



**MINUTES OF THE
ALAMEDA FREE LIBRARY BOARD MEETING
WEDNESDAY, JULY 10, 2019**

The regular meeting of the Alameda Free Library Board was called to order at 6:04 p.m.

ROLL CALL

Present: Cynthia Silva, President
Dorothy Wismar, Vice President
Amber Bales, Board Member
Joyce McConeghey Board Member

Absent: Kathleen Kearney, Board Member

Staff: Jane Chisaki, Library Director
Lori Amaya, Recording Secretary

ORAL COMMUNICATIONS, AGENDA (Public Comment)

None.

CONSENT CALENDAR

An asterisk indicates items so enacted or approved on the Consent Calendar

- *A. Report from the Library Director Highlighting Activities for the Months of May and June, 2019.
- *B. Draft Minutes of the Regular Library Board Meeting of May 8, 2019.
- *C. Library Services Report for the Month of April and May, 2019.
- *D. Financial Report Reflecting FY18/19 Expenditures by Fund for May and June, 2019.
- *E. Bills for Ratification for the Months of May and June, 2019.

Director Chisaki shared with the board that Supervising Librarian for Adult services will start on July 22, 2019, and the IT Systems Analyst position has completed first round interviews and a candidate should be selected by end of next week. The contract with the Strategic Plan consultant, Ruth Metz, is in place and moving forward. The budget was adopted and the library received an additional \$50,000 each year for materials. Alameda Reads has moved back in their building. Public works will scope the sewer lines to see if there is a break in one of the lines causing the moisture.

Vice President Wismar moved to accept the Consent Calendar. Board Member McConeghey seconded the motion, which passed with a 4-0 vote.

UNFINISHED BUSINESS

A. Strategic Plan Status Update. (C. Silva & J. Chisaki)

Director Chisaki received names of potential Strategic Planning Team members from the Board. The Consultant will outline the time commitment for the potential team members to decide if they want to be on the team. The Friends will be asked to provide representation on the Team. The Board was asked to turn in potential team member contact information, which will be forwarded to the Consultant.

B. Elimination of Library Overdue Fines. (J. Chisaki)

Director Chisaki reported records are almost cleaning up patron records. Clearing up fines will free up over 12,000 records and those cards will be active again. For the month of August, there will be another Foods for Fines drive, and fines will be cleared off of patron's records if they bring in food. Records clean up should be completed by end of August. Tote bags and window clings will be given away to help advertise elimination of fines.

NEW BUSINESS

A. Election of Officers (C. Silva)

Vice President Wismar nominated President Silva for another term as President. Board Member Bales nominated Vice President Wismar for another term as Vice President. President Silva called for a vote to approve the slate, which passed with a 4-0 vote.

B. Friends of the Library. (J. Chisaki)

The Friends have three new Board Members, but Director Chisaki hasn't met them yet. The Live @ the Library concert series dates are set and tickets go on sale in August. September 14 is the first concert, October 12 is the second, and November 16 is the third. Tickets are \$40 for each concert, or \$100 for the series. The Friends Volunteer Appreciation event at Dragon Rouge is on July 25, and the Board should have received their invites. The next Friends meeting is July 22, 2019

C. Patron Suggestions/Comments (Speak-Outs) and Library Director's Response

A patron would like to put up a small exhibit about fossils as an ongoing exhibit for Children. The Children's supervisor responded and thanked the patron for his offer. The Library doesn't have the space nor the staff to take care of the exhibit, but the Boys and Girls Club or Girls Inc. may have the time and space for such a program.

LIBRARY BOARD COMMUNICATIONS

President Silva shared that she attended the Friends Book Sale and the Andy Warhol Art Docent program. She is excited to attend the Maker's Faire on August 11 where she and some Friends members will be making items out of books.

DIRECTOR'S COMMENTS

Director Chisaki informed the Board that the City is hosting an employee appreciation picnic at Jean Sweeney Park on July 18, and the Library will be open from 1:30 to 5:00 so staff can attend.

ORAL COMMUNICATIONS, NON-AGENDA GENERAL

None.

ADJOURNMENT

The meeting was adjourned at 7:07 p.m.

Respectfully submitted,

Jane Chisaki, Library Director and
Secretary to the Alameda Free Library Board