



**DRAFT MINUTES OF THE  
ALAMEDA FREE LIBRARY BOARD MEETING  
WEDNESDAY, NOVEMBER 13, 2024**

The regular meeting of the Alameda Free Library Board was called to order at 6:02 p.m.

**ROLL CALL**

Present: Thushan Amarasiriwardena, President  
Dimple Kanji, Vice President  
Anita Battle, Board Member  
Debbie Gibbons, Board Member  
Sara Strickler, Board Member

Absent: None

Staff: Mike Eitner, Library Director  
Lori Amaya, Recording Secretary

**NON-AGENDA PUBLIC COMMENT**

None.

**CONSENT CALENDAR**

An asterisk indicates items so enacted or approved on the Consent Calendar

- \*A. Report from Director Eitner Highlighting Activities for the Months of September and October, 2024.
- \*B. Draft Minutes of the Regular Library Board Meeting of September 11, 2024.
- \*C. Modified Library Services Report for the Months of August and September, 2024.
- \*D. Financial Report Reflecting FY24/25 Expenditures by Fund for September and October, 2024.
- \*E. Bills for Ratification for the Months of September and October, 2024.

Director Eitner reported on library activities during September and October, 2024. The Library is looking to add new software and services, which will go to City Council for approval in December. There will be a new enhanced online public access catalog that groups titles together, which will simplify and streamline the process. There will also be a new event calendar, online room reservations, a digital marketing platform, and a new app. The new incident tracking software will

help with library operations. The Behavior Policy will have to be revised before implementing the new incident tracking system and will go to the Library Board for review and approval at the January meeting.

There were no changes to the Draft Minutes of the September 11, 2024 Library Board Meeting. President Amarasiriwardena moved to accept the Consent Calendar. Board Member Battle seconded the motion, which passed with a 5-0 vote.

### REGULAR AGENDA ITEMS

#### A. Current and On-Going Library Activities

The Library currently charges a \$5.00 processing fee for lost or damaged items. The Library has updated the policy to eliminate the \$5 processing fees. All existing processing fees will be waived in patrons' accounts. President Amarasiriwardena moved to accept the policy change to eliminate the \$5.00 processing fee. Vice President Kanji seconded the motion, which passed with a 5-0 vote.

#### B. Friends of the Library

None.

#### D. Patron Suggestions/Comments (Speak-Outs) and Library Director's Response

None.

### BOARD COMMUNICATIONS

None.

### STAFF COMMUNICATIONS

None.

### NON-AGENDA PUBLIC COMMENT

None.

### ADJOURNMENT

The meeting was adjourned at 6:27 p.m.

Respectfully submitted,  
Mike Eitner, Library Director and  
Secretary to the Alameda Free Library Board