

City of Alameda



Interdepartmental Memorandum

Date: July 19, 2017

To: Honorable Civil Service Board

From: Nancy Bronstein
Executive Secretary/Human Resources Director

RE: Designation of Eligible List –
Public Works Maintenance Foreperson 2016-65 for
Maintenance Worker II vacancies

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This memorandum is to inform you that the Public Works Maintenance Foreperson eligible list, 2016-65, has been designated to fill future Maintenance Worker II vacancies in the Public Works Department. No action by the Board is required.

Civil Service Rules Section VII, Article 5, Designation of Eligible List, provides that the Human Resources Director "may designate an existing Eligible List as an Eligible List for a related classification in which the minimum qualifications and the examination are similar to, or of a lower level, than, those required for the original Eligible List."

Based on a review of both classification specifications, and in consideration of the fact that the Public Works Maintenance Foreperson candidates all exceed the minimum qualifications and professional standards of the Maintenance Worker II classification, pursuant to Civil Service Rules Article VII, Section 5, the Public Works Maintenance Foreperson Eligible List is hereby designated as an Eligible List for the Maintenance Worker II position in the Public Works Department.