

**ALAMEDA GOLF COMMISSION
MINUTES OF REGULAR MEETING**

Tuesday, May 12, 2020

1 CALL TO ORDER

Chair Ed Downing the called the regular meeting to order at approximately 6:45 p.m. via teleconference

ROLL CALL

Present: (Via teleconference) Chair Ed Downing, Vice-Chair Cheryl Saxton, Commissioner Claire Loud, Commissioner Ron Carlson and Commissioner Pete Pizzino

Absent: None

Staff: (Via teleconference) Greenway Golf Joe VanWinkle, Brett Morrison, Recreation and Parks Director Amy Wooldridge

Also Present: None

2 APPROVAL OF MINUTES

Minutes of March 10, 2020 were approved with two abstentions

3 ORAL COMMUNICATIONS

Chair Downing made to motion to move Non-Agenda Public Comment to end of meeting, Vice Chair Saxton seconded, and the motion passed unanimously.

4 COMMISSION COMMUNICATIONS

None

5 WRITTEN/ORAL REPORTS

4-A Beautification Program and Junior Golf Club

None

6 AGENDA ITEMS

7 OLD BUSINESS

7-A Facility and Renovation Report by Greenway Golf

See Exhibit "A"

Commissioner Saxton asked about an update on the carts paths on the south course, and Mr. VanWinkle stated there is no update at this time.

Chair Downing asked about the GPS on the carts, and Mr. VanWinkle responded due to single rider carts being just ADA, the GPS had been turned off for Geofences. He was then asked about the plastic cups in the hole, and stated that it is placed per COVID-19 guidelines.

7-B Jim's on the Course Restaurant Report

Tom Geanekos stated that the restaurant had been closed, but is now open for takeout and are following the county guidelines. A new ordering system is being implemented, where customers will be able to see the menu and also order on their cellphones, as well as pay. A text will be received when their order is ready. Also, contactless pay inside has been implemented as well.

7-C Recreation and Parks Director Report

Amy Woodridge stated her appreciation to both Greenway Golf and Jim's on the Course regarding the safety of the golfers.

Ms. Wooldridge stated that the bids for the parking lot project were received, and there was a bid that was within budget, but they are discussing with Greenway Golf regarding possibly increasing the scope for drainage and asphalt. A determination will be made in the next couple of weeks whether the scope can be increased. If they move forward with the bid, it would go to Council in June, with construction following after, and construction would be short.

8. ORAL COMMUNICATIONS

Mayor Ezzy Ashcraft shared her appreciation during the shelter in place, and also thanked Amy Wooldridge for her role in the emergency operations center.

9. ITEMS FOR NEXT MEETING'S AGENDA – July 14, 2020

Greenway Report
Jim's on the Course Report
Recreation and Parks Director Report

10. ANNOUNCEMENTS/ADJOURNMENT

The meeting was adjourned at approximately 7:15 p.m.

The agenda for the meeting was posted seven days in advance in compliance with the Alameda Sunshine Ordinance, which also complies with the 72-hour requirement of the Brown Act.

EXHIBIT “A”

Greenway Update March:

- Key Personnel Changes – Ken Campbell has left Greenway. Joe Van Winkle has assumed the COO role.
- Additional support roles have been established for finance and human resources.
- People Matter – one of first hires was our human resources and payroll manager, Cheri Corfey.
 - 25 years in Alameda and president elect of the Chamber of Commerce
 - Helping us reconnect locally – the Welcome sign from SpeedPro is a great example

THANK YOU!

- Marc and Umesh for the opportunity to help bring Corica Park back online
- To the Golfers for your continued patience and support and adherence to the guidance
 - Parking every other space – would you believe it?
- To our employees – who have come together to re-open
- To the City for your wonderful collaboration – Thanks Amy, Eric, Scott, Sarah, ...
- To George Kelley and the GCOA for leading the way with Park n Play
- To the Commission for your support and preview assessment
- To the Founders for being guinea pigs – giving us the opportunity to warm up the staff
- To Jim's for opening with Beverage cart (we closed water) and take out!
- To the clubs – especially the women's club for developing and testing processes to help enable us to re-open
- To Jane Sullwold for her advice and support

Safety First @ Corica Park

- Appointment of Chief Safety Officer, Jason Cook.
- Leveraged experience with safety protocols during shut down.
- Adapted and expanded safety from minimal maintenance staff to include golf operations.
- Greeting at the Gate - Proactive screening and education of symptoms
- Priority and Scaling of services – see CoricaPark.com for further
- One Way lanes parking, at range, clubhouse

Golf Operations Update:

- Developed “the onion model” with core and layers. Throttles and gates are the levers to keep Golf Open
 - South and Range open
 - Other areas and services deferred for now
- Website Updated
 - Status of opening with Covid-19 procedures built upon

- Scan of other counties (SD, SLO, Sac, etc.) and courses re-opening
 - Greenway's experience in Oklahoma and Florida
 - Local input from friends who sent emails with observations
- Pre-Pay Online – has been initiated on the CoricaPark.com website as preferred method
 - Only credit cards are accepted – no cash until further notice.
- South Golf course re-opened May 8th with limited services and modified procedures due to Covid-19
 - Single Golfers, who may proceed as a group of not more than 4, while maintaining physical distance of at least 6 feet (two club lengths).
 - Soft opening May 7th to test processes and procedures (<40 golfers, no carts)
 - Re-Opened with limited hours on South
 - 12-minute tee intervals, physical distancing, modified cup, ...
- Driving range open
 - Benches and other surfaces removed
 - Medium bucket quantity only – preloaded in power tees (baskets removed)
 - Credit card only
- Player Assistants
 - Joe Crespino has polled the PAs and modifying the approach to add some distance monitoring
- Open other services when we can ensure total safety for customers and staff.
 - Mif Albright Par 3 is next up
 - 12 acres prepped and Greens were deep-tined and top dressed this week
 - Meeting with Junior Golf leadership on Friday
 - Planning to re-open Monday or Tuesday (possibly this weekend)
 - Single Rider Carts are also imminent – testing with Ladies group Thursday
 - 70 carts ... we really need people who can walk to walk or we will run out
 - Teaching, back of range, practice areas and more open access will follow

Maintenance Update

- Covid -19 and Alameda County Health Regulations largely influenced the operation and maintenance of the golf course.
- The course was fully maintained to playing level with a reduced staff during the closure.
- Irrigation audits took place during course closure.
- Greens were deep-tined and top dressed prior to opening.
- No golfer traffic during closure allowed for minimal fertilization, resulting in a high-quality playing surface when the course re-opened.
- The greens will get faster.

Construction Update

North Course - The impacts of Covid -19 shut down have dramatically reduced work productivity on the north course construction project. It is unlikely that the front nine of the north course will be able to open in 2020 given the required suspension of work from the shelter in place order. Also, the supply chain for materials and soil import has been heavily interrupted and will take time to come back to normal.

- Sand capping of holes 1 thru 6 and 9 is complete
- All drainage and the golf sprinkler installation on the sand capped holes is complete.
- Cart path tie-in on holes 5 and 3 are currently being worked on
- Cart path subgrade cleanup will start the 18th of May ready for curbing
- The plan is to start grassing the first 7 holes of the north in June, subject to weather, supply chain and ramp up of team.
- No work has been undertaken on the back 9 holes over the last 8 weeks as we secured the construction site per health order. Supply chain for soil has also been impacted. It is unlikely that soil import will restart on the back 9 holes until late June.

Other Construction -

- ADA ramp at pro-shop has been completed. Note the granite walkway which is intended for entry and clubhouse surround.
 - Work is expected to begin on the second ramp near Jim's next.
- State regulatory requirements required reduced staff over the shutdown period.
- We submitted a safety protocol in line with recently published county and OSHA requirements.
- This week received City approval submission and we plan to restart construction. However, it will take weeks to ramp to full staff.
- Utilities for clubhouse including a new water line and fire line are a priority, along with remodel of bathrooms.
- City and Greenway have been meeting to address plans for new Sewer and Parking Lot enhanced drainage and resurfacing and painting.