

City of Alameda



Interdepartmental Memorandum

Date: March 16, 2016

To: Honorable Civil Service Board

From: Nancy Bronstein *N.B.*
Executive Secretary/Human Resources Director

RE: Designation of Eligible List –
Economic Development Manager, 2015-51 for
Management Analyst vacancy, DS.1420.001

This memorandum is to inform you that the Economic Development Manager Eligible List, 2015-51, has been designated to fill the Management Analyst vacancy, DS.1420.001. No action by the Board is required.

Civil Service Rules Section VII, Article 5, Designation of Eligible List, provides that Human Resources Director "may designate an existing Eligible List as an Eligible List for a related classification in which the minimum qualifications and the examination are similar to, or of a lower level, than, those required for the original Eligible List."

Based on review of the Economic Development Manager and Management Analyst classifications, and in consideration of the fact that the Economic Development Manager candidates all possess comparable or higher level qualifications distinctly related to the Management Analyst vacancy in the Economic Development Division, and pursuant to Civil Service Rules Article VII, Section 5, the Economic Development Manager Eligible List is designated as an Eligible List for the Management Analyst position in the Economic Development Division of the Community Development Department.