

# 2019-2021 Proposed Budget

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City Council Workshops  
May 15 & 16, 2019



# Budget Workshop Objectives

1. Budget overview
2. Department requests
3. Discussion & direction



# City Council Key Priorities



1. Preparing Alameda for the future
2. Protecting core services
3. Supporting enhanced livability and quality of life
4. Encouraging economic development across the island
5. Ensuring effective and efficient operations



# Budget Overview

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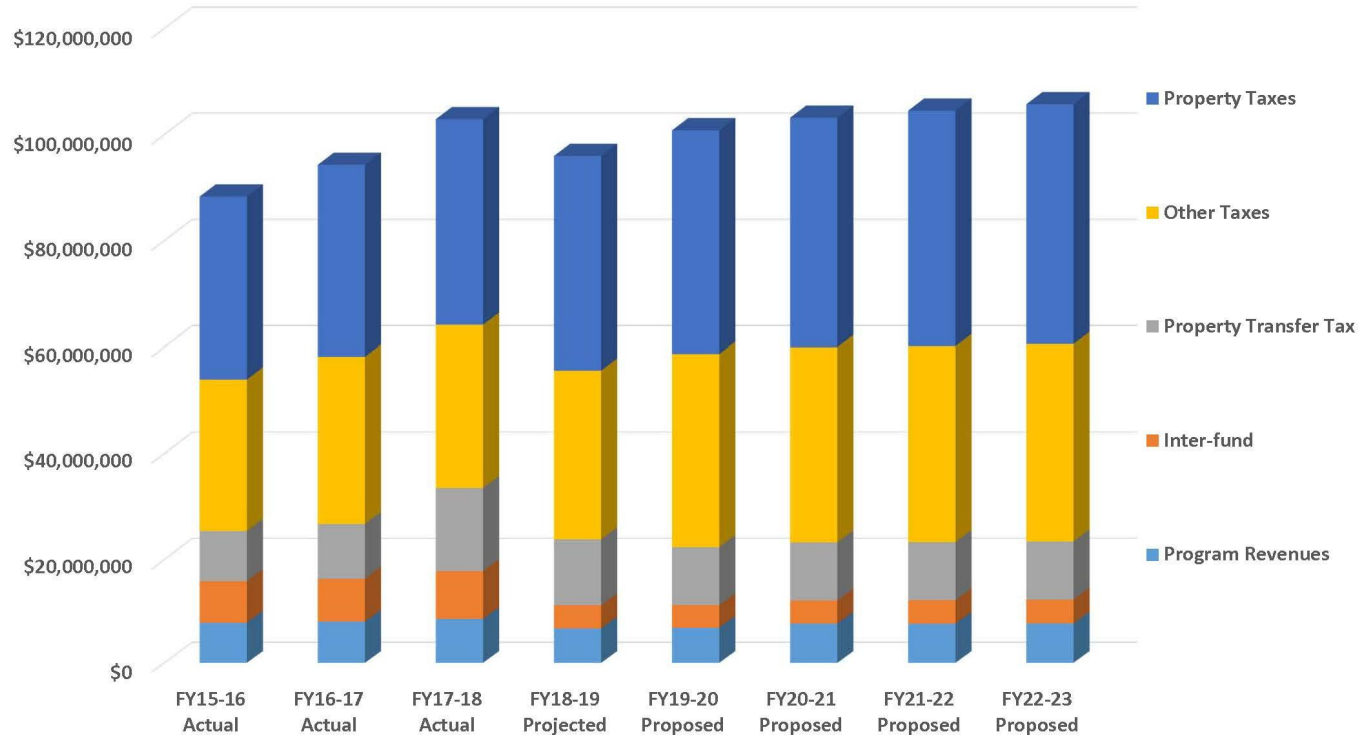
2019-2021



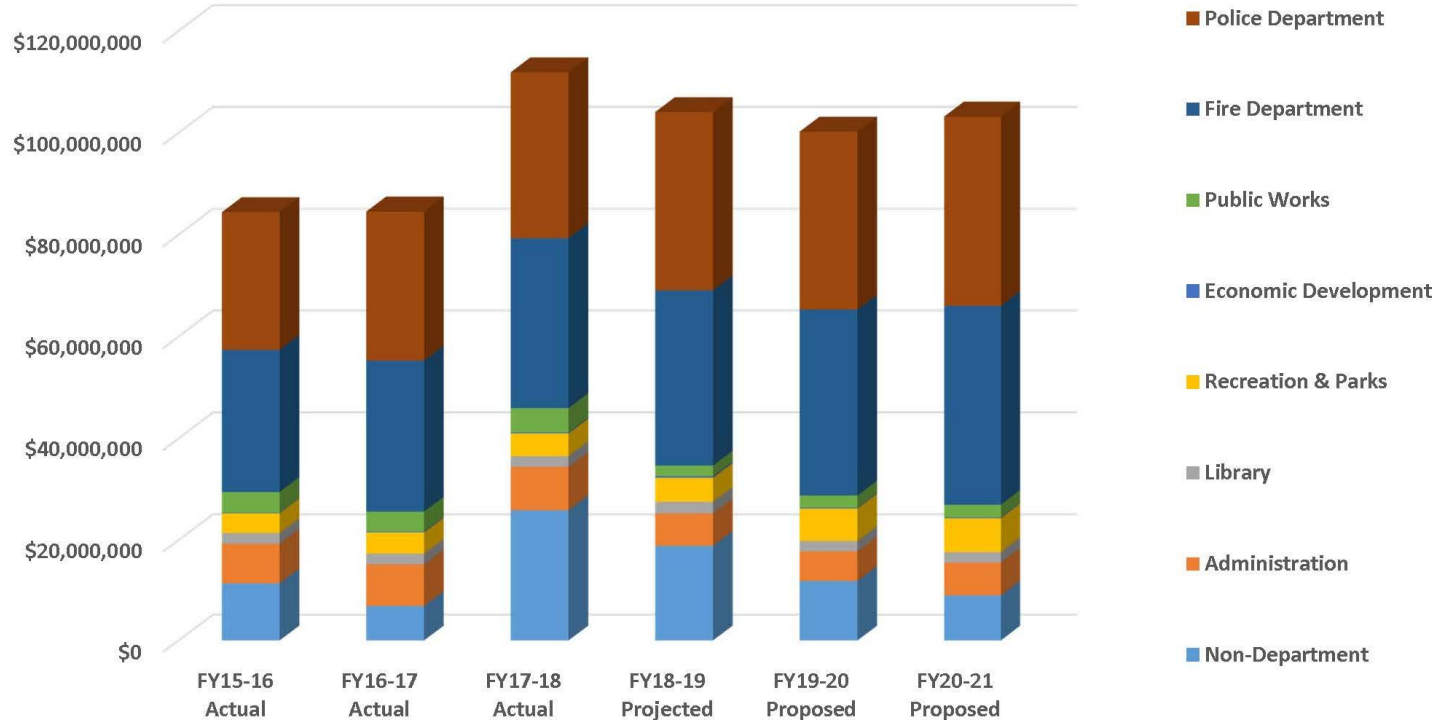
# Budget Overview

- General Fund Expenditure Budget proposed at \$100.2 Million for FY 2019-20 and \$103.2 Million for FY 2020-21
- Overall Proposed Budget at \$342.4 Million in FY 2019-20 and \$275.4 Million in FY 2020-21. The primary decrease in the second year is due to large projects, including Base Reuse, in the Capital Budget in FY 2019-20
- City Manager seeks guidance from Council on overall Budget. The Proposed Budget attempts to focus on City Council priorities
- Some revenues (specifically Transfer Tax) have been projected conservatively due to the uncertainty of the large building sales year to year
- We look to discuss strategies including Pension policy, Internal Service Funds, future needs we see in the Budget, and potential impacts

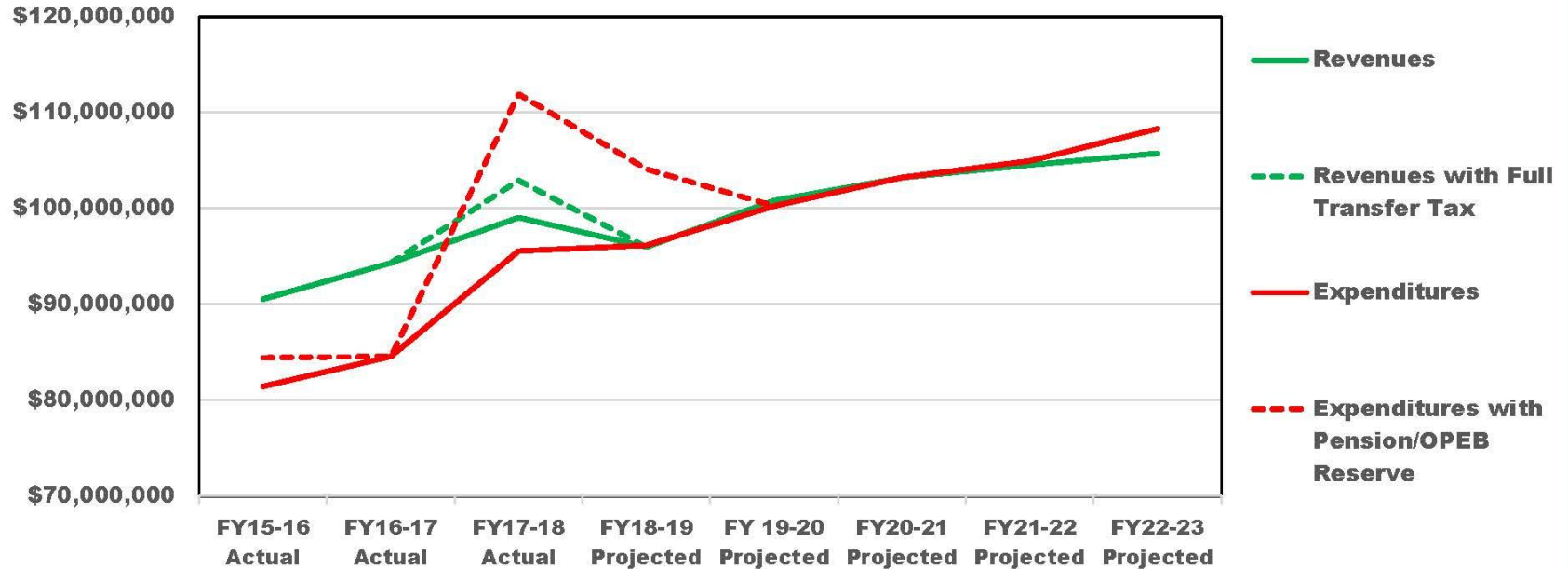
# General Fund Revenues



# General Fund Expenditures



# General Fund 5-Year Forecast





# New Budget Requests by Department

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2019-2021



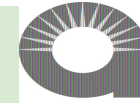
# New Budget Requests

- AMP
- Police
- Fire
- Information Technology
- Human Resources
- Finance
- City Attorney
- City Manager
- Non-Departmental
- Library
- Recreation & Parks
- Public Works
- Community Development
- Planning, Building & Transportation
- Housing

1. Personnel Requests & Adjustments
2. Supplies & Services
3. Capital Projects



# AMP: Personnel Requests & Adjustments



**ALAMEDA  
MUNICIPAL**  
A Department of the City of Alameda

Request	Year 1	Year 2	Funding	Detail	CM Proposed	
					Yr 1	Yr 2
Delete Position	N/A	N/A	No fiscal impact	Delete Vacant Streetlight Maintenance Position	N/A	N/A
Delete Position	N/A	N/A	No fiscal impact	Delete Vacant System Operations and Field Services Superintendent	N/A	N/A
Delete Positions	N/A	N/A	No fiscal impact	Delete two vacant Meter Reader positions	N/A	N/A
Retitle	N/A	N/A	No fiscal impact	Retitle Substation Tech. and Meter Tech. to Electric Maintenance Tech.	N/A	N/A



## Police: New Supplies & Services

Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
CAD/RMS System	\$500,000	\$0	General Fund	Replace current CAD/RMS system with a properly functioning system	\$500,000	\$0
Salary Savings	(\$1.2M)	(\$1.3M)	General Fund	Estimated savings for 5 Police Officer positions in each year	(\$1.2M)	(\$1.3M)
Contractual Services	\$42,300	(\$20,000)	General Fund	Increase funding based on FAAS contractual agreement plus additional \$50,000 increase to cover operating cost in the first year	\$42,300	(\$20,000)
<b>TOTAL</b>	<b>(\$657,700)</b>	<b>(\$1.3M)</b>			<b>(\$657,700)</b>	<b>(\$1.3M)</b>

# Fire: Personnel Requests & Adjustments



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
6 Firefighters	\$1.15M	\$1.22M	General Fund/ SAFER Grant	4th Emergency Response Ambulance 750 New Transports/EMS growth	\$1.15M	\$1.22M
SAFER Grant match	\$287,000	\$307,000	General Fund	Funding the required match for the full 3-year grant in 2 years (3-yr. grant total is \$1.363M)	\$650,000	\$650,000
1 Fire Captain	\$240,000	\$252,200	General Fund	Recruit and probationary training of over 30 personnel in next 2-3 years	Evaluate at mid-year Continue with Y-rate	
<b>CONTINUED</b>						

# Fire: Personnel Requests & Adjustments



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
1 Intermediate Clerk	\$103,500	\$110,100	General Fund	Provide clerical and admin support to the AFD Division of Training	Part-time \$25,000	Part-time \$25,000
Recruit Salary Increase			General Fund	Current salary is below market, which impacts ability to recruit	Included in Baseline Budget	
Community Paramedicine Pilot			General Fund/ Alameda County	Previously authorized through Feb 2020; not included in posted budget & request to add	\$70,600	\$0
<b>TOTAL (2 slides)</b>	<b>\$1.78M</b>	<b>\$1.89M</b>			<b>\$1.89M</b>	<b>\$1.89M</b>

# Fire: New Supplies & Services and Revenue



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Recruitment of Fire Personnel	\$135,000	\$135,000	General Fund	Recruitment, new recruit diversification	\$60,000	\$60,000
Fire Station 5 at Alameda Point Feasibility Study	\$78,000	\$0	General Fund	Evaluate feasibility of re-opening FS5 (due to funds available, Fire Chief requests moving to Year 1, CM concurs)	\$0	\$78,000
<b>TOTAL</b>	<b>\$213,000</b>	<b>\$135,000</b>			<b>\$60,000</b>	<b>\$138,000</b>
Ambulance Fees	\$138,000	\$500,000	General Fund	Increased estimate due to addition of 4th Emergency Response Ambulance	\$0	\$500,000
<b>REVENUE</b>	<b>\$138,000</b>	<b>\$500,000</b>			<b>\$0</b>	<b>\$500,000</b>

# Fire: New Capital Projects



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
New Ambulance	\$400,000	\$0	General Fund	Addition to the Fleet for the 4th emergency ambulance transport unit	\$400,000	\$0
Fire Station 1 Improvements	\$400,000	\$0	Capital Improvement Plan and General Fund	Gender based sleeping quarters/bathrooms, kitchen,electric and system upgrades	\$150,000 gender specific quarters	\$0
<b>TOTAL</b>	<b>\$800,000</b>				<b>\$550,000</b>	





# Information Technology: Personnel Requests

Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
IT Systems Analyst (Programmer Analyst)	\$156,500	\$162,400	General Fund/IT Internal Service Fund	50% ERP Project and 50% IT/GIS Cost Allocation	\$156,500	\$162,400
<b>TOTAL</b>	<b>\$156,500</b>	<b>\$162,400</b>			<b>\$156,500</b>	<b>\$162,400</b>



## Information Technology: New Capital Projects

Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Additional Enterprise Resource System Implementation Funding	\$1.64M	\$262,000	General Fund	Tyler Muni Quote FY19/20 - ERP Project Manager FY20/21 - ERP Project Manager 3 Finance backfill positions 3 HR backfill positions KOA Hills consultant fees 20% contingency on \$3.6 million Year 2 and partial maintenance fee for Year 3	\$1.64M	\$262,000
<b>TOTAL</b>	<b>\$1.64M</b>	<b>\$262,000</b>			<b>\$1.64M</b>	<b>\$262,000</b>



# Human Resources: Personnel Requests & Adjustments

Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Upgrade HR Analyst I	\$19,800	\$27,400	General Fund	Upgrade Human Resource Analyst I position to Senior Analyst in order to recognize complexity of work being performed	\$19,800	\$27,400
<b>TOTAL</b>	<b>\$19,800</b>	<b>\$27,400</b>			<b>\$19,800</b>	<b>\$27,400</b>



## Finance: Personnel Requests & Adjustments

Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Management Analyst	\$143,000	\$148,000	General Fund	Improve procurement policy, process and procedures and provide oversight over procurement compliance	\$0	\$148,000
Add two Limited Term Accountants	\$0	\$0	General Fund	To support implementation of new Enterprise Resource System; funded in ERP budget	\$0	\$0
<b>TOTAL</b>	<b>\$143,000</b>	<b>\$148,000</b>			<b>\$0</b>	<b>\$148,000</b>

# Non-Departmental



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
July 4th Parade security and staffing	\$50,000	\$50,000	General Fund	Continue to fund increased costs for security staffing	\$50,000	\$50,000
Climate Action Plan Contingency	\$165,000	\$0	General Fund	Funding to kick off objectives from the Climate Action Plan, pending approval in July 2019	\$165,000	\$0
<b>TOTAL</b>	<b>\$215,000</b>	<b>\$50,000</b>			<b>\$215,000</b>	<b>\$50,000</b>



# Library: Personnel Requests & Adjustments

Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Librarian I: School Res Svc	\$100,000	\$102,500	General & Library Fund	Make PT SRS liaison a FT position to expand program	\$100,000	\$102,500
Library Technician: Comp Lab	\$90,000	\$92,000	General & Library Fund	Make PT Library Technician a FT position to expand computer lab programs/services	\$0	\$92,000
Librarian I: Outreach	\$100,000	\$102,500	General & Library Fund	Develop better community outreach -- not provided on a consistent basis	\$0	\$0
IT Systems Analyst	\$0	\$0	Library Fund	Transfer an existing position from IT to Library already paid for in full by the Library Fund	\$0	\$0
<b>TOTAL</b>	<b>\$290,000</b>	<b>\$297,000</b>			<b>\$100,000</b>	<b>\$194,500</b>

# Library: New Supplies & Services



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
LED Energy Efficiency Lighting Upgrade	\$80,000	\$0	Library Fund	Energy Efficiency Consultant recommendation to retrofit fixtures and bulbs at the Main Library. Total project cost is \$111,292, incentives reduce City cost to \$80,000, expected cost savings payback in approx. 3 years	\$80,000	\$0
General Fund Transfer	\$0	\$0	General Fund	Reduce transfer to reflect reduction in facility replacement cost plan reduction	(\$216,000)	(\$216,000)
<b>TOTAL</b>	<b>\$80,000</b>	<b>\$0</b>			<b>(\$136,000)</b>	<b>(\$216,000)</b>

# Recreation & Parks: Personnel Requests & Adjustments



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
1 Gardener	\$100,000	\$102,500	General Fund	Added 39.5 new park acres	\$0	\$102,500
1 Gardener	\$100,000	\$102,500	50% General Fund - 50% Assessment District	Now responsible for Marina Village Park, Portola Triangle & new parks	\$100,000	\$102,500
General Fund Transfer	\$124,500	\$215,000	General Fund	Minimum wage increases (\$13.50 2019; \$15/hour 2020)	\$160,000	\$162,000
<b>TOTAL</b>	<b>\$324,500</b>	<b>\$420,000</b>			<b>\$224,500</b>	<b>\$420,000</b>



# Recreation & Parks: New Supplies & Services



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Contractual Services	\$25,000	\$25,000	General Fund	Additional tree contractual services to address and remove trees of concern	\$25,000	\$25,000
Small Tools	\$35,000	\$0	General Fund	Convert 70% of small gas powered tools in parks to electric (blowers, mowers, etc.)	\$35,000	\$0
<b>TOTAL</b>	<b>\$60,000</b>	<b>\$25,000</b>			<b>\$60,000</b>	<b>\$25,000</b>

# Recreation & Parks: New Capital Projects



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Park Maintenance & Improvements	\$250,000	\$250,000	General Fund	Deferred maintenance: grading /drainage, irrigation, field lighting & improvements, fencing, buildings	\$250,000	\$250,000
Playground Replacement	\$250,000	\$250,000	General Fund	Replace old playgrounds, bring to current ADA and safety standards	\$0	\$0
Mastick Senior Center HVAC	\$565,000	\$0	\$265k Mastick \$100k Non-Dept \$150k CIP Fund	Replace old system, upgrade for poor air quality days to designate as clean air and cooling center	\$565,000	\$0
Aquatic Facility	\$150,000	\$0	General Fund	Architectural concept designs and fundraising campaign resources	\$150,000	\$0
<b>TOTAL</b>	<b>\$1.22M</b>	<b>\$500,000</b>			<b>\$965,000</b>	<b>\$250,000</b>

# Public Works: Personnel Requests & Adjustments



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Upgrade	\$10,800	\$14,300	Engineering	Intermediate Clerk to Engr. Office Assistant for growing complexity of work	\$10,800	\$14,300
Upgrade	\$39,800	\$46,900	Engineering	Assist. Engineer to Sr. Engineer to support land development & permit center	\$39,800	\$46,900
Accounting Technician	\$101,800	\$102,600	Engineering	Will better recoup revenues, offset by eliminating part-time (PT)	\$101,800	\$102,600
Office Assistant	\$104,900	\$109,100	Fleet	Parts ordering/work order processing to improve vehicle maintenance	\$0	\$0
Maintenance Worker	\$114,900	\$119,600	Parking Collections	Improve coin collection, offset by eliminating PT	\$0	\$0
<b>TOTAL</b>	<b>\$372,200</b>	<b>\$392,500</b>			<b>\$152,400</b>	<b>\$163,800</b>

# Public Works: New Supplies & Services



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
New equipment	\$75,000	\$0	Fleet	New mobile column lifts improve safety and reduce outside repair costs for heavy duty vehicles	\$75,000	\$0
New vehicle	\$50,000	\$0	Facilities	Light duty truck will increase staff's ability to respond to facility repairs	\$0	\$0
<b>TOTAL</b>	<b>\$125,000</b>	<b>\$0</b>			<b>\$75,000</b>	<b>\$0</b>

# Public Works: New Capital Projects



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Urban Forest	\$500,000	\$500,000	General Fund	Maintain Urban Forest, partial funding	\$200,000	\$200,000
Lagoon Maintenance	\$400,000	\$0	General Fund	Dredge lagoons 3/5, partial funding	\$400,000	\$0
Streetlights	\$1.3M	\$300,000	General Fund	Convert streetlights to LED, maintain, replace damaged	\$300,000	\$560,000
<b>CONTINUED</b>						

# Public Works: New Capital Projects



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Otis Traffic Calming	\$300,000	\$0	General Fund	Implement Phase 1 traffic calming (Westline/Willow)	\$300,000	\$0
Veterans Court Sea Level Rise Adapt.	\$1.8M	\$0	General Fund	Regrade Veterans Court, levee to prevent catastrophic flooding	\$0	\$650,000
Central Avenue	\$748,000	\$0	General Fund	Bicycle and pedestrian improvements	\$748,000	\$0
<b>TOTAL (2 slides)</b>	<b>\$5.05M</b>	<b>\$800,000</b>			<b>\$1.95M</b>	<b>\$1.4M</b>

# Internal Service Funds for Fleet



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Fleet maintenance (revenue)	\$401,000	\$509,000	General Fund & Other Funds	In year 1, General Fund rate increased \$146,000; all other funds increased \$255,000	\$239,000	\$509,000
Fleet maintenance (expense)	\$274,000	\$385,000	General Fund	Consolidated citywide fuel costs and outside vehicles repair costs	\$274,000	\$385,000
Fleet replacement (revenue)	\$283,000	\$261,000	General Fund & Other Funds	In year 1, General Fund rate increased \$77,000; all other funds increased \$206,000 (large fire apparatus excluded)	\$283,000	\$261,000
Fleet replacement (expense)	\$6.7M	(\$30,100)	General Fund	Year 1 replace vehicles exceeding age or max. mileage, primarily from available fund balance; year 2 will be regular replacement schedule	\$6.7M	(\$30,100)

# Internal Service Funds for Facilities



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Facilities maintenance (revenue)	\$90,700	\$172,500	General Fund & Other Funds	In year 1, General Fund rate increased \$4,000; all other funds increased \$87,000	\$90,700	\$172,500
Facilities maintenance (expense)	\$71,400	\$151,800	General Fund	Increases for materials, supplies, and contracts, inc. consolidation of janitorial contract	\$71,400	\$151,800
Facilities replacement (revenue)	\$493,000	\$572,000	General Fund & Other Funds	In year 1, General Fund increased \$248,000; other funds increased net \$245,000	\$493,000	\$572,000
Facilities replacement (expense)	(\$1.26M)	(\$605,600)	General Fund	Based on 12-year facility repair plan	(\$1.26M)	(\$605,600)



# Community Development: Personnel Requests



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Accounting Technician	\$101,600	\$103,500	Base Reuse, FISC, Tidelands	Add position to assist with grant management, bonds and managing multiple funds	\$0	\$103,500
Management Analyst	\$16,200	\$24,200	FISC	Upgrade position to Development Manager	\$16,200	\$24,200
<b>TOTAL</b>	<b>\$117,800</b>	<b>\$127,700</b>			<b>\$16,200</b>	<b>\$127,700</b>

# Community Development: New Capital Projects



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Painting of Big White housing units	Est. \$1-2.5M		Base Reuse	Interim City Manager directed staff to update estimate from 2010	\$2.5M	
<b>TOTAL</b>	<b>\$1-2.5M</b>				<b>\$2.5M</b>	



# Planning, Building & Transportation: Personnel Requests

Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Upgrade Account Technician	\$6,000	\$11,000	Permit Fees	Upgrade to Admin Services Coordinator to reflect increased complexity and responsibilities	\$6,000	\$11,000
Upgrade Base Reuse Director to Director Planning, Building & Transportation	\$11,000	\$12,000	Permit Fees	The Departments of Community Development and Base Reuse have been reorganized	\$11,000	\$12,000
Increase IT Systems Analyst	\$35,800	\$41,500	Permit Fees	This position is 75% funded by PBT and has workload for 100%	\$35,800	\$41,500
<b>CONTINUED</b>						



# Planning, Building & Transportation: Personnel Requests

Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Eliminate Building Official	(\$244,800)	\$0	Permit Fees	Combines Assistant Director and Building Official roles	(\$244,800)	\$0
Upgrade Planning Services Manager	\$6,100	\$9,600	Permit Fees	Upgrade to City Planner to reflect increased responsibilities	\$6,100	\$9,600
<b>TOTAL</b>	<b>(\$185,900)</b>	<b>\$74,090</b>			<b>(\$185,900)</b>	<b>\$74,090</b>

# Planning, Building & Transportation: Supplies & Services



Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
Add vehicle for Code Enforcement	\$30,000	\$0	Fund 209 (Enforcement fees)	Add one vehicle for improved services	\$0	\$0
<b>TOTAL</b>	<b>\$30,000</b>	<b>\$0</b>			<b>\$0</b>	<b>\$0</b>

## Housing Department: New Capital Projects

Request	Year 1	Year 2	Funding Source	Detail	CM Proposed	
					Yr 1	Yr 2
North Housing, RESHAP, Rosefield, Wellness Center	\$900,000	\$700,000	Affordable Housing	Pending receipt of Affordable Housing Unit Fees from Harbor Bay Business Park & Alameda Point. Funds will be spent to further the development of affordable housing projects in Alameda	\$900,000	\$700,000
<b>TOTAL</b>	<b>\$900,000</b>	<b>\$700,000</b>			<b>\$900,000</b>	<b>\$700,000</b>

# Comments, Questions, & Discussion

Next Steps: Final budget adoption June 18

