

# City of Alameda



## Memorandum

Date: October 3, 2018

To: Honorable President, Vice-President and Members of the Alameda Civil Service Board

From: Nancy Bronstein *N.B.*  
Human Resources Director

RE: Recommendation to Approve Revisions to Five Electric Utility Professionals Association Classification Specifications

The Electric Utility Professionals Association (EUPA) bargaining unit was created on February 12, 2014. The positions in this bargaining unit are all assigned to the City's electric utility, Alameda Municipal Power (AMP). Prior to this time, the positions now assigned to EUPA were included in the Management and Confidential Employees Association (MCEA) bargaining unit. MCEA is a citywide bargaining unit. Creating a new bargaining unit allowed the City to recognize the community of interests for the positions assigned to AMP.

During the last round of labor negotiations with EUPA, the General Manager Glenn Steiger agreed to a joint labor-management committee to review specific job descriptions within EUPA to ensure the scope of work was accurately reflected. As a result of this agreement, a joint labor-management committee was created to review and update EUPA job descriptions. Labor and management reviewed and revised the five classifications listed below and are recommending approval of the revisions.

- Administrative Services Coordinator-AMP
- Procurement Analyst
- Support Services Manager
- Utility GIS Analyst
- Utility IT Manager

Respectfully submitted,

Nancy Bronstein  
Executive Secretary