



# City of Alameda

## Meeting Agenda Civil Service Board

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Wednesday, January 6, 2021

5:00 PM

City Hall, 2263 Santa Clara Avenue, Council  
Chambers, 3rd Floor, Alameda, CA 94501

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Due to Governor Executive Order N-29-20, Civil Service Board members can attend the meeting via teleconference. The City allows public participation via Zoom.

For information to assist with Zoom participation, please click:

<https://www.alamedaca.gov/zoom>

Please click the link below to join the webinar:

[https://alamedaca-gov.zoom.us/j/86466331232?](https://alamedaca-gov.zoom.us/j/86466331232?pwd=RG5DSE13KzYyUHJ0WFpzNE1HS2xpZz09)

[pwd=RG5DSE13KzYyUHJ0WFpzNE1HS2xpZz09](https://alamedaca-gov.zoom.us/j/86466331232?pwd=RG5DSE13KzYyUHJ0WFpzNE1HS2xpZz09)

Passcode: 966098

Or iPhone one-tap :

US: +16699009128,,86466331232# or +12532158782,,86466331232#

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

US: +1 669 900 9128 or +1 253 215 8782 or +1 346 248 7799 or +1 312 626 6799

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Webinar ID: 864 6633 1232

International numbers available: <https://alamedaca-gov.zoom.us/j/86466331232>

Any requests for reasonable accommodations should be made by contacting the City Clerk's office: [clerk@alamedaca.gov](mailto:clerk@alamedaca.gov) or 510-747-4800.

City Hall will NOT be open to the public during the meeting.

- 1 CALL TO ORDER
- 2 ROLL CALL - President Marguerite Malloy, Vice President Troy Hosmer, Members Bob Barde, Donna Hom, introducing April Madison - Human Resources Director and Executive Secretary of the Civil Service Board, Nancy Bronstein.
- 3 SPECIAL PRESENTATION: Community-Led Committee on Police Reform and Racial Equity
- 4 CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is made by one of the Civil Service Board members or a member of the public.

[2021-521](#) Approval of the Minutes of the Civil Service Board Meeting of October 7, 2020

**Attachments:** [2020-10-7 CSB Minutes - Final](#)

## 5 REGULAR AGENDA ITEMS

[2021-518](#) SUMMARY REPORT FOR EXAMINATIONS ELIGIBLE LISTS AND CLASSIFICATIONS FOR JANUARY 6, 2021

**Attachments:** [1.6.2021 CSB Eligible List - Final](#)

[2021-519](#) Activity Report - Period of September 1, 2020 through November 30, 2020

**Attachments:** [1-6-21 CSB Sep1-Nov30](#)

[2021-520](#) REVIEW OF NEW & REVISED SPECIFICATIONS FOR JANUARY 6, 2021

**Attachments:** [Staff Report on Revisions to Existing Classifications](#)  
[Public Information Officer \(Communication and Legislative Affairs Officer\) - Clean Version](#)  
[Public Information Officer \(Communication and Legislative Affairs Officer\) - Redline](#)  
[System Operator - Clean Version](#)  
[System Operator - Redline](#)  
[AMP Organization Chart - FY 2020-21](#)  
[City Manager Organizational Chart](#)

## 6 ORAL COMMUNICATIONS, NON-AGENDA (PUBLIC COMMENT)

(Any person may address the Civil Service Board in regard to any matter over which the Civil Service Board has jurisdiction or of which it may take cognizance that is not on the agenda).

## 7 CIVIL SERVICE BOARD COMMUNICATIONS (COMMUNICATIONS FROM STAFF)

a. Staff presentation on the City's process in determining what information is presented to the CSB and the role of Human Resources staff, departments, and labor groups.

b. Staff presentation and discussion on the process used by City Council to recommend agenda items in order for staff to receive direction on a possible process for the CSB.

## 8 CONFIRMATION OF NEXT CIVIL SERVICE BOARD MEETING DATES

**April 7, 2021   July 7, 2021   October 6, 2021**

## **9        ADJOURNMENT**

**\*\*\*\*NOTE\*\*\*\***

- Translators or sign language interpreters will be available upon request.
- Equipment for the hearing impaired is available for public use.
- Accessible seating for persons with disabilities (including those using wheelchairs) is available.
- Minutes of the meeting can be made available in enlarged print.
- Please contact the Human Resources Department at (510) 747-4900 at least 72 hours prior to the meeting to request agenda materials in an alternative format, or any other reasonable accommodation that may be necessary to participate in and enjoy the benefits of the meeting.
- Documents related to this agenda are available for public inspection and copying at the Human Resources Department (Room 290) and the City Clerk's Office located at 2263 Santa Clara Avenue in addition to each Alameda Free Library location during normal business hours.
- Sign up to receive agendas here: <https://alameda.legistar.com/Calendar.aspx>
- **KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE:** Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City of Alameda exist to conduct the citizen of Alameda's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.
- **FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION:** the address is 2263 Santa Clara Avenue, Room 380, Alameda, CA, 94501; phone number is 510-747-4800; fax number is 510-865-4048, e-mail address is [lweisiger@alamedaca.gov](mailto:lweisiger@alamedaca.gov) and contact is Lara Weisiger, City Clerk.
- In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.