

## **PARK MAINTENANCE TECHNICIAN**

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### **DEFINITION**

Under general supervision, the Park Maintenance Technician performs skilled, semi-skilled, and unskilled maintenance work related to the care, upkeep, and repair of parks, recreation facilities, and associated infrastructure. This includes tasks such as landscaping, irrigation system maintenance, and the installation and performance of construction projects, including the construction of park amenities, signage, fences, and related structures. The technician is also responsible for performing repairs to park equipment, conducting inspections, and ensuring safety compliance while working in both field and office environments. Additionally, the role requires handling various tools and machinery, overseeing smaller projects, coordinating supplies and equipment, and maintaining accurate records of work performed.

### **DISTINGUISHING CHARACTERISTICS**

Work in this class is characterized by the level of independent skilled work level and is distinguished from Park Maintenance Worker II. This class is also distinguished from the higher-level Park Maintenance Supervisor, which is responsible for supervising the performance of park maintenance staff.

### **EXAMPLES OF DUTIES**

The following list of duties is intended only to describe the various types of work that may be performed and the level of technical complexity of the assignment(s) and is not intended to be an all-inclusive list of duties. The omission of a specific duty statement does not exclude it from the position if the work is consistent with the concept of the classification or is similar or closely related to another duty statement.

*Reasonable accommodations may be made to enable individuals with disabilities to perform these essential functions.*

### **Essential Duties**

1. Perform skilled and semi-skilled landscape construction and maintenance functions such as: install or repair park name signs; form and pour concrete seat walls or mow bands; site furnishing installs and repairs (e.g. bike racks, basketball hoops, fencing, drinking fountains, etc.)
2. Perform skilled and semi-skilled irrigation maintenance functions such as: install or repair sprinkler lines and valves; replace broken irrigation heads; adjust controllers, handheld remotes, and computer-based controllers for irrigation equipment; inspect and service tools and equipment; install irrigation systems; and perform manual watering.
3. Perform skilled and semi-skilled welding maintenance including fabricating, modifying, and repairing parts, gates, and fences.
4. Fabricates, installs and repairs signage.
5. Perform skilled and semi-skilled athletic field maintenance functions such as: prepare ball fields for renovations and repair broken ball field maintenance equipment.
6. Perform skilled and semi-skilled light commercial electrical work (120/240v) such as: replace light fixtures, plugs, switches, and breakers; diagnose electrical issues.
7. Perform skilled and semi-skilled carpentry, concrete and plumbing installation and/or repairs.
8. Perform custodial duties such as: clear out drain lines and catch basins; pick up litter; clean walkways, paths, basketball and tennis courts; load and unload soil, sand, and other materials; and transport trash and debris.
9. Perform playground and building maintenance duties such as: paint walls and playground equipment; graffiti removal; perform basic plumbing tasks; make repairs to wood, concrete, and asphalt; and perform playground inspections and repair.
10. Safely use, maintain, and operate tools and equipment such as: hand and power tools used in landscaping, carpentry, plumbing, concrete work, and welding activities; and light to heavy equipment including (but not limited to) trucks, tractors, chippers, backhoes, skip loaders, mowers, sandblasters, forklifts, trailers, dump trucks, skid steers, excavators, trenchers, augers, spray rigs, crane trucks, reach forklifts, vacuum truck or trailers and pressure washers.
11. Performs routine site and equipment inspections
12. Performs and oversees project work such as: getting estimates and arranging for necessary equipment, crew members and supplies; prepares contracts and purchase requisitions; oversees or personally accomplishes work from conception to completion

13. Identify, report, and correct safety hazards in accordance with City and department policies and procedures, material data safety sheets, OSHA requirements, etc.

Other Duties:

14. Perform other related duties as assigned

WORKING CONDITIONS

- Indoor office or station environment, and outdoor environment while performing fieldwork. Outdoor work may be performed in close proximity to open trenches and heights associated with playground equipment or structures, tree work, or other related park maintenance.
- Frequent exposure to wet or humid conditions; extreme cold or extreme heat.
- Frequent exposure to fumes or airborne particles, toxic or caustic chemicals, and vibration.
- Travel by City vehicle within City limits to City work sites, locations, and meetings to conduct work.
- Noise level is moderate, ambient office sounds such as speaking, working office equipment, and software when conducting duties in office of station environment. Can be loud noises due to hazards, and/or or field situation.
- May interact with upset staff and/or private and public representatives in interpreting and enforcing departmental policies and procedures.

PHYSICAL DEMANDS

- Dexterity of hands and fingers to operate objects, controls, and/or tools such as but not limited to a computer, computer keyboard, standard office equipment, hand tools, and power tools.
- Specific vision abilities including close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.
- Sitting or standing for extended periods of time.
- Reach with hands and arms; climb or balance; stoop, crouch, squat, crawl, walk; twist and bend from the waist; lift, pull, push up to 50 lbs.
- Fieldwork may involve mobility on uneven terrain, and climbing, scaling, or descending trenches, obstacles, and/or structures to identify problems or hazards.
- Hearing and speaking to exchange information and communicate in person and by telephone.

EMPLOYMENT STANDARDS

Education/Experience

Any combination equivalent to education and experience likely to provide the required knowledge and abilities. A typical way to obtain the knowledge and abilities would be:

Education: Equivalent to the completion of twelfth grade.

Experience: Three years of experience performing semi-skilled and skilled work construction, equipment operation or a lead worker in landscaping, irrigation, grounds maintenance, building maintenance, park maintenance, or a related field.

Knowledge

Knowledge of methods, practices, tools, and equipment used in the maintenance and construction of City parks, grounds, open spaces, associated facilities, and athletic fields; operation and minor maintenance of hand and power tools, vehicles, and light to heavy power equipment; landscaping techniques, including planting, pruning, and caring for trees, shrubs, grass, and other plants; understanding of turf management, soil types, and fertilization techniques to maintain healthy landscapes; installation and maintenance of irrigation systems, and repair sprinkler heads, lines, and controllers; basic construction techniques for tasks like forming and pouring concrete, building structures, and installing park amenities; proficiency in carpentry, plumbing, and concrete work, including the installation, repair, and maintenance of park facilities such as fences, gates, playgrounds, and restroom facilities; light commercial electrical work (120/240v), including the installation, maintenance, and repair of electrical systems like lighting, outlets, and switches; welding techniques to repair or fabricate metal parts, gates, fences, and other structures and safety protocols related to welding and metalwork; safety practices and protocols related to park maintenance, such as handling hazardous materials (e.g., chemicals), equipment operation, and site safety; familiarity with OSHA regulations, material safety data sheets (MSDS), and other safety guidelines to ensure a

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safe working environment; basic administrative tasks, such as maintaining work logs, purchasing supplies, and tracking inventory and familiarity with procedures for obtaining quotes, managing work orders, and overseeing projects from start to finish; proper disposal methods for hazardous waste, debris, and other materials.

#### Ability

Ability to perform skilled landscape construction, irrigation, and maintenance tasks (e.g., welding, carpentry, concrete work); perform electrical and plumbing installations or repairs, including diagnosing and resolving issues; operating and maintaining various tools and equipment, from hand tools to heavy machinery (e.g., trucks, backhoes, and pressure washers); identify and troubleshoot issues related to park facilities, from irrigation systems to ball field equipment; capability to make repairs or modifications to structures and machinery to restore functionality; handle administrative tasks, such as logging work performed, maintaining inventory, and preparing purchase orders; identify and mitigate safety hazards in the work environment; familiarity with safety standards and regulations (e.g., OSHA, city policies) and the ability to implement them effectively; work in various physical conditions (e.g., bending, lifting, climbing, and walking on uneven terrain); strong manual dexterity to handle tools, equipment, and materials for construction, maintenance, and repairs; communicate effectively with team members, supervisors, and the public to explain tasks, resolve issues, and provide instructions; capacity to document work progress and keep detailed logs.

#### Special Requirements

Willingness and/or ability to respond to after-hours emergency calls and to work nights, holidays and weekends as required. Willingness and ability to work in inclement weather.

#### Other Requirements

Possession of a valid California Driver's License and satisfactory driving record at the time of appointment is required as a condition of initial and continued employment only if the operation of a vehicle, rather than the employee's ability to get to/from various work locations in a timely manner, is necessary to perform the essential functions of the position.

Possession of a California Department of Pesticide Regulation Qualified Applicator Certificate (QAC) or Qualified Applicator License (QAL) is required within one year of appointment.

Possession of a Certified Playground Safety Inspector (CPSI) Certificate is required within one year of appointment.

Possession of a Qualified Water Efficient Landscaper (QWEL) Certificate is required within one year of appointment.

Possession of Water Distribution Operator Grade 1 and Backflow Prevention Assembly Tester Certificates are desired.