



**DRAFT MINUTES OF THE
ALAMEDA FREE LIBRARY BOARD MEETING
WEDNESDAY, JANUARY 8, 2025**

The regular meeting of the Alameda Free Library Board was called to order at 6:04 p.m.

ROLL CALL

Present: Thushan Amarasiriwardena, President
Dimple Kanji, Vice President
Anita Battle, Board Member
Debbie Gibbons, Board Member
Sara Strickler, Board Member

Absent: None

Staff: Mike Eitner, Library Director
Lori Amaya, Recording Secretary

NON-AGENDA PUBLIC COMMENT

None.

CONSENT CALENDAR

An asterisk indicates items so enacted or approved on the Consent Calendar

- *A. Report from Director Eitner Highlighting Activities for the Months of November and December, 2024
- *B. Draft Minutes of the Regular Library Board Meeting of November 13, 2024
- *C. Modified Library Services Report for the Months of October and November, 2024
- *D. Financial Report Reflecting FY24/25 Expenditures by Fund for November and December, 2024
- *E. Bills for Ratification for the Months of November and December, 2024

Director Eitner reported on library activities during November and December, 2024. The Library has selected Pivotal Group as the vendor for the Strategic Plan and the contract will go to the March 4, 2025 City Council Meeting for approval. They completed Berkeley Public Library's 2024-2028 Strategic Plan. Work is expected to start in April with a 7-month timeline. January 22, 2025 is the next quarterly all-staff meeting and the Library will close at 5:00p.m.

There were no changes to the Draft Minutes of the November 13, 2024 Library Board Meeting. Board Member Strickler moved to accept the Consent Calendar. Vice President Kanji seconded the motion, which passed with a 5-0 vote.

REGULAR AGENDA ITEMS

A. Current and On-Going Library Activities

A total of \$26,518 in processing fees have been removed from accounts between January and November 2024. Included in the \$26,518 are \$5 processing fees, \$2 library card replacement fees, and \$10 collection fees. All three locations remained open during the tsunami warning. The city kept staff updated. Director Eitner was required to report to the City's EOC in case it became a bigger issue. The Behavior Policy is being presented for approval because guidelines are needed for how patrons are expected to behave in the Library. The policy also outlines the appeal process.

Board Member Strickler moved to approve the Behavior Policy. Board Member Battle seconded the motion, which passed with a 5-0 vote.

BOARD COMMUNICATIONS

None.

STAFF COMMUNICATIONS

None.

NON-AGENDA PUBLIC COMMENT

None.

ADJOURNMENT

The meeting was adjourned at 6:38 p.m.

Respectfully submitted,
Mike Eitner, Library Director and
Secretary to the Alameda Free Library Board