



**MINUTES OF THE  
ALAMEDA FREE LIBRARY BOARD SPECIAL MEETING  
WEDNESDAY, AUGUST 7, 2019**

The special meeting of the Alameda Free Library Board was called to order at 6:05 p.m.

**ROLL CALL**

Present: Cynthia Silva, President  
Amber Bales, Board Member  
Kathleen Kearney, Board Member (arrived 6:16)  
Joyce McConeghey Board Member

Absent: Dorothy Wismar, Vice President

Staff: Jane Chisaki, Library Director  
Lori Amaya, Recording Secretary

**WORKSHOP ON LIBRARY STRATEGIC PLAN PROJECT**

Director Chisaki introduced Ruth Metz, the consultant for the Library's Strategic Plan. Ruth had five questions for the Board to help sculpt the proposal she is developing for the Board. The Strategic Plan Committee will advise the Board, which advises the Library Director and City Council. There will be three committee meetings: September 7, October 5, and November 2. Each meeting will be 2.5 hours, including hospitality. The Board is invited to all sessions. Ruth will also meet with Library staff to get their input on the Library's vision, mission and roles and determine whether the Library is resourced to fulfil the roles. The new Strategic Plan will build upon the previous plan. There should be a draft plan by the November Committee meeting. Board Member Kearney asked if there statistics to measure if goals were accomplished. Director Chisaki responded that there are ways to measure and adjustments had been made to which made goals more manageable. Ruth asked the Board to share their hopes and dreams for the Library and the community and the Board shared their responses. Board Member McConeghey will be the Chair of the Committee and Board Member Kearney will be a member of the Committee, and they will report out to the Board.

**PUBLIC COMMENT (Agenda Item Only)**

None.

**ADJOURNMENT**

The meeting was adjourned at 7:49 p.m.

Respectfully submitted,

Jane Chisaki, Library Director and  
Secretary to the Alameda Free Library Board