

From: [Jessica Romeo](#)
To: [CityCouncil-List](#)
Cc: [Jennifer Ott](#); [Yibin Shen](#); [Lara Weisiger](#)
Subject: Consent Item 5-G: Adoption of Resolution Amending the Salary Schedule for Part-Time Classifications Effective June 4, 2023
Date: Monday, May 15, 2023 4:31:33 PM

Re: [Consent Item 5-G](#): Adoption of Resolution Amending the Salary Schedule for Part-Time Classifications Effective June 4, 2023 to Reflect Changes to the City of Alameda Minimum Wage, Maintain Adequate Differentials between Part-Time Job Categories and Reflect Market Conditions (Human Resources 10025060)

Honorable Mayor and Council Members,

The Human Resources Department has submitted item 5-G for Council approval at the May 16, 2023 City Council meeting. In the staff report for item 5-G Human Resources provides the process by which staff use the CPI index to set the City minimum wage and the process by which Human Resources uses the minimum wage to update the hourly wage for our part-time employees.

This year minimum wage was mistakenly set based on CPI-U (5%) instead of the CPI-W (4.9%) which resulted in a \$0.02 difference in the calculation. As a result the staff report and corresponding Salary Schedule and Resolution have a minimum wage of \$16.54 instead of the correct minimum wage of \$16.52.

Human Resources recommends Council approve the salary schedule as it has been presented, with the minimum wage presented on the schedule of \$16.54. The two cent difference does not significantly impact the cost to the city resulting in less than \$100 for the fiscal year.

Thank you,

Jessica R. Romeo

Human Resources Director

City of Alameda | Human Resources Department

PH: (510) 747-4916 | FAX: (510) 865-4043

jromeo@alamedaca.gov

Please note that Human Resources is closed on Fridays.

CONFIDENTIALITY NOTICE: This transmittal is intended only for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure under applicable law. If the reader of this transmittal is not the intended recipient or the employee or agent responsible for delivering the transmittal to the intended recipient, you are hereby notified that any dissemination, distribution or copying of this communication is strictly prohibited.