

2020-21 Mid-Cycle Budget

City Council
June 16, 2020



Budget Overview

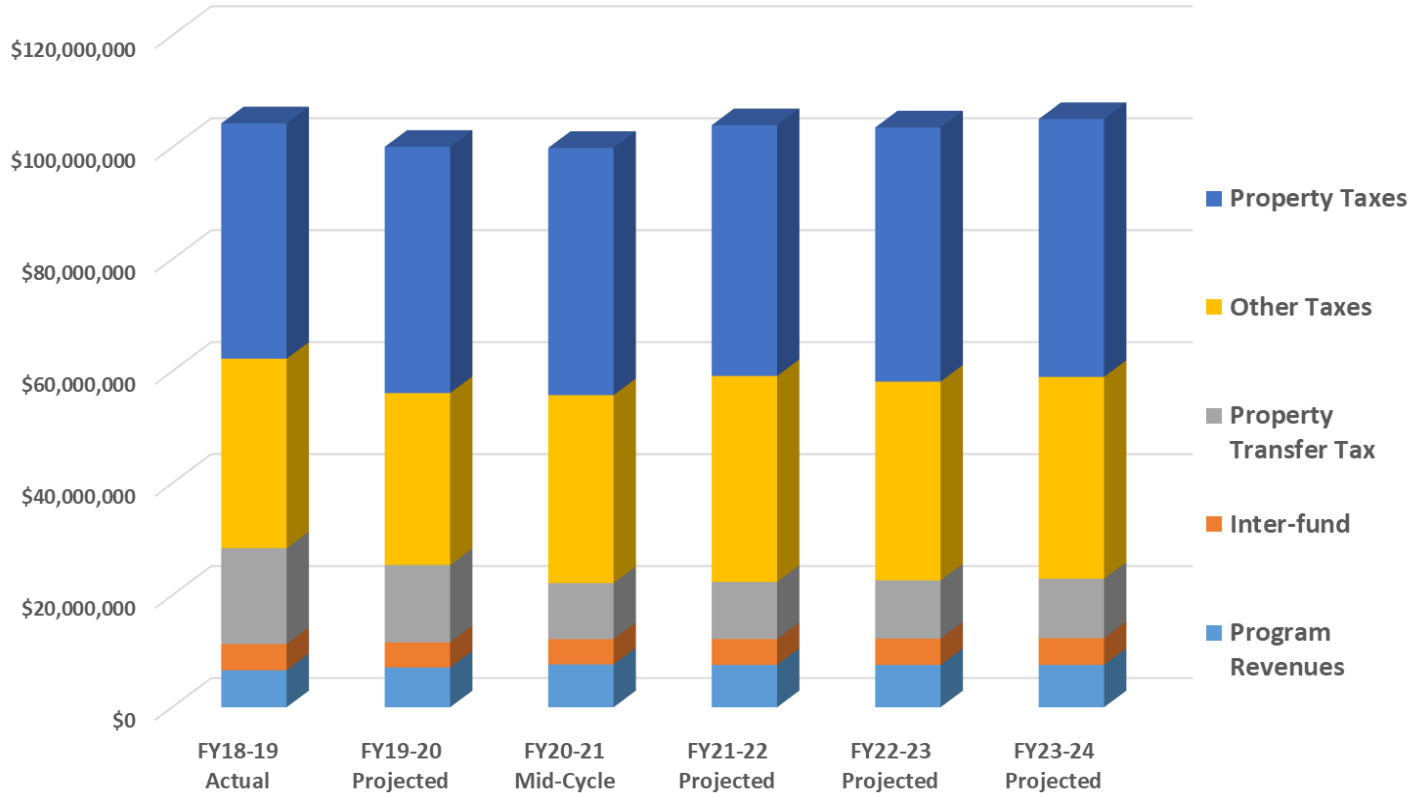
FY 2020-21 Update



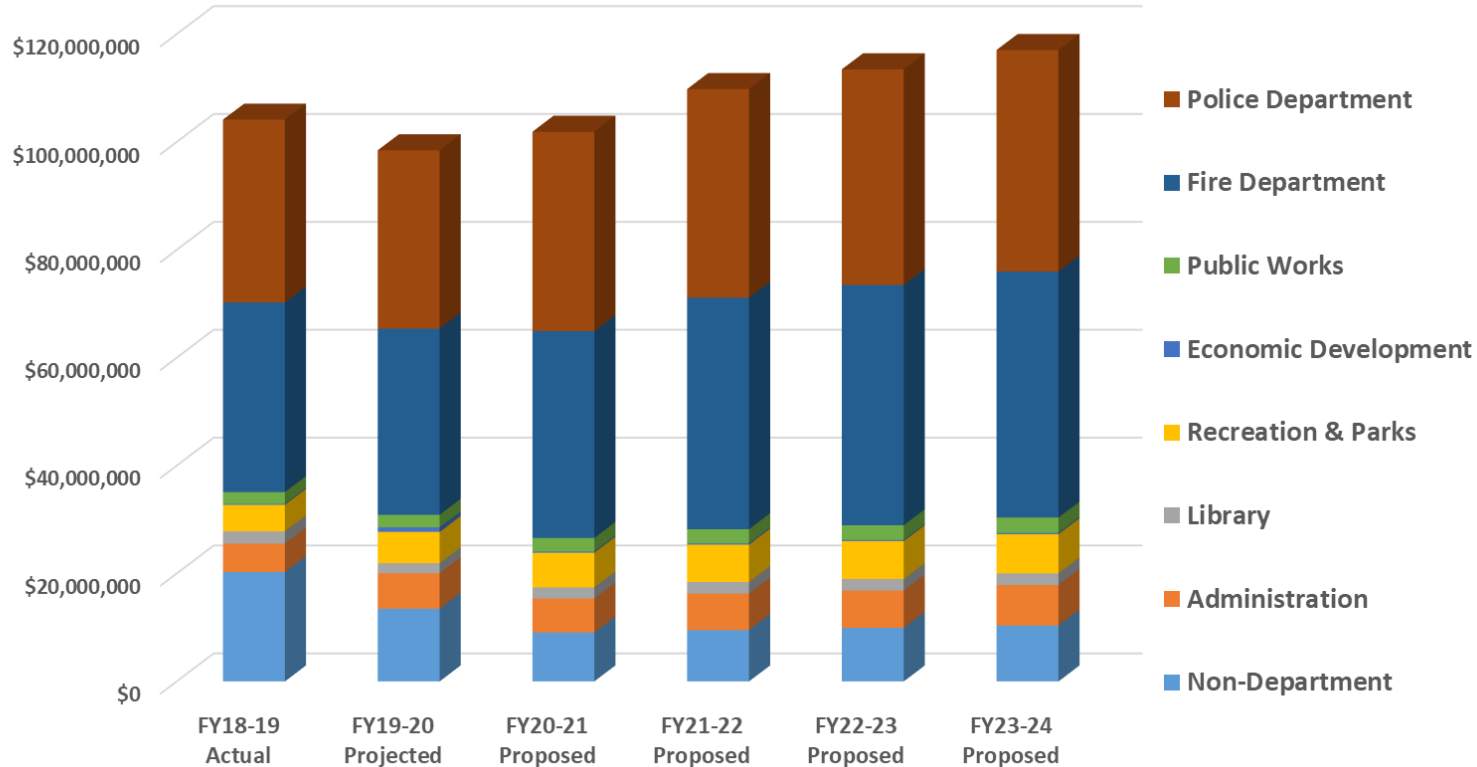
FY 2020-21 Budget Overview

- Proposed Budget incorporates input from Budget Workshop in May
 - Citywide Proposed Budget of \$222.8 million
 - General Fund Expenditure Budget reduced from previously approved amount of \$103.2 million to \$101.9 million
- General Fund Revenue Projection reduced (\$103.2M to \$99.9M)
 - By end of FY 2020-21, General Fund available fund balance projected to be above 25% per City Council policy, although some revenues are uncertain
- Staff anticipates returning with a budget update in October

General Fund Revenues



General Fund Expenditures

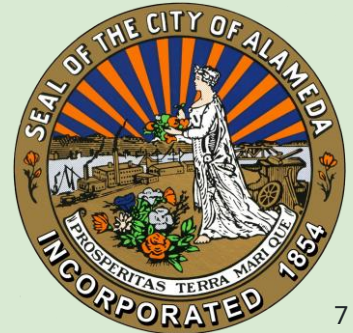


General Fund 5-Year Forecast

	FY19-20	FY20-21	FY21-22	FY22-23	FY23-24
	Projected	Mid-Cycle	Projected	Projected	Projected
Beginning Fund Balance	31.4	32.9	28.2	22.3	12.4
Revenues	100.1	99.9	104.0	103.6	105.1
Expenditures	(98.5)	(101.9)	(109.8)	(113.5)	(117.1)
Net Annual Activity	1.6	(2.0)	(5.9)	(9.9)	(12.0)
Pension/OPEB Reserve	(8.2)	(2.7)	-	-	-
Release Prepaid/ Encumbrance Reserves	8.0	-	-	-	-
Ending Fund Balance	32.9	28.2	22.3	12.4	0.4
Ending Fund Balance % of Annual Expenditures	33%	28%	20%	11%	0.3%

Budget Recommendations by Department

FY 2020-21



City Attorney



Proposed	Annual Cost	Funding Source(s)	Notes
Add Chief Assistant City Attorney	\$240,000; net \$0	General Fund (25%) General Liability (50%) Rent Stabilization (25%)	Reduce consulting services budget in each fund to fully fund personnel costs
General Liability, Property, Auto, Cyber, Crime, Pollution insurance premium increases	\$420,000	General Liability	Adjustment includes \$40,000 in savings from eliminating auto policy coverage for less expensive City vehicles
Workers' Comp insurance premium increase	\$50,000	Workers' Comp	Expected premium increase
Potential Part-time Legal Fellow	Net \$0	General Liability - Ops	Utilize existing outside counsel legal budget if and as necessary for personnel costs
Bar Dues, Court and Operational Costs for Prosecution Unit	\$5,000	General Fund	Operational costs for recently established unit
TOTAL	\$475,000		

Community Development



Proposed	Annual Cost	Funding Source(s)	Notes
Minimum Wage program enforcement	\$50,000	General Fund	
Rent Registry fee waiver for voucher acceptance	\$95,000	General Fund	Transfer to the Rent Stabilization fund to subsidize/incentivize voucher acceptance
HOME program allocation	\$78,200; net \$0	HOME	Increase in County allocation
Reduce rental income	\$1,000,000	Base Reuse	
Reduce contractual services	\$(1,765,000)	Base Reuse	
Reduce outside structural repair	\$(1,500,000)	Base Reuse	
	Continued		

Community Development



Proposed	Annual Cost	Funding Source(s)	Notes
Alameda Point Financial Model	\$150,000	Base Reuse	
Seaplane Lagoon Ferry Terminal parking	\$300,000	Tidelands	Parking management for the new ferry terminal; parking revenue TBD
Pass through to Alameda Transportation Management Association	\$130,000	Alameda Point CFD 17-1	
Expected special assessment revenue	\$(246,900)	Alameda Point CFD 17-1	
TOTAL	\$(1,786,900)		

Finance



Proposed	Annual Cost	Funding Source(s)	Notes
Personnel reorganization	\$150,000	General Fund	
Eliminate Procurement Analyst	\$(148,000)	General Fund	Unfilled, previously approved
Reduce contractual services	\$(111,000)	General Fund	
TOTAL	\$(109,000)		

Fire



Proposed	Annual Cost	Funding Source(s)	Notes
Recruitment and training	\$41,500	General Fund	Promotional testing, training, fingerprinting
EMT Fee & Ambulance Billing	\$120,000	General Fund	Contract required by the State
Community Paramedicine position (6 months)	\$110,000	General Fund	Continue position for the 1 st 6 months of FY in response to COVID
Reallocate Division Chief from grant funding source	\$367,000	General Fund	Position previously funded by Community Paramedicine grant
Reclassify Fire Inspector to Apparatus Operator	\$0 net	General Fund	Hire in January 2021; use vacancy savings for additional cost of reclassification
Vacancy savings	\$(848,000)	General Fund	
AV equipment maintenance	\$4,500	EOC	
TOTAL	\$(205,000)		



Human Resources

Proposed	Annual Cost	Funding Source(s)	Notes
Safety consultant	\$60,000	General Fund	Function previously performed by Risk Management
Reduce contractual services	\$(10,150)	General Fund	
TOTAL	\$49,850		

Information Technology



Proposed	Annual Cost	Funding Source(s)	Notes
Reduce allocation for ERP	\$(262,000)	General Fund	Transfer to IT Replacement fund
OpenGov contract alignment	\$188,000; net \$0	IT Replacement	Use previously appropriated project funds
TOTAL	\$(262,000)		

Library



Proposed	Annual Cost	Funding Source(s)	Notes
Library Technician (previously approved)	\$(45,000)	General Fund	Hire position in January 2021 for vacancy savings
LINK PLUS interlibrary loan software	\$37,000	General Fund	Grant match
Japantown Historical Walk markers	\$25,000	General Fund	
TOTAL	\$17,000		



Non-Departmental / Miscellaneous

Proposed	Annual Cost	Funding Source(s)	Notes
Facility Replacement rate holiday	\$(1,241,158)	General Fund Miscellaneous	Reduce internal charges to departments/programs for one year
Reduce Contingency Reserve	\$(105,000)	General Fund	
Non-Public Safety Vacancy Savings	\$(400,000)	General Fund	Savings from delayed hiring of vacant positions
COVID-19 expenses	\$297,000	General Fund	
TOTAL	\$(1,449,158)		



Planning, Building & Transportation

Proposed	Annual Cost	Funding Source(s)	Notes
Reclassify Combination Building Inspector to Senior	\$6,600	Community Development	
Otis Drive Traffic Calming	\$175,000; net \$0	Grant	Accept and expend County grant funds for Otis Drive safety project
General Plan Update	\$310,000; net \$0	Grant	Accept and expend SB2 grant for General Plan update
General Plan Housing Element funding	\$(300,000)	Grant	Change funding source for Housing Element update to State LEAP grant
TOTAL	\$(293,400)		

Police



Proposed	Annual Cost	Funding Source(s)	Notes
Add Animal Control Officer	\$50,000	General Fund	Hire position in January 2021
Vacancy savings	\$(1,285,000)	General Fund	Approved in 2019 as part of Biennial Budget
TOTAL	\$50,000		

Public Works



Proposed	Annual Cost	Funding Source(s)	Notes
Homeless encampment debris removal	\$50,000	General Fund	
Sea level rise planning capital project	\$110,000	General Fund	
Intersection safety improvements	\$200,000	General Fund	
Reduce Street Lighting capital project	\$(120,000)	General Fund	
Reduce Master Tree Plan	\$(150,000)	General Fund	
Reduce Veteran's Court Seawall project	\$(300,000)	General Fund	
	Continued		

Public Works



Proposed	Annual Cost	Funding Source(s)	Notes
New stormwater fee revenue	\$(2,730,000)	Urban Runoff	
Mold abatement	\$175,000	Facility Maintenance	
Convert streetlights to LED	\$2,100,000	Debt financing	
Payment in Lieu of Taxes	\$771,000	Sewer	Cleanup item
Part-time meter collections/maintenance	\$30,000	Civic Center Garage	
TOTAL	\$136,000		



Recreation & Parks

Proposed	Annual Cost	Funding Source(s)	Notes
Emergency repair capital projects	\$125,000	General Fund	Transfer to Capital Project Fund
Reduce Playground Replacement capital allocation	\$(250,000)	General Fund	
Reduce transfer to Recreation Fund	\$(200,000)	General Fund	
EBMUD water increase	\$31,600	General Fund	
Add Gardener and Maintenance Worker, equipment, and services and supplies	\$289,000	CFD 17-1	For new parks at Alameda Point; hire positions in March 2021
De-Pave Park planning	\$25,000	Base Reuse	Transfer to Capital Project Fund
TOTAL	\$20,600		

Citywide Budget Summary

	FY 20-21 Baseline*	Changes**	FY 20-21 Mid-Cycle
Public Works	56,147,626	4,477,704	60,625,330
Fire Department	41,776,639	(474,497)	41,302,142
Police Department	37,570,540	(99,065)	37,471,475
Administration	18,032,202	468,275	18,500,477
Non-Department	12,804,228	(208,000)	12,596,228
Successor Agency	11,515,101	-	11,515,101
Recreation & Parks	10,542,286	(208,634)	10,333,652
Community Development	7,828,899	839,200	8,668,099
Base Reuse	11,677,211	(3,115,000)	8,562,211
Planning, Building & Transp	7,540,140	554,651	8,094,791
Library	5,161,995	(34,494)	5,127,501
	\$ 220,596,867	2,200,140	\$ 222,797,007

* As previously approved and revised by City Council

** Includes reduction in Facility Replacement charges

Workforce Summary

- Eliminate Procurement Analyst
- Delay hiring of new Library Technician to January 2021
- Add Animal Control Officer in January 2021
- Add a Gardener and Maintenance Worker in March 2021
- Add a Computer Service Technician (AMP)
- Upgrade a Management Analyst to Development Manager
- Upgrade a Combination Building Inspector to Senior
- Reclassify a Paralegal to Paralegal Investigator at 37.5 hours per week
- Upgrade a Utility Project Manager to Senior Electrical Engineer (AMP)

Comments, Questions, & Discussion

