

**ALAMEDA GOLF COMMISSION  
MINUTES OF SPECIAL MEETING**

**Tuesday, August 13, 2019**

**1 CALL TO ORDER**

Chair Ed Downing the called the special meeting to order at approximately 6:30 p.m. in Room 360, City Hall, 2263 Santa Clara Ave, Alameda, CA 94501

**1-A ROLL CALL**

**Present:** Chair Ed Downing, Vice-Chair Cheryl Saxton, Commissioner Claire Loud, Commissioner Peter Pizzino, and Commissioner Ron Carlson

**Absent:** None

**Staff:** Greenway Golf Marc Logan and Brett Morrison, Recreation and Parks Director Amy Wooldridge

**Also Present:** None

**1-B APPROVAL OF MINUTES**

Minutes of 4-29-19 were approved unanimously

**2 ORAL COMMUNICATIONS**

None

**3 COMMISSION COMMUNICATIONS**

Chair Ed Downing welcomed the new commissioners. He stated that he and Commissioner Pizzino attended the Sunshine Ordinance training at City Hall which included information on the Brown Act. He informed the commission that if three of the commissioners communicate via email regarding a subject that may be included in a commission meeting, that is considered a meeting and cannot be done. The same applies to social functions.

Also, if a person makes a comment at a meeting regarding a subject not on the agenda, they cannot respond. Amy Wooldridge stated that if the commission would like to discuss, they can put it as an agenda item for the next meeting. Chair Downing also stated that he would be willing to update the Golf Commission booklet that each commissioner receives at time of joining.

**4 WRITTEN/ORAL REPORTS**

#### **4-A Beautification Program and Junior Golf Club**

Connie Wendling asked about pots of roses in the breezeway and patio. Marc Logan stated that they are looking to install some planters but are still determining what types of plants.

She mentioned that the Junior Golf Club had a successful year and their last Wednesday tournament will be held tomorrow. She also stated that there were no complaints regarding the layout of the north course, regarding having to replay holes. The East Bay Junior Golf Tournament was held which included 131 players from around the area. Their Club championship was held in August on the south course. Scholarships will be given out in September.

The Jack Clark will be held on Wednesday, September 18 on the south course.

She thanked Greenway Golf and the shop for all their assistance for the season and also thanked Jim's for their Friday lunches.

#### **4-B Golf Complex Restaurant Report, Jim's on the Course**

**See 7-B**

### **5 AGENDA ITEMS**

#### **5-A Review and Comment on Event Center Landscape Plan and Furnishings/Fixtures**

Amy Wooldridge stated that Tom was given 60 days from the signing of the second amendment to provide the Event Center Landscape Plan and Furnishings/Fixtures, which he complied to. Ms. Wooldridge went over the attachment that was provided for discussion. Commissioner Carlson made a motion to approve the plans and was seconded by Commissioner Saxton, and the motion passed unanimously.

#### **5-B Update on South Course Cart Path Completion**

Marc Logan stated that the cart path work was originally going to start today, but the subcontractor had another job, and is looking to reschedule, but since the course is booked two weeks out, there is a challenge in coordinating the job. As soon as there is a confirmed date, he will update accordingly.

#### **5-C Update on Clubhouse Exterior and Restrooms**

Marc Logan stated that he unable to give them a timeline for the clubhouse exterior and restrooms project, due to several factors, one being finances and also the time involved, and they still have to get the final review from the City, which their architect is finalizing. The project will be mostly cosmetic and also to bring it up to ADA standards, and the design of the interior is not completely determined.

**6. ORAL COMMUNICATIONS, NON-AGENDA (Public Comment)**

None

**7. OLD BUSINESS**

**7-A Greenway Report**

Marc Logan stated that the soil import for the north course is about 50% complete, and are starting to shape the 7<sup>th</sup> hole, and is hoping to have holes 7 and 8 shaped by the end of September. They are about 50% of the way through the green subgrade prep ready for drainage and will be prepping the cart path subgrade next week for the first 18 inches of base rock. They are looking to put grass down beginning in October, and will start on hole no 3, to enhance the view of our neighbors, this area will be sodded.

Mr. Logan is requesting to move the fence back behind old hole no. 9, resulting in a 5-hole loop, after the juniors complete their summer schedule, and the golf commission agreed.

Mr. Logan stated that the final fire alarm permit has been issued and posted accordingly.

Brett Morrison stated that the recent Ladies Invitational was a success and several golfers commented on the condition of the golf course and how well run the event was. Recently, the San Francisco Samoan golf club played and were quite happy with the course also and again, how well the event was run.

The golf complex has ordered a mobility cart called Paragolfer to promote wheelchair users and others with impaired mobility the opportunity to play golf at Corica. It is an all-terrain three-wheeled cart designed for disabled golfers that allows them to automatically adjust into a safe standing position with secure footing to hit golf shots.

Full replacement of older practice balls with new Callaway Strata practice balls has been completed.

South course reviews have been extremely positive with the highest marks for greens, with some limited lower ratings about bunkers, paths and pace, but the overall total percentages are still rated within desired standards for volume of play on the course.

**7-B Jim's on the Course Report**

Dimitri Geanekos stated that their customer base, which includes both golfers and non-golfers has increased 17% over the last year and have had positive feedback from recent events with the Ladies Invitational being the most recent. TV's are being replaced in both the restaurant and the bar. They are in the process of implementing an app for golfers to order and pay directly from their cell phone. An extra register will be added to avoid lines and to improve efficiency.

Amy Wooldridge stated that the event center is built and in Germany, and the only thing pending is the permit from Alameda County Environmental Health, which was a surprise, as the City's building official did not believe it was needed as the landfill was closed for 60 years, and they were informed back in February that this was required. This was submitted back in June, and they just received the response today from the County, which included several items that need to be responded to, so no timeline is available for the issuance of the permit.

## **7-C Update on Parking Lot Construction**

Amy Wooldridge stated the parking lot plan has been approved and permit has been issued. The utility plan is at 95%, and Marc is reviewing it for final comment, and they will be meeting later this week, and then will be submitted for the permit, which should be issued quickly. An EBMUD water meter is not required, based on state codes determined by the Fire Chief, so fire sprinklers were waived for the event center. A new water and sewer lines will be installed along Clubhouse Memorial Road, and Marc is doing a joint trench on the north course side of that road. This will be a joint effort as the City will provide the materials and Greenway will provide the labor. The fire hydrants will be moved to a more central location.

The parking lot has a \$500,000 budget, with \$40,000 being spent for design and expect to spend another \$20,000 to \$30,000 for project management and inspections. Amy is proposing to do the parking lot in 2 phases, the first phase would be done in the fall of 2019, with the area around the driving range and the teaching facility. They are hoping to have enough money to do solar lighting.

## **8. WRITTEN COMMUNICATIONS**

### **9. ITEMS FOR NEXT MEETING'S AGENDA – September 10, 2019**

Greenway Report

Jim's on the Course Report

### **10. ANNOUNCEMENTS/ADJOURNMENT**

The meeting was adjourned at approximately 8:22 p.m.

The agenda for the meeting was posted seven days in advance in compliance with the Alameda Sunshine Ordinance, which also complies with the 72-hour requirement of the Brown Act.