

City of Alameda



Interdepartmental Memorandum

Date: September 29, 2021

To: Honorable Civil Service Board

From: Nancy Bronstein *N.B.*
Executive Secretary/Human Resources Director

RE: Designation of Eligible List –
Public Works Maintenance Worker II 2021-2520-01
For Maintenance Worker I vacancies

This memorandum is to inform you that the Public Works Maintenance Worker II eligible list, 2021-2520-01, has been designated to fill future Maintenance Worker I vacancies in the Public Works Department. No action by the Board is required.

Civil Service Rules Section VI, Article 5, Designation of Eligible List, provides that the Human Resources Director "may designate an existing Eligible List as an Eligible List for a related classification in which the minimum qualifications and the examination are similar to, or of a lower level, than, those required for the original Eligible List."

Based on a review of both classification specifications, and in consideration of the fact that the Public Works Maintenance Worker II candidates all exceed the minimum qualifications and professional standards of the Maintenance Worker I classification, pursuant to Civil Service Rules Article VI, Section 5, the Public Works Maintenance Worker II Eligible List is hereby designated as an Eligible List for the Maintenance Worker I position in the Public Works Department.