

City of Alameda, California
SOCIAL SERVICE HUMAN RELATIONS BOARD (SSHRB)
Special Meeting
THURSDAY, JULY 18, 2019

DRAFT MINUTES

1. CALL TO ORDER AND ROLL CALL

- Board Vice-President Christine Chilcott called the meeting to order at 6:08 p.m.
- Roll Call: Vice-President Christine Chilcott, Boardmember Moustafa Aly, Boardmember Kristin Furuichi-Fong, Boardmember Cheryl Harawitz, Boardmember Sarah Lewis, and Boardmember Pravda Wright

Excused: Boardmember Johanna Paillet-Growl

2. DINNER AND NETWORKING

- Vice-President Chilcott welcomed new Boardmembers Aly, Lewis, and Furuichi-Fong. Each provided backgrounds of their professional and community work and shared the reasons for their interests in serving on the Board.
- Boardmembers Harawitz and Wright, as well as Vice-President Chilcott, also shared brief remarks about their backgrounds.
- Introductions were followed by dinner and networking

3. APPROVAL OF MINUTES

- Vice-President Chilcott called the resumption of the meeting and sought the approval of the April 25, 2019 meeting minutes.
- Due to member resignations and term expiration, the Board did not have a majority who were present at the April 25, 2019 meeting who can approve the minutes. As advised by the Assistant City Attorney, new Boardmembers were asked for a volunteer to review and vote to approve the minutes from the April meeting. Boardmember Lewis volunteered for the task.

- Boardmember Lewis made a motion to approve. Boardmember Wright seconded. The Minutes of April 25, 2019 were unanimously approved as written.

4. PUBLIC COMMENTS

None.

5. AGENDA ITEMS

5-A Presentation of Certificate of Appreciation to Mark Sorensen

- Former Boardmember Mark Sorenson, who recently completed his term in office, was not able to attend the meeting. The certificate acknowledging his service will be presented at another Board meeting.
- Mayor Ezzy Ashcraft welcomed the new Board members.

5-B Discussion with former Board Members about their experience serving on the SSHRB

- Former Boardmembers Doug Biggs, Jim Franz, and Jennifer Williams shared their experiences serving on the Board. They discussed the major initiatives they participated in while in service and provided insight on how SSHRB could exercise its influence as a Board in developing program priorities based on its goals and the community's social service needs.

5-C Review and Discuss the Board's Rules and Procedures, Draft 2019 Work Plan, Workgroup Structure, and Workgroup Assignments.

- Eric Fonstein reviewed and discussed the Board's Rules and Procedures and presented the 2019 Work Plan. Fonstein mentioned that SSHRB is meant to develop a plan once a year and present it to the City Council for approval. He highlighted the rule that Board members are required to have a 75% attendance rate and must ensure that the Brown Act is followed when conducting meetings. Provisions of the Board's Charter and Rules and Procedures may be reviewed at some point and be revised as necessary. The Board should start developing its plan for calendar year 2020. Fonstein said that staff will prepare a template that the Board could review and build upon over the next couple of meetings to outline its objectives, priorities, and tactics for 2020 that will go into the plan that will be

presented to City Council. The 2017 needs assessment report developed by SSHB should be used to guide this process.

5-D Workgroup Reports

- Assessment and Awareness Workgroup
 - Ana Bagtas reported that the Alameda Complete Count Committee website is being created. There will be several campaigns and outreach/education efforts between now and when the census takes place in 2020 to raise awareness about the importance of getting a complete and accurate count of Alameda's population. Proposals have been submitted to seek funding for Alameda's census efforts.
- Homeless Action Plan Workgroup
 - The City Council approved the City's contract with the County for the Homeless Emergency Aid Program in the amount of \$756,524. Projects that will be funded under this grant include a day center, monthly dinners, homeless hotline, warming shelter, safe parking, shower facilities, and other supportive services. Bagtas informed the Board that the City is moving forward with clearing an encampment located at Estuary Park. The 20 parking meter locations have been finalized and parts have been ordered. The next step is for Public Works to schedule the installation.
- Fonstein and Bagtas discussed establishing a Workgroup on Youth Mental Health. This Workgroup will partner with the Youth Collaborative on the Youth Mental Health Campaign being developed for Alameda. Representatives from SSHRB will attend Campaign Workgroup meetings and help develop strategies around a three-pronged approach: recognize the signs, normalize mental illness, and maximize access to resources.
- Each Board member will be asked to serve on one or more Workgroups. A poll will be sent to canvass members' choice of Workgroup(s).

5-E Nomination of Officers

- Vice-President Chilcott was nominated for President and Boardmember Wright was nominated for Vice-President. No other nominees were submitted. The Board will vote to confirm the nominees at its August 22, 2019 meeting.

6. STAFF COMMUNICATIONS

The Chamber of Commerce has expressed interest in partnering with SSHRB on the Community Service Awards (CSA). The Chamber's interest is specific to the awards given to businesses. As the planning for the CSA gets underway, the Chamber will be invited to present its ideas.

7. BOARD COMMUNICATIONS, NON-AGENDA

None.

8. ORAL COMMUNICATIONS

None.

9. ADJOURNMENT

Vice-President Chilcott made the motion to adjourn. Boardmember Wright seconded. The Meeting adjourned at 7:49 p.m.