



# City of Alameda

## Meeting Agenda Library Board

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Wednesday, May 9, 2018

6:00 PM

Alameda Main Library, 1550 Oak Street,  
Conference Room 224, Second Floor, Alameda  
CA 94501

Meetings held on the second Wednesday every  
other month at 6:00 p.m.

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### 1 ROLL CALL

### 2 ORAL COMMUNICATIONS, AGENDA (Public Comment)

Any person may address the Board in regard to any matter over which the Board has jurisdiction or of which it may take cognizance that is not on the agenda.

### 3 CONSENT CALENDAR

3-A [2018-5568](#) Report from the Library Director Highlighting Activities for the Months of March and April, 2018.

**Attachments:** [Board Letter 5-9-18](#)

3-B [2018-5569](#) Draft Minutes of the Regular Library Board Meeting of March 14, 2018.

**Attachments:** [DRAFT Minutes from 3-14-18 Library Board Meeting](#)

3-C [2018-5570](#) Library Services Report for the Months of February and March, 2018.

**Attachments:** [Library Services Board Report - February 2018](#)

[Library Services Board Report - March 2018](#)

3-D [2018-5571](#) Financial Report Reflecting FY17/18 Expenditures by Fund for March and April, 2018.

**Attachments:** [Expenditure Status Report - March 2018](#)

[Expenditure Status Report - April 2018](#)

3-E [2018-5572](#) Bills for Ratification for the Months of March and April, 2018.

**Attachments:** [Check Register - March 2018](#)

[Check Register - April 2018](#)

### 4 UNFINISHED BUSINESS

4-A [2018-5573](#) None.

**5 NEW BUSINESS**

5-A [2018-5574](#) Draft Library Policies for Review (J. Chisaki)

5-A-a [2018-5575](#) Service Animals  
**Attachments:** [Library Policy For Individuals With Service Animals](#)  
[DRAFT 03 2018](#)

5-A-b [2018-5576](#) Internet Use  
**Attachments:** [Library Policy Internet Use Policy 03 21 2018](#)

5-A-i [2018-5577](#) Public Access Internet Computer Rules and Procedures  
**Attachments:** [Library Policy Update Rules and Procedures for Public Access Internet Computers DRAFT 03 21 2018](#)

5-B [2018-5578](#) Draft Emergency Plans (J. Chisaki)

5-B-a [2018-5579](#) Earthquake  
**Attachments:** [EmergencyProcedures Earthquake - Main 11 14 17](#)

5-B-b [2018-5580](#) Power Outage  
**Attachments:** [EmergencyProcedures Power Outage - Main 01 14](#)

5-B-c [2018-5581](#) Fire  
**Attachments:** [EmergencyProceduresFire - Main 01 14](#)

5-B-d [2018-5582](#) Employee Manual  
**Attachments:** [DRAFTLibrary-Employees-Emergency-Response-Procedures-2018](#)

5-C [2018-5583](#) Friends of the Library. (J. Chisaki)

5-D [2018-5584](#) Patron Suggestions/Comments (Speak-Outs) and Library Director's Response

**6 LIBRARY BOARD COMMUNICATIONS**

**Communications from Board members regarding their Library activities during the past month, and any other comments, suggestions or questions related to Library business.**

**7 DIRECTOR'S COMMENTS****8 ORAL COMMUNICATIONS, NON-AGENDA GENERAL**

**9 ADJOURNMENT****\*\*\*\*NOTE\*\*\*\***

- Translators or sign language interpreters will be available upon request. Please contact the Library's Administrative Office at 747-7720 or 522-2072 (TDD number) at least 72 hours before the meeting to request a translator or interpreter.
- Accessible seating for persons with disabilities (including those using wheelchairs) is available.
- Minutes of the meeting are available in enlarged print.
- Please contact the Library Administration Office at 747-7720 or 522-2072 (TDD number) at least 48 hours before the meeting to request any other reasonable accommodations that may be necessary.
- Materials related to an item on this agenda submitted to the Alameda Free Library Board after distribution of the agenda packet are available for public inspection at the Main Library located at 1550 Oak Street, Alameda, CA 94501, during normal business hours.
- **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE:** Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City of Alameda exist to conduct the citizen of Alameda's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.
- **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION:** the address is 2263 Santa Clara Avenue, Room 380, Alameda, CA, 94501; phone number is 510-747-4800; fax number is 510-865-4048, e-mail address is [lweisiger@alamedaca.gov](mailto:lweisiger@alamedaca.gov) and contact is Lara Weisiger, City Clerk.
- In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.