

APPROVED MINUTES  
REGULAR MEETING OF THE  
CITY OF ALAMEDA PLANNING BOARD  
MONDAY, JULY 22, 2024

1. ROLL CALL

The meeting was called to order at 7:03 p.m.

*\* Members of the public can participate in person or remotely via Zoom.*

Present: President Hom, Vice President Cisneros and Board Members Ruiz, Ariza, Wang and Tsou.

Absent: Board Member Saheba

2. AGENDA CHANGES

**None.**

3. NON-AGENDA PUBLIC COMMENT

**None.**

4. CONSENT CALENDAR

**4-A 2024-4233** - *Draft Meeting Minutes - June 10, 2024*

Minutes can be found:

<https://alameda.legistar.com/LegislationDetail.aspx?ID=6780988&GUID=3BE408E4-C00C-437E-AC54-79174BF6C0E3&FullText=1>.

**Board Member Ruiz made a motion (\*2:25) to approve the June 10, 2024, minutes and Board Member Ariza seconded the motion. A vote was taken, and the motion carried 4-0 with Board Members Wang and Tsou abstaining due to their absence at the meeting.**

5. REGULAR AGENDA ITEMS

**5-A 2024-0279**

*PLN24-0279 - 677 West Ranger Ave - Design Review - Applicant: Laura Billings on behalf of Alameda Food Bank. Public hearing to consider Design Review to construct a 10,000 square foot pre-engineered metal warehouse attached to an existing building, which is a Non-Contributing building within the NAS Alameda Historic District. The project will provide new on-site landscaping, including a landscape buffer between the public sidewalk and redesigned parking lot and planters with shade trees in the parking lot. General Plan designation: Mixed Use. Zoning Designation: AP-AR, Alameda Point Adaptive Reuse Zoning District. No further environmental review of the Design Review is required under the California Environmental Quality Act (CEQA) pursuant to the streamlining provisions of CEQA Guidelines Section 15183.*

Steven Buckley, Planning Services Manager, introduced (\*3:40) this item and gave the presentation.

The staff report and attachments can be found at:

<https://alameda.legistar.com/LegislationDetail.aspx?ID=6780991&GUID=6FC8A10D-7788-4996-8909-FF0F42C2EA54&FullText=1>.

Board clarifying questions start at the 11:11-minute mark in the video.

The applicant also presented (\*13:18).

Board clarifying questions started again at the 24:59 minute mark in the video.

#### **Public Comment for item 5A**

Lynn Moore-Kerr (\*44:42), Division Director of Head Start in Alameda, expressed her excitement for the Alameda Food Bank. She also shared her concerns about traffic and how it flowed and the effect on their school's pick up and drop off. She also discussed her concerns about where staff would be able to park.

Katherine Schwartz (\*47:39) Director of Alameda Family Services echoed the concern shared by Speaker Moore-Kerr. She formally requested that this issue be given some consideration and that they be given an opportunity to explore alternatives.

The applicant responded to the questions and concerns (\*49:01)

#### **Action taken for item 5A**

Board discussion started at the 55:06-minute mark in the video.

**Vice President Cisneros made a motion (\*1:03:13) to approve the updated Draft Resolution for the Design Review with conditions to work with Head Start to be clearer about traffic and parking and distinctions between the Two buildings. President Hom added that it also needed to include the CEQA findings. Board Member Wang clarified that the applicant would work with staff to incorporate Head Start's comments. Board Member Ariza seconded the motion. A roll call vote was taken and the motion passed 6-0.**

The applicant added they were very committed to working with their neighbors and ensuring that operation moved smoothly and safely for all.

#### 6. STAFF COMMUNICATIONS

##### **6-A 2024-4106**

*Planning, Building and Transportation Department Recent Actions and Decisions*

Recent actions and decisions can be found at:

<https://alameda.legistar.com/LegislationDetail.aspx?ID=6780989&GUID=5EBFA691-D45E-4205-BFFF-D7D2C881797F&FullText=1>.

No decision or action was pulled for review.

##### **6-B 2024-4107**

*Oral Report - Future Public Meetings and Upcoming Planning, Building and Transportation Department Projects*

Manager Buckley discussed upcoming agendas (\*1:08:01).

#### 7. BOARD COMMUNICATIONS

**None.**

8. NON-AGENDA PUBLIC COMMENT  
**None.**

9. ADJOURNMENT

President Hom adjourned the meeting at 8:15 p.m.

*\*Refers to the minute mark in the video*