



**DRAFT MINUTES OF THE
ALAMEDA FREE LIBRARY BOARD MEETING
WEDNESDAY, NOVEMBER 9, 2016**

The regular meeting of the Alameda Free Library Board was called to order at 6:04 p.m.

ROLL CALL

Present: Catherine Atkin, Board Member
Kathleen Kearney, Vice President
Gertrude Woods, Board Member
Suzanne Whyte, President

Absent: Nancy Lewis, Board Member

Staff: Jane Chisaki, Library Director
Lori Amaya, Recording Secretary

ORAL COMMUNICATIONS, AGENDA (Public Comment)

President Whyte's daughter commented that during Banned Books Week, her classmate did an oral report at school on Banned Books Week and talked about why the books were banned.

CONSENT CALENDAR

An asterisk indicates items so enacted or approved on the Consent Calendar

- *A. Report from the Library Director Highlighting Activities for the Months of September and October 2016.
- *B. Draft Minutes of the Regular Library Board Meeting of September 14, 2016.
- *C. Library Services Report for the Months of August and September 2016.
- *D. Financial Report Reflecting FY16/17 Expenditures by Fund for September and October 2016.
- *E. Bills for Ratification for the Months of September and October 2016.

Director Chisaki informed the Board that the Library's 10th Anniversary was on November 2, 2016 and the celebrations were held on November 5th & 6th. There were balloons, a bubble machine, a giant Jenga game upstairs, a life size Chutes and Ladders game downstairs, and a museum room in the Family Study

Room. Director Chisaki suggested the Board stop by the museum room to view the timeline of the Library that was mounted on the wall. After the celebration, the timeline will be moved and mounted permanently in the Administrative Conference room. The ABC Rockers had a great performance and will be back to perform two more programs for 3rd and 4th graders. The panel discussion went well and was very informative. The concert at Rhythmix Cultural Works went well and had an amazing lineup. A pair of Golden State Warriors tickets were raffled and raised almost \$700. Overall, the celebration weekend was a great success.

The Collection Development Policy will be brought to the Board for review once the City Attorney's Office has reviewed it. An Alameda resident submitted a political piece on the two rent measures for purchase, but when Director Chisaki declined to purchase, he gave it for the Alameda Collection. The policy needs some tightening up so it will give the Library more control over what goes into the collection and what the qualifications for being in the collection are.

The new logo has not been received from the graphic designer, but Director Chisaki is hoping to have something to present to the Board for the January meeting.

There were no changes to the Draft Minutes of the September 14, 2016 Library Board meeting.

Board Member Woods moved to approve the Consent Calendar. Vice President Kearney seconded the motion, which passed with a 4-0 vote.

UNFINISHED BUSINESS

A. Integrated Library System: Status Report (J. Chisaki)

Director Chisaki informed the Board that everything is on schedule and moving forward. All three library locations will be closed on November 28th & 29th. There will be a soft opening on November 30th and will be live on December 1st.

The library has limited edition commemorative Library Cards. These cards are offered as a card choice and are free to new library members. Current members can purchase it as a replacement card for \$2.00. These new cards will work with the new library system.

B. New Logo for the Library (J. Chisaki)

This item was discussed during the Report from the Library Director.

NEW BUSINESS

A. Friends of the Library/Gift Policy Revision (L. Engh/J. Chisaki)

Director Chisaki explained the revisions to the Gift Policy to the Board. Minor revisions included removing "Foundation" from the policy as that organization has merged with the Friends.

B. Patron Suggestions/Comments (Speak-Outs) and Library Director's Response

A woman walked into the Bike Repair Station and reported it to Supervisor, Marlon Romero. Marlon informed her that the library installed a bench on the side of the building, which changes the path of travel, and asked how she walked into the station. She admitted that the sun was in her eyes and she didn't see it. She wants the station removed. Director Chisaki explained to the Board that the station will not be removed. President Whyte commented that she often sees the station being used and it is an asset.

LIBRARY BOARD COMMUNICATIONS

None.

DIRECTOR'S COMMENTS

Director Chisaki commented Vice President Kearney and Board Member Woods attended the Annual Report presentation at the City Council meeting, which went late into the evening. She thanked Vice President Kearney for staying until the end.

ORAL COMMUNICATIONS, NON-AGENDA GENERAL

None.

ADJOURNMENT

The meeting was adjourned at 6:45 p.m.

Respectfully submitted,

Jane Chisaki, Library Director and
Secretary to the Alameda Free Library Board