

City of Alameda



Interdepartmental Memorandum

Date: March 11, 2024
To: Permit Office
From: Philip Lee
Public Works Department
Re: Permit CB24-0065
Job Address: 2001 High Street
Applicant: Veronica Welch
1101 Marina Village Parkway #201
Alameda, CA 94501

HOLD NOTICE #1

Public Works staff has reviewed the application for Permit No. CB24-0065 and determined that additional information and/or revisions are needed before this application can be approved. This permit is now placed on hold pending revisions to address the following comments. ***Please review and respond to each in writing, indicating where and how each item has been addressed. Resubmittals without written responses will not be accepted and will result in significant delays.***

1. Sheet A1.0 – Existing Site Plan:
 - a. Work occurring outside of the property line requires a separate approved/issued City of Alameda Encroachment Permit prior to work commencement. Please include this information on this sheet.
 - b. New planter or bollards, and “No Parking” stenciling are proposed to block off four (4) off-street parking spaces. Before this can proceed, please provide confirmation that the Planning Department has approved the reduction of off-street parking spaces for this property.
 - c. The scope of work (from the building permit application and Sheet A0.00) states “demo of existing parking curb”; however, it is unclear where this is happening. On this sheet, please identify which curb is being removed and label its total distance (in feet).

Should you require further clarification regarding these comments, please contact Philip Lee, at plee@alamedaca.gov or (510) 747-7942.

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