



Social Service Human Relations Board

Draft Minutes: Thursday, June 25, 2026

1. CALL TO ORDER

President Scott Means called the meeting to order at 7:05pm.

Roll Call

Present: President Scott Means; Vice President Samantha Green; Board Members Gerald Bryant, Bernie Wolf, and Michelle Buchholz. [Board Member Carter arrived late but was present from 7:15pm onward.]

City staff: From the Housing and Human Services (HHS) Division, Division Manager C'Mone Falls, Program Manager Grecia Mannah-Ayon, and Administrative Specialist Shelby Neil.

2. NON-AGENDA PUBLIC COMMENTS

No public comment.

3. APPROVAL OF MINUTES

3-A Review and Approve May 28, 2026 Minutes

A motion to approve the April 23, 2026, minutes was made by Vice President Green and seconded by Board Member Bryant. Ayes: President Means, Vice President Green, Board Member Bryant, Board Member Buchholz, and Board Member Wolf. Nays: None. Abstained: Board Member Carter. Motion passed 5-1-0.

4. AGENDA ITEMS

4-A Vote on the Social Service Human Relations Board FY 2026-27 Scope of Work

At the April 23rd SSHRB meeting, C'Mone Falls, Housing & Human Services Division Manager, gave a brief overview of a proposed scope of work created in collaboration with Assistant City Manager Amy Wooldridge and Program Manager Grecia Mannah-Ayon. At that meeting, the Board discussed the proposal and asked clarifying questions. They were given further opportunity to discuss and

propose changes to the draft scope of work at their monthly subcommittee meetings. These suggestions were reviewed by City staff and incorporated into subsequent versions of the SOW, which were presented at the May 28th SSHRB meeting. Further changes were requested and have since been incorporated into a fourth draft of the SOW, created by Vice President Sam Green, who presented it at this meeting.

A motion to approve the draft 2026–27 Scope of Work was made by Board Member Buchholz and seconded by Board Member Bryant. [This item was tabled for later in the meeting to give Board Member Carter an opportunity to review the new draft.]

Public Comment:

4-B Discuss and Review Social Service Human Relations Board Workgroup Report Outs

Public Comment: None.

- Domestic Violence Workgroup (Carter, Wolf)
 - Board Member Wolf reflected on his and City staff’s work implementing the quarterly Domestic Violence Task Force meetings over the past year.
 - Board Member Wolf expressed a desire to increase the number of activities put forth by the Domestic Violence Workgroup and collaborate with those in the community who are invested in solving this pressing issue.
- Alamedans Together Against Hate (Bryant, Green)
 - Board Member Bryant expressed optimism for the retreat at next month’s meeting and relayed that he and Vice President Green have already started brainstorming for the new workplan focused on building stronger relationships with other community organizations.
- The Road Home/People Experiencing Homelessness (Means, Green, Buchholz)
 - Members of the Road Home committee reflected on the past year’s successes—such as the overdose response trainings, community needs assessment, and age-friendly initiatives—and future opportunities for improving social services and access in Alameda.

[President Means re-opened the opportunity for public comment.]

Public Comment: A member of the public shared excitement about SSHRB’s work and shared that that the community at large may be unaware of SSHRB’s meetings and efforts in the community. She encouraged SSHRB to share more on the City’s social media accounts.

[President Means re-visited the vote from item 4-A.]

A motion to approve the draft 2026–27 Scope of Work was made by Board Member Buchholz and seconded by Board Member Bryant. [This item was tabled for later in the meeting to give Board Member Carter an opportunity to review the new draft.] Ayes: President Means, Vice President Green, Board Member Carter, Board Member Wolf, Board Member Bryant, and Board Member Buchholz. Nays: None. Abstained: None. Motion passed 6-0-0.

5. STAFF COMMUNICATIONS

5-A Status Report on the City of Alameda’s Housing and Human Services

Administrative Specialist Shelby Neil reported the division’s updates.

6. BOARD COMMUNICATIONS, NON-AGENDA

President Means encouraged Board Members and the public to read the new Vision Zero report recently released by the City of Alameda’s Planning, Building, & Transportation Department.

Board Member Bryant expressed support for Dr. Cindy Acker, the founder and principal of the Child Unique Montessori School, whose school is in need of support as Dr. Acker related herself in a public comment at the May 28, 2026 meeting. Board Member Bryant encouraged SSHRB and the community to support Dr. Acker and the school.

[President Means re-opened the opportunity for public comment.]

Public Comment: Craig Browning expressed the need for a permanent location for unhoused community members to obtain a permanent address and access to other resources.

7. ADJOURNMENT

President Means adjourned the meeting at 7:44pm.