

CITY OF ALAMEDA RESOLUTION NO. _____

APPROVING WORKFORCE CHANGES IN THE CITY ATTORNEY'S OFFICE TO ADD TWO NEW POSITIONS: ASSISTANT CITY ATTORNEY AND PARALEGAL AND TO UPGRADE AN ADMINISTRATIVE SERVICES COORDINATOR POSITION TO MANAGEMENT ANALYST

WHEREAS, Consistent with the City Charter's requirement that "The City Attorney shall prosecute all violations of the ordinances of the City," the City Attorney's Office ("CAO") requests that the Council authorize the creation of a City Prosecution Unit within the CAO, consisting of one full-time Assistant or Deputy City Attorney (Prosecutor) and one full-time Paralegal/Investigator; and

WHEREAS, the CAO is asking to upgrade the current Administrative Services Coordinator position to Management Analyst in order to recognize the complexity of work being performed; and

NOW, THEREFORE BE IT RESOLVED by the Council of the City of Alameda that said Council hereby approves the addition of two new positions in the City Attorney's Office; Assistant City Attorney and Paralegal and the upgrade of an Administrative Services Coordinator position to a Management Analyst.

* * * * *

I, the undersigned, hereby certify that the foregoing Resolution was duly and regularly adopted and passed by the Council of the City of Alameda in a regular meeting assembled on the 3rd day of September 2019, by the following vote to wit:

AYES

NOES:

ABSENT:

ABSTENTIONS:

IN WITNESS, WHEREOF, I have hereunto set my hand and affixed the seal of said City this 4th day of September 2019.

Lara Weisiger, City Clerk
City of Alameda

APPROVED AS TO FORM:

Yibin Shen, City Attorney
City of Alameda