

**CONSULTANT AGREEMENT**

THIS AGREEMENT, entered into this 19<sup>th</sup> day of November, 2015, by and between CITY OF ALAMEDA, a municipal corporation (hereinafter referred to as "City"), and **MOFFATT & NICHOL**, a California corporation, whose address is 2185 N. California Blvd., Suite 500, Walnut Creek, CA 94596, (hereinafter referred to as "Consultant"), in reference to the following:

**RECITALS:**

- A. City is a municipal corporation duly organized and validly existing under the laws of the State of California with the power to carry on its business as it is now being conducted under the statutes of the State of California and the Charter of the City.
- B. Consultant is specially trained, experienced and competent to perform the special services which will be required by this Agreement.
- C. Consultant possesses the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.
- D. City and Consultant desire to enter into an agreement for the development of two (2) comprehensive ferry landing options for Seaplane Lagoon at Alameda Point, upon the terms and conditions herein.

NOW, THEREFORE, it is mutually agreed by and between the undersigned parties as follows:

**1. TERM:**

The term of this Agreement shall commence on the 19<sup>th</sup> day of NOV., 2015, and shall terminate on the 18<sup>th</sup> day of NOV., 2016, unless terminated earlier as set forth herein.

**2. SERVICES TO BE PERFORMED:**

Consultant agrees to perform all necessary work at its own cost and expense, to furnish all labor, tools, equipment, materials, except as otherwise specified, and to do all necessary work included in Exhibit A as requested. The Consultant acknowledges that the work plan included in Exhibit A is tentative and does not commit the City to request Consultant to perform all tasks included therein.

**3. COMPENSATION TO CONSULTANT:**

Consultant shall be compensated for services performed pursuant to this Agreement in the amount set forth in Exhibit "A" which is attached hereto and incorporated herein by this reference. Payment shall be made by checks drawn on the treasury of the City, to be taken from Program 819099 and Fund 858.

4. **TIME IS OF THE ESSENCE:**

Consultant and City agree that time is of the essence regarding the performance of this Agreement.

5. **STANDARD OF CARE:**

Consultant agrees to perform all services hereunder in a manner commensurate with the prevailing standards of like professionals in the San Francisco Bay Area and agrees that all services shall be performed by qualified and experienced personnel who are not employed by the City nor have any contractual relationship with City.

6. **INDEPENDENT PARTIES:**

Consultant hereby declares that it is engaged as an independent business and it agrees to perform its services as an independent contractor. The manner and means of conducting the work are under the control of Consultant, except to the extent they are limited by statute, rule or regulation and the express terms of this Agreement. No civil service status or other right of employment will be acquired by virtue of Consultant's services. None of the benefits provided by City to its employees, including but not limited to, unemployment insurance, workers' compensation plans, vacation and sick leave are available from City to Consultant, its employees or agents. Deductions shall not be made for any state or federal taxes, FICA payments, PERS payments, or other purposes normally associated with an employer-employee relationship from any fees due Consultant. Payments of the above items, if required, are the responsibility of Consultant.

7. **IMMIGRATION REFORM AND CONTROL ACT (IRCA):**

Consultant assumes any and all responsibility for verifying the identity and employment authorization of all of his/her employees performing work hereunder, pursuant to all applicable IRCA or other federal, or state rules and regulations. Consultant shall indemnify, defend, and hold City harmless from and against any loss, damage, liability, costs or expenses arising from any noncompliance of this provision by Consultant.

8. **NON-DISCRIMINATION:**

Consistent with City's policy that harassment and discrimination are unacceptable employer/employee conduct, Consultant agrees that harassment or discrimination directed toward a job applicant, a City employee, or a citizen by Consultant or Consultant's employee or subcontractor on the basis of race, religious creed, color, national origin, ancestry, handicap, disability, marital status, pregnancy, sex, age, or sexual orientation will not be tolerated. Consultant agrees that any and all violations of this provision shall constitute a material breach of this Agreement.

9. **HOLD HARMLESS:**

**Indemnification:**

Consultant shall indemnify, defend, and hold harmless City, its City Council, boards, commissions, officials, employees, and volunteers ("Indemnitees") from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including reasonable attorneys' fees ("Claims"), arising from or in any manner connected to Consultant's negligent act or omission, whether alleged or actual, regarding performance of services or work conducted or performed pursuant to this Agreement. If Claims are filed against Indemnitees which allege

negligence on behalf of the Consultant, Consultant shall have no right of reimbursement against Indemnites for the costs of defense even if negligence is not found on the part of Consultant. However, Consultant shall not be obligated to indemnify Indemnites from Claims arising from the sole negligence or willful misconduct of Indemnites.

Indemnification for Claims for Professional Liability:

As to Claims for professional liability only, Consultant's obligation to defend Indemnites (as set forth above) is limited to the extent to which its professional liability insurance policy will provide such defense costs.

**10. INSURANCE:**

On or before the commencement of the term of this Agreement, Consultant shall furnish City with certificates showing the type, amount, class of operations covered, effective dates and dates of expiration of insurance coverage in compliance with paragraphs 10A, B, C, D and E. Such certificates, which do not limit Consultant's indemnification, shall also contain substantially the following statement: "Should any of the above insurance covered by this certificate be canceled or coverage reduced before the expiration date thereof, the insurer affording coverage shall provide ten (10) days' advance written notice to the City of Alameda, Attention: Risk Manager." It is agreed that Consultant shall maintain in force at all times during the performance of this Agreement all appropriate coverage of insurance required by this Agreement with an insurance company that is acceptable to City and licensed to do insurance business in the State of California. Endorsements naming the City, its City Council, boards, commissions, officials, employees, and volunteers as additional insured shall be submitted with the insurance certificates.

A. COVERAGE:

Consultant shall maintain the following insurance coverage:

(1) Workers' Compensation:

Statutory coverage as required by the State of California.

(2) Liability:

Commercial general liability coverage in the following minimum limits:

Bodily Injury:           \$1,000,000 each occurrence  
                                  \$2,000,000 aggregate - all other

Property Damage:    \$1,000,000 each occurrence  
                                  \$2,000,000 aggregate

If submitted, combined single limit policy with aggregate limits in the amounts of \$2,000,000 will be considered equivalent to the required minimum limits shown above.

(3) Automotive:

Comprehensive automotive liability coverage (any auto) in the following minimum limits:

Bodily Injury:           \$1,000,000 each occurrence  
Property Damage:       \$1,000,000 each occurrence

or

Combined Single Limit: \$2,000,000 each occurrence

(4) Professional Liability:

Professional liability insurance which includes coverage for the professional acts, errors and omissions of Consultant in the amount of at least \$2,000,000.

B. SUBROGATION WAIVER:

Consultant agrees that in the event of loss due to any of the perils for which he/she has agreed to provide comprehensive general and automotive liability insurance, Consultant shall look solely to his/her insurance for recovery. Consultant hereby grants to City, on behalf of any insurer providing comprehensive general and automotive liability insurance to either Consultant or City with respect to the services of Consultant herein, a waiver of any right to subrogation which any such insurer of said Consultant may acquire against City by virtue of the payment of any loss under such insurance.

C. FAILURE TO SECURE:

If Consultant at any time during the term hereof should fail to secure or maintain the foregoing insurance, City shall be permitted to obtain such insurance in the Consultant's name or as an agent of the Consultant and shall be compensated by the Consultant for the costs of the insurance premiums at the maximum rate permitted by law and computed from the date written notice is received that the premiums have not been paid.

D. ADDITIONAL INSURED:

City, its City Council, boards, commissions, officials, employees, and volunteers shall be named as an additional insured under all insurance coverages, except any professional liability insurance, required by this Agreement. The naming of an additional insured shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured. An additional insured named herein shall not be held liable for any premium, deductible portion of any loss, or expense of any nature on this policy or any extension thereof. Any other insurance held by an additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance provided by this policy.

E. SUFFICIENCY OF INSURANCE:

The insurance limits required by City are not represented as being sufficient to protect Consultant. Consultant is advised to confer with Consultant's insurance broker to determine adequate coverage for Consultant.

11. CONFLICT OF INTEREST:

Consultant warrants that it is not a conflict of interest for Consultant to perform the services required by this Agreement. Consultant may be required to fill out a conflict of interest form if the services provided under this Agreement require Consultant to make certain governmental decisions or serve in a staff capacity as defined in Title 2, Division 6, Section 18700 of the California Code of Regulations.

12. PROHIBITION AGAINST TRANSFERS:

Consultant shall not assign, sublease, hypothecate, or transfer this Agreement, or any interest therein, directly or indirectly, by operation of law or otherwise, without prior written consent of City.

Any attempt to do so without said consent shall be null and void, and any assignee, sublessee, hypothecate or transferee shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer. However, claims for money by Consultant from City under this Agreement may be assigned to a bank, trust company or other financial institution without prior written consent. Written notice of such assignment shall be promptly furnished to City by Consultant.

The sale, assignment, transfer or other disposition of any of the issued and outstanding capital stock of Consultant, or of the interest of any general partner or joint venturer or syndicate member or cotenant, if Consultant is a partnership or joint venture or syndicate or cotenancy, which shall result in changing the control of Consultant, shall be construed as an assignment of this Agreement. Control means fifty percent (50%) or more of the voting power of the corporation.

**13. SUBCONTRACTOR APPROVAL:**

Unless prior written consent from City is obtained, only those people and subcontractors whose names and resumes are attached to this Agreement shall be used in the performance of this Agreement.

In the event that Consultant employs subcontractors, such subcontractors shall be required to furnish proof of workers' compensation insurance and shall also be required to carry general, automobile and professional liability insurance in reasonable conformity to the insurance carried by Consultant. In addition, any work or services subcontracted hereunder shall be subject to each provision of this Agreement.

**14. PERMITS AND LICENSES:**

Consultant, at his/her sole expense, shall obtain and maintain during the term of this Agreement, all appropriate permits, certificates and licenses including, but not limited to, a City Business License, that may be required in connection with the performance of services hereunder.

**15. REPORTS:**

Each and every report, draft, work product, map, record and other document, hereinafter collectively referred to as "Report", reproduced, prepared or caused to be prepared by Consultant pursuant to or in connection with this Agreement, shall be the exclusive property of City. Consultant shall not copyright any Report required by this Agreement and shall execute appropriate documents to assign to City the copyright to Reports created pursuant to this Agreement. Any Report, information and data acquired or required by this Agreement shall become the property of City, and all publication rights are reserved to City.

All Reports prepared by Consultant may be used by City in execution or implementation of:

- (1) The original Project for which Consultant was hired;
- (2) Completion of the original Project by others;
- (3) Subsequent additions to the original project; and/or
- (4) Other City projects as appropriate.

Consultant shall, at such time and in such form as City may require, furnish reports concerning the status of services required under this Agreement.

All Reports required to be provided by this Agreement shall be printed on recycled paper. All Reports shall be copied on both sides of the paper except for one original, which shall be single sided.

No Report, information or other data given to or prepared or assembled by Consultant pursuant to this Agreement shall be made available to any individual or organization by Consultant without prior approval by City.

**16. RECORDS:**

Consultant shall maintain complete and accurate records with respect to sales, costs, expenses, receipts and other such information required by City that relate to the performance of services under this Agreement.

Consultant shall maintain adequate records of services provided in sufficient detail to permit an evaluation of services. All such records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Consultant shall provide free access to such books and records to the representatives of City or its designees at all proper times, and gives City the right to examine and audit same, and to make transcripts therefrom as necessary, and to allow inspection of all work, data, documents, proceedings and activities related to this Agreement. Such records, together with supporting documents, shall be kept separate from other documents and records and shall be maintained for a period of three (3) years after receipt of final payment.

If supplemental examination or audit of the records is necessary due to concerns raised by City's preliminary examination or audit of records, and the City's supplemental examination or audit of the records discloses a failure to adhere to appropriate internal financial controls, or other breach of contract or failure to act in good faith, then Consultant shall reimburse City for all reasonable costs and expenses associated with the supplemental examination or audit.

**17. NOTICES:**

All notices, demands, requests or approvals to be given under this Agreement shall be given in writing and conclusively shall be deemed served when delivered personally or on the second business day after the deposit thereof in the United States Mail, postage prepaid, registered or certified, addressed as hereinafter provided.

All notices, demands, requests, or approvals from Consultant to City shall be addressed to City at:

City of Alameda  
Base Reuse Department  
2263 Santa Clara Ave, Room 120  
Alameda, CA 94501  
ATTENTION: Jennifer Ott

All notices, demands, requests, or approvals from City to Consultant shall be addressed to Consultant at:

Moffatt & Nichol  
2185 N. California Blvd., Suite 500  
Walnut Creek, CA 94596  
ATTENTION: Dilip Trivedi

**18. TERMINATION:**

In the event Consultant fails or refuses to perform any of the provisions hereof at the time and in the manner required hereunder, Consultant shall be deemed in default in the performance of this Agreement. If such default is not cured within a period of two (2) business days after receipt by Consultant from City of written notice of default, specifying the nature of such default and the steps necessary to cure such default, City may terminate the Agreement forthwith by giving to the Consultant written notice thereof.

City shall have the option, at its sole discretion and without cause, of terminating this Agreement by giving seven (7) days' prior written notice to Consultant as provided herein. Upon termination of this Agreement, each party shall pay to the other party that portion of compensation specified in this Agreement that is earned and unpaid prior to the effective date of termination.

**19. PURCHASES OF MINED MATERIALS REQUIREMENT:**

Consultant shall ensure that all purchases of mined materials such as construction aggregate, sand and gravel, crushed stone, road base, fill materials, and any other mineral materials must originate from a surface mining operation identified on the AB3098 List per the Surface Mining and Reclamation Act of 1975 (SMARA).

Within five days of award of contract, Consultant shall submit a report to City which lists the intended suppliers for the above materials and demonstrates that the suppliers are in compliance with the SMARA requirements. The AB3098 List is maintained by the Department of Conservation's Office of Mine Reclamation (OMR) and can be viewed at: [www.conservation.ca.gov/OMR/ab\\_3098\\_list/index.htm](http://www.conservation.ca.gov/OMR/ab_3098_list/index.htm). Note that the list changes periodically and should be reviewed accordingly.

**20. COMPLIANCES:**

Consultant shall comply with all applicable state and federal laws and all ordinances, rules and regulations enacted or issued by City.

**21. CONFLICT OF LAW:**

This Agreement shall be interpreted under, and enforced by the laws of the State of California excepting any choice of law rules which may direct the application of laws of another jurisdiction. The Agreement and obligations of the parties are subject to all valid laws, orders, rules, and regulations of the authorities having jurisdiction over this Agreement (or the successors of those authorities.)

Any suits brought pursuant to this Agreement shall be filed with the courts of the County of Alameda, State of California.

**22. ADVERTISEMENT:**

Consultant shall not post, exhibit, display or allow to be posted, exhibited, displayed any signs, advertising, show bills, lithographs, posters or cards of any kind pertaining to the services performed under this Agreement unless prior written approval has been secured from City to do otherwise.

**23. WAIVER:**

A waiver by City of any breach of any term, covenant, or condition contained herein shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained herein, whether of the same or a different character.

**24. INTEGRATED CONTRACT:**

This Agreement represents the full and complete understanding of every kind or nature whatsoever between the parties hereto, and all preliminary negotiations and agreements of whatsoever kind or nature are merged herein. No verbal agreement or implied covenant shall be held to vary the provisions hereof. Any modification of this Agreement will be effective only by written execution signed by both City and Consultant.

**25. INSERTED PROVISIONS:**

Each provision and clause required by law to be inserted into the Agreement shall be deemed to be enacted herein, and the Agreement shall be read and enforced as though each were included herein. If through mistake or otherwise, any such provision is not inserted or is not correctly inserted, the Agreement shall be amended to make such insertion on application by either party.

**26. CAPTIONS:**


The captions in this Agreement are for convenience only, are not a part of the Agreement and in no way affect, limit or amplify the terms or provisions of this Agreement.

*Signatures on next page*



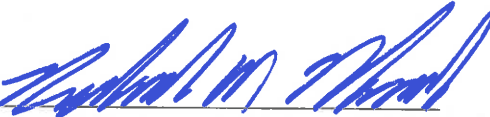
IN WITNESS WHEREOF, the parties have caused the Agreement to be executed on the day and year first above written.

MOFFATT & NICHOL  
(A California corporation)

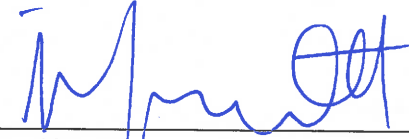
  
By Dilip Trivedi  
Title Vice President

CITY OF ALAMEDA


  
Elizabeth D. Warmerdam  
Interim City Manager

  
By RICHARD M ANONOW  
Title VICE PRESIDENT

RECOMMENDED FOR APPROVAL:

  
Jennifer Ott  
Chief Operating Officer –Alameda Point

APPROVED AS TO FORM:

  
Farimah Brown  
S<sup>r</sup>. Assistant City Attorney



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Walnut Creek, CA 94596-3500

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**EXHIBIT A**

October 28, 2015

Lev Kushner

City of Alameda

2263 Santa Clara Avenue, Room 120

Alameda, CA 94501

Subj: Proposal – Feasibility Study and Project Description for Ferry Terminal (Rev5)  
Alameda Point Redevelopment Project  
M&N Ref: PWCGEN - 41

Dear Mr. Kushner:

Based on our recent conversations regarding the proposed ferry terminal in Seaplane Lagoon, the follow-up meeting we had with the Alameda Point Partners development team, and your phone call today, I have put together the following revised scope for the City of Alameda. It is our understanding that the City wishes to explore a range of options for a ferry service between Alameda Point and San Francisco.

The scope of work described below entails developing alternative configurations ranging from a smaller private water taxi type of service to a WETA service, including a phased scenario where one type of service could be scaled up or down to a different service. The scope includes providing brief descriptions of each option, including appropriate sketches, quantities, and budget-level construction cost estimates, and a project description for the ultimate City-selected option. A detailed scope of work is provided below, along with a fee estimate.

### **Scope of Work**

#### **Task 1: Develop Ferry Landing Options**

Under this task we will develop two (2) options for the landing, which will include appropriate configurations for the float, guide piles, access pier, gangway, and abutment. Based on discussions with the team, the options will consist of the following:

- *WETA Operated Facility*: This will consist of a typical facility that will allow a WETA ferry to operate. Dimensions of existing, and proposed new, WETA vessels will be used to size the float and other waterside elements.
- *Scalable Facility (From Private to WETA)*: This will consist of a configuration that will allow a smaller interim-service facility operated by a private operator to be retrofitted at some point in the future to a WETA type of service. The scale of operation (vessel size, frequency, ridership) would be based on a level of service provided by the City. Since

vessel draft, door height, and vessel length are critical for such a type of operation, we will coordinate with water taxi and other private ferry service operators as recommended by the City. We will investigate different retrofit options (for example, adding ramps and trusses on an existing float, replacing the float and guide piles while leaving the pier and gangway, others).

Given the strong wind exposure at the site, predominantly from the west, there will be a need to address berthing and maneuvering procedures that could be different for different sizes of floats. Since ferries typically cannot berth in a downwind alignment, different configurations for the float and gangway may have to be investigated. Having worked on projects in the vicinity, we have a good understanding of the coastal conditions and will use that knowledge to develop the float orientation(s).

We will focus primarily on the waterside elements, and outline briefly the required landside facilities (shelter, parking, concessions, ticketing). We have also assumed that power and fire protection will be provided to the float from the landside. We also understand that the City would like us to consider two sites that are close to each other; we will briefly outline the relative benefits and constraints for each site. However, significant differences in the configuration are not anticipated.

For both options, a concept level plan, a longitudinal profile, and a summary table of the individual elements will be prepared and documented in the Feasibility Report described in Task 3.

#### **Task 2: Concept Level Cost Estimates**

We will provide concept level cost estimates for both options. Estimates will be based on a combination of unit rate bid estimates from recent ferry terminal and marina construction projects within the San Francisco Bay Area and elsewhere. A summary of each cost estimate, including assumptions, quantities, and soft costs in 2015 dollars will be provided in the Feasibility Report.

#### **Task 3: Prepare Feasibility Report**

We will develop a Feasibility Report that documents the basis for both options, coastal conditions that influence the float orientation, summary tables describing elements for each option, graphics and tables from Task 1, the cost estimates described in Task 2, and key differences between the two options. We have included some budget for presenting the options to the Project Team at a meeting, and to provide input in terms of evaluation criteria for the two options in Task 5.



**Task 4: Prepare Project Description for CEQA/Permits**

Based on our discussions, we anticipate that the Project Team will evaluate the options and develop recommendations for a preferred alternative. We will document the rationale for the preferred option and develop a Project Description that would be used, by others, to prepare supplemental CEQA documentation as well as initiate permit applications.

A description of construction activities, quantities, duration, sequencing, timing relative to available work windows, potential water quality issues associated with pile driving, and avoidance measures typical of work in SF Bay will be included in the Project Description.

**Task 5: Meetings and Coordination**

We have allotted time for 4 meetings with the Project Team to present and discuss the ferry terminal options, the concept level cost estimates, the project description, and permit applications. Additional coordination with WETA, environmental consultants, and potential contractors are assumed to be via teleconference.

**Schedule and Fee**

We estimate the following level of effort for this work, which will be billed on a time and materials basis using our attached standard rate schedule.

Task	Hours	Fee (\$185/hr ave. rate)
1. Develop 2 Ferry Landing Options	64	\$11,840
2. Concept Level Cost Estimates	52	\$9,620
3. Feasibility Report	48	\$8,880
4. Project Description	64	\$11,840
5. Meetings & Coordination	28	\$5,180
Direct Expenses (travel & reproduction)		\$200
<b>Total</b>	<b>256</b>	<b>\$47,560</b>

We can start work on this as soon as we receive your authorization. A Draft Feasibility Report can be provided within 6 weeks of receiving your approval. A draft of the Project Description can be provided within 3 weeks of selection of the preferred option.



Lev Kushner  
City of Alameda  
October 28, 2015

M&N #PWCGEN-41

Thank you for the opportunity to offer our services, and we look forward to initiating work on this project. Should you have any questions or comments, please contact me.

Sincerely,

**MOFFATT & NICHOL**



Dilip Trivedi, Dr. Eng., P.E.  
Vice President





moffatt & nichol

## RATE SCHEDULE FOR PROFESSIONAL SERVICES

Effective September 1, 2015 Until Revised

	<u>CLASSIFICATION</u>	<u>HOURLY RATES</u>
<b>PROFESSIONALS</b>	Supervisory Engineer/Scientist	\$ 242.00
	Senior Engineer/Scientist	\$ 222.00
	Engineer/Scientist III	\$ 205.00
	Engineer/Scientist II	\$ 180.00
	Engineer/Scientist I	\$ 160.00
	Staff Engineer/Scientist	\$ 127.00
<b>TECHNICIANS</b>	Senior Technician	\$ 175.00
	Designer	\$ 165.00
	CADD II	\$ 139.00
	CADD I	\$ 103.00
<b>CLERICAL</b>	Administrative	\$ 103.00
	General Clerical	\$ 81.00
<b>SPECIAL</b>	Principal Engineer/Scientist	\$ 266.00
	Deposition & Trial Testimony	\$ 350.00

### REIMBURSABLE EXPENSES (Unless Otherwise Provided in Written Agreement)

<b>Subcontracts or Outside Services</b>		Cost +15%
<b>Reproductions</b>	-In House	
	Mylar Plots (B/W)	\$2.00/SF
	Color Plots	\$4.00/SF
	Vellum Plots (B/W)	\$1.00/SF
	Bond Plots (B/W)	\$0.50/SF
	Drawing Reproduction	Cost +15%
	Document Reproduction	\$0.10/sheet
	-Outside Reproduction	Cost +15%
<b>Travel</b>	Company Auto	Prevailing IRS
	Rental Vehicle	Cost
	Airfare	Cost
	Meals and Lodging	Cost