associated with historic preservation?

 Yes

 X No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

John A. Piziali

ADDRESS

2263 Santa Clara Avenue
Alameda, CA 94501

EDUCATION

Laney College

QUALIFICATIONS

Member of Planning Board, 1997-2005
Licensed General Contractor for 28 years
Member of Citizen's Recycling Committee, 1996

Statement of Qualifications

for

Certified Local Governments Commissioners

Local Government City of Alameda
Name of Commissioner Chee Chan - Contractor
Date of Appointment: 6/17/2014
Date Term Expires: 6/30/2018

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Are you a professional in one of the disciplines associated with historic preservation?

X Yes

 No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

Chee Chan

ADDRESS

2263 Santa Clara Avenue
Alameda, CA 94501

EDUCATION

Laney and Merritt Colleges

QUALIFICATIONS

Self-employed General Contractor. Licensed since 1987
Very familiar with the City's Permit Process

OTHER WORK

Wants to promote historic preservation to the Asian Community in Alameda.

Statement of Qualifications
for
Certified Local Governments Commissioners

Local Government City of Alameda
Name of Commissioner Malia Vella
Date of Appointment: 9/17/2013
Date Term Expires: 6/30/2017 (Elected to City Council; term ended 12/2016)

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Are you a professional in one of the disciplines associated with historic preservation?

☒ Yes

☐ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

EDUCATION

SANTA CLARA UNIVERSITY SCHOOL OF LAW

Juris Doctorate, Public Interest & Social Justice Honors, May 2011
Honors: Appellate Advocacy-Best Oral Argument, Pro Bono Award

WELLESLEY COLLEGE, Wellesley, MA

Bachelor of Arts, Political Science & Architecture, May 2006
Honors: Dean's List, Barnette Miller Award for Student Research for senior paper on NGO Efficacy in Combating Human Trafficking

MASSACHUSETTS INSTITUTE OF TECHNOLOGY

Affiliate Student, August 2003 – May 2006
Course 4 – Architecture

UNIVERSITY COLLEGE LONDON, London, England

Affiliate Student, August 2004 – May 2005
Bartlett School Courses: Planning & Brown-site Redevelopment
School of Law Courses: Contract and Tort Law

PROFESSIONAL EXPERIENCE

ALAMEDA LABOR COUNCIL, *ELECTIONS COORDINATOR*, MARCH 2014 – PRESENT

- Manage and fundraise for the countywide field program. Organize and recruit volunteers for phone banks and precinct walks for endorsed candidates for member to member communications and voter outreach. Design walk pieces and voter communications, oversee voter contact strategy, plan GOTV efforts, and manage field efforts in Southern Alameda County.

OLSON, HAGEL, & FISHBURN LLP, *ASSOCIATE*, OCT. 2013 – MAY 2014

- Advised clients to ensure compliance with federal, state, and local lobbying and political disclosure laws, conflict of interest and ethics regulations, and FCC disclaimer requirements. Reviewed client expenditures, FTB/IRS filings, and FPPC/FEC reports. Conduct internal audits of client finances, opposition research, and audits of opponent's financial records.
- Represented clients before FPPC in pending enforcement matters, file complaints on behalf of clients to pursue enforcement of violations of campaign disclosure requirements. Drafted client memoranda and manuals.

OFFICE OF ASSEMBLYMEMBER BILL QUIRK, A.D. 20, *DISTRICT DIRECTOR*, DEC. 2012 – NOV. 2013

- Supervised 5 staffers. Managed the political relations and state business of the Assemblymember. Served as the Assemblymember's spokeswoman with the press and in the district. Identified, built, and fostered relationships with traditional and online media, stakeholders, nonprofits, private sector partners, state, county, and local agencies, and federal, state, and local elected officials. Wrote talking points and white sheets on complex policy initiatives. Drafted support letters for grant requests and funding for local projects. Briefed the member on local, state, and national issues and legislation.
- Oversaw constituent communications and casework. Developed and executed a comprehensive outreach strategy including public hearings, stakeholder meetings, and community events that provided free services centered around major statewide and national policy initiatives including ACA. Directed a proactive communications program to highlight the member's legislation, major state initiatives and policies, and to enhance the member's reputation by creating content for social media, mail, and the member's websites and developing press releases that articulated and advanced the member's position.

OFFICE OF CALIFORNIA SENATE MAJORITY LEADER ELLEN M. CORBETT, *FIELD REPRESENTATIVE*, MAR. – DEC. 2012

- Drafted talking points, briefing materials, constituent correspondence, and outreach letters. Managed and performed casework related to housing and mortgage assistance, healthcare, and clean energy initiatives. Developed and wrote strategic reports regarding local issues, policy analysis, and the budget for the Senator.
- Acted as a spokeswoman for the Senator. Cultivated relationships by attending events and meeting with policy advocates. Organized town hall and stakeholder meetings centered on legislative updates, clean tech, and community issues.

EDEN AREA UNITED DEMOCRATIC CAMPAIGNS, *EXECUTIVE DIRECTOR*, FALL 2012

- Developed and executed comprehensive fundraising strategies to meet goals. Managed the field program and operations for Alameda County elections in November 2012. Organized phone banks and precinct walks for federal, state, and local candidates and ballot measures endorsed by the Democratic Party. Cultivated relationships with key elected officials.

CALIFORNIA COURT OF APPEALS - SIXTH DISTRICT, JUSTICE NATHAN MIHARA, *JUDICIAL EXTERN*, SPRING 2010

- Reviewed appellate briefs and trial records, conducted comprehensive legal research, drafted background and opinion memoranda for appeals assigned to the Justice, and engaged in revision and editing processes for published opinions.

SANTA CLARA UNIVERSITY SCHOOL OF LAW, PROFESSOR MICHELLE OBERMAN, *RESEARCH & TEACHING FELLOW, ACADEMIC & PROFESSIONAL DEVELOPMENT FELLOW*, SPRING & FALL 2010

- Researched, compiled, and analyzed data for future publications in the areas of criminal and health law.
- Prepared lesson plans and taught 1L/2LE students in Criminal Law. Created and graded midterm and final exams.

STUDENT GOVERNMENT, ACTIVITIES, & HONORS

WILLIAM A. INGRAM INNS OF COURT, *PUPIL & SENIOR MOOTER*, APRIL 2010-MAY 2011

- GRAY'S INN SENIOR MOOT, *Winner*, Prepared under the guidance of Roger Smith and Colin Tapperty at Oxford University's Magdalen College. Defeated a team of two barristers applying for tenancy based on merits and presentation.

TRIAL TEAM, SANTA CLARA UNIVERSITY SCHOOL OF LAW, *MEMBER*, 2010-2011

- ABA EMPLOYMENT LAW COMPETITION (EMPLOYMENT LAW/CIVIL LITIGATION), *Regional Semi-Finalist*, NOVEMBER 2010
- NATIONAL TRIAL COMPETITION – TEXAS YOUNG LAWYERS COMPETITION (CRIMINAL LAW), *Competitor*, FEBRUARY 2011

HONORS MOOT COURT, *WINNER*, 2009-2011

- HONORS MOOT COURT INTERNAL, *Winner & Best Oral Advocate*, SPRING 2010; *Competition Director*, 2010-2011
- HONORS MOOT COURT EXTERNAL, USD CRIMINAL PROCEDURE MOOT COURT COMPETITION, *Competitor*, FALL 2009
- GALLOWAY CRIMINAL MOOT COURT COMPETITION, *Winner*, SPRING 2009; *Competition Director*, APR. 2009-MAR. 2010

ASIAN-AMERICAN LAW JOURNAL, UC BERKELEY SCHOOL OF LAW, *External Articles Editor*, FALL 2010; *Member*, SUMMER 2009-MAY 2010

STUDENT BAR ASSOCIATION, SANTA CLARA UNIVERSITY SCHOOL OF LAW

- CLASS OF 2011 REPRESENTATIVE, Santa Clara University Law Career Services Advisory Board, 2008 – 2009
- PUBLIC INTEREST & SOCIAL JUSTICE COALITION, *Event Coordinator & Chair, Benefit for Social Justice*, MAR. 2008 – MAY 2011
- PHILIPINO AMERICAN LAW STUDENTS (PALS), *President*, AUG. 2009 – MAY 2011; *Volunteer Coordinator*, 2008 – 2009

KATHERINE & GEORGE ALEXANDER COMMUNITY LAW CENTER, *CLINIC VOLUNTEER*, SEPT. 2008 – DEC. 2009

- Presented educational workshops regarding consumer rights laws.

COUNCIL FOR NATIVE HAWAIIAN ADVANCEMENT, *COMMUNITY LEADER & FELLOW*, JAN. – AUG. 2008

- Worked with Anahola Hawaiian Homestead Association (AHHA) to design a center for Kauai's Native Hawaiian community.

MEDICAL FOUNDATION FOR THE TREATMENT AND CARE OF VICTIMS OF TORTURE, *INTERN*, 2004-2005

- Assisted Helen Bamber and psychoanalyst, Phyllis Goldblatt, with research for political asylum cases.

BAR ADMISSION & AFFILIATIONS

Admitted to practice law in California. **Bar Associations:** Alameda County Bar Association, Alameda County Women Lawyers, Asian Pacific Bar Association of Silicon Valley, California Political Attorneys Association, California Women Lawyers, Sacramento County Bar Association.

TRUMAN NATIONAL SECURITY PROJECT/CENTER FOR NATIONAL POLICY, *POLITICAL PARTNER*, 2013-PRESENT

- Work with industry leaders, veterans, and key officials to develop national and state legislative strategy in the areas of cyber-security and clean energy. Draft white papers and develop ideas for publications that present forward-thinking solutions.

CITY OF ALAMEDA – HISTORICAL ADVISORY BOARD, *APPOINTED MEMBER*

- Review plans and permit applications for renovations and demolition of designated historical buildings in the city of Alameda.

CALIFORNIA DEMOCRATIC STATE CENTRAL COMMITTEE, *ELECTED DELEGATE – 18TH ASSEMBLY DISTRICT*

EMERGE CALIFORNIA, *LEADERSHIP TRAINING FOR PROGRESSIVE WOMEN*, CLASS OF 2013

PROFESSIONAL REFERENCES

Assemblymember Bill Quirk, *A.D. 20*

California State Legislature

Telephone: (510) 589-8061

E-Mail: quirkad20@gmail.com

Mr. Sean Henschel, *Chief of Staff*

CA Assemblymember Bill Quirk

Telephone: (916) 952-2419

E-Mail: sean.henschel@asm.ca.gov

Honorable Nathan D. Mihara, *Associate Justice*

California Court of Appeal, Sixth District

Telephone: (408) 277-1004

E-Mail: Nathan.Mihara@jud.ca.gov