

FY 2024-25 MID-CYCLE BUDGET ADJUSTMENTS  
FUND 100 - GENERAL FUND

REVENUE

Item	Department	Description	Ongoing	One-Time	Total
A1	FY 2024-25 General Fund Adopted Revenue Budget		\$ 131,409,875	\$ 2,867,623	134,277,498
<b>Adjustments</b>					
A2	Non-Departmental	Property Tax	2,619,365	-	2,619,365
A3	Non-Departmental	Property Transfer Tax	(2,000,000)	-	(2,000,000)
A4	Non-Departmental	Sales & Use Taxes	(562,000)	-	(562,000)
A5	Non-Departmental	Transient Occupancy Tax	100,000	-	100,000
A6	Non-Departmental	Utility User Tax	540,000	-	540,000
A7	Non-Departmental	Business License Tax	250,000	-	250,000
A8	Non-Departmental	Solid Waste Franchise	197,000	-	197,000
A9	Non-Departmental	Transfer in- FISC	-	453,101	453,101
A10	Non-Departmental	Misc Mid-year adjustments	123,000	-	123,000
A11	Fire	Ambulance Billing Fee	1,600,000	-	1,600,000
A12	Fire	Inspections	62,200	-	62,200
A13	Fire	Technology Fee & HazMat/High Piled Fee	18,200	-	18,200
A14	Fire	Plan Check Fee (moved to PBT)	(45,000)	-	(45,000)
A15	Fire	Transfer in- Fund 210	750,000	800,000	1,550,000
A16	ARPD	Recreation Fee	791,000	-	791,000
<b>Subtotal of Revenue Adjustments</b>			<b>4,443,765</b>	<b>1,253,101</b>	<b>5,696,866</b>
<b>FY2024-25 Adjusted Revenue Baseline</b>			<b>135,853,640</b>	<b>4,120,724</b>	<b>139,974,364</b>

EXPENSE

Item	Department	Description	Ongoing	One-Time	Total	Use of Fund Balance
B1	FY 2024-25 General Fund Adopted Expense Budget		134,779,146	5,551,650	140,330,796	(6,053,298)
B2	Citywide	Personnel adjustments including COLA, fringe rate adjustments, midyear personnel additions, cost allocation updates.	\$ 1,012,146	\$ -	\$ 1,012,146	
B3	Citywide	FY 2023-24 Midyear O&M adjustments	\$ 844,543	\$ -	\$ 844,543	
B4	Non-departmental	Technical adjustment miscategorized revenues s/b Fund 241	\$ -	\$ 1,385,516	\$ 1,385,516	
B5	Fire	Reso 16099- Fire engine 4	\$ -	\$ (922,468)	\$ (922,468)	
<b>Subtotal Expenditure Adjustments</b>			<b>\$ 1,856,689</b>	<b>\$ 463,048</b>	<b>\$ 2,319,737</b>	
<b>FY2024-25 Adjusted Expenditure Baseline</b>			<b>\$ 136,635,835</b>	<b>\$ 6,014,698</b>	<b>\$ 142,650,533</b>	<b>(2,676,169)</b>

**FY 2024-25 MID-CYCLE BUDGET ADJUSTMENTS  
FUND 100 - GENERAL FUND**

**Departmental Midcycle Requests**

<b>Requested Personnel Changes</b>					
C1	City Attorney	Add 1 FTE: Investigator (20% General Fund, Jan 2025 start, \$28,000 annual)	14,000	-	14,000
		Upgrade Position: One (1) Executive Assistant to one (1) Principal Executive Assistant	11,737		11,737
C2	City Manager	Downgrade Position: One (1) Executive Assistant to one (1) Office Assistant	(20,292)		(20,292)
C3	City Manager/IT	Transfer Position from IT ISF (606): Executive Assistant (0.3 FTE)	38,000	-	38,000
C4	Non-Dept	Increase vacancy savings-citywide	(300,000)		(300,000)
C5	Police	Reduce vacancy savings - Patrol/Traffic	675,000	-	675,000
C6	Police	Upgrade Position: Police Lieutenant to Captain	29,346	-	29,346
C7	Police	Upgrade Positions: three (3) Sergeants to three (3) Lieutenants	149,599	-	149,599
C8	Public Works	Upgrade Position: Admin Svcs Coord to ADA Coord (Facilities ISF Cost Allocation)	69,068	-	69,068
C9	Rec & Park	Upgrade Position: Rec Services Mgr to Asst Rec & Park Director	22,000	-	22,000
C10	Rec & Park	Add Position: two (2) Recreation Assistants	165,956	-	165,956
C11	Rec & Park	Remove Position : Recreation Services Specialist	(159,600)	-	(159,600)
C12	Rec & Park	Reduce Part-Time Pay	(82,000)	-	(82,000)
<b>Subtotal Requested Personnel Changes</b>			<b>612,814</b>	<b>-</b>	<b>612,814</b>

<b>Operations and Maintenance Changes</b>					
<b>O&amp;M Changes ARPD</b>					
C13	Rec & Park	Increase Professional Development - Training	10,000	13,500	23,500
C14	Rec & Park	Increase Part-Time Pay & Janitorial Supplies - Facility Maintenance	122,200	-	122,200
C15	Rec & Park	Increase Part-Time Pay - Aquatics & Swim Center	453,250	-	453,250
C16	Rec & Park	Increase Part-Time Pay - Other Recreation Programs	47,380	-	47,380
C17	Rec & Park	Increase Utilities - Electricity, Water, Phone Service	91,800	-	91,800
C18	Rec & Park	Increase Utilities - Payment to AUSD for Electricity - Encinal Boat Ramp	-	17,100	17,100
C19	Rec & Park	Increase Recreation Supplies - Recreation Programs	28,200	-	28,200
C20	Rec & Park	Increase Professional Services - Payment to AUSD for Encinal Access	-	75,274	75,274
C21	Rec & Park	Increase Professional Services - Recreation Programs & Administrative	33,000	-	33,000
C22	Rec & Park	Increase Other Services - Based on FY23/24 actuals projections	33,750	-	33,750
C23	Rec & Park	Increase Ground Maintenance Supplies	15,000	-	15,000
C24	Public Works	Reduce Cost Allocation - Rec & Park Facility Maintenance	(55,000)	-	(55,000)
<b>Subtotal ARPD Requests (Increase Revenue see A16)</b>			<b>779,580</b>	<b>105,874</b>	<b>885,454</b>

<b>O&amp;M Changes Proposed One-Time, Reconsider as Ongoing in Biennial Process</b>					
C25	Base Reuse & Econ Dev	Add Professional Services - Special Event Grants	-	200,000	200,000
C26	City Attorney	Increase Part-Time Pay	-	47,563	47,563
C27	City Manager	Increase Services - Homelessness Prevention and Outreach	-	185,000	185,000
C28	City Manager	Increase Services - Extend Days for Winter Warming Shelter	-	50,000	50,000
C29	City Manager	Friends of Alameda Animal Shelter Service Update	-	185,554	185,554
C30	Fire	Increase Professional Services - Mental Health and Wellness Program	-	25,000	25,000
C31	Public Works	Increase Cost Allocation - Fleet Maintenance Collision Repair for Uninsured	-	74,437	74,437
<b>Subtotal O&amp;M Changes Proposed One-Time, Reconsider as Ongoing in Biennial Process</b>			<b>-</b>	<b>767,554</b>	<b>767,554</b>

<b>O&amp;M Changes- Other</b>					
C32	City Attorney	Transfer to Golf Fund for litigation expenses	-	200,000	200,000
C33	City Attorney	Increase Cost Allocation - Wrks' Comp and Gnrl Liability due to additional expenses	185,700	-	185,700
C34	Fire	Increase Professional Services - Analyst Application	15,000	10,000	25,000

**FY 2024-25 MID-CYCLE BUDGET ADJUSTMENTS**  
**FUND 100 - GENERAL FUND**

C35	Fire	Increase Dispatch Services - Alameda County	43,820	-	43,820
C36	Fire	Increase Overtime - Training	-	240,000	240,000
C37	Fire	Increase Part-Time Pay - Fire Inspections (Increase Revenue: 62,200, see A12)	22,000	-	22,000
C38	Fire	Upgrades to Fire Inspection Software		150,000	150,000
C39	Police	Increase Police Administration Building Improvements	-	165,000	165,000
C40	PBT	Increase Professional Development - Sustainability Update	4,100	-	4,100
C41	PBT	Increase Professional Services - CASA Intern	6,000	-	6,000
<b>Subtotal Operations and Maintenance Requests</b>			<b>276,620</b>	<b>765,000</b>	<b>1,041,620</b>
<b>Subtotal All Department Requests</b>			<b>1,669,014</b>	<b>1,638,428</b>	<b>3,307,442</b>
<b>FY 2024-25 Proposed Midcycle Budget Total</b>			<b>138,304,849</b>	<b>7,653,126</b>	<b>145,957,975</b>
			(2,451,209)	Adopted FY25 Use of Fund Balance	(6,053,298)
				Return to Fund Balance	69,688

FY 2024-25 MID-CYCLE BUDGET ADJUSTMENTS  
NON-GENERAL FUND

**Strategic Priority Key:**

CLIMATE - Build Resilience to Climate Change & Water Level Rise

SAFETY - Enhance Community Safety & Services

HOUSING - House All Alamedans & End Homelessness

TRANSPORT - Invest in Transportation, Infrastructure, Economic Opportunities & Historic Resources

GOVERN - Practice Fiscally Responsible, Equitable & Inclusive Governance

Item	Fund	Strategic Priority	Department	Type	Description	Ongoing	One-Time	Total
D1	207 Rent	Housing	City Attorney	Revenue	Increase Revenue - Review Fee and Fines	111,500	-	111,500
D2	207 Rent	Housing	City Attorney	Expense	Add Position : Investigator (60% Rent, Jan 2025 start)	(42,204)	-	(42,204)
<b>Total Surplus/(Deficit)</b>						<b>69,296</b>	<b>-</b>	<b>69,296</b>
D3	209 PBT			Expense	Expenditure Reduction- Transfer 0.5 FTE Planner III to Fund 290	93,757	-	93,757
D4	209 PBT	Safety	PBT	Revenue	Increase Revenue - Plan Check Fees	45,000	-	45,000
	209 PBT	Safety	PBT	Expense	Increase Expense - Outside Plan Check for Fire	(45,000)	-	(45,000)
<b>Total Surplus/(Deficit)</b>						<b>93,757</b>	<b>-</b>	<b>93,757</b>
D5	211 Gas Tax	Transport	Public Works	Expense	Increase Expense - Transfer-Out to CIP (310) for Vision Zero Action Plan	-	(50,000)	(50,000)
D6	211 Gas Tax	Safety	Public Works	Expense	Reclass Position - Admin Services Coordinator (25%)	40,361	-	40,361
<b>Total Surplus/(Deficit)</b>						<b>40,361</b>	<b>(50,000)</b>	<b>(9,640)</b>
D7	250 Golf	Safety	City Attorney	Revenue	Increase Revenue - Transfer-in General Fund	-	200,000	200,000
	250 Golf	Safety	City Attorney	Expense	Increase Expense - Legal Services	-	(500,000)	(500,000)
D8	250 Golf	Safety	Non-Dept	Revenue	Increase Revenue - Rental/Lease Income	175,000	-	175,000
<b>Total Surplus/(Deficit)</b>						<b>175,000</b>	<b>(300,000)</b>	<b>(125,000)</b>
D9	261 City Waste	Transport	Public Works	Revenue	Increase Revenue - Infrastructure Mitigation	50,000	-	50,000
D10	261 City Waste	Transport	Public Works	Expense	Increase Expense - Transfer-Out to CIP (310) for Pavement Rehabilitation	-	(643,000)	(643,000)
<b>Total Surplus/(Deficit)</b>						<b>50,000</b>	<b>(643,000)</b>	<b>(593,000)</b>
D11	262 Integrated Waste	Climate	Public Works	Revenue	Increase Revenue - SB 1383 Local Assistance Grant	-	208,212	208,212
	262 Integrated Waste	Climate	Public Works	Expense	Increase Expense - SB 1383 Local Assistance Grant	-	(208,212)	(208,212)
D12	262 Integrated Waste	Climate	Public Works	Revenue	Reduce Revenue - Used Oil Grant Update	-	(1,064)	(1,064)
	262 Integrated Waste	Climate	Public Works	Expense	Reduce Expense - Used Oil Grant Update	-	1,064	1,064
<b>Total Surplus/(Deficit)</b>						<b>-</b>	<b>-</b>	<b>-</b>
D13	264 Stormwater	Transport	Public Works	Revenue	Increase Revenue - Monsanto Settlement	-	1,385,516	1,385,516
<b>Total Surplus/(Deficit)</b>						<b>-</b>	<b>1,385,516</b>	<b>1,385,516</b>
D14	281 AP CFD 17-1	Transport	Public Works	Revenue	Increase Revenue - Special Assessments	50,000	-	50,000
D15	281 AP CFD 17-1	Transport	Public Works	Expense	Increase Expense - Transportation Demand Mgmt; Landscaping	(57,000)	-	(57,000)
<b>Total Surplus/(Deficit)</b>						<b>(7,000)</b>	<b>-</b>	<b>(7,000)</b>

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Item	Fund	Strategic Priority	Department	Type	Description	Ongoing	One-Time	Total
D16	290 Alameda Point		BRED	Revenue	Fully capture license revenues	4,000,000	-	4,000,000
D17	291 Alameda Point		PBT	Expense	Transfer 0.5FTE from 209 to 290	(93,757)		(93,757)
D18	290 Alameda Point	Safety	City Attorney	Expense	Increase Expense - Legal Services	-	(500,000)	(500,000)
D19	290 Alameda Point	Safety	City Attorney	Expense	Decrease Expense - Part-Time Pay	4,500	-	4,500
D20	290 Alameda Point	Safety	Public Works	Expense	Decrease Expense - Gas	90,000	-	90,000
D21	290 Alameda Point	Safety	Public Works	Expense	Increase Expense - Alameda Point Tree Work	(192,000)	-	(192,000)
<b>Total Surplus/(Deficit)</b>						<b>3,808,743</b>	<b>(500,000)</b>	<b>3,308,743</b>
D22	305 DIF - Transp	Transport	Public Works	Expense	Add Expense - Transfer-Out to CIP (310) for Vision Zero Action Plan	-	(200,000)	(200,000)
<b>Total Surplus/(Deficit)</b>						<b>-</b>	<b>(200,000)</b>	<b>(200,000)</b>
D23	310 Capital Projects	Safety	Fire	Revenue	Increase Revenue - Transfer-in GF	-	909,647	909,647
	310 Capital Projects	Safety	Fire	Expense	Increase Expense - Fire Projects	-	(909,647)	(909,647)
D24	310 Capital Projects	Transport	Public Works	Revenue	Increase Revenue - Transfer-in City Waste Mgmt	-	643,000	643,000
	310 Capital Projects	Transport	Public Works	Expense	Increase Expense - Pavement Rehabilitation	-	(643,000)	(643,000)
D25	310 Capital Projects	Transport	Public Works	Revenue	Increase Revenue - Transfer-in DIF Transp	-	200,000	200,000
	310 Capital Projects	Transport	Public Works	Revenue	Increase Revenue - Transfer-in Gas Tax	-	50,000	50,000
D26	310 Capital Projects	Transport	Public Works	Revenue	Increase Revenue - Transfer in GF	-	250,000	250,000
	310 Capital Projects	Transport	Public Works	Expense	Increase Expense - Vision Zero Action Plan	-	(500,000)	(500,000)
D27	310 Capital Projects	Safety	Public Works	Revenue	Increase Revenue-	-	60,000	60,000
	311 Capital Projects	Safety	Public Works	Expense	Increase Expense	-	(60,000)	(60,000)
D28	310 Capital Projects	Safety	Rec & Park	Revenue	Increase Revenue - Transfer-in GF	-	114,146	114,146
	310 Capital Projects	Safety	Rec & Park	Expense	Increase Expense - Playground Repair	-	(114,146)	(114,146)
D29	310 Capital Projects	Safety	Public Works	Expense	Upgrade Position - One Senior Clerk to One Administrative Technician/remove one position	146,066	-	146,066
	310 Capital Projects	Housing	City Manager	Revenue	Increase Revenue - Transfer-in GF	-	250,000	250,000
D30	310 Capital Projects	Housing	City Manager	Revenue	Add Revenue - State Earmark for Day Center and Safe Parking	-	1,250,000	1,250,000
	310 Capital Projects	Housing	City Manager	Expense	Add Expense - Day Center and Safe Parking Relocation Project	-	(1,500,000)	(1,500,000)
<b>Total Surplus/(Deficit)</b>						<b>146,066</b>	<b>-</b>	<b>146,066</b>
D31	601 Fleet Maint	Govern	Public Works	Revenue	Increase Revenue - Interdepartmental Charges	-	100,000	100,000
	601 Fleet Maint	Govern	Public Works	Expense	Increase Expense - Collision Repair for Uninsured	-	(100,000)	(100,000)
D32	601 Fleet Maint	Govern	Public Works	Revenue	Decrease Transfer In- Moved vehicle purchase to FY 24	-	(922,468)	(922,468)
D33	Various	Govern	Public Works	Expense	Increase Expense - Cost Allocation for Fleet Maint. (non-GF)	-	(25,563)	(25,563)
D34	601 Fleet Maint	Govern	Public Works	Expense	Increase Expense - Advance Replacement (ARPD)	-	(40,000)	(40,000)
<b>Total Surplus/(Deficit)</b>						<b>-</b>	<b>(988,031)</b>	<b>(988,031)</b>

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D35	603 Facility Maint	Govern	Public Works	Revenue	Decrease Revenue - Interdepartmental Charges Adj.	(55,000)	-	(55,000)
	603 Facility Maint	Govern	Public Works	Expense	Decrease Expense - Professional Services (Rec & Park)	55,000	-	55,000
D36	603 Facility Maint	Safety	Public Works	Revenue	Increase Revenue - Interdepartmental Charges	121,082	-	121,082
	603 Facility Maint	Safety	Public Works	Expense	Reclass Position - Admin Services Coordinator (75%)	(121,082)	-	(121,082)
D37	Various	Safety	Public Works	Expense	Increase Expense - Cost Allocation for For Facilities (non-GF)	(38,519)	-	(38,519)
<b>Total Surplus/(Deficit)</b>						<b>(38,519)</b>	<b>-</b>	<b>(38,519)</b>
D38	606 Info Technology	Govern	Info Tech	Expense	Increase Expense - Additional Cabling Funding	-	(25,000)	(25,000)
D39	606 Info Technology	Govern	Info Tech	Expense	Increase Expense - 5-Year Strategic Plan	-	(100,000)	(100,000)
D40	606 Info Technology	Govern	Info Tech	Expense	Increase Expense - Sharepoint Migration Consultant	-	(75,000)	(75,000)
D41	606 Info Technology	Govern	Info Tech	Expense	Increase Expense - Service Desk Support Consultant	-	(50,000)	(50,000)
D42	606 Info Technology	Govern	Info Tech	Expense	Increase Expense - Temporary Part-Time Service Desk Technician	-	(75,000)	(75,000)
D43	606 Info Technology	Govern	Info Tech	Expense	Add Position : Executive Assistant	(104,814)	-	(104,814)
D44	606 Info Technology	Govern	Info Tech	Expense	Transfer Position: Executive Assistant (0.3 FTE)	38,000	-	38,000
<b>Total Surplus/(Deficit)</b>						<b>(66,814)</b>	<b>(325,000)</b>	<b>(391,814)</b>
D45	610 Workers Comp	Housing	City Attorney	Expense	Add Position : Investigator (5% Workers Comp, Jan 2025 start)	(3,521)	-	(3,521)
D46	610 Workers Comp	Govern	City Attorney	Expense	Increase Expense - Part-time Pay	(11,500)	-	(11,500)
<b>Total Surplus/(Deficit)</b>						<b>(15,021)</b>	<b>-</b>	<b>(15,021)</b>
D47	611 General Liability	Housing	City Attorney	Expense	Add Position : Investigator (15% Workers Comp, Jan 2025 start)	(10,554)	-	(10,554)
D48	611 General Liability	Govern	City Attorney	Expense	Decrease Expense - Part-time Pay	54,500	-	54,500
D49	611 General Liability	Govern	City Attorney	Expense	Increase Expense - Professional Services	(8,800)	-	(8,800)
D50	611 General Liability	Govern	City Attorney	Expense	Increase Expense - Insurance Premiums	(227,906)	-	(227,906)
<b>Total Surplus/(Deficit)</b>						<b>(192,760)</b>	<b>-</b>	<b>(192,760)</b>

**FY 2024-25 MID-CYCLE BUDGET ADJUSTMENTS  
FUND 100 - GENERAL FUND**

**ADDITIONAL PROPOSED CAPTIAL TRANSFERS- USE OF FUND BALANCE**

	City Manager	Day Center and Safe Parking Relocation	750,000
	Public Works	Transportation Safety - Vision Zero Action Plan	250,000
	Rec & Park	McKinley & Washington Park Playground Repair	114,146
*	Non-Dept	Additional CalPERS Unfunded Liability Payment	3,000,000
	ARPD	Increase Professional Services - Sweeney Park Railroad Repair	190,000
	AFD	New Turnout Gear for Fire Fighters	250,000
	Public Works	Sidewalk Repair	2,000,000
			<b>6,554,146</b>

**Transfer from FY24 Operating budget to FY25 Capital Budget**

Fire	Move from FY24 Operating Budget to FY25 Capital Budget- Hydrant Replacement	\$ 225,000
Fire	Move from FY24 Operating Budget to FY25 Capital Budget- AFD Station Alerting	\$ 478,000
Fire	Move from FY24 Operating Budget to FY25 Capital Budget- Fire Station 3 Memorial	\$ 206,647
		<b>\$ 909,647</b>