

August 22, 2019

To: Honorable President and Members of the Social Service Human Relations Board

From: Eric Fonstein, Development Manager

Re: Review and Revise Draft 2020 Work Plan

Background

The City of Alameda's Municipal Code (AMC) describes that one of the duties of the Social Service Human Relations Board (Board) is to adopt a plan for the performance of its delineated functions "with advice and consent of the City Council." The AMC further notes that, "The City Council and Board will meet at least once a year to review the plan."

At the January 24, 2019 meeting of the Board, staff presented a draft 2019 SSHRB Work Plan. Board members found this to be a useful tool in planning future agenda items and in understanding the timing of different topics of concern. In preparing for the July 18, 2019 special meeting, staff revised the Draft Work Plan for 2019 for the Board's consideration. The Board decided to use this document as a starting point for the development of a formal work plan that will be discussed in more detail in future meetings and will ultimately be presented to the City Council.

Discussion

At the July 18, 2019 meeting, the Board decided to maintain workgroups to focus on the following three areas, which will be continuous topics of discussion and, to some extent, the Board's work throughout this year and next year:

- The 2020 Census
- The Homeless Emergency Aid Program (HEAP) and
- Mental health concerns for local teens.

Staff has included these activities into the draft Work Plan for calendar year 2020 (Attachment A). The draft plan also includes:

- Goals that correspond to the Board's responsibilities outlined in the AMC;
- Actions to achieve these goals; and
- Specific activities and outcomes to measure success.

Staff requests that the Board review and revise the draft 2020 Work Plan as needed with the intent that is completed, with the Board's approval, by the end of the year and then presented to the City Council early next year.

Recommendation

Staff recommends that the Board review and revise the draft 2020 Work Plan.

Attachment

Attachment A: Draft 2020 Work Plan