

**Social Service Human Relations Board
Minutes of the Special Meeting, July 7, 2015**

1. **CALL TO ORDER AND ROLL CALL**

President Biggs called the meeting to order at 7:10 p.m. Present were members Blake, Radding, Williams, and Hyman. Joined by new member Davenport and reappointed member Sorensen at 7:30.

3. **AGENDA ITEMS**

3.-A **WELCOME NEW BOARD MEMBER DANIEL DAVENPORT**

President Biggs welcomed new member Davenport, who will be sworn in shortly at the City Council meeting now in progress, and Mark Sorensen, who will continue his service on the Board after being sworn in.

President Biggs then asked new member Davenport to introduce himself. Member Davenport shared that he has a ten year old daughter who attended Ruby Bridges, and a six year old son. He's a member of the U.S. Coast Guard, and a Warriors fan, even before they were winning.

3.-B **UPDATE ON PLANS TO CONDUCT A SECOND HOMELESS COUNT**

President Biggs shared that, in response to concern of an increasing number of homeless on the streets of Alameda, a count was held in September 2014. Board members and community volunteers met in the Council Chambers at 6:00 am, and were done with the count by 9:00 am. It had rained early that morning, which the Board felt may have affected the number of homeless contacted. The Board decided to conduct a second Count, which will take place on July 23.

President Biggs suggested that the volunteers meet at 5:30 am, because sunrise is an hour earlier than it was in September. He added that he anticipates a large number of return volunteers, who can be assigned the same Board member team leaders. We would also have the support of APD, as we did last year. Almost all of last year's backpacks have been distributed, and additional SSHRB funds will need to be allocated to restock. Backpacks include: phone cars, bus passes, hygiene supplies, socks, food, and resource materials to access services.

Discussion included assuring that the questionnaire include questions regarding the LGBTQ community and those with physical and mental disabilities. It was agreed that new volunteers should be recruited, and President Biggs agreed to screen email responses from the public. Plans for a training / orientation for new volunteers was discussed, and Monday evening, July 20, at APC seemed to be the best option. Staff would speak with the City Clerk to locate the September 2014 training video.

BREAK- The Board moved to the Chambers for the swearing in of members Sorensen and Davenport.

A motion was made to approve an expenditure, not to exceed \$1,000, for the purchase of supplies

and materials to conduct a second homeless count, starting at 5:30 am, on Thursday, July 23.

M/S Hyman / Blake Unanimous

2. APPROVAL OF MINUTES (Out of order)

The minutes of the regular meeting of May 28, 2015 were approved as presented.

M/S Williams / Hyman 6-0-1 new member Davenport abstained

3.-C UPDATE ON PLANS TO HOLD THE SECOND ANNUAL CITY OF ALAMEDA COMMUNITY SERVICES AWARDS RECOGNIZING AND HONORING INDIVIDUALS AND ORGANIZATIONS FOR THEIR SERVICE TO THE COMMUNITY

Member Williams announced that the Community Service Awards (CSA) committee had met earlier that evening. The committee plans to meet one more to establish award categories before sending out publicity materials and nomination forms in mid-August. The City website will also be used to help promote the awards event.

Last year's awards were presented at the Everything Alameda event in September, and awardees were also acknowledged at the October 21, 2014 council meeting during the reading of the Extra Mile Day Proclamation. This year, in addition to having the awardees acknowledged at the October 21, 2014 Council meeting during the reading of the Extra Mile Day Proclamation, the committee would like the Board to host an awards ceremony, immediately before the council meeting. The Elks Lodge is being considered as a location for the ceremony. Committee members will reach out to local businesses for donation of refreshments for the event.

Awardees, their nominators, their families, and possibly all nominees would be invited to the ceremony. All Board members would be invited to participate in the awards ceremony. After the presentation of the awards, all awardees would move to the Council Chambers to be acknowledged by the Mayor and Council.

As with last year, there will be a cost associated with the purchase of awards and materials.

A motion was made to have the Board host a CSA awards presentation ceremony and reception on October 20, immediately before the City Council meeting, and to approve an expenditure, not to exceed \$1,000, for the purchase of awards and other materials.

M/S Hyman / Williams Unanimous

3. -D DISCUSSION REGARDING STAFF REQUEST FOR SSHRB, CDI, AND ARPD SENIOR SERVICES TO WORK IN PARTNERSHIP ON ISSUES OF MUTUAL INTEREST

President Biggs announced that Interim City Manager Warmerdam invited him to a meeting of City Staff and Kelly Harp, Commission on Disabilities (CDI) President to discuss ways that SSHRB and CDI might work closer together, including a possible merger. Both groups have missions in common as related to identifying needs, and resources to meet the needs of vulnerable populations. CDI has nine members, which presents a challenge to achieving a quorum, even though they only meet quarterly.

The Commission is staffed by City of Alameda Risk Manager, Lucretia Akil, and has focused much of their attention recently on the passage of the Universal Design Code project. Their other focus is on identifying resources for persons with physical disabilities. They held a Disability Fair at the Al Dewitt Center, and have published resource guides for persons with disabilities.

Jackie Krause, ARPD Senior Services Manager, attended the meeting, and the similar issues faced by the aging and persons with disabilities was discussed.

Next steps are TBD, and it was suggested that representatives from CDI and SSHRB met to discuss ways in which they might support one another.

3. –E **NOMINATION OF OFFICERS**

President Biggs announced that nominations were open for 2015/16 Board President and Vice-President.

Member Hyman nominated President Biggs to continue in his current role.

Member Hyman nominated Jennifer Williams Vice-President

4. **BOARD/STAFF COMMUNICATIONS, NON-AGENDA**

Staff announced that old City Parking meters are available, if there was interest in using them for a fund-raising project.

It was requested that the Quality of Life Survey be put on the agenda for a future meeting.

5. **ORAL COMMUNICATIONS- NONE**

6. **ADJOURNMENT**

The meeting was adjourned at 8:18 PM. M\S Williams\ Hyman Unanimous

Respectfully submitted by:
Jim Franz
Secretary