

**CITY OF ALAMEDA
OPEN GOVERNMENT COMMISSION**

ANNUAL PUBLIC REPORT

Under the City of Alameda's "Sunshine Ordinance", Article VIII of Chapter II of the Alameda Municipal Code, the Open Government Commission is to prepare pursuant to Section 2-93.6 of the Ordinance an Annual Public Report to be placed on the City's website and made generally available to the public in printed form of alleged violations of the Ordinance that were brought to the attention of the Commission during the previous calendar year. The Report shall identify the nature of the alleged violation, the relief sought, the disposition thereof and the location of all records relevant to each complaint.

During 2019, there were two complaints alleging violations of the Ordinance. One complaint alleged that a City Council agenda description did not adequately inform the general public of the nature of the action that was before the Council. The relief requested was that the agenda item be re-noticed with a more clear agenda title. The Commission sustained that complaint and directed that the item be re-noticed with a more clear agenda title. The other complaint alleged that the City Attorney's Office had not responded timely to a request for public records. No specific relief was requested in that a response to the request had been provided to the complainant. The Commission also sustained that complaint and requested that it be provided at its annual meeting a report that shows the number of Public Records Act requests received by, or referred to, the City Attorney's Office, whether records were produced in response thereto, and the timing of such responses. All records pertaining to both matters are on file with the City Clerk's Office.

Dated: January 22, 2020