

From: [Jennifer Ott](#)
To: [CityCouncil-List](#)
Cc: [Erin Smith](#)
Subject: Agenda Item 2023-3517 on 11/21 - Veteran's Building Facility Improvement Plan
Date: Monday, November 20, 2023 11:07:35 AM
Attachments: [image002.png](#)
Importance: High

Madam Mayor and Councilmembers:

There are a few mathematical corrections required in the staff report for item 2023-3517 - **Recommendation to Provide Direction to Staff on a Facility Improvement Plan for the Veterans' Memorial Building**. Under the Discussion section of the report are Facility Plan Options. The table for the Baseline Plan has a Total Proposed Investment amount of \$1,950,050, which is correct. The subsequent two table (Baseline Plan plus Option 1 and Option 2) use an incorrect amount for the Baseline Plan. The tables should read as follows:

Baseline Plan + Option 1. Veterans' Memorial Building Facility Improvement Plan

Fiscal Year	Project	Estimated Project Cost	Funding Source
Baseline Projects		\$1,934,050 \$1,950,050	See Baseline table
2023-24	Staging Kitchen Renovation/Installation	\$100,000	New appropriation of General Funds
Total Proposed Investment:		\$2,034,050 \$2,050,050	
Proposed Additional General Fund Appropriations		\$100,000	General Fund

*Projects specifically requested by the Veterans

Baseline Plan + Option 2. Veterans' Memorial Building Facility Improvement Plan

Fiscal Year	Project	Estimated Project Cost	Funding Source
Baseline Projects		\$1,934,050 \$1,950,050	See Baseline table
2023-24	* Commercial Kitchen Renovation/Installation	\$500,000	New appropriation of General Funds
2023-24	* Hardwood Floor Restoration -Billiard Room	\$21,000	New appropriation of General Funds
2023-24	* Hardwood Floor Restoration – Auxiliary Auditorium	\$42,000	New appropriation of General Funds
Total Proposed Investment:		\$2,497,050 \$2,513,050	
Proposed Additional General Fund Appropriations		\$547,000	General Fund

*Projects specifically requested by the Veterans

Lastly, in the fourth paragraph of the Executive Summary, the following correction is required to reference the correct Baseline Plan amount:

Staff recommends using the City's allocation of federal funds from the Energy Efficiency and Conservation Block Grant Program (EECBG) to install on-demand electric hot water heaters in each of the building bathrooms and also support the heater replacement project. This aligns with the City's Climate Action and Resiliency Goals to reduce carbon emissions from buildings.

Staff also considered and analyzed each of the projects requested by the veterans and seeks City Council direction on an overall facility improvement plan for the Veterans' Memorial Building. The plan includes a baseline of projects totaling ~~\$1,934,050~~ \$1,950,050 in the Veterans' Memorial Building over the next eight (8) years and includes many, but not all, projects requested by the veterans.....

Thanks,

Jen

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