

# FY 2022-23 Mid-Cycle Budget

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City Council Workshop



# Budget Workshop Agenda

1. Update on Year 2 of the Biennial Budget
2. Department Requests
3. Workforce Changes

# Baseline Budget Overview

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FY 2022-23 Mid-Cycle (Year 2) Update



## Budget Overview

What is included in the FY 2022-23 baseline?

- Budget approved by City Council in June 2021, with updates for:
  - Labor agreement changes for salaries and benefits
  - Recurring budget adjustments approved at FY 2021-22 mid-year update or by Council-approved budget resolution
  - Technical corrections
- The General Fund expenditure baseline budget is \$117.9 million
- Citywide baseline budget is \$272.7 million

# Mid-Cycle Budget Requests by Department

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FY 2022-23 Mid-Cycle (Year 2) Update



# City Attorney



Request	Amount	Funding Source	City Manager Recommended
Add Deputy City Attorney/Prosecutor	\$191,000	General Fund	\$191,000
City Attorney Admin Overtime for Public Records Requests	\$10,000	General Fund	\$10,000
Upgrade Paralegal to Administrative Services Coordinator	\$7,000	GF, GL, WC	\$7,000
General Liability Claims	\$300,000	General Liability	\$300,000
General Liability Insurance Premiums	\$204,000	General Liability	\$204,000
Shift Legal Services from General Liability to General Fund	\$159,000	General Fund	\$159,000
Legal Contractual Services	\$40,000	Alameda Point	\$40,000
<b>TOTAL</b>	<b>\$911,000</b>		<b>\$911,000</b>

# City Clerk



Request	Amount	Funding Source	City Manager Recommended
Part-Time Pay and Overtime	\$46,000	General Fund	\$46,000
Services & Supplies	\$11,000	General Fund	\$11,000
<b>TOTAL</b>	<b>\$57,000</b>		<b>\$57,000</b>

# City Manager



Request	Amount	Funding Source	City Manager Recommended
Veterans Court Adaptation Capital Project	\$2,000,000	Federal Grant, General Fund	\$2,000,000
Add 2nd CivicSpark Fellow	\$29,000	General Fund	\$29,000
Adaptation Capacity Building for Implementing CARP	\$30,000	General Fund	\$30,000
Office Reconfiguration	\$30,000	General Fund	\$30,000
Citywide Adaptation Pathway Master Plan Capital Project	\$500,000	General Fund	\$0
Add Management Analyst	\$159,000	General Fund	\$0
<b>TOTAL</b>	<b>\$2,748,000</b>		<b>\$2,089,000</b>



# Community Development



Request	Amount	Funding Source	City Manager Recommended
Add Community Development Program Manager	\$191,000	General Fund	\$191,000
Carryforward Storefront Façade Assistance Grants	\$150,000	Commercial Revitalization	\$150,000
Residual Loan Repayments from Housing Projects	\$45,000	HOME	\$45,000
Loan Repayments for Residential Rehabilitation Projects	\$80,400	CDBG	\$80,400
Part-Time Pay	\$33,400	FISC	\$0
Alameda Point Façade Grant Program	\$100,000	Alameda Point	\$0
Homelessness Services Street Outreach	\$25,000	General Fund	\$0
<b>TOTAL</b>	<b>\$624,800</b>		<b>\$466,400</b>

# Finance



Request	Amount	Funding Source	City Manager Recommended
Add Accounting Technician	\$110,000	General Fund	\$55,000
GFOA Policy Development	\$55,000	General Fund	\$55,000
<b>TOTAL</b>	<b>\$165,000</b>		<b>\$110,000</b>

# Fire



Request	Amount	Funding Source	City Manager Recommended
CARE Team - 6 FTE Firefighters (3 Paramedic, 3 EMT)	\$1,322,000	General Fund	\$1,322,000
CARE Team - Management Analyst	\$75,000	General Fund	\$38,000
CARE Team – Training Overtime	\$116,000	General Fund	\$116,000
CARE Team - New Vehicle and Up-fit	\$150,000	General Fund	\$150,000
CARE Team –Radios, Equipment, Misc Supplies	\$99,000	General Fund	\$99,000
CARE Team - Case Management	\$500,000	ARPA	\$500,000
<b>CARE Team Subtotal</b>	<b>\$2,262,000</b>		<b>\$2,225,000</b>

# Fire



Request	Amount	Funding Source	City Manager Recommended
Replace Fireboat	\$1,300,000	General Fund	\$300,000
Academy Overtime and Materials	\$126,000	General Fund	\$126,000
Face Mask Fit Testing Machines	\$40,000	General Fund	\$40,000
Add Executive Assistant	\$135,000	General Fund	\$0
Add Program Specialist	\$123,000	EOC ISF	\$0
<b>Subtotal</b>	<b>\$1,724,000</b>		<b>\$415,000</b>
<b>TOTAL</b>	<b>\$3,986,000</b>		<b>\$2,640,000</b>

# Human Resources



Request	Amount	Funding Source	City Manager Recommended
Add Office Assistant	\$97,000	General Fund	\$97,000
<b>TOTAL</b>	<b>\$97,000</b>		<b>\$97,000</b>

# Information Technology



Request	Amount	Funding Source	City Manager Recommended
Microsoft 365 Subscription	\$244,000	IT ISF	\$244,000
Separate Administrative Network from AMP	\$347,000	IT ISF	\$347,000
Network Detection & Response Solution	\$98,000	IT ISF	\$98,000
Upgrade Tech Services Coordinator to IT Systems Analyst	\$15,000	General Fund	\$15,000
Add Business Intelligence Analyst	\$180,000	IT ISF	\$0
<b>TOTAL</b>	<b>\$884,000</b>		<b>\$704,000</b>

# Library



Request	Amount	Funding Source	City Manager Recommended
Services & Supplies	\$57,000	Library Fund	\$57,000
Add Librarian I	\$112,000	Library Fund	\$0
<b>TOTAL</b>	<b>\$169,000</b>		<b>\$57,000</b>

# Planning, Building & Transportation



Request	Amount	Funding Source	City Manager Recommended
Add 2 FTE Planner IIIs	\$308,000	Planning, Building & Transp Fund	\$154,000
Extend Limited Term Permit Technician II to Permanent	\$39,000	Planning, Building & Transp Fund	\$39,000
Upgrade Supervising Planner to Planning Manager	\$25,000	Planning, Building & Transp Fund	\$25,000
Alameda Point - Transportation Demand Management	\$254,000	Alameda Point CFD 17-1	\$254,000
<b>TOTAL</b>	<b>\$626,000</b>		<b>\$472,000</b>



# Police



Request	Amount	Funding Source	City Manager Recommended
Add Lieutenant	\$399,000	General Fund	\$75,000
Catalytic Converter Theft Deterrence Program	\$200,000	General Fund	\$200,000
Administration - Background Investigations and Tests	\$96,000	General Fund	\$80,000
Communications - Service Contracts	\$23,000	General Fund	\$23,000
Investigations - Maintenance Contracts	\$199,000	General Fund	\$100,000
Patrol/Traffic - Maintenance Contracts, Crossing Guards	\$188,000	General Fund	\$188,000
Support Services - Service and Maintenance Contracts	\$76,000	General Fund	\$76,000
CONTINUED			

# Police



Request	Amount	Funding Source	City Manager Recommended
Animal Shelter - FAAS Annual Increase	\$30,000	General Fund	\$30,000
Grant Allocations Update – Increase to Match Revenue	\$57,000	Police Grants	\$57,000
Increase Fleet Cost Allocation for Totaled Vehicle	\$45,000	General Fund	\$45,000
Part-Time Pay	\$404,000	General Fund	\$0
<b>TOTAL</b>	<b>\$1,717,000</b>		<b>\$874,000</b>

# Public Works



Request	Amount	Funding Source	City Manager Recommended
Street Safety Capital Project	\$2,000,000	General Fund	\$2,000,000
Remove Bond Funding for Street Lighting Capital Project	\$(2,100,000)	Capital Projects	\$(2,100,000)
Part-Time Project Manager for Capital Projects	\$110,000	Capital Projects	\$110,000
Upgrade Transportation Engineer to Supervising Civil Engineer	\$35,000	Capital Projects	\$35,000
ADA Self-Assessment and Transition Project	\$275,000	General Fund	\$275,000
Fire Station 1 AC Replacement	\$80,000	General Fund	\$80,000
Enforcement - Supplies, Vehicles, Part-Time Pay	\$168,500	Parking Fund	\$168,500
CONTINUED			

# Public Works



Request	Amount	Funding Source	City Manager Recommended
5G Single Space Parking Meter Upgrade	\$182,000	Parking Fund	\$182,000
Multi-Space Meter Rental Agreement	\$37,000	Parking Fund	\$37,000
Carryforward for GPS Telematics Install	\$195,000	Fleet ISF	\$195,000
Fuel Master Software Upgrade	\$40,000	Fleet ISF	\$40,000
Fleet Adjustment for Police Totaled Vehicle	\$56,000	Fleet ISF	\$56,000
Fleet Contingency for Uninsured Vehicles	\$100,000	Fleet ISF	\$100,000
Doolittle Landfill - Replace Communication Panel	\$20,000	Solid Waste Surcharge	\$20,000
<b>CONTINUED</b>			

# Public Works



Request	Amount	Funding Source	City Manager Recommended
Bottle/Can and Used Oil Recycling Grants Update	\$19,000	Integrated Waste	\$19,000
Traffic Signal Supplies	\$36,000	Gas Tax	\$36,000
Alameda Point CFD - 20% Capital Reserve	\$127,000	Alameda Point CFD 17-1	\$127,000
Re-Allocate CFD Budget to Rec & Parks	\$(63,000)	Alameda Point CFD 17-1	\$(63,000)
Civic Center Garage Security Guard	\$190,000	Parking Fund	\$0
Add Parking Technician	\$104,000	Parking Fund	\$0
<b>TOTAL</b>	<b>\$1,611,500</b>		<b>\$1,317,500</b>

# Recreation & Parks



Request	Amount	Funding Source	City Manager Recommended
Recreation Part-Time Pay & Supplies (offset by revenue)	\$663,000	General Fund	\$663,000
Add Recreation Services Manager	\$224,000	General Fund	\$224,000
Community Events – Pride in the Park	\$25,000	Donations	\$25,000
Community Events – 4 <sup>th</sup> of July Traffic & Security	\$40,000	General Fund	\$40,000
SF Bay Restoration Authority Grant for De-Pave Park	\$1,078,000	Regional Grant; General Fund	\$800,000
Park Maintenance Capital Project - Asphalt Paving in Parks	\$250,000	General Fund	\$250,000
Establish Budget for Mastick Trust Fund	\$50,000	Mastick Trust	\$50,000
<b>CONTINUED</b>			

## Recreation & Parks



Request	Amount	Funding Source	City Manager Recommended
Re-allocate Budget to General Fund - Parks Maintenance	\$(179,000)	Alameda Point CFD 17-1	\$(179,000)
Re-allocate Budget from Alameda Point CFD 17-1	\$179,000	General Fund	\$179,000
Add Executive Assistant	\$135,000	General Fund	\$0
<b>TOTAL</b>	<b>\$2,187,000</b>		<b>\$2,052,000</b>

# Workforce Changes

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FY 2022-23 Mid-Cycle (Year 2) Update





# Workforce Changes

Request	Request Amount	City Manager Recommended	Recommended Amount
General Fund: 15 new positions	\$2,955,000	13 new positions recommended  Savings from: <ul style="list-style-type: none"> <li>• Freezing a position</li> <li>• Reducing part-time pay</li> <li>• Mid-fiscal year start</li> </ul>	\$2,143,000
Non-General Fund: 6 new positions	\$827,000	1 new position recommended	\$154,000
Upgrade four existing positions	\$82,000	Recommended, pending results of studies	\$82,000
Convert and upgrade one limited-term position	\$39,000	Recommended, pending results of study	\$39,000

# Budget Balancing Options

FY 2022-23 Mid-Cycle (Year 2) Update



## Options for Balancing the General Fund Budget

- Reduce the FY 2021-22 Pension/OPEB Advance Paydown from \$9.2 million to \$7.5 million
- Use \$1.67 million in excess of reserves
- Consider not authorizing some requests