

**ALAMEDA GOLF COMMISSION  
MINUTES OF REGULAR MEETING**

**Tuesday, November 14, 2023**

**1 CALL TO ORDER**

Chair Downing called the regular meeting to order at approximately 6:32 p.m. in Room 360, City Hall, 2263 Santa Clara Ave, Alameda, CA 94501

**ROLL CALL**

**Present:** Chair Ed Downing, Commissioner Robert Lattimore, Commissioner Lynn Jones and Commissioner Andrew Dewey, Commissioner Clifford Tong

**Absent:** None

**Staff:** Recreation and Parks Director Justin Long

**Also Present:** None

**2 ORAL COMMUNICATIONS**

None

**3 COMMISSION COMMUNICATIONS**

Chair Downing welcomed Cliff Tong to the commission and asked him to give a brief background and commissioner Tong has been a golfer for many years. His background is as a Management Consultant and is now semi-retired.

**4 APPROVAL OF MINUTES**

Minutes of September 26, 2023, were approved with 4 ayes and one abstention with one correction.

**5 REGULAR AGENDA ITEMS**

**5-A Facility and Renovation Report by Greenway Golf**

Commissioner Lattimore asked if Public Works had received the permit requests from Greenway. Director Long responded that the City submitted the request through their attorneys and has not received a response.

Commissioner Lattimore asked if there were any updates about the fire tower and Director Long stated that he had a discussion with Planning and Transportation and that project is currently stalled, but when designs are available, they will be presented to the golf commission for comments and will then go through the planning process.

Commissioner Lattimore asked if there was any updated information on the Trackman being installed at the driving range regarding pricing and Director Long stated there had been no response from Greenway. Chair Downing shared that the information he heard was that there is one last camera to install and will be operational soon and there will not be an additional charge for range balls.

### **5-B Jim's on the Course Restaurant Report**

None

### **5-C Recreation & Parks Department Report**

Director Long stated that Public Works has been working with Greenway on drainage conditions to prevent flooding along the access road. Director Long shared that they recently had a fee discussion for their annual rates and had very little response from the community regarding the increases. The athletic fields account for 15.5 percent of open space in Alameda excluding the golf course.

Chair Downing asked if both Greenway employees and Public Works employees have been involved in the drainage work and Director Long stated that it has been a collaborative effort. Commissioner Tong asked about whose responsibility it is when the flooding occurs in public streets and if there is an action plan in place, and Director Long stated that he would make that request of Public Works and provide that information in a future meeting.

### **5-D Elect Vice Chair**

Chair Downing nominated Commissioner Lattimore as Vice Chair, seconded by Commissioner Tong and it was passed unanimously.

### **5-E Discuss and Recommend forming a Sub-Committee to develop a survey for operational improvements at Corica Park Golf Complex**

Commissioner Tong shared that he recently acquired surveys that had been conducted at Tilden Park Golf Course as well as the Baylands and was wondering if there would be some interest from both the golf commission and the City and would like to have participation from Greenway.

Commissioner Dewey shared that he is in favor of a survey, discussing what information they are looking to obtain, and he also suggested an online form for the commission meetings for public comments. Chair Downing agreed that would be a great tool to provide information to the City that does not just come from the golf commission and is looking for two volunteers. For the sub-committee. Commissioner Jones asked with the purpose and focus of the survey was and Chair Downing shared that they could discuss after a sub-committee is formed. Commissioner Dewey made a motion to form a sub-committee to Develop a Survey for User Experience and Opinion about play at Corica Park Golf Complex to provide information to both the commission and the City of Alameda and was seconded by Commissioner Lattimore and passed unanimously. The sub-committee will come back with a list of comments, as well as feedback.

Jim Strehlow shared that he was unable to join the meeting with the information provided on the agenda and was only able to join on his personal zoom account and wanted the commission to be aware of this issue. He shared that he played last month and had a nice experience except for a hot day as he had to huddle at some low points along the cart path.

Commissioner Tong asked what the procedures are to communicate with Greenway and Director Long stated that he can make the request on the commission's behalf. Chair Downing shared that in the past he has made requests from the general manager and was informed that would have to be approved by Umesh Patel. Commissioner Tong offered to contact Mr. Patel directly about Greenway's participation in the survey.

Having a special meeting in December was discussed and Director Long stated that he would check into it and let them know if that would work.

## **8. ITEMS FOR NEXT MEETING'S AGENDA – January 9, 2024**

**Facility and Renovation Report by Greenway Golf  
Jim's on the Course Restaurant Report  
Recreation and Parks Director Report**

## **9. ANNOUNCEMENTS/ADJOURNMENT**

The meeting was adjourned at approximately 7:15 p.m.

The agenda for the meeting was posted seven days in advance in compliance with the Alameda Sunshine Ordinance, which also complies with the 72-hour requirement of the Brown Act.