

COUNCIL REFERRAL FORM

Name of Councilmember requesting referral: Frank Matarrese

Date of submission to City Clerk (must be submitted before 5:00 p.m. on the Monday two weeks before the Council meeting requested): 05 January 2015

Council Meeting date: 20 January 2015

Brief description of the subject to be printed on the agenda, sufficient to inform the City Council and public of the nature of the referral:

Direction Related to a Structurally Sustainable General Fund Budget

Request that the City Council direct the City Manager to take specific steps in preparing a structurally sustainable General Fund Budget for the upcoming FY 2015 – 2017 cycle. Direction shall include, but not be limited to, the following principles:

- One-time revenues shall be clearly defined and not be included as General Fund revenue or applied to General Fund expenses
- Advances, loans or other transfers from funds outside the General Fund shall not be included as General Fund revenue
- General Fund Balance (“Reserves”) shall not be included in the Budget as General Fund Revenue

These principles shall be evaluated by the City Council with advice from the City Treasure and City Auditor up to and during the public hearings for the up-coming General Fund Budget and during the course of the two (2) year budget cycle.