

CITY OF ALAMEDA RESOLUTION NO. _____

APPROVING WORKFORCE CHANGES AND AMENDING THE MANAGEMENT AND CONFIDENTIAL EMPLOYEES ASSOCIATION (MCEA) AND ALAMEDA CITY EMPLOYEES ASSOCIATION (ACEA) SALARY SCHEDULE IN FISCAL YEARS 2023-24 AND 2024-25 EFFECTIVE JULY 1, 2023

WHEREAS, in order to ensure that the City has a workforce that is appropriately allocated, classified and compensated, changes are proposed as part of the Biennial Budget for Fiscal Year 2023-24 and Fiscal Year 2024-25; and

WHEREAS, in order to support program growth, 13 new permanent positions and one limited-term position are recommended as part of the Fiscal Year 2023-24 Budget and one new permanent position in the Information Technology Department is recommended as part of the Fiscal Year 2024-25 Budget; and

WHEREAS, in order to ensure positions are correctly allocated based on the work being performed, it is recommended to upgrade six positions to higher classifications and downgrade one vacant position.

NOW, THEREFORE, BE IT RESOLVED by the Council of the City of Alameda that the salary schedule amendment the workforce changes as outlined below are so modified, resulting in an overall increase of fourteen permanent position, the downgrade of one position, and the upgrade of six positions to the City's total position allocation for the Fiscal Years 2023-2024 and 2024-2025.

- **Alameda Municipal Power**
 - Delete one Senior Human Resources Analyst

- **Base Reuse and Economic Development (formerly Community Development)**
 - Add one Base Reuse Manager
 - Add one Office Assistant

- **City Clerk**
 - Add one Office Assistant

- **City Manager**
 - Add one Management Analyst
 - Upgrade one Community Development Manager to Housing and Human Services Manager
 - Amend the Management and Confidential Employees Association Salary Schedule to add a new classification of Housing and Human Services Manager at the salary listed below:

		Annual Salary				
Hrs./Week	Classification FLSA Exempt	Step 1	Step 2	Step 3	Step 4	Step 5
36	Housing and Human Services Manager	\$149,686	\$157,169	\$165,030	\$173,280	\$181,943

- **Finance**
 - Add one Financial Services Manager
 - Delete 0.2 Senior Account Clerk
- **Fire**
 - Add one Executive Assistant
 - Add one Administrative Services Coordinator
- **Human Resources**
 - Add one Senior Human Resources Analyst
- **Information Technology**
 - In Fiscal Year 2024-25, add one Information Technology Analyst
- **Library**
 - Add one Librarian
- **Planning Building & Transportation**
 - Downgrade one Assistant Director to Building Official
 - Add one Administrative Technician I – Limited Term
 - Upgrade one Permit Technician I to Permit Technician III
 - Upgrade one Fire/Building Code Compliance Officer to Code Enforcement Supervisor
 - Upgrade one Plans Examiner to Permit Center Supervisor
 - Upgrade one Senior Transportation Coordinator to Transportation Planning Manager
 - Amend the Management and Confidential Employees Association Salary Schedule to add the four new classifications with salary listed below:

		Annual Salary				
Hrs./Week	Classification FLSA Exempt	Step 1	Step 2	Step 3	Step 4	Step 5
36	Code Enforcement	\$112,820	\$118,462	\$124,385	\$130,605	\$137,134

	Supervisor					
36	Permit Center Supervisor	\$112,820	\$118,462	\$124,385	\$130,605	\$137,134
36	Transportation Planning Manager	\$135,369	\$142,140	\$149,245	\$156,706	\$164,543

- **Police**
 - Upgrade one Police Records Supervisor to Records and Communications Manager

- **Public Works**
 - Add one Public Works Project Manager I
 - Add one Public Works Project Manager II
 - Add one Fleet Services Coordinator
 - Amend the Alameda City Employees Association Salary Schedule to add the Fleet Services Coordinator classification with salary listed below:

		Hourly Rate							
Weekly Hours	Classification FLSA Non-Exempt	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
40	Fleet Services Coordinator	\$28.17	\$29.58	\$31.06	\$32.61	\$34.24	\$35.95	\$37.75	\$39.64

- **Recreation and Parks**
 - Add one Office Assistant

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I, the undersigned, hereby certify that the foregoing Resolution was duly and regularly adopted and passed by the Council of the City of Alameda in a regular meeting assembled on the 20th of June 2023, by the following vote to wit:

AYES

NOES:

ABSENT:

ABSTENTIONS:

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the seal of said City this 21st of June 2023.

Lara Weisiger, City Clerk
City of Alameda

APPROVED AS TO FORM:

Yibin Shen, City Attorney
City of Alameda