



# CITY OF ALAMEDA

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*Final Report for:*

**User Fees and Charges Update**

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# 1. EXECUTIVE SUMMARY

NBS performed a User Fees and Charges Update (Study) for the City of Alameda (City). The purpose of this report is to describe the Study’s findings and recommendations, which intend to defensibly update and establish user and regulatory fees for service for the City of Alameda, California. Throughout the process, the Study afforded much effort to ensure that not only are the fees and charges reasonable and equitable, but that they also meet industry standards and uphold the statutory requirements of the State of California.

California cities may impose user and regulatory fees for services and activities they provide through provisions set forth in the State Constitution, Article XIII C § 1. Under this legal framework, a fee may not exceed the reasonable cost of providing the service or performing the activity. For a fee to qualify as such, it must relate to a service or activity under the control of the individual/entity on which the fee is imposed, or their actions specifically cause the local government agency to perform additional activities. For example, the individual/entity requests service of the municipality or his or her actions specifically cause the municipality to perform additional activities. In this instance, the service or underlying action causing the local agency to perform the service is either discretionary and/or is subject to regulation. As a discretionary service or regulatory activity, the user fees and regulatory fees considered in this Study fall outside of the definition and statutory requirement to impose general taxes, special taxes, and fees as a result of property ownership.

The City’s main reason for conducting this Study was twofold: (1) first, to ensure that existing fees do not exceed the costs of service, and (2) second, to provide an opportunity for the City to re-align fee amounts with localized cost recovery policies.

## 1.1 Findings

This Study examined user and regulatory fees charged by the City’s Planning, Building & Transportation Department as well as the Public Works/Engineering Department, and Fire Prevention Division. The Study identified approximately \$6.5 million currently collected per year from fees for service, versus \$11.3 million of eligible costs for recovery from fees for service. The following table provides a summary of results:

**TABLE 1. REPORT SUMMARY**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Staff Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Planning	\$ 760,474	\$ 961,377	\$ (200,903)	79%	\$ 961,377	100.0%
Building	\$ 3,899,663	\$ 5,442,141	\$ (1,542,478)	72%	\$ 5,372,220	98.7%
Code Enforcement	\$ 330,442	\$ 479,789	\$ (149,347)	69%	\$ 382,821	79.8%
Public Works	\$ 710,378	\$ 1,866,125	\$ (1,155,747)	38%	\$ 1,861,439	99.7%
Fire Prevention	\$ 779,001	\$ 2,573,119	\$ (1,794,118)	30%	\$ 1,318,781	51.3%
<b>Total</b>	<b>\$ 6,479,957</b>	<b>\$ 11,322,550</b>	<b>\$ (4,842,592)</b>	<b>57%</b>	<b>\$ 9,896,637</b>	<b>87.4%</b>

As shown, the City is recovering approximately 57% of costs associated with providing these user and regulatory fee related services. Should the Council adopt fee levels at 100% of the full cost recovery amounts determined by this Study, an additional \$4.9 million in costs could be recovered.

However, as discussed in Section 2.2.3 of this report, there are often reasons for adopting fees at less than the calculated full cost recovery amount. As such, City staff provided initial recommended fee amounts for Council's consideration. If Council elects to adopt fee levels at staff's initial recommendations, an additional \$3.4 million in costs could be recovered, for an 87% cost recovery outcome for services provided.

## **1.2 Report Format**

This report documents analytical methods and data sources used throughout the Study, presents findings regarding current levels of cost recovery achieved from user and regulatory fees, discusses recommended fee amounts, and provides a comparative survey of fees to neighboring agencies for similar services.

- Section 2 of the report outlines the foundation of the Study and general approach.
- Sections 3 through 7 discuss the results of the cost of service analysis performed, segmented by category of fee and/or department. The analysis applied to each category/department falls into studies of: the fully burdened hourly rate(s), the calculation of the costs of providing service, the cost recovery policies of each fee category, and the staff-recommended fees for providing services.
- Section 8 provides the grand scope conclusions of the analysis provided in the preceding sections.
- Appendices to this report include additional analytical details and a comparison of fees imposed by neighboring agencies for similar services.

## 2. INTRODUCTION AND FUNDAMENTALS

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### 2.1 Scope of Study

The following is a summarized list of fees included in the Study:

- Planning Division
- Building Division
- Code Enforcement Division
- Public Works Department
- Fire Prevention Division

The fees examined in this Study specifically excluded development impact fees, utility rates, and any special tax assessments, all of which fall under distinct analytical and procedural requirements different from the body of user/regulatory fees analyzed in this effort. Additionally, this Study excluded facility and equipment rental rates, as well as most of fines and penalties imposed by the City for violations to its requirements or codes. (The City is not limited to the costs of service when charging for entrance to or use of government property, or when imposing fines and penalties.)

### 2.2 Methods of Analysis

There are three phases of analysis completed for each City department or program studied:

1. Cost of service analysis
2. Fee establishment
3. Cost recovery evaluation

#### 2.2.1 COST OF SERVICE ANALYSIS

This cost of service analysis is a quantitative effort that compiles the full cost of providing governmental services and activities. There are two primary types of costs considered: direct and indirect costs. Direct costs are those that specifically relate to an activity or service, including the real-time provision of the service. Indirect costs are those that support provision of services in general but cannot be directly or easily assigned to a singular activity or service.

Components of the full cost of service include direct labor costs, indirect labor costs, specific direct non-labor costs where applicable, allocated non-labor costs, and allocated Citywide overhead. Definitions of these cost components are as follows:

- **Labor costs** – Salary, wages and benefits expenses for City personnel specifically involved in the provision of services and activities to the public.
- **Indirect labor costs** – Personnel expenses supporting the provision of services and activities. This can include line supervision and departmental management, administrative support within a department, and staff involved in technical activities related to the direct services provided to the public.

- **Specific direct non-labor costs** – Discrete expenses incurred by the City due to a specific service or activity performed, such as contractor costs, third-party charges, and very specific materials used in the service or activity.
- **Allocated indirect non-labor costs** – Expenses, other than labor, involved in the provision of services. In most cases, these costs are allocated across all services provided by a department, rather than directly assigned to fee categories.
- **Allocated indirect organization-wide overhead** – Expenses, both labor and non-labor, related to agency-wide support services. Support services include general administrative services such as City Manager, Finance, etc. An agency's support services departments assist the direct providers of public service. The amount of costs attributable to each department or program included in this Study were sourced from a separate Indirect Cost Calculation performed provided by the City's Finance Department and included in the operating budget.

All cost components in this Study use annual (or annualized) figures, representing a twelve-month cycle of expenses incurred by the City in the provision of all services and activities agency-wide.

Nearly all of the fees under review in this Study require specific actions on the part of City staff to provide the service or conduct the activity. Because labor is the primary underlying factor in these activities, the Study expresses the full cost of service as a fully burdened cost per labor hour. NBS calculates a composite, fully burdened, hourly rate for each department, division, program, or activity, as applicable to the specific organization and needs of each area studied. The rate serves as the basis for further quantifying the average full cost of providing individual services and activities.

Deriving the fully burdened labor rate for each department, and various functional divisions within a department, requires two figures: the full costs of service and the number of hours available to perform those services. The full costs of service are quantified through the earlier steps described in this analysis. NBS derives the hours available from a complete listing of all City employees and/or hours of service available from contracted professionals.

The City has supplied NBS with the total number of paid labor hours for each function/service included in this Study. These available hours represent the amount of productive time available for providing both fee-recoverable and non-fee recoverable services and activities. The productive labor hours divided into the annual full costs of service equals the composite fully burdened labor rate. Some agencies also use the resulting rates for other purposes than setting fees, such as when the need arises to calculate the full cost of general services or structure a cost recovery agreement with another agency or third party.

Fully burdened labor rates applied at the individual fee level estimate an average full cost of providing each service or activity. This step required the development of staff time estimates for the services and activities listed in the City's fee schedule. The City does not systematically track activity service time for all departments or all individual fee-level services provided, therefore, interviews and questionnaires were used to develop the necessary data sets describing estimated labor time. In many cases, the City estimated the average amount of time (in minutes and hours) it would take to complete a typical occurrence of each service or activity considered.

It should be noted that the development of these time estimates was not a one-step process: estimates received were carefully reviewed by both NBS and departmental management to assess the reasonableness of such estimates. Based on this review, the City reconsidered its time estimates until both parties were comfortable that the fee models reasonably reflected the average service level provided by the City. Then, time estimates were applied to the appropriate fully burdened labor rate to yield an average total cost of the service or activity.

### 2.2.2 FEE ESTABLISHMENT

Establishing fees also includes a range of considerations, as described below:

- **Addition to and deletion of fees** – The Study’s process provided the opportunity to propose additions and deletions to the fee schedule, as well as rename, reorganize, and clarify fees imposed. Many such revisions better conform fees to current practices, as well as improve the calculation of fees owed by an individual, the application of said fees, and the collection of revenues. Beyond this, some additions to the fee schedule were simply identification of existing services or activities performed by City staff for which no fee is currently charged.
- **Revision to the structure of fees** – In most cases, the current structure of fees did not change; the focus is to recalibrate the fee amount to match the costs of services. In several cases, however, fee categories and fee names were simplified or re-structured to increase the likelihood of full cost recovery, or to enhance the fairness of how the fee applies to various types of fee payers.
- **Documentation of tools to calculate special cost recovery** – The City’s fee schedule should include the list of fully burdened rates developed by the Study. Documenting these rates in the fee schedule provides an opportunity for the City Council to approve rates for cost recovery under a “time and materials” approach. It also provides clear publication of those rates, so fee payers of any uniquely determined fee can reference the amounts. The fee schedule should provide language that supports special forms of cost recovery for activities and services not contemplated by the adopted Master Fee Schedule. These rare instances use the published rates to estimate a flat fee, or bill on an hourly basis, at the discretion of the director of each department.

### 2.2.3 COST RECOVERY EVALUATION

The NBS fee model compares the existing fee for each service or activity to the average total cost of service quantified through this analysis. A cost recovery rate of 0% identifies no current recovery of costs from fee revenues (or insufficient information available for evaluation). A rate of 100% means that the fee currently recovers the full cost of service. A rate between 0% and 100% indicates partial recovery of the full cost of service through fees. A rate greater than 100% means that the fee exceeded the full cost of service.

User fees and regulatory fees examined in this Study should not exceed the full cost of service. In other words, the cost recovery rate achieved by a fee should not be greater than 100%. In most cases, imposing a fee above this threshold could require the consensus of the voters.



NBS also assists with modeling the “recommended” or “targeted” level of cost recovery for each fee, always established at 100%, or less, than the calculated full cost of service. Targets and recommendations always reflect agency-specific judgments linked to a variety of factors, such as existing City policies, agency-wide or departmental revenue objectives, economic goals, community values, market conditions, level of demand, and others.

A general means of selecting an appropriate cost recovery target is to consider the public and private benefits of the service or activity in question.

- To what degree does the public at large benefit from the service?
- To what degree does the individual or entity requesting, requiring, or causing the service benefit?

When a service or activity completely benefits the public at large, there is generally little to no recommended fee amount (i.e., 0% cost recovery), reflecting that a truly public-benefit service is best funded by the general resources of the City, such as General Fund revenues (e.g., taxes). Conversely, when a service or activity completely benefits an individual or entity, there is generally closer to or equal to 100% of cost recovery from fees, collected from the individual or entity. An example of a completely private benefit service may be a request for exemption from a City regulation or process.

In some cases, a strict public-versus-private benefit judgment may not be sufficient to finalize a cost recovery target. Any of the following other factors and considerations may influence or supplement the public/private benefit perception of a service or activity:

- If optimizing revenue potential is an overriding goal, is it feasible to recover the full cost of service?
- Will increasing fees result in non-compliance or public safety problems?
- Are there desired behaviors or modifications to behaviors of the service population helped or hindered through the degree of pricing for the activities?
- Does current demand for services support a fee increase without adverse impact to the citizenry served or current revenue levels? (In other words, would fee increases have the unintended consequence of driving away the population served?)
- Is there a good policy basis for differentiating between type of users (e.g., residents and non-residents, residential and commercial, non-profit entities and business entities)?
- Are there broader City objectives that inform a less than full cost recovery target from fees, such as economic development goals and local social values?

Because this element of the Study is subjective, NBS provides the cost of service calculation based on 100% full cost recovery as well as the framework for the City to adjust in accordance with the City’s goals as pertains to code compliance, cost recovery, economic development, and social values.

#### **2.2.4 COMPARATIVE FEE SURVEY**

Appendix B presents the results of the Comparative Fee Survey for the City of Alameda. Often policy makers request a comparison of their jurisdiction’s fees to surrounding or similar communities. The

purpose of a comparison is to provide a sense of the local market pricing for services, and to use that information to gauge the impact of recommendations for fee adjustments.

NBS worked with the City to choose five comparative agencies: Berkeley, Fremont, Hayward, San Leandro, and Walnut Creek. The following should be noted about the general approach to, and use of, comparative survey data:

- Comparative surveys do not provide information about the cost recovery policies or procedures inherent in each comparison agency.
- A “market based” decision to price services below the full cost of service calculation, is the same as deciding to subsidize that service.
- Comparative agencies may or may not base their fee amounts on the estimated and reasonable cost of providing services. NBS did not perform the same level of analysis provided for this Study on the comparative agencies’ fees.
- Comparative fee survey efforts are often non-conclusive for many fee categories. Comparison agencies typically use varied terminology for provision of similar services.

In general, NBS reasonably attempts to source each comparison agency’s fee schedule from the Internet and compile a comparison of fee categories and amounts for the most readily comparable fee items that match the client’s existing fee structure.

### **2.2.5 DATA SOURCES**

The following data sources were used to support the cost of service analysis and fee establishment phases of this Study:

- The City of Alameda’s Adopted Budget for Fiscal Year 2022-23
- Prevailing fee schedules
- Annual workload data provided by each department/division studied

The City’s adopted budget is the most significant source of information affecting cost of service results. NBS did not audit or validate the City’s financial management and budget practices, nor was cost information adjusted to reflect different levels of service or any specific, targeted performance benchmarks. This Study has accepted the City’s budget as a legislatively adopted directive describing the most appropriate and reasonable level of City spending. Consultants accept the City Council’s deliberative process and ultimate acceptance of the budget plan and further assert that through that legislative process, the City has yielded a reasonable expenditure plan, valid for use in setting cost-based fees.

### 3. PLANNING

The City of Alameda’s Planning Division is responsible for helping the City Council plan for Alameda's future growth and development. They review development proposals for compliance with the federal, state and local laws and policies, as well as provide public assistance on obtaining planning approvals in the Permit Center. The Planning Division supports the City's Planning Board and the Historical Advisory Board.

#### 3.1 Cost of Service Analysis

The following table shows the Planning Division’s estimated annual full cost of providing services and fully-burdened cost per hour.

**TABLE 2. FULLY BURDENED HOURLY RATE**

Cost Element	Public Counter/ General Information	Advance Planning Duties	Direct Permitting Services	Total
Labor	\$ 179,637	\$ 481,928	\$ 418,947	\$ 1,080,512
Recurring Non-Labor	3,988	260,700	259,301	523,989
Department / Citywide Overhead	72,777	195,246	169,730	437,753
Division Administration	61,428	224,692	203,155	489,275
<b>Division Total</b>	<b>\$ 317,830</b>	<b>\$ 1,162,566</b>	<b>\$ 1,051,134</b>	<b>\$ 2,531,529</b>
Cost Recovery Targeted from Fees	80%	0%	100%	52%
Amount Targeted for Consideration in Billings/Fees	254,264	-	1,051,134	1,305,398
Amount Requiring Another Funding Source	63,566	1,162,566	-	1,226,132
<b>Fully Burdened Hourly Rate</b>	<b>\$ 53</b>	<b>\$ -</b>	<b>\$ 217</b>	<b>\$ 270</b>
			<i>Reference: Direct Hours Only</i>	<b>4,836</b>

As shown, the total cost of the Planning Division per year is approximately \$2.5 million. However, the results of the Cost of Service Analysis identified \$1.3 million as the reasonable targeted amount of cost for recovery in the City’s fees for service, while approximately \$1.2 million are recommended for recovery through funding sources other than fees. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$270**.

Based on Division Staff interviews, the analysis segregated the total cost of services into three primary services provided by the Division: Public Counter/General Information, Advance Planning Duties, and Direct Permitting Services. To assist the reader in understanding the underlying costs and assumptions used to calculate the fully burdened hourly rate, the following provides summary descriptions of each cost category:

- Public Counter/General Information** – Planning staff responds to phone calls and general information requests that support the development review process. Typically, some portion of costs for provision of general public information and assistance do not apply toward recovery from fees and are considered a basic function of governmental services to the public. Planning staff estimated that approximately 80% of these costs support land use application review

activities, while the remaining costs should be not be considered in the calculation of fees for services.

- **Advance Planning Duties** – Planning staff supports the ongoing maintenance and cyclical update of the City’s General Plan and local zoning ordinances. These costs are not targeted for recovery in the user and regulatory fees subject to this Study but are commonly recovered as part of a separate surcharge on top of relevant planning and building. Alameda currently has a surcharge of this nature in effect.
- **Direct Permitting Services** – Development review and approval comprises most of this Division’s work efforts. 100% of these costs apply toward recovery from the Division’s routine types of fees for service.

Significant analytical and policy decisions revolve around inclusion of categorized activity costs in the fully burdened hourly rate. The decision of whether to apply or exclude certain costs toward recovery in fees for service stems from the basic fee setting parameters offered by the California State Constitution and Statutes, which requires that any new fee levied or existing fee increased should not exceed the estimated amount required to provide the service for which the charged.

### 3.2 Fee Establishment

In general, the City proposes to charge for some services based on a “flat” fee amount, where the fee charged is a one-time, fixed amount, per service requested. For more complex services, the City proposes to charge for services by collecting an initial deposit amount, and then charging for services on an hourly basis against that deposit.

The following is a summary of overall changes made to the City’s fee schedule for Planning:

- Deletion of fees that are no longer used or not needed, such as accessory dwelling unit clearance and public art which is now handled by another department.
- Reorganization of fee categories or clarification of fee names to create a more user-friendly fee structure, such as:
  - Design review (including exemption)
  - Historic preservation certificate of approval
  - Corporate street naming
  - Annual review of development agreement
  - Environmental Document – separating EIR from other document categories.
- Addition of new fee categories, notated as “New” in the Current Fee / Deposit column of Appendix A.1:
  - SB 9 application
  - Density bonus for 100% affordable housing
  - Zoning verification letter
  - Filing fees – to match Building division filing fees.

### 3.3 Cost Recovery Evaluation

Appendix A.1 presents the results of the detailed cost recovery analysis for the City’s Planning Division fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

The City’s Planning Division fees currently recover approximately 79% of the total cost of providing services. As shown in the following table, the City collects approximately \$760,000 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$961,000.

**TABLE 3. COST RECOVERY OUTCOMES**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Staff Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Planning	\$ 760,474	\$ 961,377	\$ (200,903)	79%	\$ 961,377	100.0%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, the Planning Division, considered appropriate cost recovery levels at or below that full cost. The “Staff Recommended Fee / Deposit Level” column in Appendix A.1 displays City staff’s initial recommended fee amounts.

City staff recommends all fees to recover 100% of the costs of providing services, except for the following:

- Appeals
- Design review exempt
- Certificate of approval – removal of protected tree and dead/fallen tree
- Density bonus application
- Annual review of development agreement

These initial recommendations for adjusted fee amounts are projected to recover approximately 100% of the total costs of providing fee related services, assuming current demand for services stays consistent.

## 4. BUILDING

The City of Alameda’s Building Division supports construction permitting functions at the Permit Center, including public information, application review and acceptance, routing, fee collection, and issuance of all permit applications. This program manages the review of plans for work being performed within city limits to ensure compliance with required standards and regulations. The program also provides daily inspections of construction, plumbing, electrical, and mechanical work at job sites to ensure all work conforms to current code requirements.

### 4.1 Cost of Service Analysis

The following table shows the Building Division’s estimated annual full cost of providing services and fully-burdened cost per hour.

**TABLE 4. FULLY BURDENED HOURLY RATE**

Cost Element	Public Information and Assistance	Direct Permitting Services	Total
Labor	\$ 133,836	\$ 1,657,687	\$ 1,791,523
Recurring Non-Labor	14,449	728,961	743,410
Core Staffing Level Reserve	1,395	17,281	18,677
Department / Citywide Overhead	52,000	644,076	696,076
Division Administration	101,580	1,535,181	1,636,761
<b>Division Total</b>	<b>\$ 303,260</b>	<b>\$ 4,583,187</b>	<b>\$ 4,886,446</b>
Cost Recovery Targeted from Fees	90%	100%	99%
Amount Targeted for Consideration in Billings/Fees	272,934	4,583,187	4,856,120
Amount Requiring Another Funding Source	30,326	-	30,326
<b>Fully Burdened Hourly Rate</b>	<b>\$ 15</b>	<b>\$ 257</b>	<b>\$ 272</b>
	Reference: Direct Hours Only		<b>17,823</b>

As shown, the total cost of the Building Division per year is approximately \$4.9 million. The results of the Cost of Service Analysis identified \$4.86 million as the reasonable targeted amount of cost for recovery in the City’s fees for service, while approximately \$30,000 are recommended for recovery through funding sources other than fees. All subsequent cost of service calculations at the individual fee level assume a fully burdened hourly rate of **\$272**.

Based on Division Staff interviews the analysis segregated the total cost of services into two primary services provided by the Division: Public Information and Assistance, and Direct Permitting Services. To assist the reader in understanding the underlying costs and assumptions used to calculate the fully burdened hourly rate, the following provides summary descriptions of each cost category:

- **Public Information and Assistance** – Staff responds to phone calls and public inquiries not specifically associated with an active permit. Typically, some portion of costs for provision of

general public information and assistance are not linked for recovery from fees for building permit applications. Building staff estimates approximately 90% of this activity supports active building plan review and inspection activities, while 10% of the remaining costs should not be considered fee recoverable.

- **Direct Permitting Services** – Work activities associated with an active building permit application are 100% recoverable in Building’s user and regulatory fees for service.

Significant analytical and policy decisions revolve around inclusion of categorized activity costs in the fully burdened hourly rate. The decision of whether to apply or exclude certain costs toward recovery in fees for service stems from the basic fee setting parameters offered by the California State Constitution and Statutes, which requires that any new fee levied or existing fee increased should not exceed the estimated amount required to provide the service for which the charged.

## 4.2 Fee Establishment

Overall, the Building Division fee schedule underwent a significant reorganization of fee categories to better align with current practices and service offerings. Notable changes include:

- Collapsing plan check and inspection square footage tiers for fees associated with New Construction, Additions, and Major Remodel projects into fewer tiers to align with current and anticipated project sizes. The City currently charges plan check and inspection fees based on a projects occupancy classification and square footage of new construction/renovation. The new fee structure would maintain the same occupancy classifications but collapses the square footage tiers from five (5) tiers per category to (3) three.
- Restructuring the list of Miscellaneous fixed fee permits. The current fee structure contains a list of fee categories that are charged on a one-time, fixed fee basis. The City has reviewed and restructured the list to include the most common categories. All project types not listed as a fixed fee permit will be charged based on the occupancy classification and square footage of the project.
- Restructuring the mechanical, electrical, and plumbing permits when not associated with a building permit. The City currently utilizes a list of standalone mechanical, electrical and plumbing permits not associated with a building permit. Charges for these services are based on the complexity of the service rendered. For simple projects, a tiered structure is in place based on the number of items included in the project, and for more complex projects, the current fee structure contains an itemized list of charges that vary by service. Going forward, the most common services rendered have been included in the Miscellaneous fixed fee permits section of the fee schedule, and complex projects will be charged based on the occupancy classification and square footage of the project.

## 4.3 Cost Recovery Evaluation

Appendix A.2 presents the results of the detailed cost recovery analysis for the City’s Building Division fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

The City’s Building Division fees currently recover approximately 72% of the total cost of providing services. As shown in the following table, the City collects approximately \$3.9 million per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$5.4 million.

**TABLE 5. COST RECOVERY OUTCOMES**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Staff Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Building	\$ 3,899,663	\$ 5,442,141	\$ (1,542,478)	72%	\$ 5,372,220	98.7%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, the Building Division, considered appropriate cost recovery levels at or below that full cost. The “Staff Recommended Fee” column in Appendix A.2 displays City staff’s initial recommended fee amounts.

City staff recommends all fees to recover 100% of the costs of providing services except the following:

- Any fee where State law mandates a lower fee, such as for Photovoltaic Systems (Solar permits).
- EV chargers
- Heat pump water heater
- Heat pumps (mini-splits) air conditioners and furnaces
- Gas shut off valve
- Antenna – cellular/mobile phone (all trades)

These initial recommendations for adjusted fee amounts are projected to recover approximately 98.7% of the total costs of providing fee related services, assuming current demand for services stays constant.



## 5. CODE ENFORCEMENT

The Code Enforcement Division responds to complaints received from community members, other City departments, and various outside agencies on work that is conducted without permits. Compliance is sought through a progression of Stop Work notices, letters, notice and orders, administrative citations, liens, and receiverships. In Alameda, code enforcement is a reactive program, whereas Staff responds to complaints rather than going out and looking for violations. Complaints come from any number of places. Often, they are received from neighbors and tenants.

### 5.1 Cost of Service Analysis

NBS developed a composite, fully burdened, hourly rate for the Code Enforcement Division as shown in the table below.

**TABLE 6. FULLY BURDENED HOURLY RATE**

Cost Element	Direct Permitting Services
Labor	\$ 248,802
Department / Citywide Overhead	10,522
Division Administration	244,185
<b>Division Total</b>	<b>\$ 503,509</b>
<b>Fully Burdened Hourly Rate</b>	<b>\$ 181</b>
<i>Reference: Direct Hours Only</i>	<b>2,786</b>

As shown, the total cost of the Code Enforcement Division per year is approximately \$503,000. The Division currently handles reactive enforcement activities that result in administrative penalties or fines, rather than fees for services. For the purpose of analyzing the Division's fees, NBS calculated an average cost per hour. All subsequent fee calculations in this report assume a fully burdened hourly rate of **\$181**.

### 5.2 Fee Establishment

The City currently recovers the cost of providing code enforcement services through an investigative penalty fee charged by the Building Division that is four (4) times the permit/activity fee. The focus of NBS' study of the Code Enforcement services is tailored toward establishment of a fully burdened cost per hour for use in recovery applications, and establishment of an alternative fee for service charging structure that could replace the investigative penalty fee.

Based on staff interviews, the typical code enforcement process begins with every effort being made to visit the site of the alleged violation and confirm its validity as soon as possible. Once a complaint is confirmed as valid, the property owner is contacted to schedule an inspection and attempt to gain compliance. Many cases are resolved at this stage; the property owner makes the required corrections, the case is closed. Other cases take more persuasion before compliance with the Alameda Municipal Code is

reached. Enforcement efforts become increasingly more demanding and can include the issuance of citations, a rare but sometimes necessary step. In the most difficult cases, where the safety of building occupants or neighboring properties are affected and the City is unable to gain compliance, the City Council may authorize civil proceedings against the property owner.

Using this process as a guide, Staff estimated the level of service required at each step of the Code Enforcement process as documented in Appendix A.3.

### 5.3 Cost Recovery Evaluation

Appendix A.3 presents the results of the detailed cost recovery analysis for the City’s Code Enforcement Division fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

The City’s Code Enforcement Division currently recovers approximately 69% of the total cost of providing services. As shown in the following table, the City collects approximately \$330,000 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$480,000.

**TABLE 7. COST RECOVERY OUTCOMES**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Staff Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Code Enforcement	\$ 330,442	\$ 479,789	\$ (149,347)	69%	\$ 382,821	79.8%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population considered appropriate cost recovery levels at or below that full cost. The “Staff Recommended Fee” column in Appendix A.3 displays City staff’s initial recommended fee amounts.

City staff recommends all fees to recover 100% of the costs of providing services except for initial complaint verification and preliminary investigation as these costs are not eligible for recovery from fees. These initial recommendations for adjusted fee amounts are projected to recover approximately 79.8% of the total costs of providing fee related services, assuming current demand for services stays constant.

## 6. PUBLIC WORKS

The City of Alameda’s Public Works Department is responsible for the City’s public infrastructure, including assessment districts; integrated waste; streets; sewers; storm drains; sidewalks; street trees; traffic striping, signals and system; urban forest; and public facilities and fleet.

### 6.1 Cost of Service Analysis

The Engineering Division provides land development and permit approval services, representing the majority of fees studied for this Department. The Storm Maintenance and Waste Management divisions also provide support to land development review, or have additional fees for service that were included in the Study. The following table summarizes the estimated annual full cost of providing services and fully-burdened cost per hour for each Public Works division included in the Study of fees for service.

**TABLE 8. FULLY BURDENED HOURLY RATES**

Cost Element	Engineering	Storm Maintenance	Waste Management	Total
Labor	\$ 3,692,672	\$ 890,020	\$ 186,365	\$ 4,769,057
Recurring Non-Labor	72,909	997,997	362,526	1,433,432
Department / Citywide Overhead	1,461,119	613,866	177,264	2,252,249
Division Administration	364,939	179,788	42,906	587,633
<b>Division Total</b>	<b>\$ 5,591,639</b>	<b>\$ 2,681,671</b>	<b>\$ 769,061</b>	<b>\$ 9,042,371</b>
Cost Recovery Targeted from Fees	34%	1%	5%	22%
Amount Targeted for Consideration in Billings/Fees	1,921,547	19,193	42,236	1,982,976
Amount Requiring Another Funding Source	3,670,092	2,662,479	726,825	7,059,396
<b>Fully Burdened Hourly Rate</b>	<b>\$ 234</b>	<b>\$ 202</b>	<b>\$ 208</b>	
<i>Reference: Direct Hours Only</i>	8,209	95	203	

As shown, the total estimated annual cost of the Engineering Division per year is approximately \$5.6 million, Storm Maintenance, \$2.7 million, and Waste Management Services, \$770,000. The results of the Cost of Service Analysis further segregated the annual costs of each division between costs that may reasonably be targeted for recovery in fees for service, versus those that should be funded by sources other than fees. All subsequent cost of service calculations at the individual fee level assume fully burdened hourly rates of **\$234, \$202, and \$208**, depending on each division’s level of effort required to provide the service.

Based on Division Staff interviews the analysis segregated the total cost of services into the primary services provided by each Division. To assist the reader in understanding the underlying costs and assumptions used to calculate the fully burdened hourly rate, the following provides summary descriptions of each cost category:

- **Public Information / General Counter** – Staff responds to phone calls and public inquiries not specifically associated with an active permit. Typically, some portion of costs for provision of general public information and assistance are not linked for recovery from fees. Approximately

75% of this activity supports active Engineering plan review and inspection activities, while 25% of the remaining costs should not be considered fee recoverable.

- **CIP Support / Other Non-Fee Activities** – Activities associated with managing City records, including capital improvement projects (CIP). These costs do not apply toward recovery from Engineering fees.
- **Storm Drain / Waste Management Operations** – Activities associated with Citywide storm drain and waste management services. These costs do not apply toward recovery from Engineering fees.
- **Development Permitting / Fee for Service Activities** – Work activities associated with an active Engineering permit application are 100% recoverable in user and regulatory fees for service.

Significant analytical and policy decisions revolve around inclusion of categorized activity costs in the fully burdened hourly rate. The decision of whether to apply or exclude certain costs toward recovery in fees for service stems from the basic fee setting parameters offered by the California State Constitution and Statutes, which requires that any new fee levied or existing fee increased should not exceed the estimated amount required to provide the service for which the charged.

## 6.2 Fee Establishment

The following is a summary of the overall changes to the Public Works/Engineering fee schedule:

- Deletion of fees that are no longer used or needed, such as:
  - Maps, prints, plans and specifications
  - Copy fee
  - Solid waste special event permit
  - Upper lateral – HOA private sewer lateral repair/replacement
  - Street tree installation
  - Appeal of PW director’s decision deposit
  - Permit center filing fee
  - Impact fees charged on applicable permits
  - Affordable housing fee
  - Development impact fee
  - Improvement tax
  - Parking rates
- Reorganization of fee categories or clarification of fee names to create a more user-friendly fee structure, such as:
  - Public works review of planning applications
  - Public works review of building permits
  - Improvement valuation tiers for plan check and inspection
  - Parking signs
  - Right-of-way/encroachment permits
  - Meter relocation
  - FEMA Floodplain Review

- Addition of new fee categories, notated as “New” in the Current Fee/Deposit column of Appendix A.4. such as:
  - Certificate of compliance
  - Public Works review of special events
  - Residential driveway wingtips

Since Public Works will be taking over parking violation enforcement from Police, the City requested that a placeholder list of violations be established with the current fine, proposed fine and late penalty amounts for inclusion in the Master Fee Schedule. Please note, parking violations are not included in the cost analysis.

### 6.3 Cost Recovery Evaluation

Appendix A.4 presents the results of the detailed cost recovery analysis for the Department’s fees. In the Appendix, the “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

Fees studied for Public Works currently recover approximately 38% of the total cost of providing services. As shown in the following table, the City collects approximately \$710,000 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$1.9 million.

**TABLE 9. COST RECOVERY OUTCOMES**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Staff Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Public Works	\$ 710,378	\$ 1,866,125	\$ (1,155,747)	38%	\$ 1,861,439	99.7%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, the Public Works Department, considered appropriate cost recovery levels at or below that full cost. The “Staff Recommended Fee / Deposit Level” column in Appendix A.4 displays City staff’s initial recommended fee amounts.

Staff recommends all fees to recover 100% of the costs of providing services except for the following:

- No parking sign processing fee
- Residential right-of-way (encroachment) permit – to increase the rate of permit issuance and compliance with City Standards during construction

These initial recommendations for adjusted fee amounts are projected to recover approximately 99.7% of the total costs of providing fee related services, assuming current demand for services stays constant.

## 7. FIRE PREVENTION

The City of Alameda Fire Prevention Division is responsible for reviewing, updating and enforcing fire-related codes and ordinances. Activities carried out by this division include code compliance inspections of all occupancies except single-family and duplex dwellings, fire permit review and inspections. The regulation of household and business-related hazardous waste and the enforcement of hazardous material storage is currently handled by Alameda County CUPA.

### 7.1 Cost of Service Analysis

The following table shows the Fire Prevention Division’s fully-burdened hourly rate which establishes the full cost of providing services.

**TABLE 10. FULLY BURDENED HOURLY RATE**

Cost Element	Fire Code Complaints/ Enforcement	Direct PC/Inspect Services	Total
Labor	\$ 246,031	\$ 1,220,610	\$ 1,466,641
Recurring Non-Labor	12,117	149,162	161,279
Citywide Overhead	67,315	333,965	401,281
Division Administration	167,703	877,894	1,045,597
<b>Division Total</b>	<b>\$ 493,166</b>	<b>\$ 2,581,631</b>	<b>\$ 3,074,797</b>
<b>Fully Burdened Hourly Rate</b>	<b>n/a</b>	<b>\$ 353</b>	
<i>Reference: Direct Hours Only</i>		<b>7,309</b>	

As shown, the total cost of the Fire Prevention Division per year is approximately \$3.1 million. The analysis segregated the total cost of services into two primary services provided by the Division, Fire Code Complaint/Enforcement Services, and Direct Plan Check/Inspection Services.

Recovery of the costs identified as Fire Code Complaint and Enforcement services through Fire Prevention’s user and regulatory fees are not recommended. The purpose of these services is of community wide benefit, which is to bring those in violation of local or State laws into compliance. In doing so, the City may have a specific “notice of violation” and enforcement process that includes a fine or penalty assessed to gain compliance. Costs associated with this service have not been included in the calculation of fees subject to this Study.

Direct Plan Check and Inspection Services costs of approximately \$2.6 million, however, are 100% eligible for recovery in fees for service. As such, all subsequent cost of service (fee) calculations at the individual fee level assume a fully burdened hourly rate of **\$353**.

Significant analytical and policy decisions revolve around inclusion of categorized activity costs in the fully burdened hourly rate. The decision of whether to apply or exclude certain costs toward recovery in fees for service stems from the basic fee setting parameters offered by the California State Constitution and

Statutes, which requires that any new fee levied or existing fee increased should not exceed the estimated amount required to provide the service for which the charge is levied.

## 7.2 Fee Establishment

The following is a summary of the overall changes to the Fire Prevention fee schedule:

- Revision to marina fees from a multi-tiered structure to above and below 700 slips
- Deletion of fees that are no longer used or needed, such as:
  - Failure to notify dispatch before testing
  - Smoke alarm
  - Film permit
  - Carnivals, fairs & special events
- Addition of a board-up/post incident mitigation fee
- Updated ambulance fees – established by contract with Alameda County EMS

## 7.3 Cost Recovery Evaluation

Appendix A.5 presents the results of the detailed cost recovery analysis for the City’s Fire Prevention fees. The “Cost of Service per Activity” column establishes the maximum adoptable fee amount for the corresponding service identified in the “Fee Name” list.

As shown in the following table, the City collects approximately \$780,000 per year in revenues at current fee amounts. At full cost recovery, the same demand for these services would recover approximately \$2.6 million. The City’s Fire Prevention fees currently recover approximately 30% of the total cost of providing services.

**TABLE 11. COST RECOVERY OUTCOMES**

Fee Category	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Cost Recovery Surplus/ Deficit	Existing Cost Recovery Percentage	Annual Estimated Revenues at Staff Recommended Cost Recovery Fee	Recommended Cost Recovery Percentage
Fire Prevention	\$ 779,001	\$ 2,573,119	\$ (1,794,118)	30%	\$ 1,318,781	51.3%

NBS provided the full cost of service information and the framework for considering fees, while those closest to the fee-paying population, the Fire Department, considered appropriate cost recovery levels at or below that full cost. The “Staff Recommended Fee Level” column in Appendix A.5 displays City staff’s initial recommended fee amounts.

Staff recommends to recover 100% of the costs of providing services for the following fees:

- Fire life and safety review of construction permits
- Fire sprinkler systems
- Fire alarm systems
- High piled combustible storage – initial inspection

- CO2 systems / cylinders
- Tank install / removal

All other fees are recommended to recover between 30-55% of the full cost of providing service. These initial recommendations for adjusted fee amounts are projected to recover approximately 51% of the total costs of providing fee related services, assuming current demand for services stays constant.



## 8. CONCLUSION

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Based on the Cost of Service Analysis, Fee Establishment, and Cost Recovery Evaluation outcomes presented in this Study, the proposed Master Schedule of Fees has been formatted for implementation and included in the accompanying Staff Report.

As discussed throughout this report, the intent of the proposed fee schedule is to improve the City's recovery of costs incurred to provide individual services, as well as adjust fees where the fees charged exceed the average costs incurred. Predicting the amount to which any adopted fee increases will affect City revenues is difficult to quantify. For the near-term, the City should not count on increased revenues to meet any specific expenditure plan. Experience with the revised fee amounts should be gained first before revenue projections are revised. However, unless there is some significant, long-term change in activity levels at the City, proposed fee amendments should enhance the City's cost recovery performance over time, providing it the ability to stretch other resources further for the benefit of the public at-large.

The City's Master Fee Schedule should become a living document, but handled with care:

- A fundamental purpose of the fee schedule is to provide clarity and transparency to the public and to staff regarding fees imposed by the City. Once adopted by City Council, the fee schedule is the final word on the amount and method in which fees should be charged and supersedes all previous fee schedules. If it is discovered that the master document is missing certain fees, those fees will eventually need to be added to the master fee schedule and should not exist outside the consolidated, master framework.
- The City should consider adjusting these user fees and regulatory fees on an annual basis to keep pace with cost inflation. For all fees and charges, for example, the City could use a Consumer Price Index adjustment that is applied to the new fee schedule. Conducting a comprehensive user fee Study is not an annual requirement, and only becomes worthwhile over time as shifts in organization, local practices, legislative values, or legal requirements result in significant change.

As a final note, it is worth mentioning the path that fees, in general, have taken in the State of California. In recent years, there is more public demand for the precise and equitable accounting of the basis for governmental fees and a greater say in when and how they are charged. It is likely that into the future, user and regulatory fees will require an even greater level of analysis and supporting data to meet the public's growing expectations. An agency's ability to meet these new pressures will depend on the level of technology they invest in their current systems. Continuous improvement and refinement of time tracking abilities will greatly enhance the City's ability to set fees for service and identify unfunded activities in years to come.

*Disclaimer: In preparing this report and the opinions and recommendations included herein, NBS has relied on a number of principal assumptions and considerations with regard to financial matters, conditions and events that may occur in the future. This information and assumptions, including the City's budgets, time estimate data, and workload information from City staff, were provided by sources we believe to be reliable; however, NBS has not independently verified such information and assumptions. While we believe NBS' use of such information and assumptions is reasonable for the purpose of this report, some assumptions will invariably not materialize as stated herein and may vary significantly due to unanticipated events and circumstances. Therefore, the actual results can be expected to vary from those projected to the extent that actual future conditions differ from those assumed by us or provided to us by others.*

## ***APPENDIX A.1***

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### ***Cost of Service Analysis – Planning Division***

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Staff Recommended Fee Level / Deposit	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
<b>PLANNING DIVISION FEES</b>														
	<b>SB 9 Application</b>		[5]											
1	SB 9 Planning Application													
	Minimum Fee	flat		13.25	\$ 270	\$ 3,576	NEW	%	\$ 3,576	100%	-	\$ -	\$ -	\$ -
	Plus deposit when lot split	deposit		10.00	\$ 270	\$ 2,699	NEW	%	\$ 2,699	100%	-	\$ -	\$ -	\$ -
	<b>APPEALS</b>		[1]											
2	Appeal/Call for Review to Planning Board or City Council - Single Family Residential and Multi-family Residential Less than 5 Units													
	Minimum Fee	flat		10.00	\$ 270	\$ 2,699	\$ 1,136	42%	\$ 1,350	50%	-	\$ -	\$ -	\$ -
	Plus Deposit	deposit		5.00	\$ 270	\$ 1,350	\$ 1,050	78%	\$ 675	50%	-	\$ -	\$ -	\$ -
3	Appeal/Call for Review to Planning Board or City Council – Multi-Family Residential 5 Units or More/Commercial/ Industrial													
	Minimum Fee	flat		10.00	\$ 270	\$ 2,699	\$ 1,136	42%	\$ 1,350	50%	-	\$ -	\$ -	\$ -
	Plus Deposit	deposit		5.00	\$ 270	\$ 1,350	\$ 1,050	78%	\$ 675	50%	-	\$ -	\$ -	\$ -
	<b>ZONING CHANGE / GENERAL PLAN AMENDMENT</b>		[1]											
4	Amendments to the General Plan Text or Diagram	deposit		80.00	\$ 270	\$ 21,594	\$ 8,820	41%	\$ 21,594	100%	-	\$ -	\$ -	\$ -
5	Zoning Change / Zoning Text Amendment	deposit		80.00	\$ 270	\$ 21,594	\$ 8,820	41%	\$ 21,594	100%	2	\$ 17,640	\$ 43,187	\$ 43,187
	<b>DESIGN REVIEW</b>													
6	Design Review Exempt - this fee applies to Improvements regulated under the Design Review Ordinance (AMC 30-37) but are exempt from Design Review pursuant to AMC 30-37.2.b. Common examples include single-story rear additions or accessory structures less than 1,200 sf in size, window and door replacements not removing character-defining features, siding repair and replacement, and other in-kind improvements. This fee does not apply to work that does not require a building permit as they are not subject to the Design Review Ordinance.	flat		0.50	\$ 270	\$ 135	\$ 114	84%	\$ 100	74%	-	\$ -	\$ -	\$ -
7	Design Review Exempt Wireless - Wireless Eligible Facilities Requests and Small Cell Wireless review	flat		2.00	\$ 270	\$ 540	\$ 454	84%	\$ 540	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Staff Recommended Fee Level / Deposit	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
	<b>DESIGN REVIEW (includes one public notice - 100 ft.)</b>		[1]											
8	Design Review Minor Alterations - Alterations involving no changes in the building footprint or floor area (e.g. windows, doors, and siding that require Design Review under AMC 30-37). This fee applies to decks requiring Design Review.	flat		3.00	\$ 270	\$ 810	\$ 682	84%	\$ 810	100%	20	\$ 13,640	\$ 16,195	\$ 16,195
9	Design Review Accessory Buildings/Structures - the fee applies to new construction, additions to and alterations to accessory buildings and structures not exempt from Design Review pursuant to AMC 30-37.2.b.	flat		7.00	\$ 270	\$ 1,889	\$ 1,591	84%	\$ 1,889	100%	6	\$ 9,546	\$ 11,337	\$ 11,337
10	Design Review Additions - Additions and alterations not exempt from Design Review pursuant to AMC 30-37.2.b. Common examples include second story additions, raise a building, alterations to the front façade of a building, single story additions over 1,200 sf, and modifications to architecturally unique windows and doors and other features.	flat		13.25	\$ 270	\$ 3,576	\$ 3,011	84%	\$ 3,576	100%	24	\$ 72,264	\$ 85,834	\$ 85,834
11	Design Review - New Construction - Detached Single Family Dwelling or Duplex	flat		13.25	\$ 270	\$ 3,576	\$ 3,011	84%	\$ 3,576	100%	25	\$ 75,275	\$ 89,411	\$ 89,411
12	Design Review - New Construction - Multi-family buildings 3 - 9 units													
	Minimum Fee	flat		13.25	\$ 270	\$ 3,576	\$ 3,011	84%	\$ 3,576	100%	5	\$ 15,055	\$ 17,882	\$ 17,882
	Plus Deposit	deposit		10.00	\$ 270	\$ 2,699	\$ 2,100	78%	\$ 2,699	100%	-	\$ -	\$ -	\$ -
13	Design Review - New Construction - Multi-family buildings 10+ units / Non-residential or Mixed Use buildings.													
	Minimum Fee	flat		26.00	\$ 270	\$ 7,018	\$ 3,011	43%	\$ 7,018	100%	5	\$ 15,055	\$ 35,089	\$ 35,089
	Plus Deposit	deposit		10.00	\$ 270	\$ 2,699	\$ 2,100	78%	\$ 2,699	100%	-	\$ -	\$ -	\$ -
	<b>HISTORIC PRESERVATION</b>		[1]											
14	Certificate of Approval - Demolition of Accessory Building	flat		5.00	\$ 270	\$ 1,350	\$ 1,136	84%	\$ 1,350	100%	34	\$ 38,624	\$ 45,886	\$ 45,886
15	Certificate of Approval with ADU - Demo of Accessory Building Concurrent with an ADU Application	flat		3.50	\$ 270	\$ 945	\$ 795	84%	\$ 945	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Staff Recommended Fee Level / Deposit	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
16	Certificate of Approval - Removal of Protected Tree pursuant to AMC 13-21.7	flat		1.50	\$ 270	\$ 405	\$ 227	56%	\$ 227	56%	-	\$ -	\$ -	\$ -
	Plus Deposit for Tree Replacement In-Lieu Fee for two trees (deposit is refundable upon verification of replacement trees installation)	deposit	[6]				\$ 1,500		\$ 1,500					
17	Certificate of Approval - Dead/Fallen Tree - this fee applies to trees that are dead or have fallen due to disease or natural disasters and causes.	flat		0.50	\$ 270	\$ 135	\$ 108	80%	\$ 108	80%	-	\$ -	\$ -	\$ -
	Plus Deposit for Tree Replacement In-Lieu Fee for two trees (deposit is refundable upon verification of replacement trees installation)	deposit	[6]				\$ 1,500		\$ 1,500					
18	Tree Replacement In-Lieu Fee per AMC 13-21.7	deposit (per tree)	[6]				\$ 750		\$ 750					
19	Certificate of Approval by Historical Advisory Board	flat		10.00	\$ 270	\$ 2,699	\$ 2,272	84%	\$ 2,699	100%	-	\$ -	\$ -	\$ -
20	Changes in Historical Designation Status	flat		10.00	\$ 270	\$ 2,699	\$ 2,272	84%	\$ 2,699	100%	-	\$ -	\$ -	\$ -
	<b>CORPORATE STREET NAMING</b>													
21	Corporate Street Naming per City Street Naming Policy	flat		30.00	\$ 270	\$ 8,098	\$ 2,272	28%	\$ 8,098	100%	-	\$ -	\$ -	\$ -
	<b>USE PERMIT &amp; VARIANCE</b>		[1]											
22	Use Permit or Variance	flat		11.25	\$ 270	\$ 3,037	\$ 2,556	84%	\$ 3,037	100%	25	\$ 63,900	\$ 75,915	\$ 75,915
	<b>SIGN PERMIT</b>		[1]											
23	Permanent Sign	flat		0.75	\$ 270	\$ 202	\$ 170	84%	\$ 202	100%	41	\$ 6,970	\$ 8,300	\$ 8,300
24	Sign Program/Amendment	flat		7.00	\$ 270	\$ 1,889	\$ 1,591	84%	\$ 1,889	100%	2	\$ 3,182	\$ 3,779	\$ 3,779
	<b>TIME EXTENSION</b>		[1]											
25	Extension of approved entitlement that is not yet vested	flat		0.50	\$ 270	\$ 135	\$ 114	84%	\$ 135	100%	-	\$ -	\$ -	\$ -
	<b>PRELIMINARY REVIEW APPLICATION</b>													
26	Planning Review	flat		1.50	\$ 270	\$ 405	\$ 341	84%	\$ 405	100%	3	\$ 1,023	\$ 1,215	\$ 1,215
27	Interdepartmental Review	flat		2.50	\$ 270	\$ 675	\$ 568	84%	\$ 675	100%	-	\$ -	\$ -	\$ -
28	Development Review Team (DRT) Review	flat		13.50	\$ 270	\$ 3,644	\$ 2,100	58%	\$ 3,644	100%	-	\$ -	\$ -	\$ -
	Plus Deposit	deposit		5.00	\$ 270	\$ 1,350	\$ 1,050	78%	\$ 1,350	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Staff Recommended Fee Level / Deposit	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
	<b>MASTER PLAN/ PLANNED DEVELOPMENT AREAS</b>		[1]											
29	Master Plan / Planned Development / Amendment	deposit		45.00	\$ 270	\$ 12,146	\$ 7,350	61%	\$ 12,146	100%	6	\$ 44,100	\$ 72,878	\$ 72,878
30	Final Development Plan / Amendment	deposit		45.00	\$ 270	\$ 12,146	\$ 7,350	61%	\$ 12,146	100%	-	\$ -	\$ -	\$ -
	<b>DENSITY BONUS</b>		[1]											
31	Density Bonus Application	deposit		40.00	\$ 270	\$ 10,797	\$ 6,300	58%	\$ 6,300	58%	-	\$ -	\$ -	\$ -
32	Density Bonus for 100% Affordable Housing	deposit		40.00	\$ 270	\$ 10,797	NEW	%	No Charge	%	-	\$ -	\$ -	\$ -
	<b>PROJECT AGREEMENTS</b>		[1]											
33	New Development Agreement or Major Amendment	deposit		60.00	\$ 270	\$ 16,195	\$ 7,350	45%	\$ 16,195	100%	-	\$ -	\$ -	\$ -
34	Annual Review of Development Agreement	flat		7.50	\$ 270	\$ 2,024	\$ 1,704	84%	\$ 1,012	50%	-	\$ -	\$ -	\$ -
35	Performance Agreement (landscaping installation, maintenance, mitigation monitoring, subdivision improvements, public art, etc.)	deposit		20.00	\$ 270	\$ 5,398	\$ 4,200	78%	\$ 5,398	100%	-	\$ -	\$ -	\$ -
	<b>REVIEW OF SUBDIVISION MAP ACT APPLICATIONS</b>		[1]											
36	Lot Line Adjustment (includes 2 reviews)	flat		2.50	\$ 270	\$ 675	\$ 568	84%	\$ 675	100%	-	\$ -	\$ -	\$ -
	Plus Deposit	deposit		10.00	\$ 270	\$ 2,699	\$ 2,100	78%	\$ 2,699	100%	-	\$ -	\$ -	\$ -
37	Parcel Map (up to 4 lots)/Amendment	deposit		30.00	\$ 270	\$ 8,098	\$ 6,300	78%	\$ 8,098	100%	-	\$ -	\$ -	\$ -
	Plus Deposit	deposit		10.00	\$ 270	\$ 2,699	\$ 2,100	78%	\$ 2,699	100%	-	\$ -	\$ -	\$ -
38	Tentative Subdivision (Tract) Map (> 5 lots)/ Condo Map/ Condo Conversions/Amendment	deposit		40.00	\$ 270	\$ 10,797	\$ 6,300	58%	\$ 10,797	100%	2	\$ 12,600	\$ 21,594	\$ 21,594
	Plus Deposit	deposit		10.00	\$ 270	\$ 2,699	\$ 2,100	78%	\$ 2,699	100%	-	\$ -	\$ -	\$ -
	<b>ENVIRONMENTAL REVIEW</b>		[1]											
39	CEQA Exemption with Initial Study/Technical Reports	flat		30.00	\$ 270	\$ 8,098	\$ 6,817	84%	\$ 8,098	100%	1	\$ 6,817	\$ 8,098	\$ 8,098
40	Environmental Document - IS/ND/MND plus additional deposit based on consultant estimate)	deposit		60.00	\$ 270	\$ 16,195	\$ 12,600	78%	\$ 16,195	100%	1	\$ 12,600	\$ 16,195	\$ 16,195
41	Environmental Document - EIR (plus additional deposit based on consultant estimate and direct cost)	deposit		100.00	\$ 270	\$ 26,992	\$ 12,600	47%	\$ 26,992	100%	1	\$ 12,600	\$ 26,992	\$ 26,992
42	Other environmental review tasks not specified	hour		1.00	\$ 270	\$ 270	\$ 227	84%	\$ 270	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Staff Recommended Fee Level / Deposit	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
	<b>PUBLIC HEARING (Additional)</b>													
43	Public Hearing - Board/Commissions or City Council	flat/ each hearing		8.00	\$ 270	\$ 2,159	\$ 1,136	53%	\$ 2,159	100%	1	\$ 1,136	\$ 2,159	\$ 2,159
	<b>BUSINESS LICENSE ZONING APPROVALS</b>													
44	Home Occupation Permit	flat		0.50	\$ 270	\$ 135	\$ 114	84%	\$ 135	100%	166	\$ 18,924	\$ 22,403	\$ 22,403
45	Work / Live Permit Per AMC 30-15.5(b)	flat		0.50	\$ 270	\$ 135	\$ 114	84%	\$ 135	100%	1	\$ 114	\$ 135	\$ 135
46	Zoning Clearance	flat		0.50	\$ 270	\$ 135	\$ -	0%	\$ 135	100%	1	\$ -	\$ 135	\$ 135
	<b>BUILDING PERMIT PLAN CHECK/INSPECTION</b>													
47	Planning - Building Plan Review (Minor Projects)	flat	[3]	1.00	\$ 270	\$ 270	\$ 340	126%	\$ 270	100%	24	\$ 8,160	\$ 6,478	\$ 6,478
48	Planning - Building Plan Review (Major Projects)	flat	[4]	3.00	\$ 270	\$ 810	\$ 907	112%	\$ 810	100%	208	\$ 188,656	\$ 168,429	\$ 168,429
49	Planning - First Inspection	flat		1.00	\$ 270	\$ 270	\$ 227	84%	\$ 270	100%	-	\$ -	\$ -	\$ -
50	Re-inspection (per trip)	flat		1.00	\$ 270	\$ 270	\$ 227	84%	\$ 270	100%	-	\$ -	\$ -	\$ -
	<b>MISCELLANEOUS FEES</b>													
51	Zoning Verification Letter - City letter with zoning information requiring no property research	flat		1.00	\$ 270	\$ 270	NEW	%	\$ 270	100%	-	\$ -	\$ -	\$ -
52	Zoning Compliance Determination - City letter with zoning information requiring property research, conformance review with approved plans, nonconforming use certificates, and other determinations of compliance with the Zoning Ordinance. This fee also applies to specified Planning Director approvals per the Zoning Ordinance.	flat		3.00	\$ 270	\$ 810	\$ 454	56%	\$ 810	100%	14	\$ 6,356	\$ 11,337	\$ 11,337
53	Add-on fee for projects triggering an ad hoc Deed Restriction or other recorded document	flat		4.00	\$ 270	\$ 1,080	\$ 909	84%	\$ 1,080	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Staff Recommended Fee Level / Deposit	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
54	Filing Fee													
	Standard	per project		0.33	\$ 270	\$ 89	NEW	%	\$ 89	100%	-	\$ -	\$ -	\$ -
	Express Permit (formerly "web-based" permit)	per project		0.17	\$ 270	\$ 46	NEW	%	\$ 46	100%	-	\$ -	\$ -	\$ -
55	Technology Fee	percent of permit	[2]				5% of permit fees		5% of permit fees					
56	Community Planning Fee	percent of valuation	[2]				.5% of job valuation		.5% of job valuation					
57	Planning Services Hourly Rate	hourly		1.00	\$ 270	\$ 270	\$ 227	84%	\$ 270	100%	-	\$ -	\$ -	\$ -
58	Certificate of Compliance-Admin - OTC	flat		2.50	\$ 270	\$ 675	\$ 568	84%	\$ 675	100%	-	\$ -	\$ -	\$ -
59	Certificate of Compliance - Regulated Business	flat		2.50	\$ 270	\$ 675	\$ 568	84%	\$ 675	100%	-	\$ -	\$ -	\$ -
60	Meeting with a Project Planner (available upon request)	hourly		1.00	\$ 270	\$ 270	\$ 227	84%	\$ 270	100%	-	\$ -	\$ -	\$ -
61	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.	hourly		1.00	\$ 270	\$ 270	\$ 227	84%	\$ 270	100%	-	\$ -	\$ -	\$ -
<b>TOTAL</b>											\$ 760,474	\$ 961,377	\$ 961,377	

[Notes]

- [1] Additional Hearing fee may be required, see Public Hearing
- [2] Fee to be added to all permits. NBS did not analyze. Value of the construction work as determined by the Building Official.
- [3] Minor: Single-family dwelling/ Multi-family less than 5 units. Includes ADU.
- [4] Major: Multi-family development 5 units or more/ Commercial/ Industrial, and any WELO review
- [5] Projects requiring third-party consultant review or special studies will be charged at actual cost
- [6] Set by City ordinance. NBS did not analyze.



## **APPENDIX A.2**

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### ***Cost of Service Analysis – Building Division***

Fee No.	Fee Name	Fee Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	Fully Burdened Hourly Rate	Cost of Service per Activity	Current Fee [1]	Existing Cost Recovery Percentage	Staff Recommended Fee [2]	Staff Recommended Cost Recovery Percentage	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
<b>PLAN CHECK: NEW CONSTRUCTION, ADDITIONS, AND MAJOR REMODELS</b>														
1	<b>Commercial Uses - Structural</b> (All newly constructed or added space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)													
	Square Footage:													
	2,000	per project	14.00	\$ 272	\$ 3,815	\$ 2,945	77%	\$ 3,815	100%	5	\$ 14,725	\$ 19,073	\$ 19,073	
	each additional s.f. or fraction thereof		0.002	\$ 272	\$ 0.44	\$ 0.43	%	\$ 0.44	%	-	\$ -	\$ -	\$ -	
	10,000	per project	27.00	\$ 272	\$ 7,357	\$ 5,679	77%	\$ 7,357	100%	3	\$ 17,037	\$ 22,070	\$ 22,070	
each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.18	\$ 0.20	%	\$ 0.18	%	59,430	\$ 11,886	\$ 10,930	\$ 10,930		
	50,000	per project	54.00	\$ 272	\$ 14,713	\$ 11,357	77%	\$ 14,713	100%	-	\$ -	\$ -	\$ -	
	each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.29	\$ 0.23	%	\$ 0.29	%	-	\$ -	\$ -	\$ -	
2	<b>Commercial Residential and Multifamily Residential Uses</b> - (All newly constructed or added space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule)													
	Square Footage:													
	2,000	per project	9.00	\$ 272	\$ 2,452	\$ 1,893	77%	\$ 2,452	100%	-	\$ -	\$ -	\$ -	
	each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.31	\$ 0.36	%	\$ 0.31	%	-	\$ -	\$ -	\$ -	
	10,000	per project	18.00	\$ 272	\$ 4,904	\$ 3,786	77%	\$ 4,904	100%	12	\$ 45,432	\$ 58,853	\$ 58,853	
each additional s.f. or fraction thereof		0.0005	\$ 272	\$ 0.12	\$ 0.13	%	\$ 0.12	%	157,678	\$ 20,498	\$ 19,333	\$ 19,333		
	50,000	per project	36.00	\$ 272	\$ 9,809	\$ 7,571	77%	\$ 9,809	100%	1	\$ 7,571	\$ 9,809	\$ 9,809	
	each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.20	\$ 0.16	%	\$ 0.20	%	89,738	\$ 14,358	\$ 17,604	\$ 17,604	
3	<b>Shell Buildings for all Commercial Uses</b> - (The enclosure for all newly constructed or added space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)													
	Square Footage:													
	2,000	per project	9.00	\$ 272	\$ 2,452	\$ 1,893	77%	\$ 2,452	100%	-	\$ -	\$ -	\$ -	
	each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.31	\$ 0.36	%	\$ 0.31	%	-	\$ -	\$ -	\$ -	
	10,000	per project	18.00	\$ 272	\$ 4,904	\$ 3,786	77%	\$ 4,904	100%	-	\$ -	\$ -	\$ -	
each additional s.f. or fraction thereof		0.0005	\$ 272	\$ 0.12	\$ 0.13	%	\$ 0.12	%	-	\$ -	\$ -	\$ -		
	50,000	per project	36.00	\$ 272	\$ 9,809	\$ 7,571	77%	\$ 9,809	100%	-	\$ -	\$ -	\$ -	
	each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.20	\$ 0.16	%	\$ 0.20	%	-	\$ -	\$ -	\$ -	

Fee No.	Fee Name	Fee Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time per Activity	Fully Burdened Hourly Rate	Cost of Service per Activity	Current Fee [1]	Existing Cost Recovery Percentage	Staff Recommended Fee [2]	Staff Recommended Cost Recovery Percentage	Estimated Volume of Activity	Annual Estimated Revenue			
												Current Fee	Full Cost Recovery	Staff Recommended Fee	
4	<b>Commercial Tenant Improvement - Structural - (Structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered)</b>														
		Square Footage:													
		2,000	per project	6.00	\$ 272	\$ 1,635	\$ 1,262	77%	\$ 1,635	100%	35	\$ 44,170	\$ 57,218	\$ 57,218	
		each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.20	\$ 0.22	%	\$ 0.20	%	81,290	\$ 17,884	\$ 16,612	\$ 16,612	
		10,000	per project	12.00	\$ 272	\$ 3,270	\$ 2,524	77%	\$ 3,270	100%	17	\$ 42,908	\$ 55,583	\$ 55,583	
5	<b>Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered)</b>														
		Square Footage:													
		2,000	per project	5.00	\$ 272	\$ 1,362	\$ 1,052	77%	\$ 1,362	100%	29	\$ 30,508	\$ 39,507	\$ 39,507	
		each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.14	\$ 0.15	%	\$ 0.14	%	12,977	\$ 1,947	\$ 1,768	\$ 1,768	
		10,000	per project	9.00	\$ 272	\$ 2,452	\$ 1,893	77%	\$ 2,452	100%	3	\$ 5,679	\$ 7,357	\$ 7,357	
6	<b>Single Family Dwellings - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes the model home or a custom home project)</b>														
		Square Footage:													
		1,000	per project	8.00	\$ 272	\$ 2,180	\$ 1,683	77%	\$ 2,180	100%	51	\$ 85,833	\$ 111,166	\$ 111,166	
		each additional s.f. or fraction thereof		0.003	\$ 272	\$ 0.73	\$ 0.57	%	\$ 0.73	%	6,273	\$ 3,576	\$ 4,558	\$ 4,558	
		4,000	per project	16.00	\$ 272	\$ 4,359	\$ 3,365	77%	\$ 4,359	100%	-	\$ -	\$ -	\$ -	
7	<b>Residential Repeat / Subsequent Lot Plan Check</b>														
		Square Footage:													
		8,000	per project	24.00	\$ 272	\$ 6,539	\$ 5,048	77%	\$ 6,539	100%	-	\$ -	\$ -	\$ -	
		each additional s.f. or fraction thereof		0.003	\$ 272	\$ 0.82	\$ 0.64	%	\$ 0.82	%	-	\$ -	\$ -	\$ -	
		2,000	per project	2.00	\$ 272	\$ 545	\$ 421	77%	\$ 545	100%	-	\$ -	\$ -	\$ -	

Fee No.	Fee Name	Fee Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				Estimated Average Labor Time per Activity	Fully Burdened Hourly Rate	Cost of Service per Activity	Current Fee [1]	Existing Cost Recovery Percentage	Staff Recommended Fee [2]	Staff Recommended Cost Recovery Percentage	Estimated Volume of Activity	Annual Estimated Revenue			
												Current Fee	Full Cost Recovery	Staff Recommended Fee	
8	Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)														
		Square Footage:													
		200	per project	4.00	\$ 272	\$ 1,090	\$ 842	77%	\$ 1,090	100%	136	\$ 114,512	\$ 148,221	\$ 148,221	
		each additional s.f. or fraction thereof		0.005	\$ 272	\$ 1.36	\$ 1.06	%	\$ 1.36	%	39,260	\$ 41,616	\$ 53,485	\$ 53,485	
		1,000	per project	8.00	\$ 272	\$ 2,180	\$ 1,683	77%	\$ 2,180	100%	36	\$ 60,588	\$ 78,470	\$ 78,470	
	each additional s.f. or fraction thereof		0.008	\$ 272	\$ 2.18	\$ 1.69	%	\$ 2.18	%	11,589	\$ 19,585	\$ 25,261	\$ 25,261		
	2,000	per project	16.00	\$ 272	\$ 4,359	\$ 3,365	77%	\$ 4,359	100%	12	\$ 40,380	\$ 52,313	\$ 52,313		
	each additional s.f. or fraction thereof		0.008	\$ 272	\$ 2.18	\$ 1.69	%	\$ 2.18	%	7,398	\$ 12,503	\$ 16,126	\$ 16,126		
9	Non-Structural Residential Remodels and Additions - (All newly constructed additions to, or non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)														
		Square Footage:													
		200	per project	2.00	\$ 272	\$ 545	\$ 421	77%	\$ 545	100%	142	\$ 59,782	\$ 77,380	\$ 77,380	
		each additional s.f. or fraction thereof		0.003	\$ 272	\$ 0.68	\$ 0.53	%	\$ 0.68	%	22,679	\$ 12,020	\$ 15,448	\$ 15,448	
		1,000	per project	4.00	\$ 272	\$ 1,090	\$ 842	77%	\$ 1,090	100%	27	\$ 22,734	\$ 29,426	\$ 29,426	
	each additional s.f. or fraction thereof		0.004	\$ 272	\$ 1.09	\$ 0.85	%	\$ 1.09	%	6,379	\$ 5,422	\$ 6,952	\$ 6,952		
	2,000	per project	8.00	\$ 272	\$ 2,180	\$ 1,683	77%	\$ 2,180	100%	1	\$ 1,683	\$ 2,180	\$ 2,180		
	each additional s.f. or fraction thereof		0.004	\$ 272	\$ 1.09	\$ 0.85	%	\$ 1.09	%	40	\$ 34	\$ 44	\$ 44		
<b>INSPECTION: NEW CONSTRUCTION, ADDITIONS, AND MAJOR REMODELS</b>															
1	Commercial Uses - Structural (All newly constructed or added space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule)														
		Square Footage:													
		2,000	per project	10.00	\$ 272	\$ 2,725	\$ 2,103	77%	\$ 2,725	100%	5	\$ 10,515	\$ 13,623	\$ 13,623	
		each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.34	\$ 0.35	%	\$ 0.34	%	-	\$ -	\$ -	\$ -	
		10,000	per project	20.00	\$ 272	\$ 5,449	\$ 4,206	77%	\$ 5,449	100%	2	\$ 8,412	\$ 10,899	\$ 10,899	
	each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.14	\$ 0.11	%	\$ 0.14	%	39,620	\$ 4,358	\$ 5,398	\$ 5,398		
	50,000	per project	40.00	\$ 272	\$ 10,899	\$ 8,412	77%	\$ 10,899	100%	-	\$ -	\$ -	\$ -		
	each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.22	\$ 0.17	%	\$ 0.22	%	-	\$ -	\$ -	\$ -		

Fee No.	Fee Name	Fee Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	Fully Burdened Hourly Rate	Cost of Service per Activity	Current Fee [1]	Existing Cost Recovery Percentage	Staff Recommended Fee [2]	Staff Recommended Cost Recovery Percentage	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
2	<b>Commercial Residential and Multifamily Residential Uses - (All newly constructed or added space for residential occupancies classified as CBC Group R (except R-3), or other residential occupancies not specifically addressed elsewhere in this Fee Schedule)</b>													
	Square Footage:													
	2,000	per project	15.00	\$ 272	\$ 4,087	\$ 3,154	77%	\$ 4,087	100%	-	\$ -	\$ -	\$ -	\$ -
	each additional s.f. or fraction thereof		0.007	\$ 272	\$ 1.87	\$ 1.05	%	\$ 1.87	%	-	\$ -	\$ -	\$ -	\$ -
	10,000	per project	70.00	\$ 272	\$ 19,073	\$ 14,721	77%	\$ 19,073	100%	19	\$ 279,699	\$ 362,379	\$ 362,379	\$ 362,379
each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.34	\$ 0.53	%	\$ 0.34	%	273,551	\$ 144,982	\$ 93,166	\$ 93,166	\$ 93,166	
50,000	per project	120.00	\$ 272	\$ 32,696	\$ 25,236	77%	\$ 32,696	100%	1	\$ 25,236	\$ 32,696	\$ 32,696	\$ 32,696	
each additional s.f. or fraction thereof		0.002	\$ 272	\$ 0.65	\$ 0.50	%	\$ 0.65	%	89,738	\$ 44,869	\$ 58,681	\$ 58,681	\$ 58,681	
3	<b>Shell Buildings for all Commercial Uses - (The enclosure for all newly constructed or added space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the interior is not completed or occupiable)</b>													
	Square Footage:													
	2,000	per project	10.00	\$ 272	\$ 2,725	\$ 2,103	77%	\$ 2,725	100%	-	\$ -	\$ -	\$ -	\$ -
	each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.17	\$ -	%	\$ 0.17	%	-	\$ -	\$ -	\$ -	\$ -
	10,000	per project	15.00	\$ 272	\$ 4,087	\$ 3,154	77%	\$ 4,087	100%	-	\$ -	\$ -	\$ -	\$ -
each additional s.f. or fraction thereof		0.0003	\$ 272	\$ 0.07	\$ 0.07	%	\$ 0.07	%	-	\$ -	\$ -	\$ -	\$ -	
50,000	per project	25.00	\$ 272	\$ 6,812	\$ 5,257	77%	\$ 6,812	100%	-	\$ -	\$ -	\$ -	\$ -	
each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.14	\$ 0.11	%	\$ 0.14	%	-	\$ -	\$ -	\$ -	\$ -	
4	<b>Commercial Tenant Improvement - Structural - (Structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered)</b>													
	Square Footage:													
	2,000	per project	10.00	\$ 272	\$ 2,725	\$ 2,103	77%	\$ 2,725	100%	33	\$ 69,399	\$ 89,914	\$ 89,914	\$ 89,914
	each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.27	\$ 0.35	%	\$ 0.27	%	75,531	\$ 26,436	\$ 20,580	\$ 20,580	\$ 20,580
	10,000	per project	18.00	\$ 272	\$ 4,904	\$ 3,785	77%	\$ 4,904	100%	19	\$ 71,915	\$ 93,183	\$ 93,183	\$ 93,183
each additional s.f. or fraction thereof		0.0002	\$ 272	\$ 0.05	\$ 0.03	%	\$ 0.05	%	214,928	\$ 6,448	\$ 10,248	\$ 10,248	\$ 10,248	
50,000	per project	25.00	\$ 272	\$ 6,812	\$ 5,257	77%	\$ 6,812	100%	1	\$ 5,257	\$ 6,812	\$ 6,812	\$ 6,812	
each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.14	\$ 0.11	%	\$ 0.14	%	19,000	\$ 2,090	\$ 2,588	\$ 2,588	\$ 2,588	

Fee No.	Fee Name	Fee Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	Fully Burdened Hourly Rate	Cost of Service per Activity	Current Fee [1]	Existing Cost Recovery Percentage	Staff Recommended Fee [2]	Staff Recommended Cost Recovery Percentage	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
5	<b>Commercial Tenant Improvement - Non Structural - (Non-structurally remodeled space for non-residential occupancies classified as CBC Group A, B, E, F, H, I, M, or other commercial occupancies not specifically addressed elsewhere in this Fee Schedule where the structure is not altered)</b>													
	Square Footage:													
	2,000	per project	8.00	\$ 272	\$ 2,180	\$ 1,682	77%	\$ 2,180	100%	31	\$ 52,142	\$ 67,571	\$ 67,571	
	each additional s.f. or fraction thereof		0.001	\$ 272	\$ 0.24	\$ 0.28	%	\$ 0.24	%	13,799	\$ 3,864	\$ 3,290	\$ 3,290	
	10,000	per project	15.00	\$ 272	\$ 4,087	\$ 3,154	77%	\$ 4,087	100%	3	\$ 9,462	\$ 12,261	\$ 12,261	
	each additional s.f. or fraction thereof		0.0002	\$ 272	\$ 0.04	\$ 0.04	%	\$ 0.04	%	21,723	\$ 869	\$ 888	\$ 888	
6	<b>Single Family Dwellings - (All newly constructed space for residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule. This category includes the model home or a custom home project)</b>													
	Square Footage:													
	1,000	per project	15.00	\$ 272	\$ 4,087	\$ 3,154	77%	\$ 4,087	100%	46	\$ 145,084	\$ 188,001	\$ 188,001	
	each additional s.f. or fraction thereof		0.002	\$ 272	\$ 0.45	\$ -	%	\$ 0.45	%	4,112	\$ -	\$ 1,867	\$ 1,867	
	4,000	per project	20.00	\$ 272	\$ 5,449	\$ 4,206	77%	\$ 5,449	100%	-	\$ -	\$ -	\$ -	
	each additional s.f. or fraction thereof		0.002	\$ 272	\$ 0.54	\$ 0.53	%	\$ 0.54	%	-	\$ -	\$ -	\$ -	
7	<b>Structural Residential Remodels and Additions - (All newly constructed additions to, or structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)</b>													
	Square Footage:													
	200	per project	5.00	\$ 272	\$ 1,362	\$ 1,051	77%	\$ 1,362	100%	144	\$ 151,344	\$ 196,175	\$ 196,175	
	each additional s.f. or fraction thereof		0.006	\$ 272	\$ 1.70	\$ 1.58	%	\$ 1.70	%	40,006	\$ 63,209	\$ 68,127	\$ 68,127	
	1,000	per project	10.00	\$ 272	\$ 2,725	\$ 2,103	77%	\$ 2,725	100%	37	\$ 77,811	\$ 100,812	\$ 100,812	
	each additional s.f. or fraction thereof		0.005	\$ 272	\$ 1.36	\$ 0.84	%	\$ 1.36	%	11,766	\$ 9,883	\$ 16,029	\$ 16,029	
7		2,000	per project	15.00	\$ 272	\$ 4,087	\$ 3,154	77%	\$ 4,087	100%	13	\$ 41,002	\$ 53,131	\$ 53,131
	each additional s.f. or fraction thereof		0.008	\$ 272	\$ 2.04	\$ 1.58	%	\$ 2.04	%	7,530	\$ 11,897	\$ 15,387	\$ 15,387	

Fee No.	Fee Name	Fee Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	Fully Burdened Hourly Rate	Cost of Service per Activity	Current Fee [1]	Existing Cost Recovery Percentage	Staff Recommended Fee [2]	Staff Recommended Cost Recovery Percentage	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
8	<b>Non-Structural Residential Remodels and Additions</b> - (All newly constructed additions to, or non-structurally remodeled areas of, residential occupancies classified as CBC Group R-3, or other similar residential occupancies not specifically addressed elsewhere in this Fee Schedule)													
	Square Footage:													
	200 per project			3.00	\$ 272	\$ 817	\$ 631	77%	\$ 817	100%	148	\$ 93,388	\$ 120,975	\$ 120,975
	each additional s.f. or fraction thereof			0.006	\$ 272	\$ 1.70	\$ 1.05	%	\$ 1.70	%	21,732	\$ 22,819	\$ 37,008	\$ 37,008
	1,000 per project			8.00	\$ 272	\$ 2,180	\$ 1,682	77%	\$ 2,180	100%	23	\$ 38,686	\$ 50,134	\$ 50,134
	each additional s.f. or fraction thereof			0.004	\$ 272	\$ 1.09	\$ 0.84	%	\$ 1.09	%	7,843	\$ 6,588	\$ 8,548	\$ 8,548
	2,000 per project			12.00	\$ 272	\$ 3,270	\$ 2,524	77%	\$ 3,270	100%	1	\$ 2,524	\$ 3,270	\$ 3,270
	each additional s.f. or fraction thereof			0.006	\$ 272	\$ 1.63	\$ 1.26	%	\$ 1.63	%	40	\$ 50	\$ 65	\$ 65
<b>TOTAL</b>											\$ 2,232,182	\$ 2,751,968	\$ 2,751,968	

Notes

- [1] Current fee amounts reflect those published in the July 22 version of the City's Master Fee Schedule
- [2] Recommended fee amounts include City staff or Council input regarding recommendations to adopt any particular fee amount at or beneath the full cost recovery fee level

Fee No.	Fee Name	Fee Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	Fully Burdened Hourly Rate	Cost of Service per Activity	Current Fee <sup>[1]</sup>	Existing Cost Recovery Percentage	Staff Recommended Fee <sup>[2]</sup>	Staff Recommended Cost Recovery Percentage	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
<b>STAND ALONE PERMITS</b>														
1	Permit Center Processing Fee													
	Standard	per project		0.33	\$ 272	\$ 90	\$ 69	77%	\$ 90	100%	4,511	\$ 311,259	\$ 405,600	\$ 405,600
	Express Based Permit (formerly "web-based")	per project		0.17	\$ 272	\$ 46	\$ 35	77%	\$ 46	100%	2,057	\$ 71,995	\$ 93,597	\$ 93,597
2	Minimum Building Permit Fee (over the counter)													
	Projects valued at < \$1,000	each		1.00	\$ 272	\$ 272	\$ 210	77%	\$ 272	100%	-	\$ -	\$ -	\$ -
	Projects valued at \$1,001 - \$5,000	each		1.50	\$ 272	\$ 409	\$ 315	77%	\$ 409	100%	-	\$ -	\$ -	\$ -
	Plan check (if required)	each		0.25	\$ 272	\$ 68	\$ 53	77%	\$ 68	100%	-	\$ -	\$ -	\$ -
	<b>Fixed Permit Fees for Residential Projects</b>													
3	Bathroom Remodel like for like - Less than 300 sq ft (no structural or exterior changes)	flat		6.00	\$ 272	\$ 1,635	\$ 547	33%	\$ 1,635	100%	332	\$ 181,674	\$ 542,751	\$ 542,751
4	Kitchen Remodel like for like - Less than 300 sq ft (no structural or exterior changes)	flat		5.25	\$ 272	\$ 1,430	\$ 547	38%	\$ 1,430	100%	155	\$ 84,818	\$ 221,719	\$ 221,719
5	Electrical service meter main	flat		1.50	\$ 272	\$ 409	\$ 315	77%	\$ 409	100%	15	\$ 4,725	\$ 6,130	\$ 6,130
6	Electrical upgrades or repairs	flat		1.50	\$ 272	\$ 409	\$ 347	85%	\$ 409	100%	943	\$ 327,221	\$ 385,402	\$ 385,402
7	Plumbing upgrades or repairs	flat		1.00	\$ 272	\$ 272	\$ 157	58%	\$ 272	100%	550	\$ 86,460	\$ 149,856	\$ 149,856
8	Mechanical upgrades or repairs	flat		1.00	\$ 272	\$ 272	\$ 157	58%	\$ 272	100%	350	\$ 55,020	\$ 95,363	\$ 95,363
9	EV chargers	flat		1.00	\$ 272	\$ 272	\$ 157	58%	\$ 204	75%	-	\$ -	\$ -	\$ -
10	Heat pump water heater	flat		1.50	\$ 272	\$ 409	\$ 284	70%	\$ 307	75%	-	\$ -	\$ -	\$ -
11	Heat pumps (mini-splits), air conditioners and furnaces	flat		1.00	\$ 272	\$ 272	\$ 157	58%	\$ 204	75%	-	\$ -	\$ -	\$ -
12	Window replacements	flat		1.75	\$ 272	\$ 477	\$ 157	33%	\$ 477	100%	239	\$ 37,571	\$ 113,959	\$ 113,959



Fee No.	Fee Name	Fee Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	Fully Burdened Hourly Rate	Cost of Service per Activity	Current Fee <sup>[1]</sup>	Existing Cost Recovery Percentage	Staff Recommended Fee <sup>[2]</sup>	Staff Recommended Cost Recovery Percentage	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
13	Siding repairs and replacements	flat		1.75	\$ 272	\$ 477	\$ 587	123%	\$ 477	100%	78	\$ 45,786	\$ 37,192	\$ 37,192
14	Re-Roof (no new sheathing)	flat		0.75	\$ 272	\$ 204	\$ 158	77%	\$ 204	100%	249	\$ 39,342	\$ 50,883	\$ 50,883
15	Re-Roof (with new sheathing)	flat		1.50	\$ 272	\$ 409	\$ 315	77%	\$ 409	100%	109	\$ 34,335	\$ 44,548	\$ 44,548
16	Commercial Trailer	each unit		3.50	\$ 272	\$ 954	\$ 736	77%	\$ 954	100%		\$ -	\$ -	\$ -
17	Demolition	each		3.25	\$ 272	\$ 886	\$ 683	77%	\$ 886	100%		\$ -	\$ -	\$ -
18	Gas Shut off Valve	each		0.50	\$ 272	\$ 136	\$ 106	78%	\$ 68	50%		\$ -	\$ -	\$ -
19	Marsh Crust, (per Muni Code 13-56)	each		3.00	\$ 272	\$ 817	\$ 631	77%	\$ 817	100%	-	\$ -	\$ -	\$ -
20	Accessory Structures	each		7.50	\$ 272	\$ 2,043	\$ 1,577	77%	\$ 2,043	100%		\$ -	\$ -	\$ -
21	<b>Antenna</b>													
	Equipment Shelter (All Trades)	each		7.50	\$ 272	\$ 2,043	\$ 1,577	77%	\$ 2,043	100%		\$ -	\$ -	\$ -
	Cellular/Mobile Phone (All Trades)	each		8.50	\$ 272	\$ 2,316	\$ 1,787	77%	\$ 300	13%		\$ -	\$ -	\$ -
22	<b>Sign Permit</b>		[4]											
	Wall Mounted	each sign type		1.75	\$ 272	\$ 477	\$ 368	77%	\$ 477	100%		\$ -	\$ -	\$ -
	Monument	each sign type		2.50	\$ 272	\$ 681	\$ 525	77%	\$ 681	100%		\$ -	\$ -	\$ -
23	<b>Swimming Pools</b>													
	Private, residential, in-ground swimming pools - includes a complete system of necessary branch circuit wiring, bonding, grounding, underwater lighting, water pumping and other similar electrical equipment directly related to the operation of a swimming pool	Complex		7.25	\$ 272	\$ 1,975	\$ 1,525	77%	\$ 1,975	100%	1	\$ 1,525	\$ 1,975	\$ 1,975.37
	All other types of swimming pools, therapeutic whirlpools, spas, and alterations to existing swimming pools	Simple		1.50	\$ 272	\$ 409	\$ 315	77%	\$ 409	100%	3	\$ 945	\$ 1,226	\$ 1,226

Fee No.	Fee Name	Fee Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	Fully Burdened Hourly Rate	Cost of Service per Activity	Current Fee <sup>[1]</sup>	Existing Cost Recovery Percentage	Staff Recommended Fee <sup>[2]</sup>	Staff Recommended Cost Recovery Percentage	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
24	<b>Temporary Power Service</b>													
	Temporary service power pole or pedestal, including all pole or pedestal-mounted receptacle outlets and appurtenances	Simple		1.50	\$ 272	\$ 409	\$ 315	77%	\$ 409	100%	5	\$ 1,575	\$ 2,043	\$ 2,043
25	<b>Photovoltaic System</b>													
	Solar - Residential (Up to 15 kW)	flat		3.00	\$ 272	\$ 817	\$ 473	58%	\$ 450	55%	176	\$ 83,248	\$ 143,862	\$ 79,200
	Per kW above 15kW	per kW		0.20	\$ 272	\$ 54	\$ 16	29%	\$ 15	28%	123	\$ 1,968	\$ 6,703	\$ 1,845
	Solar - Commercial (Up to 50 kW)	flat		4.00	\$ 272	\$ 1,090	\$ 631	58%	\$ 1,000	92%	2	\$ 1,262	\$ 2,180	\$ 2,000
	Per kW between 51kW - 250kW	per kW		0.08	\$ 272	\$ 22	\$ 7	32%	\$ 7	32%	15	\$ 105	\$ 327	\$ 105
	Per kW above 250kW	per kW		0.04	\$ 272	\$ 11	\$ 5	46%	\$ 5	46%		\$ -	\$ -	\$ -
26	<b>Certificate of Occupancy</b>													
	Certificate of Occupancy - Residential	each		0.75	\$ 272	\$ 204	\$ 158	77%	\$ 204	100%	5	\$ 790	\$ 1,022	\$ 1,022
	Certificate of Occupancy - Commercial	each		0.75	\$ 272	\$ 204	\$ 158	77%	\$ 204	100%	41	\$ 6,478	\$ 8,378	\$ 8,378
27	<b>Retaining Wall/Foundation Repair and Replacement</b>													
	First 50 l.f.	up to 50 l.f..		5.50	\$ 272	\$ 1,499	\$ 1,156	77%	\$ 1,499	100%		\$ -	\$ -	\$ -
	Each additional 50 l.f.	each 50 l.f..		0.50	\$ 272	\$ 136	\$ 105	77%	\$ 136	100%		\$ -	\$ -	\$ -
28	<b>Seismic Retrofit/Strengthening (Residential)</b>													
	Each additional 100 l.f.	up to 100 l.f..		4.25	\$ 272	\$ 1,158	\$ 894	77%	\$ 1,158	100%	-	\$ -	\$ -	\$ -
		each 100 l.f..		1.00	\$ 272	\$ 272	\$ 210	77%	\$ 272	100%		\$ -	\$ -	\$ -
29	Seismic Retrofit/Strengthening per ABAG Plan or 2006 IEBC	each		3.50	\$ 272	\$ 954	\$ 736	77%	\$ 954	100%		\$ -	\$ -	\$ -
30	Special Events Permits (Fees waived for Non-Profit/Public Benefit events)	deposit					T & M + \$750 deposit		\$750 Deposit + T&M					
31	Standard Hourly Rate	per hour		1.00	\$ 272	\$ 272	\$ 210	77%	\$ 272	100%	1,273	\$ 267,330	\$ 346,848	\$ 346,848
32	OT Hourly Rate	per hour		1.00	\$ 302	\$ 302	\$ 232	77%	\$ 302	100%	-	\$ -	\$ -	\$ -
33	Expired Permit Re-issue Fee	flat		0.50	\$ 272	\$ 136	NEW	%	\$ 136	100%	-	\$ -	\$ -	\$ -
34	Plan Review after 3rd Plan Check	per hour		1.00	\$ 272	\$ 272	\$ 210	77%	\$ 272	100%	105	\$ 22,050	\$ 28,609	\$ 28,609
35	Reinspection Fee after 2nd inspection on same item	per hour		1.00	\$ 272	\$ 272	\$ 210	77%	\$ 272	100%	0	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit	Notes	Activity Service Cost Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	Fully Burdened Hourly Rate	Cost of Service per Activity	Current Fee <sup>[1]</sup>	Existing Cost Recovery Percentage	Staff Recommended Fee <sup>[2]</sup>	Staff Recommended Cost Recovery Percentage	Estimated Volume of Activity	Annual Estimated Revenue		
												Current Fee	Full Cost Recovery	Staff Recommended Fee
36	Alameda Municipal Power Connect/Disconnect Fee (Overhead or Underground)		[3]											
	During work hours	flat				\$ 150		\$ 490						
	After work hours	actual cost				Actual Costs		Actual Costs						
38	Technology Fee	Each	[5]			5% of Applicable Permit Fees		5% of Applicable Permit Fees						
39	Improvement Tax (applies only on permits with valuation over \$5,000. Except that ADU's, and Alameda Housing Authority Development Projects are Exempt)	Each				1% of Permit Valuation		1% of Permit Valuation						
<b>TOTAL: MISC Fees</b>											\$ 1,667,481	\$ 2,690,172	\$ 2,620,251	

Notes

- [1] Current fee amounts reflect those published in the July 2022 version of the City's Master Fee Schedule, or an estimated / average fee for the category
- [2] Recommended fee amounts include City staff or Council input regarding recommendations to adopt any particular fee amount at or beneath the full cost recovery fee level
- [3] Fee set by Alameda Municipal Power. NBS did not evaluate.
- [4] Plus Planning sign permit fee. If electrical is required, separate electrical fee will apply (fee #6).
- [5] 5% of applicable filing, permit and inspection fee. Does not apply to bldg std fee, community planning fee, improvement tax, school fees, development impact fees.

## ***APPENDIX A.3***

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### ***Cost of Service Analysis – Code Enforcement Division***

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Time Analysis			Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				Estimated Average Labor Time per Activity	FBHR	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Staff Recommended Fee Level / Deposit	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenues at Current Fee	Annual Estimated Revenues at Full Cost Recovery Fee	Annual Estimated Revenues at Recommended Fee
<b>CODE ENFORCEMENT</b>														
<b>1</b>	<b>Code Enforcement Process</b>													
	Property related inspections required to verify code compliance													
	Initial Complaint	flat		2.00	\$ 181	\$ 361	NEW	%	\$ -	0%	257	\$ -	\$ 92,904	\$ -
	Preliminary Investigation	flat		1.75	\$ 181	\$ 316	NEW	%	\$ -	0%	13	\$ -	\$ 4,065	\$ -
	Initial Inspection - Visible from street													
	Violation found	flat		1.50	\$ 181	\$ 271	NEW	%	\$ 271	100%	-	\$ -	\$ -	\$ -
	No violation found	flat		1.00	\$ 181	\$ 181	NEW	%	\$ -	0%	-	\$ -	\$ -	\$ -
	Initial inspection - Not visible from street													
	Violation found	flat		6.25	\$ 181	\$ 1,130	NEW	%	\$ 1,130	100%	244	\$ -	\$ 275,807	\$ 275,807
	No violation found	flat		3.00	\$ 181	\$ 542	NEW	%	\$ -	0%	-	\$ -	\$ -	\$ -
	Code enforcement costs incurred by the City after initial investigation and after violation notice													
	Follow up inspection after initial inspection and notice issued - Visible from street	flat		0.50	\$ 181	\$ 90	NEW	%	\$ 90	100%	-	\$ -	\$ -	\$ -
	Follow up inspection after initial inspection and notice issued - Not visible from street	flat		1.00	\$ 181	\$ 181	NEW	%	\$ 181	100%	122	\$ -	\$ 22,065	\$ 22,065
	If case has not been abated after initial/follow-up inspection													
	Visible from street	flat		1.00	\$ 181	\$ 181	NEW	%	\$ 181	100%	-	\$ -	\$ -	\$ -
	Not visible from street	flat		5.50	\$ 181	\$ 994	NEW	%	\$ 994	100%	85	\$ -	\$ 84,949	\$ 84,949
<b>2</b>	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.	hourly		1.00	\$ 181	\$ 181	NEW	%	\$ 181	100%	-	\$ -	\$ -	\$ -
												\$ -	\$ 479,789	\$ 382,821

## ***APPENDIX A.4***

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### ***Cost of Service Analysis – Public Works Department***

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Time Analysis					Cost Recovery Analysis					Annual Estimated Revenue Analysis			
				Eng & Insp	Storm Maint	Waste Mgmt	PW Consultant / Surveyor	TOTAL	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Staff Recommended Fee Level / Deposit	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue		
				\$ 234	\$ 202	\$ 208	\$ 185								Current Fee	Full Cost Recovery	Staff Recommended Fee
<b>ENTITLEMENT REVIEW</b>																	
1	Public Works Review of Planning Applications																
	Minor Project - Base Fee	flat	[8]	1.00	0.00	0.00	0.00	1.00	\$ 234	NEW	%	\$ 234	100%		\$ -	\$ -	\$ -
	Major Project - Base Fee	flat	[8]	10.00	3.00	1.50	0.00	14.50	\$ 3,259	\$ 2,100	64%	\$ 3,259	100%		\$ -	\$ -	\$ -
	Additional Engineering Review	hourly		1.00	0.00	0.00	0.00	1.00	\$ 234	NEW	%	\$ 234	100%		\$ -	\$ -	\$ -
	Additional Clean Water Review	hourly		0.00	1.00	0.00	0.00	1.00	\$ 202	NEW	%	\$ 202	100%		\$ -	\$ -	\$ -
	Additional Zero Waste Review	hourly		0.00	0.00	1.00	0.00	1.00	\$ 208	NEW	%	\$ 208	100%		\$ -	\$ -	\$ -
2	Public Works Review of Building Permits																
	Minor Project - Base Fee	flat	[8]	1.00	0.00	0.00	0.00	1.00	\$ 234	\$ 202	86%	\$ 234	100%		\$ -	\$ -	\$ -
	Major Project - Base Fee	flat	[8]	5.00	4.00	2.00	0.00	11.00	\$ 2,395	NEW	%	\$ 2,395	100%		\$ -	\$ -	\$ -
	Additional Engineering Review	hourly		1.00	0.00	0.00	0.00	1.00	\$ 234	NEW	%	\$ 234	100%		\$ -	\$ -	\$ -
	Additional Clean Water Review	hourly		0.00	1.00	0.00	0.00	1.00	\$ 202	NEW	%	\$ 202	100%		\$ -	\$ -	\$ -
	Additional Zero Waste Review	hourly		0.00	0.00	1.00	0.00	1.00	\$ 208	NEW	%	\$ 208	100%		\$ -	\$ -	\$ -
3	Lot Line Adjustments and Easements	deposit		6.00	0.00	0.00	10.00	16.00	\$ 3,254	\$ 3,150	97%	\$ 3,254	100%	1	\$ 3,150	\$ 3,254	\$ 3,254
	Consultant	actual cost								Actual Cost		Actual Cost					
4	Certificate of Compliance	flat		5.00	0.00	0.00	0.00	5.00	\$ 1,170	NEW	%	\$ 1,170	100%		\$ -	\$ -	\$ -
	Consultant	actual cost								Actual Cost		Actual Cost					
<b>FINAL MAP REVIEW</b>																	
5	Parcel Map/Waiver	deposit		17.00	0.00	0.00	15.00	32.00	\$ 6,754	\$ 5,250	78%	\$ 6,754	100%		\$ -	\$ -	\$ -
	Consultant	actual cost								Actual Cost		Actual Cost					
6	Tract	deposit		17.00	0.00	0.00	15.00	32.00	\$ 6,754	\$ 5,250	78%	\$ 6,754	100%		\$ -	\$ -	\$ -
	Consultant	actual cost								Actual Cost		Actual Cost					
7	<b>IMPROVEMENT PLAN REVIEW (ONSITE/ OFFSITE/ GRADING/ DEMOLITION)</b>																
	Up to \$150,000	deposit		30.00	4.00	0.00	0.00	34.00	\$ 7,830	\$ 1,313	17%	\$ 7,830	100%	1	\$ 1,313	\$ 7,830	\$ 7,830
	Up to \$1,000,000	deposit		44.00	6.00	0.00	0.00	50.00	\$ 11,511	\$ 4,200	36%	\$ 11,511	100%	2	\$ 8,400	\$ 23,023	\$ 23,023
	Up to \$10,000,000	deposit		108.00	6.00	0.00	0.00	114.00	\$ 26,492	\$ 10,500	40%	\$ 26,492	100%	4	\$ 42,000	\$ 105,967	\$ 105,967
	Over \$10,000,000	deposit		128.00	10.00	0.00	0.00	138.00	\$ 31,981	\$ 21,000	66%	\$ 31,981	100%	4	\$ 84,000	\$ 127,925	\$ 127,925
8	<b>IMPROVEMENT INSPECTION (ONSITE/ OFFSITE/ GRADING/ DEMOLITION)</b>																
	Up to \$150,000	deposit		50.00	4.00	0.00	0.00	54.00	\$ 12,512	\$ 4,592	37%	\$ 12,512	100%	2	\$ 9,184	\$ 25,023	\$ 25,023
	Up to \$1,000,000	deposit		320.00	8.00	0.00	0.00	328.00	\$ 76,518	\$ 22,960	30%	\$ 76,518	100%	4	\$ 91,840	\$ 306,074	\$ 306,074
	Up to \$10,000,000	deposit		1,550.00	20.00	0.00	0.00	1,570.00	\$ 366,848	\$ 114,800	31%	\$ 366,848	100%	3	\$ 344,400	\$ 1,100,543	\$ 1,100,543
	Over \$10,000,000	deposit		2,600.00	50.00	0.00	0.00	2,650.00	\$ 618,681	\$ 229,600	37%	\$ 618,681	100%		\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Time Analysis				Cost Recovery Analysis					Annual Estimated Revenue Analysis					
				Eng & Insp	Storm Maint	Waste Mgmt	PW Consultant / Surveyor	TOTAL	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Staff Recommended Fee Level / Deposit	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue			
				\$ 234	\$ 202	\$ 208	\$ 185								Current Fee	Full Cost Recovery	Staff Recommended Fee	
<b>9</b>	<b>PARKING SIGNS</b>																	
	Sign Fee	each	[4]						NEW		\$ 2.50							
	Meter Fee	each/per day							NEW		\$ 13.50							
	No Parking Sign Processing Fee	flat		0.60	0.00	0.00	0.00	0.60	\$ 140	NEW	%	\$ 21	15%		\$ -	\$ -	\$ -	
	<b>PERMIT PARKING PROGRAM</b>																	
<b>10</b>	Evaluation of request to add or remove Preferential Parking Zones (requires a petition representing at least 40% of residents)	deposit		25.00	0.00	0.00	0.00	25.00	\$ 5,852	\$ 5,250	90%	\$ 5,850	100%		\$ -	\$ -	\$ -	
<b>11</b>	Evaluation of request to add or remove Preferential Parking Zones (requires a petition representing at least 55% of residents)	actual cost								No Charge		No Deposit Required, Actual Cost						
<b>12</b>	Design/Construction/Permitting/misc of Preferential Parking Zones	actual cost								Actual Cost		Actual Cost						
	<b>RIGHT-OF-WAY PERMITS</b>		[2]															
<b>13</b>	Encroachment - Residential	flat	[9]	3.50	0.00	0.00	0.00	3.50	\$ 819	\$ 105	13%	\$ 233	29%	8	\$ 840	\$ 6,554	\$ 1,868	
<b>14</b>	Encroachment - Multi-Family/ Commercial/ Industrial	flat	[9]	6.00	0.00	0.00	0.00	6.00	\$ 1,404	\$ 607	43%	\$ 1,404	100%		\$ -	\$ -	\$ -	
<b>15</b>	Temporary - Other	flat		6.00	0.00	0.00	0.00	6.00	\$ 1,404	NEW	%	\$ 1,404	100%		\$ -	\$ -	\$ -	
<b>16</b>	Encroachment - Multiple Locations / Other	hourly		1.00	0.00	0.00	0.00	1.00	\$ 234	NEW	%	\$ 234	100%		\$ -	\$ -	\$ -	
<b>17</b>	Temporary - Utility Right of Way Inspection	hourly	[6]	1.00	0.00	0.00	0.00	1.00	\$ 234	\$ 202	86%	\$ 234	100%		\$ -	\$ -	\$ -	
<b>18</b>	Security Deposit - Utility work by non-utilities	refundable deposit								NEW		\$ 3,500						
<b>19</b>	Small Cell	deposit		6.00	0.00	0.00	0.00	6.00	\$ 1,404	\$ 1,213	86%	\$ 1,404	100%		\$ -	\$ -	\$ -	
<b>20</b>	Encroachment Agreement	flat		10.00	0.00	0.00	0.00	10.00	\$ 2,341	\$ 1,213	52%	\$ 2,341	100%	3	\$ 3,319	\$ 6,404	\$ 6,404	
<b>21</b>	Encroachment Agreement Annual Inspection	flat		2.00	0.00	0.00	0.00	2.00	\$ 468	NEW	%	\$ 468	100%		\$ -	\$ -	\$ -	
<b>22</b>	Parklet Fee, Annual	flat		10.25	0.00	0.00	0.00	10.25	\$ 2,400	NEW	%	\$ 2,400	100%		\$ -	\$ -	\$ -	
<b>23</b>	Additional Inspection (per trip)	hourly		1.00	0.00	0.00	0.00	1.00	\$ 234	\$ 202	86%	\$ 234	100%		\$ -	\$ -	\$ -	
<b>24</b>	Additional Plan Review (per submittal)	hourly		1.00	0.00	0.00	0.00	1.00	\$ 234	\$ 202	86%	\$ 234	100%		\$ -	\$ -	\$ -	



Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Time Analysis				Cost Recovery Analysis					Annual Estimated Revenue Analysis					
				Eng & Insp	Storm Maint	Waste Mgmt	PW Consultant / Surveyor	TOTAL	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Staff Recommended Fee Level / Deposit	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue			
				\$ 234	\$ 202	\$ 208	\$ 185								Current Fee	Full Cost Recovery	Staff Recommended Fee	
25	Transportation Permit for Oversize/Overweight Vehicles and/or Loads																	
	Per Trip	flat	[1]						\$ 17			\$ 16						
	Annual	flat	[1]						\$ 95			\$ 90						
26	City Attorney Filing Fee	flat	[5]						\$ 77			\$ 77						
<b>SOLID WASTE AND RECYCLING PERMITS - HAULING FEES AMC CHAPTER 21 COMPLIANCE</b>																		
27	Annual hauling permits																	
	Basic Fee (Annual) - review of non-franchise hauler to operate	flat		0.00	0.00	4.50	0.00	4.50	\$ 937	\$ 704	75%	\$ 937	100%	6	\$ 4,224	\$ 5,624	\$ 5,624	
	Reporting Fee (Annual after the first year)																	
	Program Fee		[5]						\$11.00 per ton hauled, paid bi-annually			\$11.00 per ton hauled, paid bi-annually						
	Impact Mitigation Fee		[5]						\$3.44 per ton hauled, paid bi-annually			\$3.44 per ton hauled, paid bi-annually						
	Performance Security Bond		[5]						\$114 per estimated ton			\$114 per estimated ton						
<b>SOLID WASTE AND RECYCLING PERMITS - HAULING FEES (C&amp;D)</b>																		
28	For permitted project debris reporting, per permit:																	
	Waste Management Plan (WMP) and Report review (online)	flat		0.00	0.00	2.50	0.00	2.50	\$ 521	\$ 391	75%	\$ 521	100%	100	\$ 39,100	\$ 52,072	\$ 52,072	
	Waste Management Plan (WMP) and Report review (paper)	flat		0.00	0.00	6.00	0.00	6.00	\$ 1,250	\$ 939	75%	\$ 1,250	100%		\$ -	\$ -	\$ -	
	Penalty for failure to meet CALGreen minimum Recycling Rate	Penalty	[5]						\$116 per ton			\$116 per ton						
<b>SEWER LATERAL WORK</b>																		
29	Sewer Lateral Work Security Deposit	refundable deposit							\$ 3,500			\$ 3,500						
30	Lower Lateral Inspection																	
	Sanitary Sewer Lower Lateral Installation/Repair/Replacement	deposit	[7]	2.00	0.00	0.00	0.00	2.00	\$ 468	\$ 2,625	561%	\$ 468	100%		\$ -	\$ -	\$ -	
31	Sewer Connection Fee	Per connection	[5]						\$ 1,283			\$ 1,500						

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Time Analysis				Cost Recovery Analysis					Annual Estimated Revenue Analysis				
				Eng & Insp	Storm Maint	Waste Mgmt	PW Consultant / Surveyor	TOTAL	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Staff Recommended Fee Level / Deposit	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue		
				\$ 234	\$ 202	\$ 208	\$ 185								Current Fee	Full Cost Recovery	Staff Recommended Fee
32	<b>STORM WATER - POST CONSTRUCTION REGULATION / ANNUAL INSPECTION</b>																
	Review of Annual Maintenance Reports of privately maintained post-construction treatment devices	flat		0.00	1.00	0.00	0.00	1.00	\$ 202	\$ 165	82%	\$ 202	100%		\$ -	\$ -	\$ -
	Inspection of privately maintained post-construction treatment devices	per inspection		0.00	2.00	0.00	0.00	2.00	\$ 404	\$ 331	82%	\$ 404	100%		\$ -	\$ -	\$ -
	Stormwater Re-Inspection/Enforcement	per inspection		0.00	2.00	0.00	0.00	2.00	\$ 404	\$ 331	82%	\$ 404	100%		\$ -	\$ -	\$ -
	<b>MISCELLANEOUS / OTHER FEES</b>																
33	Engineering Services - Plan Check	hourly		1.00	0.00	0.00	0.00	1.00	\$ 234	\$ 202	86%	\$ 234	100%		\$ -	\$ -	\$ -
34	Engineering Services - Inspection	hourly		1.00	0.00	0.00	0.00	1.00	\$ 234	\$ 202	86%	\$ 234	100%		\$ -	\$ -	\$ -
35	Engineering Services - Clean Water	hourly		0.00	1.00	0.00	0.00	1.00	\$ 202	\$ 165	82%	\$ 202	100%		\$ -	\$ -	\$ -
36	Engineering Services - Zero Waste	hourly		0.00	0.00	1.00	0.00	1.00	\$ 208	\$ 156	75%	\$ 208	100%		\$ -	\$ -	\$ -
37	IT Surcharge Fee	flat	[5]							5% of permit		5% of applicable permit fees					
38	FEMA Floodplain Review		[10]														
	Initial Review Fee	flat		1.00	0.00	0.00	0.00	1.00	\$ 234	\$ 202	86%	\$ 234	100%		\$ -	\$ -	\$ -
	Additional Fee: Residential Improvements	flat		3.00	0.00	0.00	0.00	3.00	\$ 702	NEW	%	\$ 702	100%				
	Additional Fee: New construction, substantial improvement and non-residential	hourly		1.00	0.00	0.00	0.00	1.00	\$ 234	NEW	%	\$ 234	100%				
	Consultant	actual cost								Actual Cost		Actual Cost					
39	PW Review of Special Events																
	Low Impact Special Event	flat		0.75	1.00	1.00	0.00	2.75	\$ 586	NEW	%	\$ 586	100%		\$ -	\$ -	\$ -
	High Impact Special Event	flat		4.00	2.00	2.00	0.00	8.00	\$ 1,757	NEW	%	\$ 1,757	100%		\$ -	\$ -	\$ -
	Public Works Special Event Inspection	hourly		1.00	0.00	0.00	0.00	1.00	\$ 234	NEW	%	\$ 234	100%		\$ -	\$ -	\$ -
	Public Works Special Event Inspection - outside of City business hours	hourly		1.00	0.00	0.00	0.00	1.00	\$ 276	NEW	%	\$ 276	100%		\$ -	\$ -	\$ -
40	Curb Painting																
	Set Up Fee	flat		0.00	0.00	0.00	1.00	1.00	\$ 185	Actual Cost	%	Actual Cost	%		\$ -	\$ -	\$ -
	Per 100 l.f.	flat		0.00	0.00	0.00	4.00	4.00	\$ 740	Actual Cost	%	Actual Cost	%		\$ -	\$ -	\$ -
41	Residential Driveway Wingtips	hourly		1.00	0.00	0.00	0.00	1.00	\$ 234	NEW	%	\$ 234	100%		\$ -	\$ -	\$ -
42	Meter relocation (non-safety related)	flat		5.50	0.00	0.00	0.00	5.50	\$ 1,287	\$ 1,112	86%	\$ 1,287	100%		\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Time Analysis					Cost Recovery Analysis					Annual Estimated Revenue Analysis				
				Eng & Insp	Storm Maint	Waste Mgmt	PW Consultant / Surveyor	TOTAL	Cost of Service Per Activity	Current Fee / Deposit	Existing Cost Recovery %	Staff Recommended Fee Level / Deposit	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue			
				\$ 234	\$ 202	\$ 208	\$ 185								Current Fee	Full Cost Recovery	Staff Recommended Fee	
43	Appeal of PW Director's Decision Minimum Fee	flat		8.00	0.00	0.00	0.00	8.00	\$ 1,873	\$ 1,617	86%	\$ 1,873	100%		\$ -	\$ -	\$ -	
44	Application to PW Director for Development Impact Fee Adjustment	deposit		9.00	0.00	0.00	0.00	9.00	\$ 2,107	\$ 1,819	86%	\$ 2,107	100%		\$ -	\$ -	\$ -	
45	Transportation Commission - Request for Appeal of Actions	deposit		5.00	0.00	0.00	0.00	5.00	\$ 1,170	\$ 1,011	86%	\$ 1,170	100%		\$ -	\$ -	\$ -	
46	Recycling/Trash Exception Application	flat		0.00	0.00	10.00	0.00	10.00	\$ 2,083	\$ 1,565	75%	\$ 2,083	100%		\$ -	\$ -	\$ -	
47	Assessment District Formation	deposit		0.00	0.00	0.00	50.00	50.00	\$ 9,250	\$ 9,713	105%	\$ 9,250	100%		\$ -	\$ -	\$ -	
48	Research of Records (non PRA)	hourly		1.00	0.00	0.00	0.00	1.00	\$ 234	\$ 202	86%	\$ 234	100%		\$ -	\$ -	\$ -	
49	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.	hourly		1.00	0.00	0.00	0.00	1.00	\$ 234	\$ 202	86%	\$ 234	100%		\$ -	\$ -	\$ -	
<b>TOTAL</b>																<b>710,378</b>	<b>1,866,125</b>	<b>1,861,439</b>

**Notes**

- [1] Fee set by State
  - [2] Permits may require a separate bond deposit according to the City's policy/requirements
  - [3] Scaled fee categories are used to establish deposit amounts
  - [4] One sign per parking space or 18 feet of curb.
  - [5] Placeholder for Master Fee Schedule (MFS); Not included in cost analysis
  - [6] Annual deposit agreement will be set by PW director with utility companies
  - [7] Deposit set by City. NBS did not evaluate.
  - [8] Minor project: 4 or fewer dwelling units. Major project: 5 or more dwelling units.
  - [9] Residential: 4 or fewer dwelling units. Multi-Family: 5 dwelling units or more.
  - [10] All floodplain development permits will be assessed the initial review fee. Additional review fees and/or pass through consultant fees will be assessed depending on complexity of the project.
- Definition of Residential for this fee is per FEMA regulations.

Fee No.	Fee Name	Section	Notes	Current Fine	Proposed Fine	Late Penalty
	<b>Parking Violations</b>		[1]			
	City Hall Parking Lot	12-1.5 AMC		\$ 50	\$ 50	\$ 50
	Out of Marked Space - Meter Zone	12-13.3A AMC		\$ 50	\$ 50	\$ 50
	Taxi Zone	8-8.7 AMC		\$ 35	\$ 35	\$ 29
	Expired Meter	12-13.7 AMC		\$ 45	\$ 45	\$ 45
	Meter Violation	12-16.4 AMC		\$ 45	\$ 45	\$ 45
	City Employee Parking Lot	12-2.4 AMC		\$ 50	\$ 50	\$ 50
	Unlawful Parking Golf Course	12-3.3 AMC		\$ 35	\$ 35	\$ 29
	No Parking City Lot	12-4.10 AMC		\$ 35	\$ 35	\$ 29
	Overtime - City Lot	12-4.7 AMC		\$ 45	\$ 45	\$ 45
	Fire Lane	22500.1 CVC		\$ 100	\$ 100	\$ 29
	Parked Within Intersection	22500(A) CVC		\$ 50	\$ 75	\$ 29
	Parked on Crosswalk	22500(B) CVC		\$ 60	\$ 75	\$ 29
	Parked in Safety Zone	22500(C) CVC		\$ 60	\$ 75	\$ 29
	15 FT Fire Station Driveway	22500(D) CVC		\$ 60	\$ 75	\$ 29
	Blocking Driveway	22500(E) CVC		\$ 60	\$ 60	\$ 29
	Parking on Sidewalk	22500(F) CVC		\$ 60	\$ 80	\$ 29
	Near Construction/Blocking Traffic	22500(G) CVC		\$ 60	\$ 60	\$ 29
	Double Parking	22500(H) CVC		\$ 60	\$ 60	\$ 29
	Bus Zone	22500(I) CVC		\$ 100	\$ 200	\$ 29
	In Tube or Tunnel	22500(J) CVC		\$ 60	\$ 60	\$ 29
	On a Bridge	22500(K) CVC		\$ 60	\$ 60	\$ 29
	Wheelchair Curb	22500(L) CVC		\$ 225	\$ 225	\$ 29
	18 IN From Curb	22502(A) CVC		\$ 60	\$ 60	\$ 50
	Commercial Vehicle Wrong Side of Street	22502(B) CVC		\$ 60	\$ 60	\$ 29
	Abandoned Vehicle	22505 CVC		\$ 180	\$ 180	\$ 29
	Disabled Parking	22507.8(A) CVC		\$ 335	\$ 335	\$ 50
	Within 15 FT of Fire Hydrant	22514 CVC		\$ 75	\$ 75	\$ 50
	Set Brake	22515 CVC		\$ 50	\$ 50	\$ 29
	Open Door in Traffic	22517 CVC		\$ 40	\$ 40	\$ 29
	Within 7 1/2 FT of RR Tracks	22521 CVC		\$ 60	\$ 60	\$ 29
	Parked Near Handicapped Access	22522 CVC		\$ 300	\$ 300	\$ 29
	Abandoned Vehicle on Highway	22523(A) CVC		\$ 271	\$ 271	\$ 29
	Abandoned Vehicle on Private Property	22523(B) CVC		\$ 180	\$ 180	\$ 29
	Unlawful Parking on Beach	23-1.4 AMC		\$ 45	\$ 45	\$ 29
	Current Registration	4000(A) CVC		\$ 60	\$ 60	\$ 29
	Front or Side Yards	4-25.2 AMC		\$ 50	\$ 50	\$ 50
	Missing License Plate	5200 CVC		\$ 35	\$ 35	\$ 29
	Position of Plate	5201(E) CVC		\$ 35	\$ 35	\$ 29
	Current License Plate Tabs/Expired Registration	5204/4000 A CVC		NEW	\$ 95	\$ 29
	Current License Plate Tabs	5204(A) CVC		\$ 35	\$ 35	\$ 29
	Major Repairs on Street	6-52.1 AMC		\$ 60	\$ 60	\$ 50

Fee No.	Fee Name	Section	Notes	Current Fine	Proposed Fine	Late Penalty
	Yellow/White Zone	8-11.1 AMC		\$ 75	\$ 75	\$ 50
	Abandonment of Vehicle/Private Property	8-22.16 AMC		\$ 180	\$ 180	\$ 29
	Failure to Remove Vehicle/Private Property	8-22.17 AMC		\$ 180	\$ 180	\$ 29
	Parking Prohibited All Times	8-7.1 AMC		\$ 65	\$ 65	\$ 50
	Overnight Parking Commercial Zone	8-7.10 AMC		\$ 75	\$ 75	\$ 50
	Recreational Vehicle/Boat/Trailer Prohibited	8-7.11AMC		\$ 75	\$ 75	\$ 50
	No Parking Specific Hours	8-7.2 AMC		\$ 55	\$ 55	\$ 50
	Parking Time Limit	8-7.3 AMC		\$ 50	\$ 50	\$ 50
	Posted Temporary No Parking	8-7.4 AMC		\$ 60	\$ 60	\$ 50
	Private Property	8-7.7 AMC		\$ 45	\$ 45	\$ 45
	72 HR Limit	8-7.8 AMC		\$ 75	\$ 75	\$ 50
	Oversized Vehicle	8-7.9 AMC		\$ 100	\$ 100	\$ 50
	Out of Marked Space-Non Meter	8-8.1A AMC		\$ 50	\$ 50	\$ 50
	Official Vehicle Space	8-8.4 AMC		\$ 45	\$ 45	\$ 45
	Causing Vision Obscured	8-8.5 AMC		\$ 35	\$ 35	\$ 29
	Expired CF	9850 CVC		NEW	\$ 60	\$ 29
	No CF Numbers	9853.2 CVC		NEW	\$ 60	\$ 29
	Red Curb	21113 (A) CVC		NEW	\$ 80	\$ 29
	72 HR - Tow Vehicle	22651 CVC		NEW	\$ 75	\$ 29
	Illegal Mooring	23-6.1A AMC		NEW	\$ 60	\$ 50
	Unauthorized Docking	4-28.1 AMC		NEW	\$ 65	\$ 50

**Notes**

[1] Placeholder for Master Fee Schedule (MFS); Not included in cost analysis

## ***APPENDIX A.5***

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### ***Cost of Service Analysis – Fire Prevention Division***

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis					
				FIRE PREVENTION			Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee	Existing Cost Recovery %	Staff Recommended Fee Level	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue			
				Processing	Plan Check	Inspection								Current	Full Cost	Staff Recommended Fee	
				\$ 353	\$ 353	\$ 353											
<b>I FIRE CODE INITIAL PERMITS</b>																	
1	Permit Issuance	each	[6]						\$ 83		\$ 90						
2	Fire Plan Review	hourly - 1 hour minimum		0.00	1.00	0.00	1.00	\$ 353	\$ 158	45%	\$ 353	100%	-	\$ -	\$ -	\$ -	\$ -
	each additional hour	each add'l hr., or fraction thereof		0.00	1.00	0.00	1.00	\$ 353	\$ 158	45%	\$ 353	100%	-	\$ -	\$ -	\$ -	\$ -
<b>II STATE MANDATED &amp; FIRE DEPARTMENT ANNUAL OCCUPANCY INSPECTIONS</b>																	
3	A Occupancies (i.e. assembly places)	initial (2.5 hour minimum)		1.50	0.00	1.00	2.50	\$ 883	\$ 315	36%	\$ 486	55%	127	\$ 40,005	\$ 112,147	\$ 61,678	
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof		0.00	0.00	0.50	0.50	\$ 177	\$ 79	45%	\$ 97	55%	-	\$ -	\$ -	\$ -	\$ -
4	B Occupancies - (i.e. bank, professional office)	initial (2 hour minimum)		1.00	0.00	1.00	2.00	\$ 706	\$ 158	22%	\$ 205	29%	573	\$ 90,534	\$ 404,790	\$ 117,465	
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof		0.00	0.00	0.50	0.50	\$ 177	\$ 79	45%	\$ 97	55%	-	\$ -	\$ -	\$ -	\$ -
5	E Occupancies - (i.e. educational)	initial (2.75 hour minimum)		1.75	0.00	1.00	2.75	\$ 971	\$ 315	32%	\$ 533	55%	49	\$ 15,435	\$ 47,596	\$ 26,117	
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof		0.00	0.00	0.50	0.50	\$ 177	\$ 79	45%	\$ 97	55%	-	\$ -	\$ -	\$ -	\$ -
6	F Occupancies - (i.e. Factory)	initial (2.5 hour minimum)		1.50	0.00	1.00	2.50	\$ 883	\$ 315	36%	\$ 486	55%	15	\$ 4,725	\$ 13,246	\$ 7,290	
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof		0.00	0.00	0.50	0.50	\$ 177	\$ 79	45%	\$ 97	55%	-	\$ -	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				FIRE PREVENTION			Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee	Existing Cost Recovery %	Staff Recommended Fee Level	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue		
				Processing	Plan Check	Inspection								Current	Full Cost	Staff Recommended Fee
				\$ 353	\$ 353	\$ 353										
7	H Occupancies - (i.e. High Hazard)	initial (2.75 hour minimum)		1.75	0.00	1.00	2.75	\$ 971	\$ 407	42%	\$ 534	55%	15	\$ 6,105	\$ 14,570	\$ 8,010
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof		0.00	0.00	0.50	0.50	\$ 177	\$ 102	58%	\$ 97	55%	-	\$ -	\$ -	\$ -
8	I Occupancies - (i.e. Institutional)	initial (2.75 hour minimum)		1.75	0.00	1.00	2.75	\$ 971	\$ 315	32%	\$ 533	55%	13	\$ 4,095	\$ 12,628	\$ 6,929
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof		0.00	0.00	0.50	0.50	\$ 177	\$ 79	45%	\$ 97	55%	-	\$ -	\$ -	\$ -
9	L Occupancies	initial (2.75 hour minimum)		1.75	0.00	1.00	2.75	\$ 971	\$ 315	32%	\$ 533	55%	-	\$ -	\$ -	\$ -
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof		0.00	0.00	0.50	0.50	\$ 177	\$ 79	45%	\$ 97	55%	-	\$ -	\$ -	\$ -
10	M Occupancies - (i.e. market, department or drug store)	initial (2.5 hour minimum)		1.50	0.00	1.00	2.50	\$ 883	\$ 315	36%	\$ 486	55%	70	\$ 22,050	\$ 61,813	\$ 34,020
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof		0.00	0.00	0.50	0.50	\$ 177	\$ 79	45%	\$ 97	55%	-	\$ -	\$ -	\$ -



Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				FIRE PREVENTION			Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee	Existing Cost Recovery %	Staff Recommended Fee Level	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue		
				Processing	Plan Check	Inspection								Current	Full Cost	Staff Recommended Fee
				\$ 353	\$ 353	\$ 353										
<b>11</b>	R Occupancies - (i.e. Residential with 3+ units)															
	3-10 units	initial (2.5 hour minimum)		1.50	0.00	1.00	2.50	\$ 883	\$ 158	18%	\$ 265	30%	-	\$ -	\$ -	\$ -
	11-20 units	initial (2.5 hour minimum)		1.00	0.00	1.50	2.50	\$ 883	\$ 158	18%	\$ 353	40%	1,328	\$ 209,824	\$ 1,172,690	\$ 468,784
	each additional 10 units (i.e. 21-30, 31-40, 41-50, etc.)	initial (1 hour minimum)		0.00	0.00	1.00	1.00	\$ 353	\$ 237	67%	\$ 353	100%	-	\$ -	\$ -	\$ -
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof		0.00	0.00	0.50	0.50	\$ 177	\$ 79	45%	\$ 97	55%	-	\$ -	\$ -	\$ -
<b>12</b>	S Occupancies - (i.e. Storage)															
		initial (2.5 hour minimum)		1.50	0.00	1.00	2.50	\$ 883	\$ 315	36%	\$ 486	55%	39	\$ 12,285	\$ 34,439	\$ 18,954
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof		0.00	0.00	0.50	0.50	\$ 177	\$ 79	45%	\$ 97	55%	-	\$ -	\$ -	\$ -
<b>13</b>	U Occupancies - (i.e. Accessory, Private Garage, Agriculture building, etc.)															
		initial (2.5 hour minimum)		1.50	0.00	1.00	2.50	\$ 883	\$ 315	36%	\$ 486	55%	-	\$ -	\$ -	\$ -
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof		0.00	0.00	0.50	0.50	\$ 177	\$ 79	45%	\$ 97	55%	-	\$ -	\$ -	\$ -
<b>14</b>	Marinas															
	Up to 700 slips	per permit		2.50	0.00	1.50	4.00	\$ 1,413	\$ 894	63%	\$ 894	63%	5	\$ 4,470	\$ 7,064	\$ 4,470
	701+ slips	per permit		2.50	0.00	3.00	5.50	\$ 1,943	\$ 945	49%	\$ 1,067	55%	-	\$ -	\$ -	\$ -
<b>15</b>	Licensed Care Facilities (State and County License Mandated)															
	Fire Pre-Inspection/Consultation	each		1.00	0.00	1.00	2.00	\$ 706	\$ 315	45%	\$ 388	55%	2	\$ 630	\$ 1,413	\$ 776
	Licensed Care Facility (7-49)	each		1.00	0.00	1.00	2.00	\$ 706	\$ 315	45%	\$ 388	55%	7	\$ 2,205	\$ 4,945	\$ 2,716
	Licensed Care Facility (50+)	each		1.50	0.00	1.00	2.50	\$ 883	\$ 473	54%	\$ 486	55%	-	\$ -	\$ -	\$ -
<b>16</b>	Re-Inspections (3rd and subsequent)	per inspection		1.00	0.00	1.00	2.00	\$ 706	\$ 236	33%	\$ 388	55%	266	\$ 62,776	\$ 187,913	\$ 103,208

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				FIRE PREVENTION			Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee	Existing Cost Recovery %	Staff Recommended Fee Level	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue		
				Processing	Plan Check	Inspection								Current	Full Cost	Staff Recommended Fee
				\$ 353	\$ 353	\$ 353										
<b>III FIRE LIFE SAFETY REVIEW OF CONSTRUCTION PERMITS</b>																
17	Building Construction Plan Review	hourly - minimum 2 hour		1.00	1.00	0.00	2.00	\$ 706	\$ 315	45%	\$ 706	100%	-	\$ -	\$ -	\$ -
	each additional hour	each add'l hr., or fraction thereof		0.00	1.00	0.00	1.00	\$ 353	\$ 158	45%	\$ 353	100%	-	\$ -	\$ -	\$ -
18	Building Final Inspection / Certificate of Occupancy Inspection/Temporary Certificate of Occupancy (TCO) Inspection performed by Fire	hourly - minimum 2 hour		1.00	0.00	1.00	2.00	\$ 706	\$ 315	45%	\$ 706	100%	6	\$ 1,890	\$ 4,239	\$ 4,239
	each additional hour	each add'l hr., or fraction thereof		0.00	0.00	1.00	1.00	\$ 353	\$ 158	45%	\$ 353	100%	-	\$ -	\$ -	\$ -
19	Construction Fire plan review fee if more than one review is needed	hourly		1.00	1.00	0.00	2.00	\$ 706	\$ 158	22%	\$ 706	100%	-	\$ -	\$ -	\$ -
20	Pre-submittal conference Fire Prevention Consultation	hourly		0.00	1.00	0.00	1.00	\$ 353	\$ 158	45%	\$ 353	100%	36	\$ 5,688	\$ 12,716	\$ 12,716
<b>IV FIRE SPRINKLER SYSTEMS</b>																
21	New Construction -Permit includes four (4) inspections: First on-site (rough), weld, hydrostatic test, flush and final															
	Inspections/New Systems															
	0-5,000 s.f.	per project		1.00	0.00	2.00	3.00	\$ 1,060	\$ 772	73%	\$ 1,060	100%	-	\$ -	\$ -	\$ -
	5,001-15,000 s.f.	per project		1.00	0.00	3.00	4.00	\$ 1,413	\$ 926	66%	\$ 1,413	100%	150	\$ 138,900	\$ 211,932	\$ 211,932
	15,001-30,000 s.f.	per project		1.00	0.00	4.00	5.00	\$ 1,766	\$ 1,079	61%	\$ 1,766	100%	-	\$ -	\$ -	\$ -
	>30,001 s.f. (each additional 10k s.f.)	per project		0.00	0.00	1.00	1.00	\$ 353	\$ 945	268%	\$ 353	100%	-	\$ -	\$ -	\$ -
22	Tenant Improvement -Permit includes four (4) inspections: First on-site (rough), weld, hydrostatic test, flush and final															
	Repairs / Alterations to existing system															
	0-5,000 s.f.	per project		1.00	0.00	2.00	3.00	\$ 1,060	\$ 772	73%	\$ 1,060	100%	-	\$ -	\$ -	\$ -
	5,001-15,000 s.f.	per project		1.00	0.00	3.00	4.00	\$ 1,413	\$ 926	66%	\$ 1,413	100%	-	\$ -	\$ -	\$ -
	15,001-30,000 s.f.	per project		1.00	0.00	4.00	5.00	\$ 1,766	\$ 1,079	61%	\$ 1,766	100%	-	\$ -	\$ -	\$ -
	>30,001 s.f. (each additional 10k s.f.)	per project		0.00	0.00	1.00	1.00	\$ 353	\$ 945	268%	\$ 353	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis			
				FIRE PREVENTION			Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee	Existing Cost Recovery %	Staff Recommended Fee Level	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue		
				Processing	Plan Check	Inspection								Current	Full Cost	Staff Recommended Fee
				\$ 353	\$ 353	\$ 353										
23	Fire Underground - Plan Check	hourly - minimum 1 hour		0.00	1.00	0.00	1.00	\$ 353	\$ 321	91%	\$ 353	100%	-	\$ -	\$ -	\$ -
	Each Additional Half Hour	each add'l hr., or fraction thereof		0.00	1.00	0.00	1.00	\$ 353	\$ 161	46%	\$ 353	100%	-	\$ -	\$ -	\$ -
24	Fire Underground Permit - includes one (1) inspection (hydro/flush)	per project		1.00	0.00	3.00	4.00	\$ 1,413	\$ 630	45%	\$ 1,413	100%	38	\$ 23,940	\$ 53,689	\$ 53,689
	Each Additional Hydrant / Connection	per project		0.00	0.00	1.00	1.00	\$ 353	\$ 158	45%	\$ 353	100%	-	\$ -	\$ -	\$ -
	Each Additional Inspection	hourly - minimum 1 hour		0.00	0.00	1.00	1.00	\$ 353	\$ 158	45%	\$ 353	100%	-	\$ -	\$ -	\$ -
25	Fire Hydrant (private - includes one (1) hydrant)	per project		1.00	0.00	1.00	2.00	\$ 706	\$ 315	45%	\$ 706	100%	-	\$ -	\$ -	\$ -
	Each Additional Hydrant	per project		0.00	0.00	1.00	1.00	\$ 353	\$ 158	45%	\$ 353	100%	-	\$ -	\$ -	\$ -
26	Standpipes	per project		1.00	0.00	2.00	3.00	\$ 1,060	\$ 473	45%	\$ 1,060	100%	-	\$ -	\$ -	\$ -
	Standpipes - Each additional riser	per project		0.00	0.00	2.00	2.00	\$ 706	\$ 315	45%	\$ 706	100%	-	\$ -	\$ -	\$ -
27	Suppression System															
	Hood	per project		1.00	0.00	2.00	3.00	\$ 1,060	\$ 473	45%	\$ 1,060	100%	10	\$ 4,730	\$ 10,597	\$ 10,597
	Agents	per project		1.00	0.00	4.00	5.00	\$ 1,766	\$ 788	45%	\$ 1,766	100%	-	\$ -	\$ -	\$ -
28	Emergency Responder Radio Coverage (ERRC)	per project														
	Buildings up to and including 4 stories (including and below grade levels)	per project		1.00	0.00	2.00	3.00	\$ 1,060	\$ 473	45%	\$ 1,060	100%	3	\$ 1,419	\$ 3,179	\$ 3,179
	Buildings containing 5-7 stories	per project		1.00	0.00	2.50	3.50	\$ 1,236	\$ 473	38%	\$ 1,236	100%	-	\$ -	\$ -	\$ -
	High-rise buildings (>7 stories)	per project		1.00	0.00	4.00	5.00	\$ 1,766	\$ 630	36%	\$ 1,766	100%	-	\$ -	\$ -	\$ -
29	Fire Pumps	per project		1.00	0.00	3.00	4.00	\$ 1,413	\$ 630	45%	\$ 1,413	100%	3	\$ 1,890	\$ 4,239	\$ 4,239
	Each Additional Pump	per project		1.00	0.00	3.00	4.00	\$ 1,413	\$ 630	45%	\$ 1,413	100%	-	\$ -	\$ -	\$ -
30	Fire Sprinkler System Inspection - if additional inspections are required as a result of an above permit	Hourly - 1 hour minimum		1.00	0.00	0.00	1.00	\$ 353	\$ 158	45%	\$ 353	100%	-	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				FIRE PREVENTION			Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee	Existing Cost Recovery %	Staff Recommended Fee Level	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue			
				Processing	Plan Check	Inspection								Current	Full Cost	Staff Recommended Fee	
				\$ 353	\$ 353	\$ 353											
<b>V</b>	<b>FIRE ALARM SYSTEMS</b>																
<b>31</b>	New Construction -Permit includes two (2) inspections: First on-site (rough) and final Inspections/New Systems																
	0-5,000 s.f.	per project		1.00	0.00	2.00	3.00	\$ 1,060	\$ 822	78%	\$ 1,060	100%	94	\$ 77,268	\$ 99,608	\$ 99,608	
	5,001-15,000 s.f.	per project		1.00	0.00	3.00	4.00	\$ 1,413	\$ 1,131	80%	\$ 1,413	100%	-	\$ -	\$ -	\$ -	
	15,001-30,000 s.f.	per project		1.00	0.00	4.00	5.00	\$ 1,766	\$ 1,234	70%	\$ 1,766	100%	-	\$ -	\$ -	\$ -	
	>30,001 s.f. (each additional 10k s.f.)	per project		0.00	0.00	1.00	1.00	\$ 353	\$ 945	268%	\$ 353	100%	-	\$ -	\$ -	\$ -	
<b>32</b>	Tenant Improvement -Permit includes two (2) inspections: First on-site (rough) and final Repairs / Alterations to existing system																
	0-5,000 s.f.	per project		1.00	0.00	2.00	3.00	\$ 1,060	\$ 473	45%	\$ 1,060	100%	-	\$ -	\$ -	\$ -	
	5,001-15,000 s.f.	per project		1.00	0.00	3.00	4.00	\$ 1,413	\$ 630	45%	\$ 1,413	100%	-	\$ -	\$ -	\$ -	
	15,001-30,000 s.f.	per project		1.00	0.00	4.00	5.00	\$ 1,766	\$ 788	45%	\$ 1,766	100%	-	\$ -	\$ -	\$ -	
	>30,001 s.f. (each additional 10k s.f.)	per project		0.00	0.00	1.00	1.00	\$ 353	\$ 945	268%	\$ 353	100%	-	\$ -	\$ -	\$ -	
<b>33</b>	Fire Alarm System Inspection - if additional inspections are required as a result of any above permit	Hourly - 1 hour minimum		1.00	0.00	0.00	1.00	\$ 353	\$ 158	45%	\$ 353	100%	-	\$ -	\$ -	\$ -	
<b>VI</b>	<b>FIRE FALSE ALARMS</b>																
<b>34</b>	Excessive or malicious residential false alarms causing response of fire apparatus (annual)																
	First Alarm	each							No Charge		No Charge						
	2nd alarm	each							\$ 248		\$ 260						
	3rd alarm	each							\$ 311		\$ 327						
	4th alarm	each							\$ 311		\$ 327						
	Each additional	each							\$ 636		\$ 668						
<b>35</b>	Excessive or malicious commercial false alarms causing response of fire apparatus (annual)																
	First Alarm	each							No Charge		No Charge						
	2nd alarm	each							\$ 311		\$ 327						
	3rd alarm	each	[1]						\$ 636		\$ 668						
	Each additional	each							\$ 636		\$ 668						

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis				Cost Recovery Analysis				Annual Estimated Revenue Analysis					
				FIRE PREVENTION			Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee	Existing Cost Recovery %	Staff Recommended Fee Level	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue			
				Processing	Plan Check	Inspection								Current	Full Cost	Staff Recommended Fee	
				\$ 353	\$ 353	\$ 353											
<b>VII</b>	<b>OTHER FEES AND CHARGES</b>																
<b>36</b>	Hazardous Materials Inspection(Category 1 and 2 New or Annual Permit)																
	Aerosol Products	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Flammable gasses, 200 cubic feet or more	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Highly Toxic material	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Radioactive material	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Corrosive - Inside, over 55 gallons	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Corrosive, Outside, over 1 gallon (combine)	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Flammable - Inside, over 1 gallon	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Flammable, Outside, 60 gallons or more (combine)	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Oxidizer - 50 gallons or more (combine)	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Class I Liquids - Inside, more than 5 gallons	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Class I Liquids - Outside, more than 10 gallons	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Storage or use of paints, oils, varnishes, or similar mixtures for maintenance, painting or similar purposes for less than 30 days	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Class II or II-A Liquids - Inside, more than 25 gallons	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Class II or III-A Liquids - Outside, more than 60 gallons	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
<b>37</b>	Installation, Construction, Alteration or Operation where flammable or combustible liquids are produced, processed, transported, stored, dispensed or used in any of the following:																
	Distilleries	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Motor Vehicle Fuel-Dispensing Stations	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Repair Garages	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	Spraying or Dipping	per permit		1.00	1.00	1.00	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
<b>38</b>	High Piled Combustible Storage																
	Initial Inspection	per permit		0.50	1.00	2.00	3.50	\$ 1,236	\$ 1,125	91%	\$ 1,236	100%	-	\$ -	\$ -	\$ -	\$ -
	Annual Permit & inspection	per permit		0.00	1.00	2.00	3.00	\$ 1,060	\$ 548	52%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
<b>39</b>	CO2 Systems / Cylinders (new system or storage)	per permit		0.50	1.00	2.00	3.50	\$ 1,236	\$ 1,125	91%	\$ 1,236	100%	-	\$ -	\$ -	\$ -	\$ -
<b>40</b>	Tank Install/Removal																
	Tank Install	per project		1.00	0.00	3.00	4.00	\$ 1,413	\$ 1,285	91%	\$ 1,413	100%	-	\$ -	\$ -	\$ -	\$ -
	Tank Install - Piping only	per project		1.00	0.00	3.00	4.00	\$ 1,413	\$ 630	45%	\$ 1,413	100%	-	\$ -	\$ -	\$ -	\$ -
	Tank Removal	per project		1.00	0.00	3.00	4.00	\$ 1,413	\$ 960	68%	\$ 1,413	100%	-	\$ -	\$ -	\$ -	\$ -

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				FIRE PREVENTION			Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee	Existing Cost Recovery %	Staff Recommended Fee Level	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue			
				Processing	Plan Check	Inspection								Current	Full Cost	Staff Recommended Fee	
				\$ 353	\$ 353	\$ 353											
41	Special Permits																
	Burn and Weld (routine welding operation)	per permit		1.00	1.00	2.00	4.00	\$ 1,413	\$ 630	45%	\$ 777	55%	-	\$ -	\$ -	\$ -	\$ -
	Fireworks / Pyrotechnic Displays	per permit	[5]	1.00	1.00	7.00	9.00	\$ 3,179	\$ 1,418	45%	\$ 1,748	55%	-	\$ -	\$ -	\$ -	\$ -
	Fumigation and Storage	per permit		1.00	1.00	3.00	5.00	\$ 1,766	\$ 788	45%	\$ 971	55%	-	\$ -	\$ -	\$ -	\$ -
	Other CA Fire Code Permits not Listed	per permit		1.00	1.00	2.00	4.00	\$ 1,413	\$ 630	45%	\$ 777	55%	54	\$ 34,020	\$ 76,296	\$ 41,958	
42	Tent Permits - includes plan review and first inspection																
	201 to 400 square feet	per permit		0.50	1.00	0.50	2.00	\$ 706	\$ 315	45%	\$ 388	55%	-	\$ -	\$ -	\$ -	\$ -
	401 to 1500 square feet	per permit		0.50	1.00	0.50	2.00	\$ 706	\$ 315	45%	\$ 388	55%	-	\$ -	\$ -	\$ -	\$ -
	1501 - 4,500 square feet	per permit		0.50	1.00	1.00	2.50	\$ 883	\$ 394	45%	\$ 486	55%	13	\$ 5,122	\$ 11,480	\$ 6,318	
	4501 - 15,000 square feet	per permit		0.50	1.00	1.50	3.00	\$ 1,060	\$ 473	45%	\$ 583	55%	-	\$ -	\$ -	\$ -	\$ -
	15,001 - 30,000 square feet	per permit		0.50	1.00	2.00	3.50	\$ 1,236	\$ 551	45%	\$ 680	55%	-	\$ -	\$ -	\$ -	\$ -
	> 30,000 square feet	per permit		0.50	1.00	3.00	4.50	\$ 1,589	\$ 709	45%	\$ 874	55%	-	\$ -	\$ -	\$ -	\$ -
43	Re-Inspection (after initial and first reinspection)	per inspection		0.50	0.00	1.00	1.50	\$ 530	\$ 236	45%	\$ 292	55%	-	\$ -	\$ -	\$ -	\$ -
44	After hours inspection - personnel current salary and benefits	actual overtime costs							Salary & Benefits		Actual Overtime Costs						
45	Board-up/post-incident mitigation	per incident							Actual Costs		Actual Costs						
46	Copy Service - per page		[4]														
	Standard Sized Documents	per page						\$ 0.10			\$ 0.10						
	Oversized Documents	per page						\$ 1			\$ 1						
47	Ambulance Fees		[2]														
	Base Rate - Ambulance Fee	flat						\$ 2,295			\$ 3,665						
	Mileage / Mile	per mile						\$ 52			\$ 83						
	Oxygen	flat						\$ 171			\$ 274						
	Treatment/Non-Transport	flat						\$ 460			\$ 735						
48	Fire Response Fees		[2]														
	EMS First Responder Fee	per response						\$ 413			\$ 413						

Fee No.	Fee Name	Fee Unit / Type	Notes	Activity Service Cost Analysis					Cost Recovery Analysis				Annual Estimated Revenue Analysis				
				FIRE PREVENTION			Estimated Average Labor Time per Activity	Cost of Service Per Activity	Current Fee	Existing Cost Recovery %	Staff Recommended Fee Level	Staff Recommended Cost Recovery %	Estimated Volume of Activity	Annual Estimated Revenue			
				Processing	Plan Check	Inspection								Current	Full Cost	Staff Recommended Fee	
				\$ 353	\$ 353	\$ 353											
49	Personnel and Equipment Hourly Rates:		[2]														
	Equipment without staff	hourly						\$ 114		\$ 120							
	Standard Fire Engine without staff	hourly						\$ 235		\$ 247							
	Staff Vehicle without staff	hourly						\$ 54		\$ 57							
	Ladder Truck without staff	hourly						\$ 235		\$ 247							
	Technical rescue without staff	hourly						\$ 314		\$ 330							
	Fire Boat without staff	hourly						\$ 156		\$ 156							
	Ambulance without staff	hourly						\$ 118		\$ 124							
	Support Materials - based on item and actual cost	hourly						Actual Costs		Actual Costs							
	Personnel - current salary and benefits	hourly						Salary & Benefits		Salary & Benefits							
50	Recordation and Technology Fee (permits and inspections)	per permit/inspection						5% of permit or inspection value		5% of permit or inspection value							
51	For services requested of City staff which have no fee listed in this fee schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the established hourly rates for this department/division. Additionally, the City will pass-through to the applicant any discrete costs incurred from the use of external service providers if required to process the specific application.	hourly					1.00	\$ 353	\$ 158	45%	\$ 353	100%	-	\$ -	\$ -	\$ -	\$ -
<b>TOTAL</b>													\$ 779,001	\$ 2,573,119	\$ 1,318,781		

- Notes**
- [1] Fire inspections required. After the 3rd commercial false alarm, and every other subsequent false alarm, there will be a mandatory fire inspection to determine potential causes of the false alarms. The fee associated with this inspection will be based upon occupancy, as identified under Fire Inspections. This inspection fee is separate of, and in addition to, the false alarm fee.
  - [2] Ambulance rates are established by contract with Alameda County EMS. The City of Alameda follows the County's adopted fee schedule
  - [3] Combo permits policy
  - [4] NBS did not analyze
  - [5] Additional hourly plan review, inspection, or costs of staffing/supporting special events may apply
  - [6] See Building Permit Center Processing Fee - Standard

## ***APPENDIX B.1***

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### ***Cost of Service Analysis – Planning Division***



City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
<b>PLANNING DIVISION FEES</b>										
	<b>SB 9 Application</b>									
1	SB 9 Planning Application									
	Minimum Fee	flat	\$ 3,011	\$ 3,576	\$ 3,576	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
	Plus deposit when lot split	deposit	\$ 2,100	\$ 2,699	\$ 2,699	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
<b>APPEALS</b>										
2	Appeal/Call for Review to Planning Board or City Council - Single Family Residential and Multi-family Residential Less than 5 Units					Non-Applicant Initiated \$200 - \$1,500 depending on type  Applicant Initiated \$3,680 - \$5,520 depending on type	Appeal of staff decision \$35 (exceptions apply), or \$1,800 Deposit  Appeal of Committee/Commission Decision \$50 (exceptions apply)  Appeal to PC or HAB - \$3,000 deposit	Non-Applicant: \$400 Applicant: \$6,000 deposit	Appeal by Applicant: \$5,000 deposit  Non Applicant \$569	Non-applicants: \$ 210 flat fee
	Minimum Fee	flat	\$ 1,136	\$ 2,699	\$ 1,350					
	Plus Deposit	deposit	\$ 1,050	\$ 1,350	\$ 675					
3	Appeal/Call for Review to Planning Board or City Council – Multi-Family Residential 5 Units or More/ Commercial/ Industrial									
	Minimum Fee	flat	\$ 1,136	\$ 2,699	\$ 1,350					
	Plus Deposit	deposit	\$ 1,050	\$ 1,350	\$ 675					
<b>ZONING CHANGE / GENERAL PLAN AMENDMENT</b>										
4	Amendments to the General Plan Text or Diagram	deposit	\$ 8,820	\$ 21,594	\$ 21,594	\$10,630 base fee plus \$230 per hour of staff time in excess of covered hours	\$ 16,000	\$ 12,000	\$ 15,000	\$205 per hour
5	Zoning Change / Zoning Text Amendment	deposit	\$ 8,820	\$ 21,594	\$ 21,594	\$10,630 base fee plus \$230 per hour of staff time in excess of covered hours	\$ 10,000	\$ 12,000	\$ 15,000	\$205 per hour
<b>DESIGN REVIEW</b>										
6	Design Review Exempt - this fee applies to Improvements regulated under the Design Review Ordinance (AMC 30-37) but are exempt from Design Review pursuant to AMC 30-37.2.b. Common examples include single-story rear additions or accessory structures less than 1,200 sf in size, window and door replacements not removing character-defining features, siding repair and replacement, and other in-kind improvements. This fee does not apply to work that does not require a building permit as they are not subject to the Design Review Ordinance.	flat	\$ 114	\$ 135	\$ 100	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
7	Design Review Exempt Wireless - Wireless Eligible Facilities Requests and Small Cell Wireless review	flat	\$ 454	\$ 540	\$ 540	no comparison available	\$ 500	no comparison available	no comparison available	no comparison available
	<b>DESIGN REVIEW (includes one public notice - 100 ft.)</b>									
8	Design Review Minor Alterations - Alterations involving no changes in the building footprint or floor area (e.g. windows, doors, and siding that	flat	\$ 682	\$ 810	\$ 810					
9	Design Review Accessory Buildings/Structures - the fee applies to new construction, additions to and alterations to accessory buildings and structures not exempt from Design Review pursuant to AMC 30-37.2.b.	flat	\$ 1,591	\$ 1,889	\$ 1,889					
10	Design Review Additions - Additions and alterations not exempt from Design Review pursuant to AMC 30-37.2.b. Common examples include second story additions, raise a building, alterations to the front façade of a building, single story additions over 1,200 sf, and modifications to architecturally unique windows and doors and other features.	flat	\$ 3,011	\$ 3,576	\$ 3,576	Staff-level decision - \$1,890 - \$2,810 depending on project value Design Review Committee Preliminary - \$2,810 - \$5,570 depending on project value	Standard Review: \$20,000 deposit Minor Review: \$4,000	no comparison available	no comparison available	\$205 per hour
11	Design Review - New Construction - Detached Single Family Dwelling or Duplex	flat	\$ 3,011	\$ 3,576	\$ 3,576	Design Review Committee Final - \$1,300 - \$4,300	Limited Review: \$3,120			
12	Design Review - New Construction - Multi-family buildings 3 - 9 units					Design Review Committee - Other - \$800 - \$1,025 depending on type				
	Minimum Fee	flat	\$ 3,011	\$ 3,576	\$ 3,576					
	Plus Deposit	deposit	\$ 2,100	\$ 2,699	\$ 2,699					
13	Design Review - New Construction - Multi-family buildings 10+ units / Non-residential or Mixed Use buildings.									
	Minimum Fee	flat	\$ 3,011	\$ 7,018	\$ 7,018					
	Plus Deposit	deposit	\$ 2,100	\$ 2,699	\$ 2,699					

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
<b>HISTORIC PRESERVATION</b>										
14	Certificate of Approval - Demolition of Accessory Building	flat	\$ 1,136	\$ 1,350	\$ 1,350	\$868 - \$5,050 depending on project type	no comparison available	Designation of Historical or Architectural Significance: \$6,000 deposit	Historic Landmark Designation \$2,185	no comparison available
15	Certificate of Approval with ADU - Demo of Accessory Building Concurrent with an ADU Application	flat	\$ 795	\$ 945	\$ 945					
16	Certificate of Approval - Removal of Protected Tree pursuant to AMC 13-21.7	flat	\$ 227	\$ 405	\$ 227					
	Plus Deposit for Tree Replacement In-Lieu Fee for two trees (deposit is refundable upon verification of replacement trees installation)	deposit	\$ 1,500		\$ 1,500					
17	Certificate of Approval - Dead/Fallen Tree - this fee applies to trees that are dead or have fallen due to disease or natural disasters and causes.	flat	\$ 108	\$ 135	\$ 108					
	Plus Deposit for Tree Replacement In-Lieu Fee for two trees (deposit is refundable upon verification of replacement trees installation)	deposit	\$ 1,500		\$ 1,500					
18	Tree Replacement In-Lieu Fee per AMC 13-21.7	deposit (per tree)	\$ 750		\$ 750					
19	Certificate of Approval by Historical Advisory Board	flat	\$ 2,272	\$ 2,699	\$ 2,699					
20	Changes in Historical Designation Status	flat	\$ 2,272	\$ 2,699	\$ 2,699					
<b>CORPORATE STREET NAMING</b>										
21	Corporate Street Naming per City Street Naming Policy	flat	\$ 2,272	\$ 8,098	\$ 8,098	no comparison available	no comparison available	no comparison available	no comparison available	\$205 per hour
<b>USE PERMIT &amp; VARIANCE</b>										
22	Use Permit or Variance	flat	\$ 2,556	\$ 3,037	\$ 3,037	Use Permits - \$7,423 plus \$264.50 per hour of staff time over covered fee  Variances: Tier 1: \$5,307 Tier 2: \$11,655 Tier 3: \$7,423 plus \$264.50 per hour of staff time over covered fee	Use Permit New: \$7,000 deposit Amendment/Extension: \$6,000 deposit  Variance \$4,000 deposit	Use Permit: \$6,000 deposit  Variance (Processed administratively): \$2,000 deposit Involving Public Hearing: \$6,000 deposit	CUP: Residential - \$6,000 deposit / Non-Res: \$10,000 deposit  Variance: \$6,000	\$205 per hour

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
<b>SIGN PERMIT</b>										
23	Permanent Sign	flat	\$ 170	\$ 202	\$ 202	no comparison available	\$25 - \$76 depending on type	\$ 327	\$ 1,093	\$205 per hour
24	Sign Program/Amendment	flat	\$ 1,591	\$ 1,889	\$ 1,889	no comparison available	\$ 400	\$ 817	\$5,000 deposit	
<b>TIME EXTENSION</b>										
25	Extension of approved entitlement that is not yet vested	flat	\$ 114	\$ 135	\$ 135	no comparison available	\$2,100 - \$6,000 deposit depending on permit type	\$1,000 deposit	no comparison available	no comparison available
<b>PRELIMINARY REVIEW APPLICATION</b>										
26	Planning Review	flat	\$ 341	\$ 405	\$ 405	Staff Level - \$920 ZA/PC Review - \$4,282	\$10,000 deposit	\$165 per hour	First Meeting = Free	\$410 per hour
27	Interdepartmental Review	flat	\$ 568	\$ 675	\$ 675			Each Add'l Meeting = \$548		
28	Development Review Team (DRT) Review	flat	\$ 2,100	\$ 3,644	\$ 3,644			no comparison available	BZA/PC Work Session = \$548	1st Visit SFD: no charge / MF & Comm: \$205 per hour 2nd Visit SFD: \$102 / MF & Comm: \$205 per hour
	Plus Deposit	deposit	\$ 1,050	\$ 1,350	\$ 1,350					
<b>MASTER PLAN/ PLANNED DEVELOPMENT AREAS</b>										
29	Master Plan / Planned Development / Amendment	deposit	\$ 7,350	\$ 12,146	\$ 12,146	\$ 10,630 deposit	\$ 1,560	(Processed administratively): \$2,000 deposit Involving Public Hearing: \$6,000 deposit	\$15,000 deposit	no comparison available
30	Final Development Plan / Amendment	deposit	\$ 7,350	\$ 12,146	\$ 12,146		\$ 3,840			
<b>DENSITY BONUS</b>										
31	Density Bonus Application	deposit	\$ 6,300	\$ 10,797	\$ 6,300	\$ 230 per hour	no comparison available	no comparison available	no comparison available	no comparison available
32	Density Bonus for 100% Affordable Housing	deposit	NEW	\$ 10,797	No Charge	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
<b>PROJECT AGREEMENTS</b>										
33	New Development Agreement or Major Amendment	deposit	\$ 7,350	\$ 16,195	\$ 16,195	no comparison available	\$ 6,480	\$12,000 deposit	\$15,000 deposit	no comparison available
34	Periodic Review of Development Agreement	flat	\$ 1,704	\$ 2,024	\$ 1,012	no comparison available	\$ 3,240	\$6,000 deposit		
35	Performance Agreement (landscaping installation, maintenance, mitigation monitoring, subdivision improvements, public art, etc.)	deposit	\$ 4,200	\$ 5,398	\$ 5,398	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
<b>REVIEW OF SUBDIVISION MAP ACT APPLICATIONS</b>										
36	Lot Line Adjustment (includes 2 reviews)	flat	\$ 568	\$ 675	\$ 675	no comparison available	\$4,300 deposit	\$4,000 deposit	no comparison available	no comparison available
	Plus Deposit	deposit	\$ 2,100	\$ 2,699	\$ 2,699					
37	Parcel Map (up to 4 lots)/Amendment	deposit	\$ 6,300	\$ 8,098	\$ 8,098	no comparison available	\$10,000 deposit	(Processed administratively): \$4,000 deposit Involving Public Hearing: \$6,000 deposit	Tentative Map / Condo conversions: \$15,000 deposit	\$205 per hour
	Plus Deposit	deposit	\$ 2,100	\$ 2,699	\$ 2,699					\$205 per hour
38	Tentative Subdivision (Tract) Map (> 5 lots)/ Condo Map/ Condo Conversions/Amendment	deposit	\$ 6,300	\$ 10,797	\$ 10,797	no comparison available	\$20,000 deposit			
	Plus Deposit	deposit	\$ 2,100	\$ 2,699	\$ 2,699					
<b>ENVIRONMENTAL REVIEW</b>										
39	CEQA Exemption with Initial Study/Technical Reports	flat	\$ 6,817	\$ 8,098	\$ 8,098	\$5,520, or at City's discretion, cost of consultant contract plus \$230/hr for staff time for contract management.	no comparison available			no comparison available
40	Environmental Document - IS/ND/MND plus additional deposit based on consultant estimate)	deposit	\$ 12,600	\$ 16,195	\$ 16,195	\$9,200, or at City's discretion, cost of consultant contract plus \$230/hr for staff time for contract management.	\$5,400 deposit	\$ 5,000	Deposit based on scope	\$205 per hour
41	Environmental Document - EIR (plus additional deposit based on consultant estimate and direct cost)	deposit	\$ 12,600	\$ 26,992	\$ 26,992	\$9,200, or at City's discretion, cost of consultant contract plus \$230/hr for staff time for contract management.	\$5,400 deposit			\$205 per hour
42	Other environmental review tasks not specified	hour	\$ 227	\$ 270	\$ 270	\$ 230	no comparison available	no comparison available	no comparison available	\$205 per hour

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
<b>PUBLIC HEARING (Additional)</b>										
43	Public Hearing - Board/Commissions or City Council	flat/ each hearing	\$ 1,136	\$ 2,159	\$ 2,159	\$ 1,025	no comparison available	no comparison available	no comparison available	\$220 per hearing + Actual Cost of Public Hearing Publication Fee
<b>BUSINESS LICENSE ZONING APPROVALS</b>										
44	Home Occupation Permit	flat	\$ 114	\$ 135	\$ 135	\$ 230	\$120/5 years	no comparison available	\$ 126	Staff Review: \$102 per 1/2 hour Admin Review: \$205 per hour
45	Work / Live Permit Per AMC 30-15.5(b)	flat	\$ 114	\$ 135	\$ 135	\$ 230	\$120/5 years	no comparison available	\$ 126	\$102 per 1/2 hour
46	Zoning Clearance	flat	\$ -	\$ 135	\$ 135	No charge	no comparison available	no comparison available	no comparison available	\$205 per hour
<b>BUILDING PERMIT PLAN CHECK/INSPECTION</b>										
47	Planning - Building Plan Review (Minor Projects)	flat	\$ 340	\$ 270	\$ 270	\$115 to \$460 depending on type	no comparison available	35% of Building Inspection Fee	\$ 274	15% of Building Division's total permit fee
48	Planning - Building Plan Review (Major Projects)	flat	\$ 907	\$ 810	\$ 810				\$ 684	
49	Planning - First Inspection	flat	\$ 227	\$ 270	\$ 270	\$ 230	no comparison available	\$164 per hour	no comparison available	no comparison available
50	Re-inspection (per trip)	flat	\$ 227	\$ 270	\$ 270	\$ 230	no comparison available	\$164 per hour	no comparison available	no comparison available
<b>MISCELLANEOUS FEES</b>										
51	Zoning Verification Letter - City letter with zoning information requiring no property research	flat	\$ 227	\$ 270	\$ 270	no comparison available	Deposit/hourly based on scope of services	no comparison available	\$ 192	no comparison available
52	Zoning Compliance Determination - City letter with zoning information requiring property research, conformance review with approved plans, nonconforming use certificates, and other determinations of compliance with the Zoning Ordinance. This fee also applies to specified Planning Director approvals per the Zoning Ordinance.	flat	\$ 454	\$ 810	\$ 810	no comparison available	Deposit/hourly based on scope of services	no comparison available	\$ 192	no comparison available
53	Add-on fee for projects triggering an ad hoc Deed Restriction or other recorded document	flat	\$ 909	\$ 1,080	\$ 1,080	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
54	Filing Fee									
	Standard	per project	\$ 69	\$ 89	\$ 89	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
	Express Permit (formerly "web-based" permit)	per project	\$ 35	\$ 46	\$ 46	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
55	Technology Fee	percent of permit	5% of permit		5% of permit fees	no comparison available	no comparison available	6% of annual permit	6% of permit/deposit	5.75% of combined total of permit fees and plan review fees
56	Community Planning Fee	percent of valuation	.5% of building valuation		.5% of job valuation	no comparison available	15% of building permit fees	no comparison available	.3% of total valuation	.1% of the valuation of each development permit issued by Building Division.
57	Planning Services Hourly Rate	hourly	\$ 227	\$ 270	\$ 270	\$ 230	\$ 116	\$ 165	no comparison available	\$ 205
58	Certificate of Compliance-Admin - OTC	flat	\$ 568	\$ 675	\$ 675	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
59	Certificate of Compliance - Regulated Business	flat	\$ 568	\$ 675	\$ 675	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
60	Meeting with a Project Planner (available upon request)	hourly	\$ 227	\$ 270	\$ 270	\$ 230	\$ 116	\$ 165	no comparison available	\$ 205

## ***APPENDIX B.2***

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### ***Cost of Service Analysis – Building Division***



City of Alameda					Comparative Agencies				
Fee No.	Fee Description	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
<b>BUILDING DIVISION FEES</b>									
1	<b>New Commercial Retail, trades included, 20,000 s.f. \$1,400,000 valuation</b>								
	a. Plan Check Fee	\$ 5,306	\$ 6,849	\$ 6,849	\$ 20,042	\$ 6,795	\$ 8,709	\$ 9,554	\$ 8,051
	b. Building Permit/Inspection Fee	\$ 7,679	\$ 9,157	\$ 9,157	\$ 30,834	\$ 6,795	\$ 8,709	\$ 11,943	\$ 8,051
2	<b>Commercial Tenant Improvement, non-structural, 2,500 s.f. \$150,000 valuation</b>								
	a. Plan Check Fee	\$ 1,822	\$ 2,300	\$ 2,300	\$ 2,167	\$ 1,329	\$ 1,614	\$ 2,217	\$ 1,493
	b. Building Permit/Inspection Fee	\$ 1,127	\$ 1,432	\$ 1,432	\$ 3,334	\$ 1,329	\$ 1,614	\$ 2,772	\$ 1,493
3	<b>New Custom Single Family Dwelling, 3,000 s.f. \$400,000 valuation</b>								
	a. Plan Check Fee	\$ 3,154	\$ 4,987	\$ 4,987	\$ 5,742	\$ 2,807	\$ 3,386	\$ 4,935	\$ 3,160
	b. Building Permit/Inspection Fee	\$ 2,823	\$ 3,640	\$ 3,640	\$ 8,834	\$ 2,807	\$ 3,386	\$ 6,169	\$ 3,160
4	<b>Residential Addition, 450 s.f. \$75,000 valuation</b>								
	a. Plan Check Fee	\$ 1,446	\$ 1,787	\$ 1,787	\$ 1,095	\$ 849	\$ 1,037	\$ 1,339	\$ 953
	b. Building Permit/Inspection Fee	\$ 1,107	\$ 1,430	\$ 1,430	\$ 1,684	\$ 849	\$ 1,037	\$ 1,673	\$ 953
5	<b>Residential Remodel, 200 s.f. \$15,000 valuation</b>								
	a. Plan Check Fee	\$ 631	\$ 817	\$ 817	\$ 237	\$ 258	\$ 318	\$ 492	\$ 73
	b. Building Permit/Inspection Fee	\$ 421	\$ 545	\$ 545	\$ 364	\$ 258	\$ 318	\$ 615	\$ 290
6	<b>Remodel Bath</b>	\$ 547	\$ 1,635	\$ 1,635	\$ 601	\$ 517	\$ 221	\$ 1,106	\$ 363
7	<b>Remodel Kitchen</b>	\$ 547	\$ 1,430	\$ 1,430	\$ 601	\$ 517	\$ 441	\$ 1,106	\$ 363

City of Alameda					Comparative Agencies				
Fee No.	Fee Description	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
8	Re-roof Permit	\$ 158	\$ 204	\$ 204	<i>no comparison available</i>	<i>no comparison available</i>	<i>no comparison available</i>	\$ 292	\$104 minimum \$82 + roof area in sq.ft x variable cost.
9	Water Heater Permit	\$ 284	\$ 409	\$ 307	\$ 112	\$ 118	\$ 74	\$92 - \$367 depending on valuation	\$ 127
10	Electrical Service Upgrade Permit	\$ 157	\$ 409	\$ 409	\$ 112	\$ 104	\$ 74	\$92 - \$367 depending on valuation	\$ 127
11	HVAC Permit	\$ 157	\$ 272	\$ 204	\$ 140	\$ 200	\$ 221	\$92 - \$367 depending on valuation	\$ 127
12	Fully burdened hourly rate	\$ 157	\$ 272	\$ 272	\$ 200	\$ 90	\$ 147	\$ 209	\$ 200

## ***APPENDIX B.3***

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### ***Cost of Service Analysis – Public Works Department***

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee Policy	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
	<b>ENTITLEMENT REVIEW</b>									
1	Public Works Review of Planning Applications									
	Minor Project - Base Fee	flat	NEW	\$ 234	\$ 234					
	Major Project - Base Fee	flat	\$ 2,100	\$ 3,259	\$ 3,259					
	Additional Engineering Review	hourly	NEW	\$ 234	\$ 234	no comparison available	no comparison available	no comparison available	Direct Costs	\$236/hr
	Additional Clean Water Review	hourly	NEW	\$ 202	\$ 202					
	Additional Zero Waste Review	hourly	NEW	\$ 208	\$ 208					
2	Public Works Review of Building Permits									
	Minor Project - Base Fee	flat	\$ 202	\$ 234	\$ 234					
	Major Project - Base Fee	flat	NEW	\$ 2,395	\$ 2,395					
	Additional Engineering Review	hourly	NEW	\$ 234	\$ 234	no comparison available	no comparison available	no comparison available	Direct Costs: \$65 minimum	\$236/hr
	Additional Clean Water Review	hourly	NEW	\$ 202	\$ 202					
	Additional Zero Waste Review	hourly	NEW	\$ 208	\$ 208					
3	Lot Line Adjustments and Easements				\$ 3,254					
	City Processing Fee	deposit	\$ 3,150	\$ 3,254	Actual Cost	\$ 1,743	\$ 3,600	\$ 4,000	\$ 1,600	\$ 2,500
	Consultant	actual cost	Actual Cost		Actual Cost	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
					\$ 1,170					
4	Certificate of Compliance	flat	NEW	\$ 2,395	Actual Cost	no comparison available	no comparison available	\$4,000 deposit	no comparison available	\$195/hr
	<b>FINAL MAP REVIEW</b>									
5	Parcel Map/Waiver	deposit	\$ 5,250	\$ 6,754	\$ 6,754	\$ 4,820	\$ 5,000	\$ 5,000	\$4,000 + \$100/lot	Plan Check: \$200/hr Inspection: \$236/hr
	Consultant	actual cost	Actual Cost		Actual Cost	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
6	Tract	deposit	\$ 5,250	\$ 6,754	\$ 6,754	\$5,829 + \$181/lot	\$ 15,000	\$ 15,000	Direct Costs	
	Consultant	actual cost	Actual Cost		Actual Cost	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
7	<b>IMPROVEMENT PLAN REVIEW (ONSITE/ OFFSITE/ GRADING/ DEMOLITION)</b>									
	Up to \$150,000	deposit	\$ 1,313	\$ 7,830	\$ 7,830	\$190/hr	\$5,000 deposit	\$2,520 deposit	Bond determined by City Engineer. Plan Chec: Engineer - \$166/hr Sr. Engineer - \$203/hr Principal Engineer - \$224/hr	4% of improvement value
	Up to \$1,000,000	deposit	\$ 4,200	\$ 11,511	\$ 11,511					
	Up to \$10,000,000	deposit	\$ 10,500	\$ 26,492	\$ 26,492					
	Over \$10,000,000	deposit	\$ 21,000	\$ 31,981	\$ 31,981					
8	<b>IMPROVEMENT INSPECTION (ONSITE/ OFFSITE/ GRADING/ DEMOLITION)</b>									
	Up to \$150,000	deposit	\$ 4,592	\$ 12,512	\$ 12,512	\$190/hr	3% of improvement cost	3% of improvement cost	Permit: \$65 Deposit determined by City Engineer Inspection: \$136/hr	4% Residential 8% Non-Residential Based on value of site/frontage improvements, not bldgs.
	Up to \$1,000,000	deposit	\$ 22,960	\$ 76,518	\$ 76,518					
	Up to \$10,000,000	deposit	\$ 114,800	\$ 366,848	\$ 366,848					
	Over \$10,000,000	deposit	\$ 229,600	\$ 618,681	\$ 618,681					

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee Policy	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
9	<b>PARKING SIGNS</b>									
	Sign Fee	each	NEW \$ 2.50	\$ 2.50	\$ 2.50	\$ 34	\$100/installation	no comparison available	\$ 21	\$ 2
	Meter Fee	each/per day	NEW \$ 13.50	\$ 13.50	\$ 13.50	Daily: \$15.80 Weekly: \$79	no comparison available	no comparison available	no comparison available	\$ 2
	No Parking Sign Processing Fee	flat	NEW \$ 140	\$ 140	\$ 21	\$ 15		\$ 25	no comparison available	\$ 2
	<b>PERMIT PARKING PROGRAM</b>									
10	Evaluation of request to add or remove Preferential Parking Zones (requires a petition representing at least 40% of residents)	deposit	\$ 5,250	\$ 5,852	\$ 5,850	Establishment requires 51% neighborhood consent.				
						Annual Permit Res: \$61 Merchant: \$185 Visitor: \$3 (1 day), \$34 (14 day)	no comparison available	no comparison available	no comparison available	1 Day - \$1 Replacement: \$50 Annual: \$35
11	Evaluation of request to add or remove Preferential Parking Zones (requires a petition representing at least 55% of residents)	deposit	No Charge		No Deposit Required, Actual Cost					
12	Design/Construction/Permitting/misc of Preferential Parking Zones	actual cost	Actual Cost		Actual Cost	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
	<b>RIGHT-OF-WAY PERMITS</b>									
13	Encroachment - Residential	flat	\$ 105	\$ 819	\$ 233					
14	Encroachment - Multi-Family/ Commercial / Industrial	flat	\$ 607	\$ 1,404	\$ 1,287					
15	Temporary - Other	flat	NEW \$ 1,404	\$ 1,404	\$ 1,404					
16	Encroachment - Multiple Locations / Other	flat	NEW \$ 234	\$ 234	\$ 234					
17	Temporary - Utility Right of Way Inspection	hourly	\$ 202	\$ 234	\$ 234					
18	Security Deposit - Utility work by non-utilities	refundable deposit	\$ 3,500		\$ 3,500					
19	Small Cell	deposit	\$ 1,213	\$ 1,404	\$ 1,404	Monthly Fee: \$221 R/W Insp Fee: \$190/hr	Application Fee: \$150 Inspection Fee: <= 20 SF - \$507 >20 SF - \$1,080	Minor work: \$327 + \$154- \$579 depending on category Major work: \$4,000 deposit	Permit: \$65 + 1.5 hrs inspection time (\$112- \$224/hr depending on position providing service)	PC: \$236/hr Insp: \$200/hr
20	Encroachment Agreement	flat	\$ 1,213	\$ 2,341	\$ 2,341	Debris Box/POD: \$100/ea				
21	Encroachment Agreement Annual Inspection	flat	NEW \$ 468	\$ 468	\$ 468					
22	Parklet Fee, Annual	flat	NEW \$ 2,400	\$ 2,400	\$ 2,400				App: \$150 Deposit: \$2,500 min Insp: \$136/hr Plan Review: \$166/hr	\$1,000-\$1,500 depending on type. Street Space Fee: \$48/sf annually
23	Additional Inspection (per trip)	hourly	\$ 202	\$ 234	\$ 234		Job Cost - \$100/deposit		\$136/hr	\$ 200
24	Additional Plan Review (per submittal)	hourly	\$ 202	\$ 234	\$ 234		no comparison available		\$166/hr	\$ 236

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee Policy	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
25	Transportation Permit for Oversize/Overweight Vehicles and/or Loads									
	Per Trip	flat	\$ 17	\$ 16	\$ 16	\$ 16	\$ 16	\$ 16	\$ 16	\$ 16
	Annual	flat	\$ 95	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90	\$ 90
26	City Attorney Filing Fee	flat	\$ 77		\$ 77	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
	<b>SOLID WASTE AND RECYCLING PERMITS - HAULING FEES AMC CHAPTER 21 COMPLIANCE</b>									
27	Annual hauling permits									
	Basic Fee (Annual) - review of non-franchise hauler to operate	flat	\$ 704	\$ 937	\$ 937					
	Reporting Fee (Annual after the first year)									
	Program Fee		\$11.00 per ton hauled, paid bi-annually		\$11.00 per ton hauled, paid bi-annually	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
	Impact Mitigation Fee		\$3.44 per ton hauled, paid bi-annually		\$3.44 per ton hauled, paid bi-annually					
	Performance Security Bond		\$114 per estimated ton		\$114 per estimated ton					
	<b>SOLID WASTE AND RECYCLING PERMITS - HAULING FEES (C&amp;D)</b>									
28	For permitted project debris reporting, per permit:									
	Waste Management Plan (WMP) and Report review (online)	flat	\$ 391	\$ 521	\$ 521				\$ 117	\$ 52
	Waste Management Plan (WMP) and Report review (paper)	flat	\$ 939	\$ 1,250	\$ 1,250	no comparison available	no comparison available	no comparison available		
	Penalty for failure to meet CALGreen minimum Recycling Rate	Penalty	\$116 per ton		\$116 per ton				no comparison available	no comparison available
	<b>SEWER LATERAL WORK</b>									
29	Sewer Lateral Work Security Deposit	refundable deposit	\$ 3,500		\$ 3,500	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
30	Lower Lateral									
	Sanitary Sewer Lower Lateral Installation/Repair/Replacement	deposit	\$ 2,625	\$ 468	\$ 468	Base fee: \$127 Filing Fee: \$22 \$190/hr	Manholes: \$2,200 Risers: \$700 V.C.P. 4": \$700 V.C.P. 6" - 15": \$30-55 depending on size	Up to 100 l.f. - \$541 Each addtl 100 l.f. - \$309	no comparison available	no comparison available
31	Sewer Connection Fee	Per connection	\$ 1,283		\$ 1,500	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee Policy	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
<b>32</b>	<b>STORM WATER - POST CONSTRUCTION REGULATION / ANNUAL INSPECTION</b>									
	Review of Annual Maintenance Reports of privately maintained post-construction treatment devices	flat	\$ 165	\$ 202	\$ 202	no comparison available	\$470 min	\$ 541	no comparison available	no comparison available
	Inspection of privately maintained post-construction treatment devices	per inspection	\$ 331	\$ 404	\$ 404					
	Stormwater Re-Inspection/Enforcement	per inspection	\$ 331	\$ 404	\$ 404					
	<b>MISCELLANEOUS / OTHER FEES</b>									
<b>33</b>	Engineering Services - Plan Check	hourly	\$ 202	\$ 234	\$ 234	\$ 190	no comparison available	\$ 270	\$166/hr	\$ 195
<b>34</b>	Engineering Services - Inspection	hourly	\$ 202	\$ 234	\$ 234				\$136/hr	
<b>35</b>	Engineering Services - Clean Water	hourly	\$ 165	\$ 202	\$ 202				no comparison available	
<b>36</b>	Engineering Services - Zero Waste	hourly	\$ 156	\$ 208	\$ 208				no comparison available	
<b>37</b>	IT Surcharge Fee	flat	5% of permit		5% of applicable permit fees	5% of permit fee	no comparison available	9% of permit fee	6% of permit/deposit	5.75% of combined total of permit fees and plan review fees
<b>38</b>	FEMA Floodplain Review									
	City Processing Fee	flat	\$ 202	\$ 234	\$ 234	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
	Residential Improvements	flat	NEW	\$ 702	\$ 702					
	New construction, substantial improvement and non-residential	hourly	NEW	\$ 234	\$ 234					
	Consultant	actual cost	Actual Cost		Actual Cost					
<b>39</b>	PW Review of Special Events									
	Low Impact Special Event	flat	NEW	\$ 586	\$ 586	no comparison available	no comparison available	\$ 2,944	no comparison available	no comparison available
	High Impact Special Event	flat	NEW	\$ 1,757	\$ 1,757					
	Public Works Special Event Inspection	hourly	NEW	\$ 234	\$ 234					
	Public Works Special Event Inspection - outside of City business hours	hourly	NEW	\$ 276	\$ 276					
<b>40</b>	Curb Painting									
	Set Up Fee	flat	Actual Cost	\$ 185	Actual Cost	no comparison available	\$ 50	no comparison available	no comparison available	no comparison available
	Per 100 l.f.	flat	Actual Cost	\$ 740	Actual Cost					
<b>41</b>	Residential Driveway Wingtips	hourly	NEW	\$ 234	\$ 234	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
<b>42</b>	Meter relocation (non-safety related)	flat	\$ 1,112	\$ 1,287	\$ 1,287	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee Policy	City of Berkeley	City of Fremont	City of Hayward	City of San Leandro	City of Walnut Creek
43	Appeal of PW Director's Decision Minimum Fee	flat	\$ 1,617	\$ 1,873	\$ 1,873	no comparison available	Job Cost - \$200 deposit	\$ 400	no comparison available	no comparison available
44	Application to PW Director for Development Impact Fee Adjustment	deposit	\$ 1,819	\$ 2,107	\$ 2,107	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
45	Transportation Commission - Request for Appeal of Actions	deposit	\$ 1,011	\$ 1,170	\$ 1,170	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
46	Recycling/Trash Exception Application	flat	\$ 1,565	\$ 2,083	\$ 2,083	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
47	Assessment District Formation	deposit	\$ 9,713	\$ 9,250	\$ 9,250	no comparison available	no comparison available	\$15,000 deposit	no comparison available	no comparison available
48	Research of Records (non PRA)	hourly	\$ 202	\$ 234	\$ 234	no comparison available	no comparison available	\$76/hr	no comparison available	no comparison available



## ***APPENDIX B.4***

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### ***Cost of Service Analysis – Fire Prevention Division***

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley [1]	City of Fremont [2]	City of Hayward [3]	City of San Leandro [4]	City of Walnut Creek [5]
<b>I</b>	<b>FIRE CODE INITIAL PERMITS</b>									
1	Permit Issuance	each	\$ 83	\$ 90	\$ 90	\$98/qtr. hr	\$ 70	no comparison available	\$ 129	\$ 82
2	Fire Plan Review	hourly - 1 hour minimum	\$ 158	\$ 353	\$ 353	\$ 392				\$ 316
	each additional hour	each add'l hr., or fraction thereof	\$ 158	\$ 353	\$ 353	\$98/qtr. hr	\$ 96	\$ 221	\$ 141	\$158/half hour
<b>II</b>	<b>STATE MANDATED &amp; FIRE DEPARTMENT ANNUAL OCCUPANCY INSPECTIONS</b>									
3	A Occupancies (i.e. assembly places)	initial (2 hour minimum)	\$ 315	\$ 883	\$ 486	\$392-588 depending on size		no comparison available		\$395 - \$948 depending on size
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof	\$ 79	\$ 177	\$ 97					
4	B Occupancies - (i.e. bank, professional office)	initial (1 hour minimum)	\$ 158	\$ 706	\$ 205	no comparison available		no comparison available		no comparison available
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof	\$ 79	\$ 177	\$ 97					
5	E Occupancies - (i.e. educational)	initial (2 hour minimum)	\$ 315	\$ 971	\$ 533	no comparison available	Plan Check: \$96/hr Insp: \$192	\$ 995	\$141/hr	\$395 - \$948 depending on size
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof	\$ 79	\$ 177	\$ 97					
6	F Occupancies - (i.e. Factory)	initial (2 hour minimum)	\$ 315	\$ 883	\$ 486	no comparison available		no comparison available		no comparison available
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof	\$ 79	\$ 177	\$ 97					
7	H Occupancies - (i.e. High Hazard)	initial (2 hour minimum)	\$ 407	\$ 971	\$ 534	\$ 392		no comparison available		no comparison available
	each additional 1/2 hour	each add'l 1/2 hr., or fraction thereof	\$ 102	\$ 177	\$ 97					

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley [1]	City of Fremont [2]	City of Hayward [3]	City of San Leandro [4]	City of Walnut Creek [5]
8	I Occupancies - (i.e. Institutional)	initial (2 hour minimum)	\$ 315	\$ 971	\$ 533	no comparison available		\$ 1,991		\$632 - \$948
		each additional 1/2 hour	\$ 79	\$ 177	\$ 97					
9	L Occupancies	initial (2 hour minimum)	\$ 315	\$ 971	\$ 533	no comparison available	Plan Check: \$96/hr Insp: \$192	no comparison available	\$141/hr	no comparison available
		each additional 1/2 hour	\$ 79	\$ 177	\$ 97					
10	M Occupancies - (i.e. market, department or drug store)	initial (2 hour minimum)	\$ 315	\$ 883	\$ 486	no comparison available		no comparison available		no comparison available
		each additional 1/2 hour	\$ 79	\$ 177	\$ 97					
11	R Occupancies - (i.e. Residential with 3+ units)					no comparison available	Plan Check: \$96/hr Insp: \$192	3-15 units: \$55.25/facility 16-100 units: \$885/facility 100+ units: \$1,106/facility	\$141/hr	no comparison available
		3-10 units	\$ 158	\$ 883	\$ 265					
		11-20 units	\$ 158	\$ 883	\$ 353					
		each additional 10 units (i.e. 21-30, 31-40, 41-50, etc.)	\$ 237	\$ 353	\$ 353					
	each additional 1/2 hour	\$ 79	\$ 177	\$ 97						
12	S Occupancies - (i.e. Storage)	initial (2 hour minimum)	\$ 315	\$ 883	\$ 486	\$ 392		no comparison available		no comparison available
		each additional 1/2 hour	\$ 79.00	\$ 177	\$ 97					
13	U Occupancies - (i.e. Accessory; Private Garage, Agriculture building, etc.)	initial (2 hour minimum)	\$ 315	\$ 883	\$ 486	no comparison available		no comparison available		no comparison available
		each additional 1/2 hour	\$ 79.00	\$ 177	\$ 97					

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley [1]	City of Fremont [2]	City of Hayward [3]	City of San Leandro [4]	City of Walnut Creek [5]
14	Marinas									
	Up to 700 slips	per permit	\$ 894	\$ 1,413	\$ 894	no comparison available	Plan Check: \$96/hr Insp: \$192	no comparison available	no comparison available	no comparison available
	701+ slips	per permit	\$ 945	\$ 1,943	\$ 1,067					
15	Licensed Care Facilities (State and County License Mandated)									
	Fire Pre-Inspection/Consultation	each	\$ 315	\$ 706	\$ 388	Pre Insp <25: \$50 Pre Insp 26+: \$100 \$ 392	Plan Check: \$96/hr Insp: \$192	\$100/facility	\$141/hr	\$316 + \$4 per occupant
	Licensed Care Facility (7-49)	each	\$ 315	\$ 706	\$ 388			\$ 414		
	Licensed Care Facility (50+)	each	\$ 473	\$ 883	\$ 486			\$ 885		
16	Re-Inspections (3rd and subsequent)	per inspection	\$ 236	\$ 706	\$ 388	\$98/qtr. hr	\$96/hr	\$387/hr	\$141/hr	\$ 316
III	<b>FIRE LIFE SAFETY REVIEW OF CONSTRUCTION PERMITS</b>									
17	Building Construction Plan Review	hourly - minimum 2 hour	\$ 315	\$ 706	\$ 706		\$96/hr		65% of bldg Permit Fee	New Construction: \$948 + \$0.07/sq. ft. > 2,000
	each additional hour	each add'l hr., or fraction thereof	\$ 158.00	\$ 353	\$ 353					
18	Building Final Inspection / Certificate of Occupancy Inspection/Temporary Certificate of Occupancy (TCO) Inspection performed by Fire	hourly - minimum 2 hour	\$ 315	\$ 706	\$ 706	\$392/hr	\$96/hr	\$221/hr	65% of bldg Permit Fee	TI: \$632 + \$0.07/sq. ft. > 2,000
	each additional hour	each add'l hr., or fraction thereof	\$ 158.00	\$ 353	\$ 353					
19	Construction Fire plan review fee if more than one review is needed	hourly	\$ 158	\$ 706	\$ 706		\$ 96		\$ 141	\$ 316
20	Pre-submittal conference Fire Prevention Consultation	hourly	\$ 158	\$ 353	\$ 353		\$ 96		\$ 141	\$ 316
IV	<b>FIRE SPRINKLER SYSTEMS</b>									
21	New Construction -Permit includes four (4) inspections: First on-site (rough), weld, hydrostatic test, flush and final					New: \$392 min Small Alteration/Repair to existing system w/20 heads or less: \$196 min	Plan Check: \$96/hr < 20 heads: \$168 21 - 50 heads: \$240 51 - 200 heads: \$336 201+ heads: \$480 Shell: \$240/ riser + \$192/system	1-29 heads: \$1,548 30-100 heads: \$1,880 101-200 heads: \$2,101 201-350 heads: \$2,433 351+ heads: \$2,986	\$772 + \$1/hydrant	Residential SF: \$632 Residential MF: \$790 Commercial: \$1,116 + \$0.50/head
	Inspections/New Systems									
	0-5,000 s.f.	per project	\$ 772	\$ 1,060	\$ 1,060					
	5,001-15,000 s.f.	per project	\$ 926	\$ 1,413	\$ 1,413					
	15,001-30,000 s.f.	per project	\$ 1,079	\$ 1,766	\$ 1,766					
	>30,001 s.f. (each additional 10k s.f.)	per project	\$ 945	\$ 353	\$ 353					

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley [1]	City of Fremont [2]	City of Hayward [3]	City of San Leandro [4]	City of Walnut Creek [5]
22	Tenant Improvement -Permit includes four (4) inspections: First on-site (rough), weld, hydrostatic test, flush and final					New: \$392 min  Small Alteration/Repair to existing system w/20 heads or less: \$196 min	Plan Check: \$96/hr  < 20 heads: \$168 21 - 50 heads: \$240 51 - 200 heads: \$336 201+ heads: \$480  Shell: \$240/ riser + \$192/system	< 30 heads no hydro: \$663 <30 heads w/hydro: \$885 30-100 heads: \$1,659 101-200 heads: \$2,101 201-350 heads: \$2,433 350+ heads: \$2,986	Less than 20 heads: \$280  20+ heads: \$421	Without Calculations: \$632 + \$0.50/head  With Calculations: \$790 + \$0.50/head
	Repairs / Alterations to existing system									
	0-5,000 s.f.	per project	\$ 772	\$ 1,060	\$ 1,060					
	5,001-15,000 s.f.	per project	\$ 926	\$ 1,413	\$ 1,413					
	15,001-30,000 s.f.	per project	\$ 1,079	\$ 1,766	\$ 1,766					
>30,001 s.f. (each additional 10k s.f.)	per project	\$ 945	\$ 353	\$ 353						
23	Fire Underground - Plan Check	hourly - minimum 1 hour	\$ 321	\$ 353	\$ 353	\$392 min	\$ 192	\$ 1,991	\$772 + \$19/hydrant	\$ 632
	Each Additional Half Hour	each add'l hr., or fraction thereof	\$ 161	\$ 353	\$ 353		\$ 96			
24	Fire Underground Permit - includes one (1) inspection (hydro/flush)	per project	\$ 630	\$ 1,413	\$ 1,413	no comparison available	\$774 each			
	Each Additional Hydrant / Connection	per project	\$ 158	\$ 353	\$ 353					
	Each Additional Inspection	hourly - minimum 1 hour	\$ 158	\$ 353	\$ 353					
25	Fire Hydrant (private - includes one (1) hydrant)	per project	\$ 315	\$ 706	\$ 706	\$ 196	\$ 192	\$221/hydrant	no comparison available	\$ 316
	Each Additional Hydrant	per project	\$ 158	\$ 353	\$ 353		\$ 96			
26	Standpipes	per project	\$ 473	\$ 1,060	\$ 1,060	\$392 Field Insp: \$98/qtr. hr	no comparison available	\$ 1,991	no comparison available	\$ 948
	Standpipes - Each additional riser	per project	\$ 315	\$ 706	\$ 706					\$316/hr
27	Suppression System									
	Hood	per project	\$ 473	\$ 1,060	\$ 1,060	\$392 min	Plan Check: \$96/hr Insp: \$192	\$ 1,216	no comparison available	\$ 632
	Agents	per project	\$ 788	\$ 1,766	\$ 1,766	\$392 min				Plan Check: \$96/hr Insp: \$192
28	Emergency Responder Radio Coverage (ERRC)	per project				\$392 min	no comparison available	no comparison available	no comparison available	\$ 158
	Buildings up to and including 4 stories (including and below grade levels)	per project	\$ 473	\$ 1,060	\$ 1,060					
	Buildings containing 5-7 stories	per project	\$ 473	\$ 1,236	\$ 1,236					
	High-rise buildings (>7 stories)	per project	\$ 630	\$ 1,766	\$ 1,766					
29	Fire Pumps	per project	\$ 630	\$ 1,413	\$ 1,413	\$ 392	no comparison available	\$ 2,876	no comparison available	\$ 2,212
	Each Additional Pump	per project	\$ 630	\$ 1,413	\$ 1,413					
30	Fire Sprinkler System Inspection - if additional inspections are required as a result of an above permit	Hourly - 1 hour minimum	\$ 158	\$ 353	\$ 353	\$98/qtr. hr	\$96/hr	\$221/hr	\$141/hr	\$316/hr

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley [1]	City of Fremont [2]	City of Hayward [3]	City of San Leandro [4]	City of Walnut Creek [5]
<b>V</b>	<b>FIRE ALARM SYSTEMS</b>									
<b>31</b>	New Construction -Permit includes two (2) inspections: First on-site (rough) and final									
	Inspections/New Systems									
	0-5,000 s.f.	per project	\$ 822	\$ 1,060	\$ 1,060	< 12 devices: \$392 12-30 devices: \$588 31-49 devices: \$980 50+ devices: \$1,176	Plan Check: \$96/hr  1 device: \$120 2 devices: \$144 3 devices: \$168 4 devices: \$192 5 devices: \$336	0-15 devices: \$1,106 16-50 devices: \$1,548 51-100 devices: \$1,991 101-500 devices: \$2,433  each addtl 25 devices up to 1,000: \$1,106	\$141 + \$3/initiating and/or indicating device	\$790 + \$10/initiating and notification device
	5,001-15,000 s.f.	per project	\$ 1,131	\$ 1,413	\$ 1,413					
	15,001-30,000 s.f.	per project	\$ 1,234	\$ 1,766	\$ 1,766					
	>30,001 s.f. (each additional 10k s.f.)	per project	\$ 945	\$ 353	\$ 353					
<b>32</b>	Tenant Improvement -Permit includes two (2) inspections: First on-site (rough) and final					Water flow alarms: \$196	System: \$96/system + \$24/device	1,001+: \$4,425  each addtl 100 devices: \$2,212	Life Safety Systems: \$280 + \$6.25/device	High-Rise system: \$2,536 + \$10/initiating and notification device
	Repairs / Alterations to existing system									
	0-5,000 s.f.	per project	\$ 473	\$ 1,060	\$ 1,060					
	5,001-15,000 s.f.	per project	\$ 630	\$ 1,413	\$ 1,413					
	15,001-30,000 s.f.	per project	\$ 788	\$ 1,766	\$ 1,766					
	>30,001 s.f. (each additional 10k s.f.)	per project	\$ 945	\$ 353	\$ 353					
<b>33</b>	Fire Alarm System Inspection - if additional inspections are required as a result of any above permit	Hourly - 1 hour minimum	\$ 158	\$ 353	\$ 353	\$98/qtr. hr	\$ 96	\$ 221	\$141/hr	\$316/hr
<b>VI</b>	<b>FIRE FALSE ALARMS</b>									
<b>34</b>	Excessive or malicious residential false alarms causing response of fire apparatus (annual)					no comparison available	no comparison available	\$995/billed incident	no comparison available	no comparison available
	First Alarm	each	No Charge	No Charge	No Charge					
	2nd alarm	each	\$ 248	\$ 248	\$ 260					
	3rd alarm	each	\$ 311	\$ 311	\$ 327					
	4th alarm	each	\$ 311	\$ 311	\$ 327					
	Each additional	each	\$ 636	\$ 636	\$ 668					
<b>35</b>	Excessive or malicious commercial false alarms causing response of fire apparatus (annual)									
	First Alarm	each	No Charge	No Charge	No Charge					
	2nd alarm	each	\$ 311	\$ 311	\$ 327					
	3rd alarm	each	\$ 636	\$ 636	\$ 668					
	Each additional	each	\$ 636	\$ 636	\$ 668					

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley [1]	City of Fremont [2]	City of Hayward [3]	City of San Leandro [4]	City of Walnut Creek [5]
<b>VII</b>	<b>OTHER FEES AND CHARGES</b>									
<b>36</b>	Hazardous Materials Inspection(Category 1 and 2 New or Annual Permit)									
	Aerosol Products	per permit	\$ 473	\$ 1,060	\$ 583	\$ 392		\$ 1,106		\$ 316
	Flammable gasses, 200 cubic feet or more	per permit	\$ 473	\$ 1,060	\$ 583	\$392 min		\$ 885		\$ 395
	Highly Toxic material	per permit	\$ 473	\$ 1,060	\$ 583	\$392 min		no comparison available		no comparison available
	Radioactive material	per permit	\$ 473	\$ 1,060	\$ 583	no comparison available		no comparison available		no comparison available
	Corrosive - Inside, over 55 gallons	per permit	\$ 473	\$ 1,060	\$ 583	no comparison available		no comparison available		no comparison available
	Corrosive, Outside, over 1 gallon (combine)	per permit	\$ 473	\$ 1,060	\$ 583	no comparison available		no comparison available		no comparison available
	Flammable - Inside, over 1 gallon	per permit	\$ 473	\$ 1,060	\$ 583	\$ 392	\$95/hr	\$ 885		\$ 395
	Flammable, Outside, 60 gallons or more (combine)	per permit	\$ 473	\$ 1,060	\$ 583	\$ 392		\$ 885		\$ 395
	Oxidizer - 50 gallons or more (combine)	per permit	\$ 473	\$ 1,060	\$ 583	no comparison available				no comparison available
	Class I Liquids - Inside, more than 5 gallons	per permit	\$ 473	\$ 1,060	\$ 583	\$ 392		\$ 885		\$ 395
	Class I Liquids - Outside, more than 10 gallons	per permit	\$ 473	\$ 1,060	\$ 583	\$ 392		\$ 885		\$ 632
	Storage or use of paints, oils, varnishes, or similar mixtures for maintenance, painting or similar purposes for less than 30 days	per permit	\$ 473	\$ 1,060	\$ 583	\$ 392		no comparison available		no comparison available
	Class II or II-A Liquids - Inside, more than 25 gallons	per permit	\$ 473	\$ 1,060	\$ 583	\$ 392		\$ 885	\$141/hr	\$ 395
	Class II or III-A Liquids - Outside, more than 60 gallons	per permit	\$ 473	\$ 1,060	\$ 583	\$ 392		\$ 885		\$ 395
<b>37</b>	Installation, Construction, Alteration or Operation where flammable or combustible liquids are produced, processed, transported, stored, dispensed or used in any of the following:									
	Distilleries	per permit	\$ 473	\$ 1,060	\$ 583	\$ 196	no comparison available	no comparison available		no comparison available
	Motor Vehicle Fuel-Dispensing Stations	per permit	\$ 473	\$ 1,060	\$ 583	\$ 196		\$ 1,216		\$ 632
	Repair Garages	per permit	\$ 473	\$ 1,060	\$ 583	\$ 392		\$ 885		\$395 - \$632 depending on # of bays
	Spraying or Dipping	per permit	\$ 473	\$ 1,060	\$ 583	\$ 392		\$ 1,216		\$ 395
<b>38</b>	High Piled Combustible Storage									
	Initial Inspection	per permit	\$ 1,125	\$ 1,236	\$ 1,236	\$392 min	no comparison available	\$ 1,438		\$632 - \$948 depending on size
	Annual Permit & inspection	per permit	\$ 548	\$ 1,060	\$ 583					
<b>39</b>	CO2 Systems / Cylinders (new system or storage)	per permit	\$ 1,125	\$ 1,236	\$ 1,236	\$392 min	no comparison available	no comparison available		\$ 316
<b>40</b>	Tank Install/Removal									
	Tank Install	per project	\$ 1,285	\$ 1,413	\$ 1,413	\$ 196	\$20/tank	\$ 4,171	no comparison available	Install: \$632
	Tank Install - Piping only	per project	\$ 630	\$ 1,413	\$ 1,413	\$ 196	\$95/hr	\$ 1,445		Removal: \$948
	Tank Removal	per project	\$ 960	\$ 1,413	\$ 1,413	\$ 392	\$250/tank	\$ 1,817		\$316 each add'l tank
<b>41</b>	Special Permits									
	Burn and Weld (routine welding operation)	per permit	\$ 630	\$ 1,413	\$ 777	\$ 196		\$ 885	\$141/hr	\$ 395
	Fireworks / Pyrotechnic Displays	per permit	\$ 1,418	\$ 3,179	\$ 1,748	\$ 1,176	no comparison available	\$ 1,106		\$ 632
	Fumigation and Storage	per permit	\$ 788	\$ 1,766	\$ 971	no charge		no comparison available		no charge
	Other CA Fire Code Permits not Listed	per permit	\$ 630	\$ 1,413	\$ 777	\$392 min		no comparison available		no comparison available

City of Alameda						Comparative Agencies				
Fee No.	Fee Description	Fee Type / Unit	Current Fee	Full Cost Recovery Fee	Staff Recommended Fee	City of Berkeley [1]	City of Fremont [2]	City of Hayward [3]	City of San Leandro [4]	City of Walnut Creek [5]
42	Tent Permits - includes plan review and first inspection									
	201 to 400 square feet	per permit	\$ 315	\$ 706	\$ 388	\$392 min	Plan Check: \$96/hr Insp: \$192	750 s.f. or less: \$526 751+ s.f.: \$647	\$141/hr	401-699 sq. ft.: \$158 700-5,000 sq. ft.: \$316 5,000+ sq. ft.: \$474
	401 to 1500 square feet	per permit	\$ 315	\$ 706	\$ 388					
	1501 - 4,500 square feet	per permit	\$ 394	\$ 883	\$ 486					
	4501 - 15,000 square feet	per permit	\$ 473	\$ 1,060	\$ 583					
	15,001 - 30,000 square feet	per permit	\$ 551	\$ 1,236	\$ 680					
> 30,000 square feet	per permit	\$ 709	\$ 1,589	\$ 874						
43	Re-Inspection (after initial and first reinspection)	per inspection	\$ 236	\$ 530	\$ 292	\$93.50/qtr. hr	\$96/hr	\$221/hr	\$141/hr	\$316/hr
44	After hours inspection - personnel current salary and benefits	per inspection	Salary & Benefits	\$ 1,551	Actual Overtime Costs	\$392/hr (4 hrs min)	\$144/hr (2 hrs min)	\$331/hr (2 hrs min)	\$141/hr	\$316 (2 hr min)
45	Board-up/post-incident mitigation	actual cost	Actual Costs	Actual Costs	Actual Costs	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
46	Copy Service - per page									
	Standard Sized Documents	per page	\$ 0.10	\$ 0.10	\$ 0.10	\$0.10/page	First 5 pages: \$0.25 Each page after 5: \$0.10	no comparison available	no comparison available	\$0.20/page
Oversized Documents	per page	\$ 1	\$ 1	\$ 1	no comparison available					
47	Ambulance Fees					no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
	Base Rate - Ambulance Fee	flat	\$ 2,295	\$ 3,665	\$ 3,665					
	Mileage / Mile	per mile	\$ 52	\$ 83	\$ 83					
	Oxygen	flat	\$ 171	\$ 274	\$ 274					
Treatment/Non-Transport	flat	\$ 460	\$ 735	\$ 735						
48	Fire Response Fees					no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
	EMS First Responder Fee	per response	\$ 413	\$ 413	\$ 413					
49	Personnel and Equipment Hourly Rates:					no comparison available	no comparison available	no comparison available	no comparison available	no comparison available
	Equipment without staff	hourly	\$ 114	\$ 114	\$ 120					
	Standard Fire Engine without staff	hourly	\$ 235	\$ 235	\$ 247					
	Staff Vehicle without staff	hourly	\$ 54	\$ 54	\$ 57					
	Ladder Truck without staff	hourly	\$ 235	\$ 235	\$ 247					
	Technical rescue without staff	hourly	\$ 314	\$ 314	\$ 330					
	Fire Boat without staff	hourly	\$ 156	\$ 156	\$ 156					
	Ambulance without staff	hourly	\$ 118	\$ 118	\$ 124					
Support Materials - based on item and actual cost	hourly	Actual Costs	Actual Costs	Actual Costs	no comparison available					
Personnel - current salary and benefits	hourly	Salary & Benefits	Salary & Benefits	Salary & Benefits	Job cost					
50	Recordation and Technology Fee (permits and Inspections)	hourly	5% of permit or inspection value	5% of permit or inspection value	5% of permit or inspection value	no comparison available	no comparison available	no comparison available	no comparison available	no comparison available