



# City of Alameda

## Meeting Agenda

### Open Government Commission

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Monday, December 2, 2024

7:00 PM

City Hall, 2263 Santa Clara Avenue, Council  
Chambers, 3rd Floor, Alameda, CA 94501

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*The City allows members of the public to participate in person or remotely via Zoom  
For information to assist with Zoom participation, please click:  
<https://www.alamedaca.gov/zoom>*

*For Zoom registration, please click:  
[https://alamedaca-gov.zoom.us/webinar/register/WN\\_v5FpOPwpSR65Z8I0GEOQpA](https://alamedaca-gov.zoom.us/webinar/register/WN_v5FpOPwpSR65Z8I0GEOQpA)*

*For Telephone Participants:  
Zoom Phone Number: 669-900-9128  
Zoom Meeting ID: 831 9616 6331*

*Any requests for reasonable accommodations should be made by contacting the City  
Clerk's Office: [clerk@alamedaca.gov](mailto:clerk@alamedaca.gov) or 510-747-4800*

*The Commission may take action on any item listed in the agenda*

1 ROLL CALL

2 NON-AGENDA PUBLIC COMMENT

3 REGULAR AGENDA ITEMS

3-A [2024-4505](#) Minutes of the January 29, 2024 Meeting

3-B [2024-4239](#) Adopt Proposed Amendments to the Bylaws

**Attachments:** [Exhibit 1 - Proposed Bylaws - Redline](#)

3-C [2024-4241](#) Approve the 2024 Annual Report or Provide Direction, including  
Possible Formation of a Subcommittee

**Attachments:** [Exhibit 1 - Draft 2024 Annual Report](#)  
[Exhibit 1 - REVISED Draft 2024 Annual Report](#)  
[Final 2024 Annual Report](#)

3-D [2024-4240](#) Review the Records Retention Schedule

**Attachments:** [Exhibit 1 - Record Retention Schedule - Redline](#)

**4 STAFF COMMUNICATION****5 COMMISSION COMMUNICATIONS****6 ADJOURNMENT**

- Accessible seating for persons with disabilities, including those using wheelchairs, is available
- Equipment for the hearing impaired is available for public use
- Translators and sign language interpreters available if requested prior to the meeting
- To request a translator, interpreter or any reasonable accommodation that may be necessary to participate in and enjoy the benefits of the meeting, please contact the City Clerk at 510-747-4800 or [clerk@alamedaca.gov](mailto:clerk@alamedaca.gov) at least 48 hours prior to the meeting
- View documents related to this agenda or sign up to receive agendas on the City's website: <https://alameda.legistar.com/Calendar.aspx>
- Documents related to this agenda are also available for public inspection and copying at the Office of the City Clerk (City Hall, 2263 Santa Clara Avenue, Room 380) during normal business hours
- **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE:** Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City of Alameda exist to conduct the citizen of Alameda's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.
- **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION:** the address is 2263 Santa Clara Avenue, Room 380, Alameda, CA, 94501; phone number is 510-747-4800; fax number is 510-865-4048, e-mail address is [lweisiger@alamedaca.gov](mailto:lweisiger@alamedaca.gov) and contact is Lara Weisiger, City Clerk.
- In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.