



City of Alameda

Meeting Agenda

Civil Service Board

Wednesday, October 6, 2021

5:00 PM

City Hall, 2263 Santa Clara Avenue, Room 360,
3rd Floor, Alameda, CA 94501

Pursuant to Assembly Bill 361, codified at Government Code Section 54953, Civil Service Board members can attend the meeting via teleconference.

The City allows public participation via Zoom.

For information to assist with Zoom participation, please click:

<https://www.alamedaca.gov/zoom>

Please click the link below to join the webinar:

[https://alamedaca-gov.zoom.us/j/83289486005?](https://alamedaca-gov.zoom.us/j/83289486005?pwd=bDZ1b25ldXh6ZDJDLzEzVEtkVDRkUT09)

[pwd=bDZ1b25ldXh6ZDJDLzEzVEtkVDRkUT09](https://alamedaca-gov.zoom.us/j/83289486005?pwd=bDZ1b25ldXh6ZDJDLzEzVEtkVDRkUT09)

Passcode: 243198

Or One tap mobile :

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Or Telephone:

Dial(for higher quality, dial a number based on your current location):

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Webinar ID: 832 8948 6005

International numbers available: <https://alamedaca-gov.zoom.us/u/kdSvpEUFWY>

Any requests for reasonable accommodations should be made by contacting the City Clerk's office: clerk@alamedaca.gov or 510-747-4800.

City Hall will NOT be open to the public during the meeting.

- 1 CALL TO ORDER
- 2 ROLL CALL - President Marguerite Malloy, Vice President Troy Hosmer, Members Bob Barde, Donna Hom, April Madison-Ramsey, and Human Resources Director and Executive Secretary of the Civil Service Board, Nancy Bronstein
- 3 CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be enacted, approved or adopted by one motion unless a request for removal for discussion or explanation is made by one of the Civil Service Board members or a member of the public.

[2021-1357](#) Approval of the Minutes of the Civil Service Board Meeting of July 7, 2021

Attachments: [2021-7-7 CSB Minutes Final](#)

4 REGULAR AGENDA ITEMS

[2021-1358](#) SUMMARY REPORT FOR EXAMINATIONS ELIGIBLE LISTS AND CLASSIFICATIONS FOR OCTOBER 6, 2021

Attachments: [10.6.2021 CSB Eligible List - Final](#)

[2021-1359](#) Activity Report - Period of June 1, 2021 through August 31, 2021

Attachments: [10-6-21 CSB Jun1-Aug31](#)

[2021-1360](#) REVIEW OF NEW & REVISED SPECIFICATIONS FOR OCTOBER 6, 2021

Attachments: [Staff Report on Revisions and New Classification for 10.6.21](#)
[Deputy City Attorney I - Clean](#)
[Deputy City Attorney I - Redline](#)
[Development Services Division Manager - Clean](#)
[Development Services Division Manager - Redlined](#)
[Supervising Planner - Clean](#)
[Supervising Planner - Redlined](#)
[Traffic Signal - Pump Station Maintenance Technician Clean](#)
[Traffic Signal - Pump Station Maintenance Technician Redlined](#)
[Principal Financial Analyst - Draft Job Description](#)
[City Attorney Org Chart](#)
[CDD Org Chart](#)
[Planning Bldg Transport Org Chart](#)
[Public Works Org Charts 03162021](#)
[Finance Org Chart](#)

[2021-1361](#) Informational Report, September 29, 2021, Regarding the Designation of Eligible List - Public Works Maintenance Worker II 2021-2520-01 for Maintenance Worker I vacancies.

Attachments: [2021.10.06 PW Maintenance Worker II for MW I](#)

- 5 ORAL COMMUNICATIONS, NON-AGENDA (PUBLIC COMMENT)**
(Any person may address the Civil Service Board in regard to any matter over which the Civil Service Board has jurisdiction or of which it may take cognizance that is not on the agenda).
- 6 CIVIL SERVICE BOARD COMMUNICATIONS (COMMUNICATIONS AND REQUESTS FROM THE BOARD)**
- 7 CIVIL SERVICE BOARD COMMUNICATIONS (COMMUNICATIONS FROM STAFF)**
- 8 CONFIRMATION OF NEXT CIVIL SERVICE BOARD MEETING**

January 5, 2022 April 6, 2022 July 6, 2022 October 5, 2022

9 ADJOURNMENT

****NOTE****

- Translators or sign language interpreters will be available upon request.
- Equipment for the hearing impaired is available for public use.
- Accessible seating for persons with disabilities (including those using wheelchairs) is available.
- Minutes of the meeting can be made available in enlarged print.
- Please contact the Human Resources Department at (510) 747-4900 at least 72 hours prior to the meeting to request agenda materials in an alternative format, or any other reasonable accommodation that may be necessary to participate in and enjoy the benefits of the meeting.
- Documents related to this agenda are available for public inspection and copying at the Human Resources Department (Room 290) and the City Clerk's Office located at 2263 Santa Clara Avenue in addition to each Alameda Free Library location during normal business hours.
- Sign up to receive agendas here: <https://alameda.legistar.com/Calendar.aspx>
- KNOW YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE: Government's duty is to serve the public, reaching its decisions in full view of the public. Commissions, boards, councils and other agencies of the City of Alameda exist to conduct the citizen of Alameda's business. This ordinance assures that deliberations are conducted before the people and that City operations are open to the people's review.
- FOR MORE INFORMATION ON YOUR RIGHTS UNDER THE SUNSHINE ORDINANCE OR TO REPORT A VIOLATION OF THE ORDINANCE, CONTACT THE OPEN GOVERNMENT COMMISSION: the address is 2263 Santa Clara Avenue, Room 380, Alameda, CA, 94501; phone number is 510-747-4800; fax number is 510-865-4048, e-mail address is lweisiger@alamedaca.gov and contact is Lara Weisiger, City Clerk.
- In order to assist the City's efforts to accommodate persons with severe allergies, environmental illnesses, multiple chemical sensitivity or related disabilities, attendees at public meetings are reminded that other attendees may be sensitive to various chemical based products. Please help the City accommodate these individuals.