

# City of Alameda



## Interdepartmental Memorandum

Date: June 6, 2016

To: Honorable Civil Service Board

From: Nancy Bronstein,  
Human Resources Director and  
Executive Secretary to the Civil Service Board

RE: Informational Report on Cancellation of Eligible List –  
Utility Database Analyst, 2015-25

This memorandum is to inform you of the cancellation of this eligible list prior to its initial duration of six months. No action is required.

The eligible list no longer meets the needs of the City and it is requested it be canceled. The eligible list was used to hire an individual who subsequently voluntarily resigned to travel. The eligible list only includes one candidate who is highly qualified, but accepted employment elsewhere.

Pursuant to Civil Service Rule Article VII, Section 4(a), this eligible list is cancelled. A new recruitment for Utility Database Analyst will be conducted.