



**DRAFT MINUTES OF THE
ALAMEDA FREE LIBRARY BOARD MEETING
WEDNESDAY, MARCH 12, 2025**

The regular meeting of the Alameda Free Library Board was called to order at 6:02 p.m.

ROLL CALL

Present: Thushan Amarasiriwardena, President
Dimple Kanji, Vice President
Anita Battle, Board Member
Debbie Gibbons, Board Member
Sara Strickler, Board Member

Absent: None

Staff: Mike Eitner, Library Director
Lori Amaya, Recording Secretary

NON-AGENDA PUBLIC COMMENT

None.

CONSENT CALENDAR

An asterisk indicates items so enacted or approved on the Consent Calendar

- *A. Report from the Library Director Highlighting Activities for the Months of January and February, 2025
- *B. Draft Minutes of the Regular Library Board Meeting of January 8, 2025
- *C. Library Services Report for the Months of December, 2024 and January, 2025
- *D. Financial Report Reflecting FY24/25 Expenditures by Fund for January and February, 2025
- *E. Bills for Ratification for the Months of January and February, 2025

Director Eitner reported on Library activities during January and February, 2025. The Library will hold two safety meetings next week to share ideas about how to improve safety at the Library and what those operational changes may be.

There were no changes to the Draft Minutes of the January 8, 2025 Library Board Meeting. Board Member Strickler moved to accept the Consent Calendar. Board Member Battle seconded the motion, which passed with a 5-0 vote.

REGULAR AGENDA ITEMS

A. Collection Development Policy

Director Eitner presented the draft Collection Development Policy to the board. After the board approves the policy, it will be sent to the State Library for approval. The policy's Reconsideration procedure will be on the Library's website. The Library Board has the final say for reconsideration decisions.

President Amarasiriwardena moved to approve the draft Collection Development Policy. Board Member Strickler seconded the motion, which passed with a 5-0 vote.

B. Computer and Internet Access Policy

The draft Computer and Internet Access Policy was presented to the board. Minor revisions and additions were requested. The updated policy will be reviewed by the City Attorney's Office and brought back to the next board meeting for approval.

President Amarasiriwardena moved to rewrite the draft Computer and Internet Access Policy with the two requested changes, and to bring back to the Library Board for approval. Board Member Battle seconded the motion, which passed with a 5-0 vote.

C. Privacy Policy

Director Eitner presented the draft Privacy Policy to the board.

Board Member Strickler moved to approve the Draft Privacy Policy. Board Member Battle seconded the motion, which passed with a 5-0 vote.

D. Discussion on Library Board Involvement With Strategic Planning Process

A vendor has been selected and there is a fully executed agreement. The kickoff meeting is next week. It is expected to be a 1-year process, starting in May. The vendor will attend a Library Board meeting to gather feedback for writing the strategic plan. A draft of the plan will be presented to the board for comments.

BOARD COMMUNICATIONS

Board Member Strickler asked if there are any plans for a Library float in the Fourth of July parade. Director Eitner confirmed there are no plans for the Library participating in the parade. Vice President Kanji asked if there are any poet laureate updates. Director Eitner confirmed that there

are no updates. Vice President Kanji also asked if there are any volunteer opportunities for upcoming outreach events. Director Eitner will send dates of upcoming outreach opportunities.

STAFF COMMUNICATIONS

None.

NON-AGENDA PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 7:23 p.m.

Respectfully submitted,
Mike Eitner, Library Director and
Secretary to the Alameda Free Library Board