FY 2024-25 MID-CYCLE BUDGET ADJUSTMENTS
FUND 100 - GENERAL FUND

REVENUE

Item	Department	Description	Ongoing	One-Time	Total	
A1	**FY 2024-25 General Fund Adopted Revenue Budget**		**$ 131,409,875**	**$ 2,867,623**	**134,277,498**	
Adjustments						
A2	Non-Departmental	Property Tax	2,619,365	-	2,619,365	
A3	Non-Departmental	Property Transfer Tax	(2,000,000)	-	(2,000,000)	
A4	Non-Departmental	Sales & Use Taxes	(562,000)	-	(562,000)	
A5	Non-Departmental	Transient Occupancy Tax	100,000	-	100,000	
A6	Non-Departmental	Utility User Tax	540,000	-	540,000	
A7	Non-Departmental	Business License Tax	250,000	-	250,000	
A8	Non-Departmental	Solid Waste Franchise	197,000	-	197,000	
A9	Non-Departmental	Transfer in- FISC	-	453,101	453,101	
A10	Non-Departmental	Misc Mid-year adjustments	123,000		123,000	
A11	Fire	Ambulance Billing Fee	1,600,000		1,600,000	
A12	Fire	Inspections	62,200	-	62,200	
A13	Fire	Technology Fee & HazMat/High Piled Fee	18,200	-	18,200	
A14	Fire	Plan Check Fee (moved to PBT)	(45,000)	-	(45,000)	
A15	Fire	Transfer in- Fund 210	750,000	800,000	1,550,000	
A16	ARPD	Recreation Fee	791,000	-	791,000	
		Subtotal of Revenue Adjustments	**4,443,765**	**1,253,101**	**5,696,866**	**-**
		FY2024-25 Adjusted Revenue Baseline	**135,853,640**	**4,120,724**	**139,974,364**	

EXPENSE

Item	Department	Description	Ongoing	One-Time	Total	Use of Fund Balance
B1	**FY 2024-25 General Fund Adopted Expense Budget**		**134,779,146**	**5,551,650**	**140,330,796**	**(6,053,298)**
B2	Citywide	Personnel adjustments including COLA, fringe rate adjustments, midyear personnel additions, cost allocation updates.	$ 1,012,146	$ -	$ 1,012,146	
B3	Citywide	FY 2023-24 Midyear O&M adjustments	$ 844,543		$ 844,543	
B4	Non-departmental	Technical adjustment miscategorized revenues s/b Fund 241	$ -	$ 1,385,516	$ 1,385,516	
B5	Fire	Reso 16099- Fire engine 4	$ -	$ (922,468)	$ (922,468)	
		Subtotal Expenditure Adjustments	**$ 1,856,689**	**$ 463,048**	**$ 2,319,737**	
		FY2024-25 Adjusted Expenditure Baseline	**$ 136,635,835**	**$ 6,014,698**	**$ 142,650,533**	**(2,676,169)**

FY 2024-25 MID-CYCLE BUDGET ADJUSTMENTS
FUND 100 - GENERAL FUND

Departmental Midcycle Requests					
	Requested Personnel Changes				
C1	City Attorney	Add 1 FTE: Investigator (20% General Fund, Jan 2025 start, $28,000 annual)	14,000	-	14,000
C2	City Manager	Upgrade Position: One (1) Executive Assistant to one (1) Principal Executive Assistant	11,737		11,737
		Downgrade Position: One (1) Executive Assistant to one (1) Office Assistant	(20,292)		(20,292)
C3	City Manager/IT	Transfer Position from IT ISF (606): Executive Assistant (0.3 FTE)	38,000	-	38,000
C4	Non-Dept	Increase vacancy savings-citywide	(300,000)		(300,000)
C5	Police	Reduce vacancy savings - Patrol/Traffic	675,000	-	675,000
C6	Police	Upgrade Position: Police Lieutenant to Captain	29,346	-	29,346
C7	Police	Upgrade Positions: three (3) Sergeants to three (3) Lieutenants	149,599	-	149,599
C8	Public Works	Upgrade Position: Admin Svcs Coord to ADA Coord (Facilities ISF Cost Allocation)	69,068	-	69,068
C9	Rec & Park	Upgrade Position: Rec Services Mgr to Asst Rec & Park Director	22,000	-	22,000
C10	Rec & Park	Add Position: two (2) Recreation Assistants	165,956	-	165,956
C11	Rec & Park	Remove Position : Recreation Services Specialist	(159,600)	-	(159,600)
C12	Rec & Park	Reduce Part-Time Pay	(82,000)	-	(82,000)
		Subtotal Requested Personnel Changes	**612,814**	**-**	**612,814**
	Operations and Maintenance Changes				
	O&M Changes ARPD				
C13	Rec & Park	Increase Professional Development - Training	10,000	13,500	23,500
C14	Rec & Park	Increase Part-Time Pay & Janitorial Supplies - Facility Maintenance	122,200	-	122,200
C15	Rec & Park	Increase Part-Time Pay - Aquatics & Swim Center	453,250	-	453,250
C16	Rec & Park	Increase Part-Time Pay - Other Recreation Programs	47,380	-	47,380
C17	Rec & Park	Increase Utilities - Electricity, Water, Phone Service	91,800	-	91,800
C18	Rec & Park	Increase Utilities - Payment to AUSD for Electricity - Encinal Boat Ramp	-	17,100	17,100
C19	Rec & Park	Increase Recreation Supplies - Recreation Programs	28,200	-	28,200
C20	Rec & Park	Increase Professional Services - Payment to AUSD for Encinal Access	-	75,274	75,274
C21	Rec & Park	Increase Professional Services - Recreation Programs & Administrative	33,000	-	33,000
C22	Rec & Park	Increase Other Services - Based on FY23/24 actuals projections	33,750	-	33,750
C23	Rec & Park	Increase Ground Maintenance Supplies	15,000	-	15,000
C24	Public Works	Reduce Cost Allocation - Rec & Park Facility Maintenance	(55,000)	-	(55,000)
		Subtotal ARPD Requests (Increase Revenue see A16)	**779,580**	**105,874**	**885,454**
	O&M Changes Proposed One-Time, Reconsider as Ongoing in Biennial Process				
C25	Base Reuse & Econ Dev	Add Professional Services - Special Event Grants	-	200,000	200,000
C26	City Attorney	Increase Part-Time Pay	-	47,563	47,563
C27	City Manager	Increase Services - Homelessness Prevention and Outreach	-	185,000	185,000
C28	City Manager	Increase Services - Extend Days for Winter Warming Shelter	-	50,000	50,000
C29	City Manager	Friends of Alameda Animal Shelter Service Update	-	185,554	185,554
C30	Fire	Increase Professional Services - Mental Health and Wellness Program	-	25,000	25,000
C31	Public Works	Increase Cost Allocation - Fleet Maintenance Collision Repair for Uninsured	-	74,437	74,437
		Subtotal O&M Changes Proposed One-Time, Reconsider as Ongoing in Biennial Process	**-**	**767,554**	**767,554**
	O&M Changes- Other				
C32	City Attorney	Transfer to Golf Fund for litigation expenses	-	200,000	200,000
C33	City Attorney	Increase Cost Allocation - Wrks' Comp and Gnrl Liability due to additional expenses	185,700	-	185,700
C34	Fire	Increase Professional Services - Analyst Application	15,000	10,000	25,000

FY 2024-25 MID-CYCLE BUDGET ADJUSTMENTS
FUND 100 - GENERAL FUND

C35	Fire	Increase Dispatch Services - Alameda County	43,820	-	43,820	
C36	Fire	Increase Overtime - Training	-	240,000	240,000	
C37	Fire	Increase Part-Time Pay - Fire Inspections (Increase Revenue: 62,200, see A12)	22,000	-	22,000	
C38	Fire	Upgrades to Fire Inspection Software		150,000	150,000	
C39	Police	Increase Police Administration Building Improvements	-	165,000	165,000	
C40	PBT	Increase Professional Development - Sustainability Update	4,100	-	4,100	
C41	PBT	Increase Professional Services - CASA Intern	6,000	-	6,000	
		Subtotal Operations and Maintenance Requests	**276,620**	**765,000**	**1,041,620**	
		Subtotal All Department Requests	**1,669,014**	**1,638,428**	**3,307,442**	
	FY 2024-25 Proposed Midcycle Budget Total		**138,304,849**	**7,653,126**	**145,957,975**	**(5,983,611)**
			(2,451,209)		Adopted FY25 Use of Fund Balance	(6,053,298)
					Return to Fund Balance	69,688

FY 2024-25 MID-CYCLE BUDGET ADJUSTMENTS
NON-GENERAL FUND

Strategic Priority Key:

CLIMATE - Build Resilience to Climate Change & Water Level Rise
SAFETY - Enhance Community Safety & Services
HOUSING - House All Alamedans & End Homelessness
TRANSPORT - Invest in Transportation, Infrastructure, Economic Opportunities & Historic Resources
GOVERN - Practice Fiscally Responsible, Equitable & Inclusive Governance

Item	Fund	Strategic Priority	Department	Type	Description	Ongoing	One-Time	Total
D1	207 Rent	Housing	City Attorney	Revenue	Increase Revenue - Review Fee and Fines	111,500	-	111,500
D2	207 Rent	Housing	City Attorney	Expense	Add Position : Investigator (60% Rent, Jan 2025 start)	(42,204)	-	(42,204)
					Total Surplus/(Deficit)	**69,296**	**-**	**69,296**
D3	209 PBT			Expense	Expenditure Reduction- Transfer 0.5 FTE Planner III to Fund 290	93,757	-	93,757
D4	209 PBT	Safety	PBT	Revenue	Increase Revenue - Plan Check Fees	45,000	-	45,000
	209 PBT	Safety	PBT	Expense	Increase Expense - Outside Plan Check for Fire	(45,000)	-	(45,000)
					Total Surplus/(Deficit)	**93,757**	**-**	**93,757**
D5	211 Gas Tax	Transport	Public Works	Expense	Increase Expense - Transfer-Out to CIP (310) for Vision Zero Action Plan	-	(50,000)	(50,000)
D6	211 Gas Tax	Safety	Public Works	Expense	Reclass Position - Admin Services Coordinator (25%)	40,361	-	40,361
					Total Surplus/(Deficit)	**40,361**	**(50,000)**	**(9,640)**
D7	250 Golf	Safety	City Attorney	Revenue	Increase Revenue - Transfer-in General Fund	-	200,000	200,000
	250 Golf	Safety	City Attorney	Expense	Increase Expense - Legal Services	-	(500,000)	(500,000)
D8	250 Golf	Safety	Non-Dept	Revenue	Increase Revenue - Rental/Lease Income	175,000	-	175,000
					Total Surplus/(Deficit)	**175,000**	**(300,000)**	**(125,000)**
D9	261 City Waste	Transport	Public Works	Revenue	Increase Revenue - Infrastructure Mitigation	50,000	-	50,000
D10	261 City Waste	Transport	Public Works	Expense	Increase Expense - Transfer-Out to CIP (310) for Pavement Rehabilitation	-	(643,000)	(643,000)
					Total Surplus/(Deficit)	**50,000**	**(643,000)**	**(593,000)**
D11	262 Integrated Waste	Climate	Public Works	Revenue	Increase Revenue - SB 1383 Local Assistance Grant	-	208,212	208,212
	262 Integrated Waste	Climate	Public Works	Expense	Increase Expense - SB 1383 Local Assistance Grant	-	(208,212)	(208,212)
D12	262 Integrated Waste	Climate	Public Works	Revenue	Reduce Revenue - Used Oil Grant Update	-	(1,064)	(1,064)
	262 Integrated Waste	Climate	Public Works	Expense	Reduce Expense - Used Oil Grant Update	-	1,064	1,064
					Total Surplus/(Deficit)	**-**	**-**	**-**
D13	264 Stormwater	Transport	Public Works	Revenue	Increase Revenue - Monsanto Settlement	-	1,385,516	1,385,516
					Total Surplus/(Deficit)	**-**	**1,385,516**	**1,385,516**
D14	281 AP CFD 17-1	Transport	Public Works	Revenue	Increase Revenue - Special Assessments	50,000	-	50,000
D15	281 AP CFD 17-1	Transport	Public Works	Expense	Increase Expense - Transportation Demand Mgmt; Landscaping	(57,000)		(57,000)
					Total Surplus/(Deficit)	**(7,000)**	**-**	**(7,000)**

FY 2024-25 MID-CYCLE BUDGET ADJUSTMENTS
NON-GENERAL FUND

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Item	Fund	Strategic Priority	Department	Type	Description	Ongoing	One-Time	Total
D16	290 Alameda Point		BRED	Revenue	Fully capture license revenues	4,000,000	-	4,000,000
D17	291 Alameda Point		PBT	Expense	Transfer 0.5FTE from 209 to 290	(93,757)		(93,757)
D18	290 Alameda Point	Safety	City Attorney	Expense	Increase Expense - Legal Services	-	(500,000)	(500,000)
D19	290 Alameda Point	Safety	City Attorney	Expense	Decrease Expense - Part-Time Pay	4,500	-	4,500
D20	290 Alameda Point	Safety	Public Works	Expense	Decrease Expense - Gas	90,000	-	90,000
D21	290 Alameda Point	Safety	Public Works	Expense	Increase Expense - Alameda Point Tree Work	(192,000)	-	(192,000)
					Total Surplus/(Deficit)	**3,808,743**	**(500,000)**	**3,308,743**
D22	305 DIF - Transp	Transport	Public Works	Expense	Add Expense - Transfer-Out to CIP (310) for Vision Zero Action Plan	-	(200,000)	(200,000)
					Total Surplus/(Deficit)	**-**	**(200,000)**	**(200,000)**
D23	310 Capital Projects	Safety	Fire	Revenue	Increase Revenue - Transfer-in GF	-	909,647	909,647
	310 Capital Projects	Safety	Fire	Expense	Increase Expense - Fire Projects	-	(909,647)	(909,647)
D24	310 Capital Projects	Transport	Public Works	Revenue	Increase Revenue - Transfer-in City Waste Mgmt	-	643,000	643,000
	310 Capital Projects	Transport	Public Works	Expense	Increase Expense - Pavement Rehabilitation	-	(643,000)	(643,000)
D25	310 Capital Projects	Transport	Public Works	Revenue	Increase Revenue - Transfer-in DIF Transp	-	200,000	200,000
	310 Capital Projects	Transport	Public Works	Revenue	Increase Revenue - Transfer-in Gas Tax	-	50,000	50,000
D26	310 Capital Projects	Transport	Public Works	Revenue	Increase Revenue - Transfer in GF	-	250,000	250,000
	310 Capital Projects	Transport	Public Works	Expense	Increase Expense - Vision Zero Action Plan	-	(500,000)	(500,000)
D27	310 Capital Projects	Safety	Public Works	Revenue	Increase Revenue-		60,000	60,000
	311 Capital Projects	Safety	Public Works	Expense	Increase Expense		(60,000)	(60,000)
D28	310 Capital Projects	Safety	Rec & Park	Revenue	Increase Revenue - Transfer-in GF	-	114,146	114,146
	310 Capital Projects	Safety	Rec & Park	Expense	Increase Expense - Playground Repair	-	(114,146)	(114,146)
D29	310 Capital Projects	Safety	Public Works	Expense	Upgrade Position - One Senior Clerk to One Administrative Technician/remove one position	146,066	-	146,066
	310 Capital Projects	Housing	City Manager	Revenue	Increase Revenue - Transfer-in GF		250,000	250,000
D30	310 Capital Projects	Housing	City Manager	Revenue	Add Revenue - State Earmark for Day Center and Safe Parking	-	1,250,000	1,250,000
	310 Capital Projects	Housing	City Manager	Expense	Add Expense - Day Center and Safe Parking Relocation Project	-	(1,500,000)	(1,500,000)
					Total Surplus/(Deficit)	**146,066**	**-**	**146,066**
D31	601 Fleet Maint	Govern	Public Works	Revenue	Increase Revenue - Interdeparmental Charges	-	100,000	100,000
	601 Fleet Maint	Govern	Public Works	Expense	Increase Expense - Collision Repair for Uninsured	-	(100,000)	(100,000)
D32	601 Fleet Maint	Govern	Public Works	Revenue	Decrease Transfer In- Moved vehicle purchase to FY 24		(922,468)	(922,468)
D33	Various	Govern	Public Works	Expense	Increase Expense - Cost Allocation for Fleet Maint. (non-GF)	-	(25,563)	(25,563)
D34	601 Fleet Maint	Govern	Public Works	Expense	Increase Expense - Advance Replacement (ARPD)	-	(40,000)	(40,000)
					Total Surplus/(Deficit)	**-**	**(988,031)**	**(988,031)**

FY 2024-25 MID-CYCLE BUDGET ADJUSTMENTS
NON-GENERAL FUND

Strategic Priority Key:

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Item	Fund	Strategic Priority	Department	Type	Description	Ongoing	One-Time	Total
D35	603 Facility Maint	Govern	Public Works	Revenue	Decrease Revenue - Interdepartmental Charges Adj.	(55,000)	-	(55,000)
	603 Facility Maint	Govern	Public Works	Expense	Decrease Expense - Professional Services (Rec & Park)	55,000	-	55,000
D36	603 Facility Maint	Safety	Public Works	Revenue	Increase Revenue - Interdepartmental Charges	121,082	-	121,082
	603 Facility Maint	Safety	Public Works	Expense	Reclass Position - Admin Services Coordinator (75%)	(121,082)	-	(121,082)
D37	Various	Safety	Public Works	Expense	Increase Expense - Cost Allocation for For Facilities (non-GF)	(38,519)	-	(38,519)
					Total Surplus/(Deficit)	**(38,519)**	**-**	**(38,519)**
D38	606 Info Technology	Govern	Info Tech	Expense	Increase Expense - Additional Cabling Funding	-	(25,000)	(25,000)
D39	606 Info Technology	Govern	Info Tech	Expense	Increase Expense - 5-Year Strategic Plan	-	(100,000)	(100,000)
D40	606 Info Technology	Govern	Info Tech	Expense	Increase Expense - Sharepoint Migration Consultant	-	(75,000)	(75,000)
D41	606 Info Technology	Govern	Info Tech	Expense	Increase Expense - Service Desk Support Consultant		(50,000)	(50,000)
D42	606 Info Technology	Govern	Info Tech	Expense	Increase Expense - Temporary Part-Time Service Desk Technician		(75,000)	(75,000)
D43	606 Info Technology	Govern	Info Tech	Expense	Add Position : Executive Assistant	(104,814)	-	(104,814)
D44	606 Info Technology	Govern	Info Tech	Expense	Transfer Position: Executive Assistant (0.3 FTE)	38,000		38,000
					Total Surplus/(Deficit)	**(66,814)**	**(325,000)**	**(391,814)**
D45	610 Workers Comp	Housing	City Attorney	Expense	Add Position : Investigator (5% Workers Comp, Jan 2025 start)	(3,521)	-	(3,521)
D46	610 Workers Comp	Govern	City Attorney	Expense	Increase Expense - Part-time Pay	(11,500)	-	(11,500)
					Total Surplus/(Deficit)	**(15,021)**	**-**	**(15,021)**
D47	611 General Liability	Housing	City Attorney	Expense	Add Position : Investigator (15% Workers Comp, Jan 2025 start)	(10,554)	-	(10,554)
D48	611 General Liability	Govern	City Attorney	Expense	Decrease Expense - Part-time Pay	54,500	-	54,500
D49	611 General Liability	Govern	City Attorney	Expense	Increase Expense - Professional Services	(8,800)	-	(8,800)
D50	611 General Liability	Govern	City Attorney	Expense	Increase Expense - Insurance Premiums	(227,906)	-	(227,906)
					Total Surplus/(Deficit)	**(192,760)**	**-**	**(192,760)**

FY 2024-25 MID-CYCLE BUDGET ADJUSTMENTS
FUND 100 - GENERAL FUND

ADDITIONAL PROPOSED CAPTIAL TRANSFERS- USE OF FUND BALANCE

	City Manager	Day Center and Safe Parking Relocation	750,000
	Public Works	Transportation Safety - Vision Zero Action Plan	250,000
	Rec & Park	McKinley & Washington Park Playground Repair	114,146
*	Non-Dept	Additional CalPERS Unfunded Liability Payment	3,000,000
	ARPD	Increase Professional Services - Sweeney Park Railroad Repair	190,000
	AFD	New Turnout Gear for Fire Fighters	250,000
	Public Works	Sidewalk Repair	2,000,000
			6,554,146

Transfer from FY24 Operating budget to FY25 Capital Budget

	Fire	Move from FY24 Operating Budget to FY25 Capital Budget- Hydrant Replacement	$	225,000
	Fire	Move from FY24 Operating Budget to FY25 Capital Budget- AFD Station Alerting	$	478,000
	Fire	Move from FY24 Operating Budget to FY25 Capital Budget- Fire Station 3 Memorial	$	206,647
			$	**909,647**