

**ALAMEDA COUNTY SHERIFF'S OFFICE****YESENIA SANCHEZ**  
SHERIFF-CORONER

March 5, 2024

Cody Moxley, Deputy Chief of Operations  
Alameda City Fire Department  
1300 Park Street.  
Alameda CA 94501

Subject: Notification of Sub-recipient FY2023 HSGP Award  
FY2023 Homeland Security Grant; CFDA 97.067  
Grant # 2023-0042; Cal OES ID # 001-00000  
Performance Period: 09/01/2023 – 5/31/2026

Dear Deputy Chief Moxley

The California Governor's Office of Emergency Services (Cal OES) has approved Alameda County's FY 2023 Homeland Security Grant application. The local date for completion of projects is 12/31/2026.

Your agency was awarded \$121,000 for a Fire Boat Floating/Submersible Dock (Jet Dock). Pre-approval is required from Cal OES before the purchase of any water craft equipment.

Any activities requiring pre-approval such as an Environmental Planning and Historic Preservation (EHP) for installations, Training Requests, Sole Source Requests, Purchases of Watercraft, Aviation or Controlled Equipment, shall not incur costs until you receive written approval for those activities from Cal OES. This subaward is subject to all provisions of Code of Federal Regulation: 2 (CFR) Part 200, Subpart F - Audit Requirements. (Alameda County Subrecipient Audits are done every two years).

Sub-recipients are required to keep an inventory of all equipment purchased with Homeland Security Grant funds at a cost of \$5,000 or more per unit. Please refer to the Code of Federal Regulations: 2CFR 200.313. The following equipment inventory control guidelines are being disseminated to assist in your record keeping and to prepare for future audits.

- The sub-recipient must ensure all equipment is maintained in good working order and is ready for deployment locally or within the region.
- The sub-recipient is required to maintain an equipment inventory control ledger for each piece of equipment acquired. The ledger shall include:
  1. A description and photo of the item
  2. The manufacturer's model/serial number and your ID tag or tracking number
  3. Location/physical address and condition of equipment

4. Source (identify which grant paid for the item) and date of the acquisition.
  5. The cost of the item
- Any equipment purchased with grant funding for \$5000 or more per unit, must be prominently marked as follows: **“Purchased with funds provided by the U.S. Department of Homeland Security”** and include the grant award number. Decals may be obtained from ACSO Office of Emergency Services.

Please email the following to Liza Alvarez@ [LDAlvarez@acgov.org](mailto:LDAlvarez@acgov.org) by May 31, 2024.

1. A signed copy of this letter
2. A signed copy of the Standard Assurances (Attached)
3. Proof of Authority: Written authorization from your governing board, or authorized body to specify that you are authorized to apply for this award.
4. Watercraft Equipment Request

Please keep a copy of these documents for your file. If you have questions, please contact Liza at 510-208-9783.

Sincerely,



Matthew Farruggia, Captain  
Alameda County Sheriff's Office  
Office of Emergency Services  
925-803-7812

MF: rcj

Attachnent

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Authorized Agent's Signature /Title

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Date