

Exhibit 3

### SERVICE PROVIDER AGREEMENT

THIS SERVICE PROVIDER AGREEMENT ("Agreement") is entered into this 23 day of 20 to be and between CITY OF ALAMEDA, a municipal corporation (hereinafter referred to as "City"), and All City Management Services, Inc, (a California corporation), whose address is 10440 Pioneer Boulevard, #5 Santa Fe Springs, California, 90670, (hereinafter referred to as "Provider"), in reference to the following:

#### RECITALS:

- A. City is a municipal corporation duly organized and validly existing under the laws of the State of California with the power to carry on its business as it is now being conducted under the statutes of the State of California and the Charter of the City.
- B. The City is in need of the following services: for 23 personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a "Crossing Guard". City staff reached out to the two service providers that provide this type of service, interviewed the qualified firms and selected the service provider that best meets the City's needs.
- C. Provider possesses the skill, experience, ability, background, certification and knowledge to provide the services described in this Agreement on the terms and conditions described herein.
- D. City and Provider desire to enter into an agreement for 23 personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks, otherwise known as Crossing Guards. The Provider is an independent contractor and the Crossing Guards to be furnished by it shall at all times be the Provider's employees and not those of the City, upon the terms and conditions herein.
- E. NOW, THEREFORE, it is mutually agreed by and between the undersigned parties as follows:

### 1. TERM:

The term of this Agreement will commence no later than October 3, 2016 and ends on June 8, 2017.

#### **SERVICES TO BE PERFORMED:**

Provider shall perform each and every service set forth in Exhibit "A" which is attached hereto and incorporated herein by this reference.

### **COMPENSATION TO PROVIDER:**

a. Provider shall submit to the City an invoice for the total amount of work done the previous period. Pricing and accounting of charges are to be according to the fee schedule as set forth in Exhibit "B" and incorporated herein by this reference. Extra work must be approved in writing by the City Manager or his/her designee prior to performance as set forth in Exhibit "B".

b. The total compensation for the work under this Agreement is not to exceed \$239,015

### 2. TIME IS OF THE ESSENCE:

Provider and City agree that time is of the essence regarding the performance of this Agreement.

### 3. STANDARD OF CARE:

Provider agrees to perform all services hereunder in a manner commensurate with the prevailing standards of like professionals or service providers, as applicable, in the San Francisco Bay Area and agrees that all services shall be performed by qualified and experienced personnel who are not employed by the City.

### 4. <u>INDEPENDENT PARTIES</u>:

Provider hereby declares that Provider is engaged as an independent business and Provider agrees to perform the services as an independent contractor. The manner and means of conducting the services and tasks are under the control of Provider, except to the extent they are limited by statute, rule or regulation and the express terms of this Agreement. No civil service status or other right of employment will be acquired by virtue of Provider's services. None of the benefits provided by City to its employees, including but not limited to unemployment insurance, workers' compensation plans, vacation and sick leave are available from City to Provider, its employees or agents. Deductions shall not be made for any state or federal taxes, FICA payments, PERS payments, or other purposes normally associated with an employer-employee relationship from any compensation due to Provider. Payments of the above items, if required, are the responsibility of Provider.

## 5. <u>IMMIGRATION REFORM AND CONTROL ACT (IRCA)</u>:

Provider assumes any and all responsibility for verifying the identity and employment authorization of all of its employees performing work hereunder, pursuant to all applicable IRCA or other federal, or state rules and regulations. Provider shall indemnify, defend, and hold City harmless from and against any loss, damage, liability, costs or expenses arising from any noncompliance of this provision by Provider.

### 6. <u>NON-DISCRIMINATION</u>:

Consistent with City's policy and state and federal law that harassment and discrimination are unacceptable conduct, Provider agrees that harassment or discrimination directed toward a job applicant, a City employee, or a citizen by Provider or Provider's employee on the basis of race, religious creed, color, national origin, ancestry, handicap, disability, marital status, pregnancy, sex, age, or sexual orientation will not be tolerated. Provider agrees that any and all violations of this provision shall constitute a material breach of this Agreement.

### 7. HOLD HARMLESS:

a. Provider shall indemnify, defend, and hold harmless the City, its City Council, boards, commissions, officials, employees, and volunteers ("Indemnitees") from and against any and all loss, damages, liability, claims, suits, costs and expenses whatsoever, including

reasonable attorneys' fees ("Claims"), arising from or in any manner connected to Provider's negligent act or omission, whether alleged or actual, regarding performance of services or work conducted or performed pursuant to this Agreement. If Claims are filed against Indemnitees which allege negligence on behalf of the Provider, Provider shall have no right of reimbursement against Indemnitees for the costs of defense even if negligence is not found on the part of Provider. However, Provider shall not be obligated to indemnify Indemnitees from Claims arising from the sole negligence or willful misconduct of Indemnitees.

b. Provider's obligation to indemnify, defend and hold harmless Indemnities shall expressly survive the expiration or early termination of this Agreement.

### 8. INSURANCE:

a. On or before the commencement of the terms of this Agreement, Provider shall furnish the City's Risk Manager with certificates showing the type, amount, class of operations covered, effective dates and dates of expiration of insurance coverage in compliance with subsections 10A, B, C and D. Such certificates, which do not limit Provider's indemnification, shall also contain substantially the following statement:

"Should any of the above insurance covered by this certificate be canceled or coverage reduced before the expiration date thereof, the insurer affording coverage shall provide ten (10) days' advance written notice to the City of Alameda. Attention: Risk Manager."

b It is agreed that Provider shall maintain in force at all times during the performance of this Agreement all appropriate coverage of insurance required by this Agreement with an insurance company that is acceptable to City and licensed to do insurance business in the State of California. Endorsements naming the City, its City Council, boards, commissions, officials, employees, and volunteers as additional insured shall be submitted with the insurance certificates.

#### A. COVERAGE:

Provider shall maintain the following insurance coverage:

(1) Workers' Compensation:

Statutory coverage as required by the State of California.

(2) Liability:

Commercial general liability coverage in the following minimum limits:

Bodily Injury:

\$1,000,000 each occurrence

\$2,000,000 aggregate - all other

Property Damage:

\$1,000,000 each occurrence

\$2,000,000 aggregate

If submitted, combined single limit policy with aggregate limits in the amounts of \$2,000,000 will be considered equivalent to the required minimum limits shown above.

#### (3) Automotive:

Comprehensive automobile liability coverage (any auto) in the following minimum limits:

Bodily injury:

\$1,000,000 each occurrence

Property Damage:

\$1,000,000 each occurrence

or

Combined Single Limit:

\$2,000,000 each occurrence

#### A. SUBROGATION WAIVER:

Provider agrees that in the event of loss due to any of the perils for which it has agreed to provide comprehensive general and automotive liability insurance, Provider shall look solely to its insurance for recovery. Provider hereby grants to City, on behalf of any insurer providing comprehensive general and automotive liability insurance to either Provider or City with respect to the services of Provider herein, a waiver of any right to subrogation which any such insurer of said Provider may acquire against City by virtue of the payment of any loss under such insurance.

### B. FAILURE TO SECURE:

If Provider at any time during the term hereof should fail to secure or maintain the foregoing insurance, City shall be permitted to obtain such insurance in the Provider's name or as an agent of the Provider and shall be compensated by the Provider for the costs of the insurance premiums at the maximum rate permitted by law and computed from the date written notice is received that the premiums have not been paid.

#### C. ADDITIONAL INSURED:

City, its City Council, boards, commissions, officials, employees, and volunteers shall be named as an additional insured under all insurance coverages, except worker's compensation and professional liability insurance. The naming of an additional insured shall not affect any recovery to which such additional insured would be entitled under this policy if not named as such additional insured. An additional insured named herein shall not be held liable for any premium, deductible portion of any loss, or expense of any nature on this policy or any extension thereof. Any other insurance held by an additional insured shall not be required to contribute anything toward any loss or expense covered by the insurance provided by this policy.

#### D. SUFFICIENCY OF INSURANCE:

The insurance limits required by City are not represented as being sufficient to protect Provider. Provider is advised to consult Provider's insurance broker to determine adequate coverage for Provider.

### 9. **CONFLICT OF INTEREST:**

Provider warrants that it is not a conflict of interest for Provider to perform the services required by this Agreement. Provider may be required to fill out a conflict of interest form if the services provided under this Agreement requires Provider to make certain governmental decisions or serve in a staff capacity as defined in Title 2, Division 6, Section 18700 of the California Code of Regulations.

### 10. PROHIBITION AGAINST TRANSFERS:

- a. Provider shall not assign, sublease, hypothecate, or transfer this Agreement, or any interest therein, directly or indirectly, by operation of law or otherwise, without prior written consent of the City Manager. Provider shall submit a written request for consent to transfer to the City Manager at least thirty (30) days in advance of the desired transfer. The City Manager may consent or reject such request in his/her sole and absolute discretion. Any attempt to do so without said consent shall be null and void, and any assignee, sublessee, hypothecate or transferee shall acquire no right or interest by reason of such attempted assignment, hypothecation or transfer. However, claims for money against the City under this Agreement may be assigned by Provider to a bank, trust company or other financial institution without prior written consent.
- b. The sale, assignment, transfer or other disposition of any of the issued and outstanding capital stock of Provider, or of the interest of any general partner or joint venturer or syndicate member or cotenant, if Provider is a partnership or joint venture or syndicate or cotenancy, which shall result in changing the control of Provider, shall be construed as an assignment of this Agreement. Control means fifty percent or more of the voting power of the corporation.

### 11. APPROVAL OF SUB-PROVIDERS:

- a. Only those persons and/or businesses whose names and resumes are attached to this Agreement shall be used in the performance of this Agreement. However, if after the start of this Agreement, Provider wishes to use sub-providers, at no additional costs to the City, then Provider shall submit a written request for consent to add sub-providers including the names of the sub-providers and the reasons for the request to the City Manager at least five (5) days in advance. The City Manager may consent or reject such requests in his/her sole and absolute discretion.
- b. Each sub-provider shall be required to furnish proof of workers' compensation insurance and shall also be required to carry general, automobile and professional liability insurance (as applicable) in reasonable conformity to the insurance carried by the Provider. In addition, any tasks or services performed by sub-providers shall be subject to each provision of this Agreement.
- c. The requirements in this Section 13 shall <u>not</u> apply to persons who are merely providing materials, supplies, data or information which the Provider then analyzes and incorporates into its work product.

### 12. PERMITS AND LICENSES:

Provider, at its sole expense, shall obtain and maintain during the term of this Agreement, all appropriate permits, certificates and licenses, including a City Business License that may be required in connection with the performance of the services and tasks hereunder.

### 13. REPORTS:

- a. Each and every report, draft, work product, map, record and other document produced, prepared or caused to be prepared by Provider pursuant to or in connection with this Agreement shall be the exclusive property of City.
- b. No report, information or other data given to or prepared or assembled by Provider pursuant to this Agreement shall be made available to any individual or organization by Provider without prior approval of the City Manager or his/her designee.
- c. Provider shall, at such time and in such form as City Manager or his/her designee may require, furnish reports concerning the status of services and tasks required under this Agreement.

### 14. <u>RECORDS</u>:

- a. Provider shall maintain complete and accurate records with respect to the services, tasks, work, documents and data in sufficient detail to permit an evaluation of the Provider's performance under the Agreement, as well as maintain books and records related to sales, costs, expenses, receipts and other such information required by City that relate to the performance of the services and tasks under this Agreement (collectively the "Records").
- b. All Records shall be maintained in accordance with generally accepted accounting principles and shall be clearly identified and readily accessible. Provider shall provide free access to the Records to the representatives of City or its designees during regular business hours upon reasonable prior notice. The City has the right to examine and audit the Records, and to make copies or transcripts therefrom as necessary, and to allow inspection of all proceedings and activities related to this Agreement. Such Records, together with supporting documents, shall be kept separate from other documents and records and shall be maintained by Provider for a period of three (3) years after receipt of final payment.
- c. If supplemental examination or audit of the Records is necessary due to concerns raised by City's preliminary examination or audit of records, and the City's supplemental examination or audit of the records discloses a failure to adhere to appropriate internal financial controls, or other breach of this Agreement or failure to act in good faith, then Provider shall reimburse the City for all reasonable costs and expenses associated with the supplemental examination or audit.

### 15. NOTICES:

a. All notices shall be in writing and delivered: (i) by hand; or (ii) sent by registered, express, or certified mail, with return receipt requested or with delivery confirmation requested from the U.S. postal service; or (iii) sent by overnight or same day courier service at the party's respective address listed in this Section.

- b. Each notice shall be deemed to have been received on the earlier to occur of: (x) actual delivery or the date on which delivery is refused; or (y) three (3) days after notice is deposited in the U.S. mail or with a courier service in the manner described above (Sundays and City holidays excepted).
- c. Either party may, at any time, change its notice address (other than to a post office box address) by giving the other party three (3) days prior written notice of the new address.
- d. All notices, demands, requests, or approvals from Provider to City shall be addressed to City at:

City of Alameda Police Department 1555 Oak Street Alameda, CA 94501

ATTENTION: Lieutenant Anthony Munoz, Traffic Division Commander

Ph: (510) 337-8498 / Fax: (510) 522-5322

e. All notices, demands, requests, or approvals from City to Provider shall be addressed to Provider at:

All City Management Services, Inc 10440 Pioneer Boulevard #5 Santa Fe Springs, CA 90670

ATTENTION: Dementra Farwell, Corporate Secretary

Ph: (310) 202-8284 / Fax: (310)202-8285

#### 16. SAFETY:

- a. The Provider will be solely and completely responsible for conditions of all vehicles owned or operated by Provider, including the safety of all persons and property during performance of the services and tasks under this Agreement. This requirement will apply continuously and not be limited to normal working hours. In addition, Provider will comply with all safety provisions in conformance with U.S. Department of Labor Occupational Safety and Health Act, any equivalent state law, and all other applicable federal, state, county and local laws, ordinances, codes, and any regulations that may be detailed in other parts of the Agreement. Where any of these are in conflict, the more stringent requirements will be followed. The Provider's failure to thoroughly familiarize itself with the aforementioned safety provisions will not relieve it from compliance with the obligations and penalties set forth herein.
- b. The Provider will immediately notify the City within 24 hours of any incident of death, serious personal injury or substantial property damage that occurs in connection with the performance of this Agreement. The Provider will promptly submit to the City a written report of all incidents that occur in connection with this Agreement. This report must include the following information: (i) name and address of injured or deceased person(s); (ii) name and address of Provider's employee(s) involved in the incident; (iii) name and address of Provider's liability insurance carrier; (iv) a detailed description of the incident; and (v) a police report.

### 17. TERMINATION:

- a. In the event Provider fails or refuses to perform any of the provisions hereof at the time and in the manner required hereunder, Provider shall be deemed in default in the performance of this Agreement. If such default is not cured within two (2) business days after receipt by Provider from City of written notice of default, specifying the nature of such default and the steps necessary to cure such default; City may thereafter immediately terminate the Agreement forthwith by giving to the Provider written notice thereof.
- b. The foregoing notwithstanding, City shall have the option, at its sole discretion and without cause, of terminating this Agreement by giving seven (7) days' prior written notice to Provider as provided herein.
- c. Upon termination of this Agreement either for cause or for convenience, each party shall pay to the other party that portion of compensation specified in this Agreement that is earned and unpaid prior to the effective date of termination. The obligation of the parties under this Section 19.c. shall survive the expiration or early termination of this Agreement.

### 18. ATTORNEY'S FEES:

In the event of the bringing of any action or suit by a party hereto against the other party by reason of any breach of any covenants, conditions, obligation or provision arising out of this Agreement, the prevailing party shall be entitled to recover from the non-prevailing party all of its costs and expenses of the action or suit, including reasonable attorneys' fees, experts' fees, all court costs and other costs of action incurred by the prevailing party in connection with the prosecution or defense of such action and enforcing or establishing its rights hereunder (whether or not such action is prosecuted to a judgment). For the purposes of this Agreement, reasonable fees of attorneys of the Alameda City Attorney shall be based on the fees regularly charged by private attorneys with the equivalent number of years of experience in the subject matter area of the law for which the Alameda City Attorney's services were rendered who practice in Alameda County in law firms with approximately the same number of attorneys as employed by the Alameda City Attorney's Office.

### 19. COMPLIANCE WITH ALL APPLICABLE LAWS:

During the Term of this Agreement, Provider shall keep fully informed of all existing and future state and federal laws and all municipal ordinances and regulations of the City of Alameda which affect the manner in which the services or tasks are to be performed by the Provider, as well as all such orders and decrees of bodies or tribunals having any jurisdiction or authority over the same. Provider shall comply with all applicable laws, state and federal and all ordinances, rules and regulations enacted or issued by City.

### 20. CONFLICT OF LAW:

This Agreement shall be interpreted under, and enforced by the laws of the State of California without regard to any choice of law rules which may direct the application of laws of another jurisdiction. The Agreement and obligations of the parties are subject to all valid laws, orders, rules, and regulations of the authorities having jurisdiction over this Agreement (or the

successors of those authorities.) Any suits brought pursuant to this Agreement shall be filed with the courts of the County of Alameda, State of California.

### 21. WAIVER:

A waiver by City of any breach of any term, covenant, or condition contained herein shall not be deemed to be a waiver of any subsequent breach of the same or any other term, covenant, or condition contained herein, whether of the same or a different character.

### 22. INTEGRATED CONTRACT:

The Recitals and Exhibits are a material part of this Agreement and are expressly incorporated herein. This Agreement represents the full and complete understanding of every kind or nature whatsoever between the parties hereto, and all preliminary negotiations and agreements of whatsoever kind or nature are merged herein. No verbal agreement or implied covenant shall be held to vary the provisions hereof. Any modification of this Agreement will be effective only by written execution signed by both City and Provider.

### 23. CAPTIONS:

The captions in this Agreement are for convenience only, are not a part of the Agreement and in no way affect, limit or amplify the terms or provisions of this Agreement.

Signatures on next page

IN WITNESS WHEREOF, the parties have caused the Agreement to be executed on the day and year first above written.

All City Management Services, Inc.

A California Corporation

Baron Farwell

President and General Manager

CITY OF ALAMEDA A Municipal Corporation

Jill Keimach

City Manager

RECOMMENDED FOR APPROVAL

Paul J. Rolleri Chief of Police

APPROVED AS TO FORM:

City Attorney

Alan Cohen

Assistant City Attorney

## California All Purpose Certificate of Acknowledgment

A Notary Public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy or validity of that document.

(Effective 1.1.2015) California Acknowledgment

State of California
County of Los Angeles Iss
On Aug 16, 2016 before me, HELLEN MUGISA (NUTARY PUBLIC) notary public, personally (Here insert name and title of the officer)  appeared Raron Farwell , who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(iee), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.
I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.
WITNESS my hand and official seal.  Signature  Signature of Notary Public  Signature of Notary Public  Notary Public  Signature of Notary Public  Signature of Notary Public
(Notary Seal)
OPTIONAL SECTION
DESCRIPTION OF ATTACHED DOCUMENT
Title or Type of Document
Document DateNumber of pages
CAPACITY(IES) CLAIMED BY SIGNER
Name of Signer
Title(s)
Signer is representing:

### **EXHIBIT A**

## ALL CITY MANAGEMENT SERVICES, INC PROPOSAL FOR CROSSING GUARD SERVICES

- 1. This Agreement will commence no later than October 3, 2016 and ends on June 8, 2017.
- 2. The Provider will provide 23 personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a "Crossing Guard". The Provider is an independent contractor and the Crossing Guards to be furnished by it shall at all times be the Provider's employees and not those of the City.
- 3. The City shall determine the locations where Crossing Guards shall be furnished by the Provider. The Provider shall provide at each designated location personnel properly trained as herein specified for the performance of duties as a Crossing Guard. The Provider shall provide supervisory personnel to see that Crossing Guard activities are taking place at the required places and times, and in accordance with all items of this Agreement.
- 4. The Provider shall maintain adequate reserve personnel to be able to furnish alternate Crossing Guards in the event that any person fails to report for work at the assigned time and location and agrees to provide immediate replacement.
- 5. In the performance of their duties the Provider and all employees of the Provider shall conduct themselves in accordance with the conditions of this Agreement and the laws and codes of the State of California and the City of Alameda.
- 6. Persons provided by the Provider as Crossing Guards shall be trained in the laws and codes of the State of California and the City of Alameda pertaining to general pedestrian safety in school crossing areas.
- 7. Crossing Guard services shall be provided by the Provider at the designated locations on all days in which school is in session. The Provider also agrees to maintain communication with the designated schools to maintain proper scheduling.
- 8. The Provider shall provide all Crossing Guards with apparel by which they are readily visible and easily recognized as Crossing Guards. Such apparel shall be uniform for all persons performing the duties of Crossing Guards and shall be worn at all times while performing said duties. This apparel must be appropriate for weather conditions. The Provider shall also provide all Crossing Guards with hand held Stop signs and any other safety equipment which may be necessary.

### **EXHIBIT B**

# ALL CITY MANAGEMENT SERVICES, INC. PROPOSAL FOR CROSSING GUARD SERVICES COMPENSATION

- 1. This Agreement will commence no later than October 3, 2016 and ends on June 3, 2017.
- 2. The Provider will provide 23 personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a "Crossing Guard". The Provider is an independent contractor and the Crossing Guards to be furnished by it shall at all times be Provider's employees and not those of the City.
- 3. The City agrees to pay the Provider for services rendered pursuant to this Agreement the sum Seventeen Dollars and Thirty-two Cents (\$17.32) per hour, per guard during the contract period.
- 4. Provider shall bill a minimum of 4.0 hours per guard, per school day unless Provider fails to perform service. Not to Exceed cost totals \$239,015 for this contract period.
- 5. Payment is due within thirty (30) days of receipt of Provider's properly prepared invoice.



### CERTIFICATE OF LIABILITY INSURANCE

7/1/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

CONTACT Nysa Gallegos				
	62-9312			
INSURER(S) AFFORDING COVERAGE	NAIC#			
INSURER A: Liberty Surplus Insurance Company	10725			
INSURER B: Depositors Insurance Company	19445			
INSURER C: The Burlington Insurance Company	23620			
INSURER D:				
INSURER E:				
INSURER F :				
	INSURER A Liberty Surplus Insurance Company INSURER B Depositors Insurance Company INSURER C The Burlington Insurance Company INSURER D: INSURER E:			

COVERAGES CERTIFICATE NUMBER:16/17 MASTER REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

NSR LTR	TYPE OF INSURANCE	ADDL	SUBR	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT		
A	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR						EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	1,000,000
		х	Y	100020084301	4/1/2016	4/1/2017	MED EXP (Any one person)	\$	Exclude
							PERSONAL & ADV INJURY	S	1,000,00
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$	2,000,000
Lymental	X POLICY PRO- JECT LOC						PRODUCTS - COMP/OP AGG	\$	2,000,00
	OTHER:							\$	
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000
В	X ANY AUTO						BODILY INJURY (Per person)	\$	
2	ALL OWNED SCHEDULED AUTOS	х	Y	ACP7835954504	ACP7835954504	12/21/2015 12/21/2016	BODILY INJURY (Per accident)	\$	The state of the s
	X HIRED AUTOS X NON-OWNED AUTOS								PROPERTY DAMAGE (Per accident)
Ī							1. 31. 333337-1	\$	and the second second
	UMBRELLA LIAB OCCUR	SHIMMARKAN		ili (Alice and Calendary United and Alice			EACH OCCURRENCE	\$	8,000,000
С	X EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$	8,000,000
	DED X RETENTION\$ 0			HFF0003353	4/1/2016	4/1/2017		\$	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER OTH- STATUTE ER		and the second s
1	ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A		Not Applicable			E.L. EACH ACCIDENT	\$	
1	(Mandatory in NH)	N/A					E.L. DISEASE - EA EMPLOYEE	\$	
	If yes, describe under DESCRIPTION OF OPERATIONS below					•	E.L. DISEASE - POLICY LIMIT	\$	
***************************************				Not Applicable					
	ii ii								

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

As respects General Liability and required by written contract; Certificate Holder is named as additional insured. Insurance is Primary & Non-Contributory. Waiver of Subrogation applicable.

CERTIFICATE HOLDER	CANCELLATION
City of Alameda 2263 Santa Clara Ave Alameda, CA 94501	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE
	Manny Mashhoud/NYSGAL Many Mashaul

© 1988-2014 ACORD CORPORATION. All rights reserved.



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/1/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to

the terms and conditions of the policy, certain policies may require an e certificate holder in lieu of such endorsement(s).	ndorsement. A state	ement on this	s certificate does not confer	rights to the
PRODUCER	CONTACT Trend C	ertificat	e Coordinator	
ROBERTS & CROW, INC.	PHONE (A/C, No. Ext): (214)	553-5505	FAX (AJC, No): (214)	553-5525
12221 Merit Drive	E-MAIL ADDRESS:			- Section 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1
Suite 300		URER(S) AFFORE	ING COVERAGE	NAIC #
Dallas TX 75251			rance Co., Inc.	42376
INSURED	INSURER B:			
Trendsetter HR, LLC	INSURER C:			
L/C/F All City Management Services, Inc.	INSURER D :			
2701 Sunset Ridge Drive, Suite 500	INSURER E :			
Rockwall TX 75032	INSURER F :			
COVERAGES CERTIFICATE NUMBER:All City	Management	F	REVISION NUMBER:	
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAT INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORD EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAV INSR   [ADDLISUBR]	OF ANY CONTRACT DED BY THE POLICIES	OR OTHER DESCRIBED PAID CLAIMS.	OOCUMENT WITH RESPECT TO HEREIN IS SUBJECT TO ALL	O WHICH THIS
LTR TYPE OF INSURANCE INSD WYD POLICY NUMBER	(MM/DD/YYYY)			CONTRACTOR OF THE PARTY OF THE
COMMERCIAL GENERAL LIABILITY			EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Fa organizance) \$	47 - 150 STT - 1-1-1-1 - 1-1 - 1-1 - 1-1 - 1-1 - 1-1 - 1-1 - 1-1 - 1-1 - 1-1 - 1-1 - 1-1 - 1-1 - 1-1 - 1-1 - 1
CLAIMS-MADE OCCUR			PREMISES (Ea occurrence) \$  MED EXP (Any one person) \$	
		-	PERSONAL & ADV INJURY \$	participant from the control of the Mills (Marie Control
OFFINI ACCORDATE LIMIT APPOLITO OFFI.			GENERAL AGGREGATE \$	
GEN'L AGGREGATE LIMIT APPLIES PER: POLICY PRO- JECT LOC		1	PRODUCTS - COMP/OP AGG \$	
			\$	
OTHER: AUTOMOBILE LIABILITY			COMBINED SINGLE LIMIT (Ea accident)	
ANY AUTO			BODILY INJURY (Per person) \$	
ALL OWNED SCHEDULED			BODILY INJURY (Per accident) \$	
AUTOS AUTOS NON-OWNED AUTOS			PROPERTY DAMAGE (Per accident) \$	
HIRED AUTOS AUTOS	The second secon		(FBI accident)	
UMBRELLA LIAB OCCUR			EACH OCCURRENCE \$	
EXCESS LIAB CLAIMS-MADE			AGGREGATE \$	
DED RETENTION\$			\$	400000000000000000000000000000000000000
WORKERS COMPENSATION			X PER OTH- STATUTE ER	
AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE TWC3546735 - Texas	4/1/2016	4/1/2017	E,L. EACH ACCIDENT \$	1,000,000
OFFICER/MEMBER EXCLUDED?  A (Mandatory in NH)  N / A  TWC3546729 - Other Th	an TX 4/1/2016	4/1/2017	E,L. DISEASE - EA EMPLOYEE \$	1,000,000
If yes, describe under DESCRIPTION OF OPERATIONS below			E.L. DISEASE - POLICY LIMIT \$	1,000,000
Location Coverage Per	riod 4/1/2016	4/1/2017	Client #331371	
	and the same of th			
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Sche	dule, may be attached if me	ore space is requ	ired)	gomon+
Coverage is provided for only those employees leased Services, Inc.	to but not su	bcontract	ors of All City Mana	igement
Services, inc.				
				011474114000140000000000000000000000000
CERTIFICATE HOLDER	CANCELLATION			
( ) -	CHOILD AND CE	TUE ABOVE D	ECODIDED DOLLOISE DE CANON	ILED BEEODE
The City of Alameda			ESCRIBED POLICIES BE CANCE REOF, NOTICE WILL BE D	
2263 Santa Clara Ave	ACCORDANCE WI			
Alameda, CA 94501			_	
	AUTHORIZED REPRESE	ENTATIVE		

Barry Crow/JRT



#### LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Company")

#### ENDORSEMENT NO.

Effective Date: 04/01/16 - 04/01/17

Policy Number: 100020084301

Issued To: All City Management Services, Inc.

#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

#### COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### **SCHEDULE**

## Name Of Additional Insured Person(s) Or Organization(s)

Location(s) Of Covered Operations

Any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy;

Any other person or organization you are required to add as an additional insured under the contract or agreement described in the paragraph above.

All locations of covered operations.

(Information required to complete this Schedule, if not shown above, will be shown in the Declarations)

- A. Section II Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
  - 1. Your acts or omissions; or
  - 2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

- B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:
  - This insurance does not apply to "bodily injury" or "property damage" occurring after:
  - All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or



2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.



### LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Company")

#### ENDORSEMENT NO.

Effective Date: 04/01/16 - 04/01/17

Policy Number: 100020084301

Issued To: All City Management Services, Inc.

### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

#### PRIMARY INSURANCE CLAUSE ENDORSEMENT

To the extent that this insurance is afforded to any additional insured under the policy, such insurance shall apply as primary and not contributing with any insurance carried by such additional insured, as required by written contract.

Nothing herein contained shall be held to waive, vary, alter or extend any condition or provision of the policy other than as above stated.



### LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Company")

#### ENDORSEMENT NO.

Effective Date: 04/01/16 - 04/01/17

Policy Number: 100020084301

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### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

#### **SCHEDULE**

### Name Of Person Or Organization:

As required by written contract signed by both parties prior to any "occurrence" in which coverage is sought under this policy.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV - Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

**BUSINESS TAX CERTIFICATE** 

824270

**CITY OF ALAMEDA** 

ISSUED FOR TAX PURPOSES ONLY - NOT TRANSFERABLE

ALL CITY MANAGEMENT SERVICES INC

SANTA FE SPRINGS, CA 90670-8238

10440 PIONEER BLVD STE 5

EXPIRATION DATE:

06/30/2017

Business Name:

ALL CITY MANAGEMENT SERVICES INC

Business Owner(s):

ALL CITY MANAGEMENT SERVICES INC

**Business Location:** 

10440 PIONEER BLVD STE 5, SANTA FE SPRINGS, CA 90670--8238

Business Type:

Miscellaneous Service

WY.

Elena Adair

FINANCE DIRECTOR

THIS CERTIFICATE MUST BE POSTED IN A CONSPICUOUS PLACE

(Rev. December 2014) Department of the Treasury

Form 1099-S (proceeds from real estate transactions)

brokers)

• Form 1099-DIV (dividends, including those from stocks or mutual funds) Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)

• Form 1099-B (stock or mutual fund sales and certain other transactions by

Form 1099-K (merchant card and third party network transactions)

### **Request for Taxpayer Identification Number and Certification**

Give Form to the requester. Do not send to the IRS.

Internal	Revenue Service	at loave this line blank			-							
	Name (as shown on your income tax return). Name is required on this line; do not not not not not not not not not no	of leave this line blank.					*					
	ALL CITY MANAGEMENT SERVICES INC											
8	2 Business name/disregarded entity name, if different from above											
Print or type See Specific Instructions on page	3 Check appropriate box for federal tax classification; check only one of the follow Individual/sole proprietor or Single-member LLC Corporation Sole Sole Sole Sole Sole Sole Sole Sole	ip) ▶ the line ab	Trust/estate    A Exemptions (codes apply onlocation entities, not individuals; instructions on page 3):   Exempt payee code (if any)								98	
	7 List account number(s) here (optional)											
	rt Taxpayer Identification Number (TIN)	Not your wife or sent										
Pa	The Till the appropriate how The TIN provided must match the name	given on line 1 to avo		Soc	ial sec	urity I	umb	er	_			
						_			_			
	up withholding. For individuals, this is generally your social security hamb ent alien, sole proprietor, or disregarded entity, see the Part I instructions es, it is your employer identification number (EIN). If you do not have a nui	Uli page U. I Ul Ottion						$\perp$	L			
TIN C	on page 3.		ř	or	oloyer	idonti	fication	an nu	mh	or		٦
Note	. If the account is in more than one name, see the instructions for line 1 a	nd the chart on page	4 for L	Emi	ployer	Identi	T	JII 110	1	T	T	Ħ
guide	elines on whose number to enter.			9	5	- 3	9	7	1	5 1	7	
	rt II Certification					-	8			-		
Unde	er penalties of perjury, I certify that:	er (or Lam waiting for	a numbe	ar to	he is	sued	to m	e); ar	nd			
	he number shown on this form is my correct taxpayer identification number									rnal R	even	ue
9	am not subject to backup withholding because: (a) I am exempt from back ervice (IRS) that I am subject to backup withholding as a result of a failure o longer subject to backup withholding; and	to report all interest	or divide	nds	or (c	) the	RS h	as no	otifi	ed me	that	lam
3. 1	am a U.S. citizen or other U.S. person (defined below); and											
	if any indicating that I am exempt	from FATCA reportin	g is corr	ect.			hin ot	to be	2010	un wi	hhol	dina
Cert beca inter gene	ification instructions. You must cross out item 2 above if you have been ause you have failed to report all interest and dividends on your tax return est paid, acquisition or abandonment of secured property, cancellation of erally, payments other than interest and dividends, you are not required to	. For real estate trans	actions,	iten	n 2 do	irome	nt an	range	eme	ent (IR	A), a	nd
Sig		Di	ate ▶	6	10	3/2	201	6				
Hei	neral Instructions	• Form 1098 (home mo	ortgage in	teres	st), 109	98-E (s	tuden	t loar	inte	erest),	1098-	·T
	ion references are to the Internal Revenue Code unless otherwise noted.	(tuition) • Form 1099-C (cancel	led debt)									
Enter	are developments. Information about developments affecting Form W-9 (such	• Form 1099-A (acquis	ition or at	oanc	lonme	nt of s	cure	d prop	perty	/)		
as le	gislation enacted after we release it) is at www.irs.gov/iws.	Use Form W-9 only i	if you are	a U.	S. per	son (in	cludin	g a re	eside	ent alie	n), to	
Pu	rpose of Form	is do not rotum l	Form 1//-0	to t	he req	uester	with a	TIN,	you	migh	be s	ubject
	ndividual or entity (Form W-9 requester) who is required to file an information must be in the information of the information o	to backup withholding.	. See Wha	at is	backu	o withi	iolainį	g? on	pag	g <del>u</del> 2.		
dai.e	ht with the IRS fulsa butain your of the property of the property of the state of the property	By signing the filled- 1. Certify that the TI	N vou are	ajvi	na is c	orrect	(or yo	u are	wai	ting fo	r a nu	mber
	visit time mumber (EIN) to report on an information return the alliquit paid to	to be issued),								-		
WOLL	trincation number (Enly), to report on an information return. Examples of information or other amount reportable on an information return. Examples of information rns include, but are not limited to, the following:	2. Certify that you a	re not sub	ject	to bac	ckup w	ithhol	ding,	or	AVAM	nt no	vee If
	orm 1099-INT (Interest earned or paid)	Claim exemption applicable, you are also										e of
• Fo	orm 1099-DIV (dividends, including those from stocks or mutual funds)											
e Fo	orm 1099-MISC (various types of income, prizes, awards, or gross proceeds)	withholding tax on for	eign partn	ners'	snare	or erre	CUVOI	y con	i iec	tou IIIC	J11101	uniu

4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See What is FATCA reporting? on page 2 for further information.



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/1/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT Nysa Gallegos	and the second s				
Knight Insurance Services	PHONE (A/C, No, Ext): (818) 662-4200 FAX (A/C, No): (818) 662-931.					
535 North Brand Boulevard	E-MAIL ADDRESS: NysaG@KnightIns.net					
Suite 1000	INSURER(S) AFFORDING COVERAGE	NAIC#				
Glendale CA 91203	INSURER A: Liberty Surplus Insurance Company	10725				
INSURED	INSURER B : Depositors Insurance Company	19445				
All City Management Services Inc	INSURER C: The Burlington Insurance Company	23620				
10440 Pioneer Blvd # 5	INSURER D:					
	INSURER E :					
Santa Fe Springs CA 90670	INSURER F:					
COVERACES OFFICIAL NUMBER 16/17	MACRED DEVICION NUMBER.					

CERTIFICATE NUMBER:16/17 MASTER REVISION NUMBER COVERAGES THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS,

NSR LTR		TYPE OF INSURANCE	INSD	SUBR	POLICY NUMBER	(MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS				
	X	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	\$	1,000,000		
A		CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	50,000		
			х	Y	100020084301	4/1/2016	4/1/2017	MED EXP (Any one person)	\$	Excluded		
								PERSONAL & ADV INJURY	\$	1,000,000		
	GEN'	L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	\$	2,000,000		
	X	POLICY PRO- LOC						PRODUCTS - COMP/OP AGG	\$	2,000,000		
		OTHER:							\$			
	AUTO	OMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	\$	1,000,000		
В	X.	ANY AUTO						BODILY INJURY (Per person)	\$			
0		ALL OWNED SCHEDULED AUTOS AUTOS	х	Y	ACP7835954504	12/21/2015	12/21/2015	12/21/2016	12/21/2016	BODILY INJURY (Per accident)	\$	PROTECTION AND ADDRESS OF THE PROTEC
		HIRED AUTOS X NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$	participa (			
					**************************************				\$	Name of the last o		
		UMBRELLA LIAB OCCUR						EACH OCCURRENCE	\$	8,000,000		
С	x	EXCESS LIAB CLAIMS-MADE						AGGREGATE	\$	8,000,000		
		DED X RETENTION\$ 0			HFF0003353	4/1/2016	4/1/2017		\$			
		KERS COMPENSATION EMPLOYERS' LIABILITY			the state of the s	man a second		PER OTH- STATUTE ER				
	ANY F	PROPRIETOR/PARTNER/EXECUTIVE	N/A		Not Applicable			E,L. EACH ACCIDENT	\$			
	(Mand	CER/MEMBER EXCLUDED?	NIA					E.L. DISEASE - EA EMPLOYEE	\$			
	If yes, DESC	describe under RIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$			
					Not Applicable							

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) As respects General Liability and required by written contract; Certificate Holder is named as additional insured. Insurance is Primary & Non-Contributory. Waiver of Subrogation applicable.

OF ALAMEDA Risk Management

CERTIFICATE HOLDER

Risk Managercancellation

City of Alameda 2263 Santa Clara Ave Alameda, CA 94501

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Manny Mashhoud/NYSGAL Many Mashaul



### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 7/1/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

	20117127						
PRODUCER	CONTACT Trend Certif						
ROBERTS & CROW, INC.	PHONE (214) 553-	·5505	FAX (A/C, No): (214)	553-5525			
12221 Merit Drive	E-MAIL ADDRESS:						
Suite 300	INSURER(S)		NAIC#				
Dallas TX 75251	INSURER A : Technology	Insurance Co.,	Inc.	42376			
INSURED	INSURER B:						
Trendsetter HR, LLC	INSURER C :						
L/C/F All City Management Services, Inc.	INSURER D :			***************************************			
2701 Sunset Ridge Drive, Suite 500	INSURER E :			V-A			
Rockwall TX 75032	INSURER F :			V/ <del>///////////////////////////////////</del>			
COVERAGES CERTIFICATE NUMBER:All City		REVISION NUM	BFR:				
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HA				LICY PERIOD			
INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORD EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE	ED BY THE POLICIES DESC	CRIBED HEREIN IS SUI					
INSR TYPE OF INSURANCE INSD WYD POLICY NUMBER	POLICY EFF POLICY (MM/DD/YYYY) (MM/DD/)	EXP	LIMITS				
COMMERCIAL GENERAL LIABILITY		EACH OCCURRENC	E s	AAAAAAAAA			
CLAIMS-MADE OCCUR		DAMAGE TO RENTE PREMISES (Ea occur	0				
		MED EXP (Any one p	erson) \$				
		PERSONAL & ADV IN	NJURY \$				
GEN'L AGGREGATE LIMIT APPLIES PER:		GENERAL AGGREGA		**			
POLICY PROTECT LOC CITY OF AL	AMEDA	PRODUCTS - COMP	/OP AGG \$				
OTHER: AUTOMOBILE LIABILITY RISK Manage	ament	COMBINED SINGLE					
ANY AUTO	9-30-VY	(Ea accident) BODILY INJURY (Per					
	ite	BODILY INJURY (Per					
ALL OWNED AUTOS  HIRED AUTOS  AUTOS  NON-OWNED AUTOS  Lucretia Akil, City	Risk Manago.	PROPERTY DAMAGE					
HIRED AUTOS Lucretia AKII, OTS		(Per accident)	\$				
UMBRELLA LIAB OCCUR		EACH OCCURRENC					
EXCESS LIAB CLAIMS-MADE		AGGREGATE	\$				
DED RETENTION\$		AGGREGATE	S				
WORKERS COMPENSATION		X PER STATUTE	OTH- ER				
AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE TWC3546735 - Texas	4/1/2016 4/1/2	The state of the s		1,000,000			
A (Mandatory in NH)  N / A  TWC3546729 - Other The				1,000,000			
if yes, describe under DESCRIPTION OF OPERATIONS below		E.L. DISEASE - POLI		1,000,000			
			OT LIMIT   3	1,000,000			
Location Coverage Per:	od 4/1/2016 4/1/2	017 Client #331371					
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks School	ule, may be attached if more space	is required)					
Coverage is provided for only those employees leased	to but not subcont	ractors of All	City Manag	gement			
Services, Inc.							
CERTIFICATE HOLDER	CANCELLATION						
( ) =	CANCELLATION			annatus viene a management and a management			
· /	SHOULD ANY OF THE ABO	OVE DESCRIBED POLICE	IES BE CANCEL	LED BEFORE			
The City of Alameda	THE EXPIRATION DATE	THEREOF, NOTICE					
2263 Santa Clara Ave	ACCORDANCE WITH THE	POLICY PROVISIONS.					
Alameda, CA 94501	AUTHORIZED REPRESENTATIVE						
	110000000000000000000000000000000000000						
	Barry Crow/JRT	Baye	05 6	2000			



#### LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Company")

#### ENDORSEMENT NO.

Effective Date: 04/01/16 - 04/01/17

Policy Number: 100020084301

Issued To: All City Management Services, Inc.

#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### SCHEDULE

## Name Of Additional Insured Person(s) Or Organization(s)

Location(s) Of Covered Operations

Any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy;

Any other person or organization you are required to add as an additional insured under the contract or agreement described in the paragraph above.

All locations of covered operations.

(Information required to complete this Schedule, if not shown above, will be shown in the Declarations)

- A. Section II Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
  - 1. Your acts or omissions; or
  - 2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

- **B.** With respect to the insurance afforded to these additional insureds, the following additional exclusions apply: This insurance does not apply to "bodily injury" or "property damage" occurring after:
  - 1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

© ISO Properties, Inc., 2004 ucretia Akil, City Risk Management

1 2 CG 20 10 07 04



2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.



### LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Company")

#### ENDORSEMENT NO.

Effective Date: 04/01/16 - 04/01/17

Policy Number: 100020084301

Issued To: All City Management Services, Inc.

#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.



To the extent that this insurance is afforded to any additional insured under the policy, such insurance shall apply as primary and not contributing with any insurance carried by such additional insured, as required by written contract.

Nothing herein contained shall be held to waive, vary, alter or extend any condition or provision of the policy other than as above stated.

CITY OF ALAMEDA

Risk Management

Risk Management

S - 30 - 1 V

Lucretia Akil, City Risk Manager



#### LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Company")

ENDORSEMENT NO.

Effective Date: 04/01/16 - 04/01/17

Policy Number: 100020084301

Issued To: All City Management Services, Inc.

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#### WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

#### **SCHEDULE**

#### Name Of Person Or Organization:

As required by written contract signed by both parties prior to any "occurrence" in which coverage is sought under this policy.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV - Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

CITY OF ALAMEDA

RISH Management

8 - 30 1 V

Lucretia Akil, City Risk Manager

### **BUSINESS TAX CERTIFICATE**

824270

### CITY OF ALAMEDA

ISSUED FOR TAX PURPOSES ONLY - NOT TRANSFERABLE

ALL CITY MANAGEMENT SERVICES INC

SANTA FE SPRINGS, CA 90670-8238

10440 PIONEER BLVD STE 5

EXPIRATION DATE:

06/30/2017

Business Name:

ALL CITY MANAGEMENT SERVICES INC

Business Owner(s):

ALL CITY MANAGEMENT SERVICES INC

**Business Location:** 

10440 PIONEER BLVD STE 5, SANTA FE SPRINGS, CA 90670-8238

Business Type:

Miscellaneous Service

Elena Adair

FINANCE DIRECTOR

THIS CERTIFICATE MUST BE POSTED IN A CONSPICUOUS PLACE

(Rev. December 2014)

• Form 1099-S (proceeds from real estate transactions)

• Form 1099-K (merchant card and third party network transactions)

# Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Internal	Revenue Service		13.0 11.1						-				-		
		on your income tax return). Name is required on this line; do	not leave this line blank.												
		AGEMENT SERVICES INC													
2.	2 Business name/o	2 Business name/disregarded entity name, if different from above													
Print or type Specific Instructions on page 2	3 Check appropriation individual/sole single-membe Limited liability Note. For a sir	the line above for						ndivid 3): if any	ny)						
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Pri	Other (see inst		Requester's	name							******				
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be		R BLVD STE # 5													
See S	6 City, state, and Z														
Š	SANTA FE SPRINGS, CA 90670 7 List account number(s) here (optional)														
	7 List account num	nber(s) here (optional)													
		(MS 5.13)													
Pai	tl Taxpa	yer Identification Number (TIN)	iven an line 1 to ave	oid Soc	cial s	ecurity	numb	er							
Enter	your TIN in the ap	propriate box. The TIN provided must match the name individuals, this is generally your social security num	ne given on line i to avo			C. Milk	ГТ	$\neg$		T		T			
	at alien colo prop	riotor or disregarded entity see the Part Linstruction	is on page 3. For other	1		-			-	-					
entitie	es, it is your emplo	yer identification number (EIN). If you do not have a n	number, see How to get	or or					,	-	-2.02000				
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guide	lines on whose nu	mber to dittor.		9	5	- 3	9	7	1	5	1	7			
	Certifi	eation													
Par	r penalties of perju														
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Se	ervice (IRS) that I a	ackup withholding because: (a) I am exempt from ba m subject to backup withholding as a result of a failu backup withholding; and	re to report all interest	or dividends	s, or	(c) the	RS ĥ	as no	otifi	ed r	ne ti	nat I	am		
3. I a	m a U.S. citizen or	other U.S. person (defined below); and													
4 Th	ENTCA code(s) a	ntered on this form (if any) indicating that I am exempt	pt from FATCA reportin	ig is correct								11:			
Certi beca intere	fication instruction	nns. You must cross out item 2 above if you have been to report all interest and dividends on your tax return or abandonment of secured property, cancellation her than interest and dividends, you are not required	en notified by the IRS then. For real estate trans	nat you are actions, iter o an Individ	curre n 2 d ual r	etireme	nt ar	range	me	ent (	RA)	and	t		
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	neral Instru		• Form 1098 (home mo (tuition)	ortgage intere	st), 1	098-E (s	tuden	it loan	int	erest	), 10	98-T			
Section	on references are to t	he Internal Revenue Code unless otherwise noted.	<ul> <li>Form 1099-C (cancel</li> </ul>												
Futur as leg	e developments. Info pislation enacted after	ormation about developments affecting Form W-9 (such we release it) is at www.irs.gov/fw9.	<ul> <li>Form 1099-A (acquis</li> <li>Use Form W-9 only i</li> </ul>	ition or aband if you are a U	donm .S. pe	nent of se erson (in	cludin	a prop ng a re	sid	y) ent a	lien),	to			
	pose of Form		provide your correct Ti	IN. Form 11/-9 to 1	the re	eauester	with a	a TIN,	you	ı mig			ject		
An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (TIN), adoption taxpayer identification number (ATIN), or employer identification number (TIN), adoption taxpayer identification number (ATIN), or employer identification number (TIN) and option taxpayer identification number (ATIN), or employer identification number (TIN) and option taxpayer identification number (ATIN), or employer identification number (ATIN), or employer identification number (TIN) and option taxpayer identification number (ATIN), or employer identification number (TIN) and option taxpayer identification number (TIN															
identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:  2. Certify that you are not subject to backup withholding, or externs include, but are not limited to, the following:															
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• For	• Form 1099-DIV (dividents, including those from stockers)  • Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)  • Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)  4. Certify that FATCA code(s) entered on this form (if any) indicating that you exempt from the FATCA reporting; is correct. See What is FATCA reporting? of page 2 for further information.						ou are								

### FIRST AMENDMENT TO AGREEMENT

This Amendment of the Agreement, entered into this \_\_\_\_\_\_ day of \_\_\_\_\_\_\_, 2017, by and between the CITY OF ALAMEDA, a municipal corporation (hereinafter "City") and <u>ALL CITY MANAGEMENT SERVICES, INC.</u> a (California corporation) whose address is 10440 Pioneer Boulevard, #5, Santa Fe Springs, California, 90670, (hereinafter "Provider"), is made with reference to the following:

#### RECITALS:

- A. On October 3, 2016, an agreement was entered into by and between City and Provider (hereinafter "Agreement") with compensation not to exceed \$239,015.
- B. The City is in need of the following services: for 22 personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks.
- C. City and Provider desire to modify the Agreement on the terms and conditions set forth herein.
- NOW, THEREFORE, it is mutually agreed by and between the undersigned parties as follows:
  - 1. Paragraph 1 of the Agreement is modified to read as follows:
    - TERM: The term of this Agreement will commence no later than October 3, 2016 and ends on June 6, 2018.
  - 2. Paragraph 2 of the Agreement is modified to read as follows:
    - SERVICES TO BE PERFORMED: Provider shall perform each and every service set forth in Exhibit A-1 which is attached hereto and incorporated herein by this reference.
  - 3. Paragraph 3 of the Agreement is modified to read as follows:
    - COMPENSATION TO PROVIDER: Provider shall submit to the City an invoice for the total amount of work done the previous period. Pricing and accounting of charges are to be according to the fee schedule as set forth in Exhibit B-1 and incorporated herein by this reference. Extra work must be approved in writing by the City Manager of his/her designee prior to performance as set forth in Exhibit B-1.

The total compensation for the work under this Amendment is not to exceed \$284,486.40. Total compensation for this Agreement is \$523,501.40.

IN WITNESS WHEREOF, the parties hereto have caused this modification of Agreement to be executed on the day and year first above written.

ALL CITY MANAGEMENT SERVICES A California Corporation

Baron Farwell

President and General Manager

CITY OF ALAMEDA A Municipal Corporation

Jill Keimach

City Manager

RECOMMENDED FOR APPROVAL:

Paul J. Rolleri Chief of Police

APPROVED AS TO FORM:

City Attorney

Alan M. Cohen

Assistant City Attorney

#### **EXHIBIT A-1**

## ALL CITY MANAGEMENT SERVICES, INC PROPOSAL FOR CROSSING GUARD SERVICES

- 1. This Agreement will commence no later than August 21, 2017 and ends on June 6, 2018.
- 2. The Provider will provide 22 personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a "Crossing Guard". The Provider is an independent contractor and the Crossing Guards to be furnished by it shall at all times be the Provider's employees and not those of the City.
- 3. The City shall determine the locations where Crossing Guards shall be furnished by the Provider. The Provider shall provide at each designated location personnel properly trained as herein specified for the performance of duties as a Crossing Guard. The Provider shall provide supervisory personnel to see that Crossing Guard activities are taking place at the required places and times, and in accordance with all items of this Agreement.
- 4. The Provider shall maintain adequate reserve personnel to be able to furnish alternate Crossing Guards in the event that any person fails to report for work at the assigned time and location and agrees to provide immediate replacement.
- 5. In the performance of their duties the Provider and all employees of the Provider shall conduct themselves in accordance with the conditions of this Agreement and the laws and codes of the State of California and the City of Alameda.
- 6. Persons provided by the Provider as Crossing Guards shall be trained in the laws and codes of the State of California and the City of Alameda pertaining to general pedestrian safety in school crossing areas.
- 7. Crossing Guard services shall be provided by the Provider at the designated locations on all days in which school is in session. The Provider also agrees to maintain communication with the designated schools to maintain proper scheduling.
- 8. The Provider shall provide all Crossing Guards with apparel by which they are readily visible and easily recognized as Crossing Guards. Such apparel shall be uniform for all persons performing the duties of Crossing Guards and shall be worn at all times while performing said duties. This apparel must be appropriate for weather conditions. The Provider shall also provide all Crossing Guards with hand held Stop signs and any other safety equipment which may be necessary.

#### **EXHIBIT B-1**

## ALL CITY MANAGEMENT SERVICES, INC. PROPOSAL FOR CROSSING GUARD SERVICES COMPENSATION

- 1. This Agreement will commence no later than August 21, 2017 and ends on June 6, 2018.
- 2. The Provider will provide 22 personnel equipped and trained in appropriate procedures for crossing pedestrians in marked crosswalks. Such personnel shall be herein referred to as a "Crossing Guard". The Provider is an independent contractor and the Crossing Guards to be furnished by it shall at all times be Provider's employees and not those of the City.
- 3. The City agrees to pay the Provider for services rendered pursuant to this Agreement the sum Seventeen Dollars and Ninety-six Cents (\$17.96) per hour, per guard during the contract period.
- 4. Provider shall bill a minimum of 4.0 hours per guard, per school day unless Provider fails to perform service. Not to Exceed cost totals \$284,486.40 for this contract period.
- 5. Payment is due within thirty (30) days of receipt of Provider's properly prepared invoice.

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### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 4/19/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED

REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER. IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s). CONTACT
NAME:
NAME:
Chris Dalstrom
PHONE
(AC. No. Extl: (847) 463-7218
E-#AIL
ADDRESS:cdalstrom@assuranceagency.com Assurance Agency, Ltd. FAX. No):(847) 440-9126 One Century Centre 1750 E. Golf Road Schaumburg IL 60173-INSURER(S) AFFORDING COVERAGE NAIC # INSURER A: Protective Insurance Company INSURED INSURER B : Personnel Staffing Group, LLC INSURER C: dba KBS Staffing 1751 Lake Cook Road, Suite 600 INSURER D: Deerfield IL 60015 **INSURER E:** INSURER F: COVERAGES **CERTIFICATE NUMBER: 1556240249 REVISION NUMBER:** THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS. ADDL SUBR POLICY EFF POLICY EXP TYPE OF INSURANCE LIMITS **POLICY NUMBER** GENERAL LIABILITY EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) 3 COMMERCIAL GENERAL LIABILITY CLAIMS-MADE OCCUR MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE GEN'L AGGREGATE LIMIT APPLIES PER: PRODUCTS - COMP/OP AGG POLICY AUTOMOBILE LIABILITY COMBINED SINGLE LIMIT (Ea accident) ANY AUTO BODILY INJURY (Per person) ALL OWNED AUTOS SCHEDULED AUTOS NON-OWNED AUTOS **BODILY INJURY (Per accident** PROPERTY DAMAGE (Per accident) HIRED AUTOS UMBRELLA LIAB OCCUR **EACH OCCURRENCE EXCESS LIAB** CLAIMS-MADE AGGREGATE DED RETENTIONS WORKERS COMPENSATION AND EMPLOYERS' LIABILITY RW008962 WD001482 1/1/2017 1/1/2017 1/1/2018 1/1/2018 X WC STATU-TORY LIMITS ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) E.L. EACH ACCIDENT N NIA \$1,000,000 E.L. DISEASE - EA EMPLOYEE \$1,000,000 If yes, describe under DESCRIPTION OF OPERATIONS below E.L. DISEASE - POLICY LIMIT | \$1,000,000 DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required) Proof of Insurance RE: Employees assigned by All City Management Services dba The Crossing Guard Company 10440 Pioneer Blvd Suite 5, Santa Fe Springs CA 90670 See Attached... **CERTIFICATE HOLDER** CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE City of Alameda 2263 Santa Clara Ave THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. Alameda, CA 94501 AUTHORIZED REDRESENTATIVE

	AGEN	ICY CUSTOMER ID:	
		LOC#:	
ACORD <sup>®</sup> ADDITIONA	L REMA	ARKS SCHEDULE	Page _1 of _1
AGENCY Assurance Agency, Ltd.		NAMED INSURED Personnel Staffing Group, LLC	
POLICY NUMBER		dba KBS Staffing 1751 Lake Cook Road, Suite 600 Deerfield IL 60015	
CARRIER	NAIC CODE	Deerfield IL 60015	
		EFFECTIVE DATE:	
ADDITIONAL REMARKS THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACC	OBD FORM		<b>*</b>
FORM NUMBER: 25 FORM TITLE: CERTIFICATE		Y INSURANCE	
A Waiver of Subrogation applies to the Worker's Compen by written contract and where allowed by law: City of Alar	sation policy	in favor of the following entities, when required	4100
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### CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/2/2017

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT Nysa Gallegos				
PRODUCEN					
Knight Insurance Services		FAX (A/C, No): (818) 662-9312			
535 North Brand Boulevard	E-MAIL ADDRESS: NysaG@KnightIns.net				
Suite 1000	INSURER(S) AFFORDING COVERAGE	NAIC #			
Glendale CA 91203	INSURER A :Liberty Surplus Insurance Company	10725			
INSURED	INSURER B Depositors Insurance Company	42587			
All City Management Services Inc	INSURER C Houston Casualty Company	42374			
10440 Pioneer Blvd # 5	INSURER D: The Burlington Insurance Company	23620			
	INSURER E :				
Santa Fe Springs CA 90670	INSURER F:				
COVERAGES CERTIFICATE NUMBER 17/19 Mos	DEVISION NUMBER				

CERTIFICATE NUMBER:17/18 Master

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE		POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMIT	S	
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	x	100020084302	5/1/2017	5/1/2018	MED EXP (Any one person)	\$ Exc.	luded
					PERSONAL & ADV INJURY	\$ 1,000	0,000
GEN'L AGGREGATE LIMIT APPLIES PER:					GENERAL AGGREGATE	\$ 2,000	0,000
X POLICY PRO- JECT LOC					PRODUCTS - COMP/OP AGG	\$ 2,000	0,000
OTHER:		-				\$	
AUTOMOBILE LIABILITY					COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000	0,000
X ANY AUTO					BODILY INJURY (Per person)	\$	
ALL OWNED SCHEDULED AUTOS	x	ACP7855954504	4/1/2017	4/1/2018	BODILY INJURY (Per accident)	\$	
X HIRED AUTOS X NON-OWNED AUTOS					PROPERTY DAMAGE (Per accident)	\$	
						\$	
UMBRELLA LIAB OCCUR		1st Layer (Primary)			EACH OCCURRENCE	\$ 3,00	0,000
X EXCESS LIAB CLAIMS-MADE		1			AGGREGATE	\$ 3,00	0,000
DED X RETENTION\$ 0		H17XC5074400	5/1/2017	5/1/2018		\$	
WORKERS COMPENSATION					PER OTH- STATUTE ER		
ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A	Not Applicable			E.L. EACH ACCIDENT	\$	
(Mandatory in NH)	11/16				E.L. DISEASE - EA EMPLOYEE	\$	
If yes, describe under DESCRIPTION OF OPERATIONS below					E.L. DISEASE - POLICY LIMIT	\$	
Excess Liability		2nd Layer (Secondary)	5/1/2017	5/1/2018	Each Occurrence in Excess of	\$5,000,00	0 Occ
\$0 Retention		HFF0004884			\$3M Primary Limit	\$5,000,00	0 Agg
	TYPE OF INSURANCE  X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER:  X POLICY PRO- OTHER:  AUTOMOBILE LIABILITY  X ANY AUTO ALL OWNED AUTOS X HIRED AUTOS X HIRED AUTOS X AUTOS  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY  ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  Excess Liability	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRODUCY JECT LOC OTHER:  AUTOMOBILE LIABILITY  X ANY AUTO ALL OWNED AUTOS X HIRED AUTOS X NON-OWNED AUTOS X HIRED AUTOS X NON-OWNED  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY  ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  Excess Liability  Excess Liability  INSD WYD  X	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR  X 100020084302  GEN'L AGGREGATE LIMIT APPLIES PER:  X POLICY PROJECT LOC  OTHER:  AUTOMOBILE LIABILITY  X ANY AUTO ALL OWNED AUTOS AUTOS  HIRED AUTOS  X NON-OWNED AUTOS  UMBRELLA LIAB OCCUR  EXCESS LIAB CLAIMS-MADE  DED X RETENTIONS  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY  ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  Excess Liability  2nd Layer (Secondary)	TYPE OF INSURANCE INSD WVD POLICY NUMBER (MM/DD/YYYY)  X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR  CLAIMS-MADE X OCCUR  X 100020084302  5/1/2017  GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRODUCT LOC OTHER:  AUTOMOBILE LIABILITY  X ANY AUTO ALL OWNED AUTOS AUTOS X HIRED AUTOS X NON-OWNED AUTOS  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY  X EXCESS LIAB CLAIMS-MADE DED X RETENTIONS 0  WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below  Excess Liability  2nd Layer (Secondary)  5/1/2017	TYPE OF INSURANCE INSD WVD POLICY NUMBER (MM/DD/YYYY) (MM/DD/YYYYY)  X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR  X 100020084302 5/1/2017 5/1/2018  GEN'L AGGREGATE LIMIT APPLIES PER:  X POLICY PRO- OTHER:  AUTOMOBILE LIABILITY  X ANY AUTO ALL OWNED AUTOS A	TYPE OF INSURANCE  X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR  TOTAL AGGREGATE LIMIT APPLIES PER:  X POLICY PRO OTHER  AUTOMOBILE LIABILITY  X ANY AUTO  AUTOS  A	X COMMERCIAL GENERAL LIABILITY  LIAMISMADE X OCCUR  CENT AGGREGATE LIMIT APPLIES PER: AUTOMOBILE LIABILITY  AU

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) As respects General Liability and required by written contract; Certificate Holder is named as additional insured. Insurance is Primary & Non-Contributory. Waiver of Subrogation applicable. Auto Liability Additional Insured included as rquired by written contract.

Y OF ALAMEI sk Management

CERTIFICATE HOLDER

ager CANCELLATION

City of Alameda 2263 Santa Clara Ave Alameda, CA 94501

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SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Manny Mashhoud/NYSGAL Many Mashoud

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### LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Company")

#### ENDORSEMENT NO.

Effective Date: 05/01/17 - 05/01/18 Policy Number: 100020084302

Issued To: All City Management Services, Inc.

#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

## ADDITIONAL INSURED – OWNERS, LESSEES OR CONTRACTORS – SCHEDULED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

#### **SCHEDULE**

#### Name Of Additional Insured Person(s) Or Organization(s)

Location(s) Of Covered Operations

Any person or organization for whom you are performing operations when you and such person or organization have agreed in writing in a contract or agreement that such person or organization be added as an additional insured on your policy;

Any other person or organization you are required to add as an additional insured under the contract or agreement described in the paragraph above.

All locations of covered operations.

(Information required to complete this Schedule, if not shown above, will be shown in the Declarations)

- A. Section II Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by:
  - 1. Your acts or omissions; or
  - 2. The acts or omissions of those acting on your behalf;

in the performance of your ongoing operations for the additional insured(s) at the location(s) designated above.

B. With respect to the insurance afforded to these additional insureds, the following additional exclusions apply:

This insurance does not apply to "bodily injury" or "property damage" occurring after:

1. All work, including materials, parts or equipment furnished in connection with such work, on the project (other than service, maintenance or repairs) to be performed by or on behalf of the additional insured(s) at the location of the covered operations has been completed; or

Risk Management
S-3-11

Date

Lucretia Akil, City Risk Manager

1 2 CG 20 10 07 04



2. That portion of "your work" out of which the injury or damage arises has been put to its intended use by any person or organization other than another contractor or subcontractor engaged in performing operations for a principal as a part of the same project.



### LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Company")

#### ENDORSEMENT NO.

Effective Date: 05/01/17 - 05/01/18 Policy Number: 100020084302

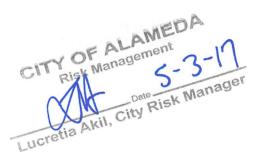
Issued To: All City Management Services, Inc.

#### THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

### PRIMARY INSURANCE CLAUSE ENDORSEMENT

To the extent that this insurance is afforded to any additional insured under the policy, such insurance shall apply as primary and not contributing with any insurance carried by such additional insured, as required by written contract.

Nothing herein contained shall be held to waive, vary, alter or extend any condition or provision of the policy other than as above stated.





#### LIBERTY SURPLUS INSURANCE CORPORATION

(A New Hampshire Stock Insurance Company, hereinafter the "Company")

#### ENDORSEMENT NO.

Effective Date: 05/01/17 - 05/01/18

Policy Number: 100020084302

Issued To: All City Management Services, Inc.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

#### WAIVER OF TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

#### **SCHEDULE**

#### Name Of Person Or Organization:

As required by written contract signed by both parties prior to any "occurrence" in which coverage is sought under this policy.

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

The following is added to Paragraph 8. Transfer Of Rights Of Recovery Against Others To Us of Section IV – Conditions:

We waive any right of recovery we may have against the person or organization shown in the Schedule above because of payments we make for injury or damage arising out of your ongoing operations or "your work" done under a contract with that person or organization and included in the "products-completed operations hazard". This waiver applies only to the person or organization shown in the Schedule above.

CITY OF ALAMEDA

Risk Management

Risk Management

City Risk Manager

Lucretia Akil, City Risk Manager