

From: [Trish Spencer](#)
To: [Lara Weisiger](#)
Subject: Fwd: Police Annex Agenda 5-D item
Date: Tuesday, April 2, 2024 12:46:08 PM

From: Amy Wooldridge <AWooldridge@alamedaca.gov>
Sent: Tuesday, April 2, 2024 8:57:04 AM
To: Trish Spencer <tspencer@alamedaca.gov>
Cc: Nishant Joshi <njoshi@alamedaca.gov>; Jennifer Ott <jott@alamedaca.gov>; Yibin Shen <yshen@alamedaca.gov>
Subject: RE: Police Annex Agenda 5-D item

Hi Trish,

Following up on our discussion on this topic yesterday and Chief Joshi's answers, please see below answers to your questions.

1. Has staff reached out to West Alameda Business Association or west end businesses re additional space? If another property owner were interested, whom would they reach out to? Yes. I spoke with WABA Interim Executive Director Elissa Glickman. She said WABA supports having a Police Annex near their business district. She said it may be challenging to find a storefront on Webster that can offer a comparable price, however, she will look into it and if there are opportunities along Webster Street in three years when the proposed Marina Village location lease expires then we can have that location discussion. She felt this was a good plan.

Any interested property owners can contact Chief Joshi.

2. What percentage of Alameda crimes is the 3,125 for the past two years?
2022: Total reportable crimes- 5272, 25% of reportable crime from the 1 mile radius of 2020 Challenger.
2023: Total reportable crimes- 6508, 28% of reportable crime from the 1 mile radius of 2020 Challenger.

3. What total costs are anticipated? Will new additional non-sworn staff be required? New equipment costs (e.g., computers, phones, furniture)? What monies will be used to pay for those? No new staff. \$1,000 per month for rent and telecommunication access. APD reviewed existing budget and have funds available. They have unused furniture available in Police Admin building and will purchase additional supplies for 11-13 workstations from available funds.

4. What space is available in City-owned buildings (e.g., City Hall West, other buildings owned by the City)? Why not move to City owned buildings (e.g., City Hall West)?
No space is available at City Hall West which houses the following departments/divisions: Public Works, BRED, HHS, Fire Investigation Unit, Rent, Police Auditor and LPC. Any other unoccupied city

owned buildings at Alameda Point do not built out office space and use of any Alameda Point building would have to be balanced with loss of lease revenue.

5. What is the total number of officers now employed by APD? What is that anticipated number by the end of 2024? End of 2025? What number is currently out on disability, administrative leave, etc.?

71 sworn (officers, sergeants, lieutenants, captains and chief) with four in academy.

6. What is the highest number of police officers Alameda has employed in the last 20 years? I believe APD had more than 88 officers in the past (i.e., over 100). Where did they work?

Approximately 112. Police officers most often work out in the field. These offices are for staff with the Traffic, Violent Crimes and Property Crimes Divisions to work and flex space for officers, sergeants and other APD staff to do work or meet with residents.

7. What criteria/factors should be analyzed when considering the location of an annex?

Location on island for accessibility for residents and community outreach. Cost. Layout and size.

8. What relationship does APD/the City of Alameda have with the proposed landlord, private company, etc.?

The same professional relationship as it has with other private companies, landlords in Alameda.

9. Will this building/Research Park have quicker response times to APD calls than currently?

No. Any calls from the Research Park will go to dispatch and officers will be dispatched in same priority as any other calls. We currently assess response times regularly. Will know more after the annex is established.

10. I'd also asked about touring the space before the Council meeting. What's the status of arranging that?

Meeting at 10:00am, 4/2/24

Amy Wooldridge, she/her
Assistant City Manager
awooldridge@alamedaca.gov
(510) 747-4709

From: Trish Spencer <tspencer@alamedaca.gov>

Sent: Tuesday, April 2, 2024 12:06 AM

To: Amy Wooldridge <AWooldridge@alamedaca.gov>

Cc: Nishant Joshi <njoshi@alamedaca.gov>; Jennifer Ott <jott@alamedaca.gov>; Yibin Shen <yshen@alamedaca.gov>

Subject: Re: Police Annex Agenda 5-D item

Hi Amy,

Can you please provide answers to my follow up questions when you have a chance? I'd like to submit them to Lara for posting to the agenda item.

Thanks.

Trish

Trish Herrera Spencer
Councilmember

From: Amy Wooldridge <AWooldridge@alamedaca.gov>

Sent: Friday, March 29, 2024 7:07:33 PM

To: Trish Spencer <tspencer@alamedaca.gov>

Cc: Nishant Joshi <njoshi@alamedaca.gov>; Jennifer Ott <jott@alamedaca.gov>; Yibin Shen <yshen@alamedaca.gov>

Subject: Re: Police Annex Agenda 5-D item

Hi Trish.

Great, thanks. I'll coordinate with Jodi and APD and we'll find a time for you to tour.

Have a great weekend.

Amy

Amy Wooldridge
Assistant City Manager
awooldridge@alamedaca.gov
(510) 747-4709

On Mar 29, 2024, at 6:38 PM, Trish Spencer <tspencer@alamedaca.gov> wrote:

Hi Amy,

Sorry, I missed that. Staff has my calendar. Mostly Monday after 12:30, anytime Tuesday.

Thanks.

Trish

From: Amy Wooldridge <AWooldridge@alamedaca.gov>
Sent: Friday, March 29, 2024 6:16:01 PM
To: Trish Spencer <tspencer@alamedaca.gov>
Cc: Nishant Joshi <njoshi@alamedaca.gov>; Jennifer Ott <jott@alamedaca.gov>; Yibin Shen <yshen@alamedaca.gov>
Subject: Re: Police Annex Agenda 5-D item

Hi Trish,

I can answer and discuss these questions when you and I meet on Monday.

Regarding a tour, in my previous email I asked you for times you're available on Monday. Please let me know and we are happy to coordinate a tour with the business park manager as we do not have direct access.

Thanks,
Amy

Amy Wooldridge
Assistant City Manager
awooldridge@alamedaca.gov
(510) 747-4709

On Mar 29, 2024, at 5:47 PM, Trish Spencer <tspencer@alamedaca.gov> wrote:

Thank you, Amy.

A few follow-up questions.

1. Has staff reached out to West Alameda Business Association or west end businesses re additional space? If another property owner were interested, whom would they reach out to?
2. What percentage of Alameda crimes is the 3,125 for the past two years?
3. What total costs are anticipated? Will new additional non-sworn staff be required? New equipment costs (e.g., computers, phones, furniture)? What monies will be used to pay for those?
4. What space is available in City-owned buildings (e.g., City Hall West, other buildings owned by the City)? Why not move to City owned

buildings (e.g., City Hall West)?

5. What is the total number of officers now employed by APD? What is that anticipated number by the end of 2024? End of 2025? What number is currently out on disability, administrative leave, etc.?

6. What is the highest number of police officers Alameda has employed in the last 20 years? I believe APD had more than 88 officers in the past (i.e., over 100). Where did they work?

7. What criteria/factors should be analyzed when considering the location of an annex?

8. What relationship does APD/the City of Alameda have with the proposed landlord, private company, etc.?

9. Will this building/Research Park have quicker response times to APD calls than currently?

10. I'd also asked about touring the space before the Council meeting. What's the status of arranging that?

Thank you.

Trish

Trish Herrera Spencer
Councilmember

5.

From: Amy Wooldridge <AWooldridge@alamedaca.gov>

Sent: Friday, March 29, 2024 12:01:47 PM

To: Trish Spencer <tspencer@alamedaca.gov>

Cc: Nishant Joshi <njoshi@alamedaca.gov>; Jennifer Ott
<jott@alamedaca.gov>

Subject: Police Annex Agenda 5-D item

Hello Trish,

Jen informed me that you raised the following questions about Agenda Item 5-D regarding the police annex. Below are answers from APD.

1. Did we go out to other businesses/business parks and ask for other potential office space? If so, why not?

No. APD was contacted by the landlord and determined the opportunity was worth pursuing given the extremely low and economical price point and that its geographic location on the more western side of Alameda provides more access for all residents.

2. What is the square footage of the space? 3,179 sq/ft.

3. Is it on a first floor? Yes.

4. How many parking spaces are assigned to the space and can be used by our employees and the public? Numerous. Plenty of parking is available for both PD employees and the public using the Police Annex while still leaving plenty of parking for the other businesses in the area.

5. Does the business park provide private security? No.

6. Why do we think this is good for the operations of the City, especially at this location?

This location at The Research Park is located in Marina Village, on the west end of Alameda, and provides additional meeting space so that community members who live across all areas of Alameda have access to meet with APD staff. In addition to benefiting the public, the additional office space benefits overall APD operations. The Traffic Unit is currently located in the basement of 1555 Oak Street. The Violent Crimes and Property Crimes Units are located on the second floor. By moving these units to The Research Park, the briefing room (currently in the basement) can be moved up to the second floor, and the basement can be reallocated for training space, including additional workstations for officers to watch individualized trainings and meeting space for one-on-one discussions. This is particularly useful right now because APD is engaged in extensive recruitment efforts and has hired new officers, some of whom are new to policing. Better training space will provide long-term benefits to these new officers and the City.

7. What are the crime statistics around this area? We checked a 1 mile radius and found there were 3,125 reportable cases, with 1,326 occurring in 2022 and 1,799 occurring in 2023. The top 5 offenses are (in order of

most to least): petty theft, auto theft, burglary, grand theft and vandalism.

8. What are the security measures in place or that will be in place at this space for APD personnel? Office space will be alarmed and monitored by APD Communications (dispatch) and all doors will be keyed for APD employees.

9. Will the public be able to walk in to this space? Yes, during business hours, which is Mon – Thu from 7 AM to 5 PM. These hours are based on APD operational needs.

10. Will we have to change community/public expectations about where to go for certain police functions or will those all still go through the main bldg.? No. APD will have front office staff available to provide the same customer service at both locations. Additionally, APD staff will make either location available to meet with a community member based on what is the easiest location for the resident.

Lastly, photos of the space are attached and if you want to tour the space, we can coordinate with the landlord to arrange that for Monday. Please let me know when you are available as soon as possible.

Thank you,
Amy

Amy Wooldridge, she/her
Assistant City Manager
awooldridge@alamedaca.gov
(510) 747-4709

From: [Trish Spencer](#)
To: [Lara Weisiger](#)
Subject: Fwd: Police Annex Agenda 5-D item
Date: Tuesday, April 2, 2024 12:07:24 AM

From: Amy Wooldridge <AWooldridge@alamedaca.gov>
Sent: Friday, March 29, 2024 12:01:47 PM
To: Trish Spencer <tspencer@alamedaca.gov>
Cc: Nishant Joshi <njoshi@alamedaca.gov>; Jennifer Ott <jott@alamedaca.gov>
Subject: Police Annex Agenda 5-D item

Hello Trish,

Jen informed me that you raised the following questions about Agenda Item 5-D regarding the police annex. Below are answers from APD.

1. Did we go out to other businesses/business parks and ask for other potential office space? If so, why not?

No. APD was contacted by the landlord and determined the opportunity was worth pursuing given the extremely low and economical price point and that its geographic location on the more western side of Alameda provides more access for all residents.

2. What is the square footage of the space? 3,179 sq/ft.

3. Is it on a first floor? Yes.

4. How many parking spaces are assigned to the space and can be used by our employees and the public? Numerous. Plenty of parking is available for both PD employees and the public using the Police Annex while still leaving plenty of parking for the other businesses in the area.

5. Does the business park provide private security? No.

6. Why do we think this is good for the operations of the City, especially at this location?

This location at The Research Park is located in Marina Village, on the west end of Alameda, and provides additional meeting space so that community members who live across all areas of Alameda have access to meet with APD staff. In addition to benefiting the public, the additional office space benefits overall APD operations. The Traffic Unit is currently located in the basement of 1555 Oak Street. The Violent Crimes and Property Crimes Units are located on the second floor. By moving these units to The Research Park, the briefing room (currently in the basement) can be moved up to the second floor, and the basement can be reallocated for training space, including additional workstations for officers to watch individualized trainings and meeting space for one-on-one discussions. This is particularly useful right now because APD is engaged in extensive recruitment efforts and has hired new officers, some of whom are new to policing. Better training space will

provide long-term benefits to these new officers and the City.

7. What are the crime statistics around this area? We checked a 1 mile radius and found there were 3,125 reportable cases, with 1,326 occurring in 2022 and 1,799 occurring in 2023. The top 5 offenses are (in order of most to least): petty theft, auto theft, burglary, grand theft and vandalism.

8. What are the security measures in place or that will be in place at this space for APD personnel? Office space will be alarmed and monitored by APD Communications (dispatch) and all doors will be keyed for APD employees.

9. Will the public be able to walk in to this space? Yes, during business hours, which is Mon – Thu from 7 AM to 5 PM. These hours are based on APD operational needs.

10. Will we have to change community/public expectations about where to go for certain police functions or will those all still go through the main bldg.? No. APD will have front office staff available to provide the same customer service at both locations. Additionally, APD staff will make either location available to meet with a community member based on what is the easiest location for the resident.

Lastly, photos of the space are attached and if you want to tour the space, we can coordinate with the landlord to arrange that for Monday. Please let me know when you are available as soon as possible.

Thank you,
Amy

Amy Wooldridge, she/her
Assistant City Manager
awooldridge@alamedaca.gov
(510) 747-4709



No Soliciting
No Smoking

2020
CHALLENGER-DR
SUITE 100

WARNING:
ENTERING THIS AREA CAN EXPOSE YOU TO CHEMICALS
KNOWN TO THE STATE OF CALIFORNIA TO CAUSE
CANCER AND BIRTH DEFECTS OR OTHER REPRODUCTIVE
HAZARD, INCLUDING TOXICANTS AND FORMALDEHYDE
FROM BUILDING MATERIALS AND FINISHINGS.
FOR MORE INFORMATION GO TO:
WWW.PAICHANNINGS.CA.GOV







ULINE
1-800-295-5510
uline.com

ULINE
1-800-295-5510
uline.com

ULINE
1-800-295-5510
uline.com



