



# City of Alameda

## Meeting Agenda

### Civil Service Board

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Wednesday, January 8, 2025

5:00 PM

City Hall, 2263 Santa Clara Avenue, Conference  
Room 360, 3rd Floor, Alameda, CA 94501

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*The City allows members of the public to participate in person or remotely*

*For information to assist with remote participation, please click:*

<https://www.alamedaca.gov/zoom>

*For Zoom registration, please click:*

[https://alamedaca-gov.zoom.us/webinar/register/WN\\_Gc6NTx0XSJStOqJ5Qzw0BQ](https://alamedaca-gov.zoom.us/webinar/register/WN_Gc6NTx0XSJStOqJ5Qzw0BQ)

*For Telephone Participants:*

*Zoom Phone Number: 669-900-9128*

*Zoom Meeting ID: 889 3009 3851*

*Any requests for reasonable accommodations should be made by contacting  
[hr@alamedaca.gov](mailto:hr@alamedaca.gov) or 510-747-4900*

*The Board may take action on any item listed in the agenda*

**1 ROLL CALL**

**2 NON-AGENDA PUBLIC COMMENT - Anyone may speak for 3 minutes regarding any matter not on the agenda**

**3 CONSENT CALENDAR - Items listed on the Consent Calendar are considered routine and will be enacted, approved or adopted by one motion unless a Civil Service Board members or a member of the public requests a matter be pulled for discussion**

[2025-4664](#) Approval of the Minutes of the Civil Service Board Meeting of October 2, 2024

**Attachments:** [2024-10-2 CSB Minutes - Final](#)

**4 REGULAR AGENDA ITEMS**

- [2025-4665](#) SUMMARY REPORT FOR EXAMINATIONS ELIGIBLE LISTS AND CLASSIFICATIONS FOR JANUARY 8, 2025  
**Attachments:** [Jan 2025 CSB Eligible List Final](#)
- [2025-4666](#) ACTIVITY REPORT - Period of September 1, 2024 through November 30, 2024  
**Attachments:** [1-8-25 CSB Sept 1-Nov30](#)
- [2025-4667](#) REVIEW OF NEW & REVISED SPECIFICATIONS FOR JANUARY 8, 2025  
**Attachments:** [Staff Report for January 8, 2025](#)  
[Utility Geographic Information Systems Analyst - Clean](#)  
[Utility Geographic Information Systems Analyst - Redline](#)  
[Utility Accountant - Clean](#)  
[Utility Accountant - Redline](#)  
[Park Maintenance Supervisor - Clean](#)  
[Park Maintenance Supervisor - Redline](#)  
[Deputy Fire Chief Class Spec - Clean](#)  
[Deputy Fire Chief Class Spec - Redline](#)  
[Division Chief Class Spec - Clean](#)  
[Division Chief Class Spec - Redline](#)  
[Battalion Chief Class Spec - Clean](#)  
[Battalion Chief Class Spec - Redline](#)  
[AMP Organization Chart](#)  
[ARPD Org Chart WIP 2024](#)  
[2024.11.21 Fire Org Chart](#)
- [2025-4668](#) Informational Report Regarding the Designation of Eligible List - Office Assistant 2024-1550-01 for Engineering Office Assistant vacancies.  
**Attachments:** [2024.12.30 Office Assistant \(PW\) to Engineering Office Assistant \(PW\)](#)

- 5 **BOARD COMMUNICATIONS (COMMUNICATIONS AND REQUESTS FROM THE BOARD)**
- 6 **STAFF COMMUNICATIONS**
- 7 **NEXT MEETING**  
April 2, 2025    July 2, 2025    October 1, 2025
- 8 **ADJOURNMENT**

- Accessible seating for persons with disabilities (including those using wheelchairs) is available
- Translators or sign language interpreters will be available upon request
- To request a translator, interpreter or any reasonable accommodation that may be necessary to participate in and enjoy the benefits of the meeting, please contact the Human Resources Department at (510) 747-4900 or [hr@alamedaca.gov](mailto:hr@alamedaca.gov) at least 48 hours prior to the meeting
- View documents related to this agenda or sign up to receive agendas on the City's website: <https://alameda.legistar.com/Calendar.aspx>
- Documents related to this agenda are also available for public inspection and copying at the Human Resources Department (City Hall, 2263 Santa Clara Avenue, Room 290) during normal business hours
- **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE:** Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City of Alameda exist to conduct the citizen of Alameda's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.
- **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION:** the address is 2263 Santa Clara Avenue, Room 380, Alameda, CA, 94501; phone number is 510-747-4800; fax number is 510-865-4048, e-mail address is [lweisiger@alamedaca.gov](mailto:lweisiger@alamedaca.gov) and contact is Lara Weisiger, City Clerk.
- In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.