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ASCA
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[www.alamedasistercity.
weebly.com](http://www.alamedasistercity.weebly.com)

A tax exempt 501(c)3
Non-Profit Organization

September 13, 2017

Lois Butler, Economic Development Manager
Amanda Gehrke, Economic Development
Alameda City Hall
2263 Santa Clara Avenue
Alameda, CA 94501

Dear Ms. Butler and Ms. Gehrke,

I am writing to you as the President of the Alameda Sister City Association (ASCA).

We want to thank you for allowing ASCA to participate in the drafting of Alameda's Sister City Guidelines. As you know, ASCA functions as a federally recognized 501 (c) 3 non-profit organization established in 2009 and under the direction of Sister Cities International. These two governing bodies and our bylaws do not define any such participation that we have been afforded and we appreciate the opportunity to provide our input during this period of growth.

The ASCA Board of Directors are in agreement that the Sister City Guidelines, Resolution, and staff report that was shared with us via email on August 14, 2017 requires no additional edits from ASCA and that we understand that there could be certain legal requirements yet to be added.

Again, thank you for the latitude thus far and please do not hesitate to contact any of us with any questions or concerns.

Sincerely,

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