

## MAINTENANCE WORKER I

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### DEFINITION

Under general supervision, performs a variety of semi-skilled trade work involved in the construction, installation, operations, maintenance and repair of public streets, buildings, structures, facilities, systems, equipment and grounds. Performs other related work as required.

### DISTINGUISHING FEATURES

This is an entry level class in the Maintenance Worker series. Incumbents of this class perform specific assignments of average difficulty in accordance with established policies and procedures. Initially, supervision and training are given in detail and as the incumbent becomes more capable, works with a higher degree of independence. Work in the class is distinguished from that of higher classes by the more routine nature of the work performed and by the lower level of technical sophistication required. Assignment specialties may include carpentry, plumbing, concrete work, street maintenance, sewer and storm water systems, traffic signals, or tree and landscape maintenance work. Actual responsibilities will vary according to assignment. Work may be performed under supervision, independently or with the assistance of helpers.

### EXAMPLES OF DUTIES

The following list of duties is intended only to describe the various types of work that may be performed and the level of technical complexity of the assignment(s) and is not intended to be an all-inclusive list of duties. The omission of a specific duty statement does not exclude it from the position if the work is consistent with the concept of the classification or is similar or closely related to another duty statement.

Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.

#### Essential Duties

1. Performs and assists in semi-skilled construction, maintenance and repair work; may perform general construction and street maintenance repair work.
2. Operates and maintains construction and maintenance equipment for a variety of construction and maintenance operations involving public facilities, streets, sidewalks, gutters, and storm drains; operates and maintains a variety of other equipment and tools including compressors or pneumatic tools.
3. Installs signs, traffic cones and barricades.
4. Performs rough and finished carpentry.
5. Performs semi-skilled electrical repair and maintenance work related to public buildings, traffic signals, waste and storm water systems, and other public facilities or operations.
6. Paints building surfaces, furniture, fixtures, signs, traffic control lines, etc.
7. Installs and repairs plumbing fixtures.
8. Operates and maintains a variety of waste and storm water systems pumps; cleans, excavates and/or repairs waste and storm water systems pipes.
9. Removes, forms, pours and finishes concrete.
10. Maintains sprinkler and irrigation systems and equipment.
11. Prunes and maintains trees and landscaped areas.
12. Maintains supplies, work records and logs.
13. Reads and interprets blueprints, specifications, maps and drawings.
14. Drives and operates heavy trucks and specialized vehicular equipment.
15. May provide ~~lead~~ direction and training for subordinate employees to assigned staff.

Other Duties:

16. Performs related duties as assigned.

WORKING CONDITIONS

- Work is primarily performed outdoors on City streets with regular exposure to varying weather conditions including heat, cold, rain, wind, and humidity.
- Frequent exposure to electrical and mechanical hazards, noise, dust, and fumes.
- Travel by City vehicle within City limits to City work sites, locations, and meetings to conduct work.
- May work alone or in proximity to others depending on task assignments.
- Required to wear appropriate personal protective equipment (PPE) as needed for various tasks.
- Subject to occasional emergency call-outs, including evenings, weekends, and holidays.

PHYSICAL DEMANDS

- Must possess physical strength and stamina to perform moderate to heavy physical labor for extended periods.
- Standing, walking, bending, stooping, crouching, climbing ladders, kneeling, and reaching overhead or below the waist.
- Lifting, carrying, pushing, and pulling tools, equipment, and materials typically weighing up to 50 pounds; heavier lifting may be required with assistance.
- Seeing to inspect detailed work and read instructions, gauges, or electronic displays.
- Dexterity of hands and fingers coordination to operate hand and power tools, computer equipment, and precision instruments.
- Hearing and speaking to hear alarms, signals, or verbal instructions in a noisy environment.
- Ability to work in confined spaces and outdoors in varying weather conditions.

**EMPLOYMENT STANDARDS**

Education/Experience

Any combination equivalent to education and experience likely to provide the required knowledge and abilities. A typical way to obtain the knowledge and abilities would be:

Education: Graduation from high school.

Experience: Two years of semi-skilled public works, facilities or equipment maintenance or construction trades experience.

Knowledge

Knowledge of modern practices, procedures, equipment and tools used in semi-skilled trade work and in related construction and maintenance; safe work practices and procedures.

Ability

Ability to perform a variety of semi-skilled construction, maintenance and repair related work including carpentry, plumbing, electrical and concrete work, tree and landscape maintenance, traffic painting, and waste and storm water systems; operate heavy trucks, specialized vehicular equipment, and other related tools and equipment; read and interpret blueprints, maps and drawings; use spray equipment and restricted chemicals; maintain accurate records; communicate effectively; establish and maintain effective working relationships with employees and the general public; provide lead direction and training to

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subordinate employees.

Special Requirements

Willingness and ability to respond to after-hours emergency calls as required.

Other Requirements

Possession of a valid California Driver's License and satisfactory driving record as a condition of initial and continued employment.

~~Employees assigned to the Public Works Department: Selected positions require possession of a valid Class B State of California driver's license (or the ability to obtain within six months of employment) and are subject to provisions of the Department of Transportation's drug and alcohol testing program.~~