

## **Social Service Human Relations Board**

### **Minutes of the Regular Meeting of the Social Service Human Relations Board, May 26, 2016**

#### **1. CALL TO ORDER AND ROLL CALL**

President Biggs called the meeting to order at 7:00 p.m. Present were Vice-President Williams, and members Radding, Hyman, Blake, Sorensen, and Davenport.

#### **2. APPROVAL OF MINUTES**

The minutes of the regular meeting of April 28, 2016, were approved as presented.  
M/S Hyman/Williams Unanimous

#### **3. AGENDA ITEMS**

##### **3.-A JOINT DISCUSSION AND WORK SESSION OF THE BOARD AND ITS WORKGROUPS** **Discussion and Action item**

President Biggs began the discussion by stating that the plan for this evening was to review Workgroup Action Plans that had been provided by staff, to determine the membership of each Workgroup, and to decide on each Workgroup's goals and activities for the upcoming fiscal year.

The current members of the Human Relations Workgroup are Vice-President Williams and members Sorensen and Hyman. Given the commonality of goals with this workgroup and the ATAH Workgroup, it was agreed that ATAH would be subsumed into the Human Relations Workgroup. This Workgroup's focus will be to promote activities that support human relations, to encourage non-discrimination in Alameda, and to investigate issues of discrimination brought to its attention on a case-by-case basis. Current activities will include reviewing and summarizing data collected in the recent Quality of Life survey, and maintaining a presence on the AUSD LGBTQ Roundtable. This Workgroup will also provide support for next year's AUSD Career Pathways Fair.

The current members of the Assessment and Awareness Workgroup are members Blake and Davenport. Organizing and conducting a Community Needs Assessment Survey will be this year's primary task for the Workgroup. Their plan is to bring in members of Alameda's Commission on Disability Issues and representatives from Alameda's nonprofits, to help develop the survey questions, and assist in assuring that all segments of the community have an opportunity to participate in the survey. President Biggs shared that the 2012 survey involved two meetings to create and fine-tune the survey questions, and three meetings to review and assemble the data collected through the survey. He added that the task of writing the survey summary was shared by Workgroup members.

After creating the Survey Summary, the Board will make a presentation to the City Council, and be available to provide presentations on the Survey Summary to City Departments, Alameda's nonprofits, and other community groups.

Without relegating the responsibility to a specific Workgroup, it was agreed that the Board would continue to have a presence at ACCYF meetings, and would continue to conduct annual Homeless Counts. The plan is to revisit this project later because the Everyone Home Continuum of Care for Alameda County may conduct a homeless count this year and the Board can work together with the County or piggyback on its efforts.

Member Davenport has agreed to work with staff to update a Community Resource Guide.

The two new members joining the Board in July will have the opportunity to join a Workgroup that best suits their skills and interests. If a Workgroup has more than three members, it will meet as subgroups, or have their meetings noticed when more than three members are attending.

Vice-President Williams made a motion for the Board to hold an end-of the year celebration event on June 30, 2016, from 6 PM to 7:30 PM, at the Alameda Elks Lodge. The purpose of the celebration would be to celebrate the accomplishments of the Board, and to acknowledge and celebrate outgoing President Doug Biggs, outgoing member Michael Radding, and former Board Vice-President Henry Villareal, and to thank them for their years of service to the Board. Vice-President Williams also moved that the Board approved an expenditure, not to exceed \$500, to cover expenses associated with the rental of the Elks Lodge, and purchase of other materials for the event.

M/S Williams\Hyman Unanimous

### **3.-B WORK GROUP PROGRESS REPORTS – None**

### **4. BOARD/STAFF COMMUNICATIONS, NON-AGENDA**

President Biggs announced that construction of new housing and other buildings at APC should be completed in five years. He added that the new construction will result in a total of 265 housing units, and plans are to have a number of them set aside for Alameda families and individuals who are homeless.

### **5. ORAL COMMUNICATIONS NONE**

## **6. ADJOURNMENT**

President Biggs adjourned the meeting at 8:00 PM

Respectfully submitted by:  
Jim Franz, Secretary